

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
(Planning & Development Division)

MINUTES OF THE 47th MEETING OF THE PLANNING BOARD HELD ON 26th APRIL, 2019 AT 11:00 AM. AT THE BOARD ROOM, VCO BLOCK, IGNOU, MAIDAN GARHI, NEW DELHI – 110068.

The following were present:-

1.	Prof. Nageshwar Rao, Vice Chancellor.	Chairman
2.	Prof. Ravindra Ramachandra Kanhere, PVC.	Special Invitee
3.	Prof. Sunil S. Bhat, NIT, Nagpur.	Member
4.	Dr. Shrish Kashikar, NIMCJ, Ahmedabad.	Member
5.	Prof. Pawan Kumar Singh, IIM, Indore.	Member
6.	Dr. Manju Sharma, University of Rajasthan, Jaipur.	Member
7.	Prof. Surya Gunjal, YCMOU, Nasik.	Member
8.	Prof. B.P. Khandelwal, Former Director, NIEPA.	Member
9.	Prof. S. B. Arora, Director, SOHS, IGNOU.	Member
10.	Prof. Satyakam, Director, SOH, IGNOU.	Member
11.	Prof. Madhu Parhar, Director, STRIDE, IGNOU.	Member
12.	Dr. M. Shanmugan, Director, RSD, IGNOU.	Member
13.	Ms. Vidya Sonal, Registrar, Admn. IGNOU.	Member
14.	Prof. Srilatha, Registrar, SRD, IGNOU.	Special Invitee
15.	Dr. Dev Kant Rao, Director, ACD, IGNOU.	Special Invitee
16.	Dr. Pankaj Khare, Director, P&DD, IGNOU.	Member Secretary

Ms. Monika Arora, Advocate, New Delhi, Dr. Vijay P. Bhatkar, Computer Scientist, Pune, and Dr. Ujwala S. Chakradeo, Principal & Professor SMMCA, Nagpur could not attend the meeting. The Member Secretary informed that Prof. Vijayaraghavan M Chariar, IIT, Delhi was pre-occupied with other meeting and may not join the Planning Board meeting. Dr. Pankaj Khanna, Deputy Director, P&DD and Dr. Sunil Kumar, Sr. Analyst, P&DD were present to assist the Member Secretary.

At the outset, the Member Secretary welcomed Chairman, Members and Special Invitees to the 47th Meeting of the Planning Board. Thereafter the Chairman formally welcomed Prof. Ravindra Ramachandra Kanhere, Pro-Vice Chancellor (PVC), IGNOU. He also placed on record appreciation for the former Member Secretary Prof. T.U. Fulzele who superannuated from IGNOU on 28th February 2019. After it, all the members, special invitees and attendees introduced themselves.

The Member Secretary thereafter presented the agenda items with the permission of the Chair. He briefed the Planning Board that the agenda contains 14 items and one tabled item. The first item was confirmation of minutes and action taken reports. As per second item, the minutes of 56th APC were placed for approval in which 14-Phase-I (proposal forms), 2-Phase-III (launch forms) programmes and one item related to UGC Online education regulations were approved. The Item nos. 3, 4, 5, 8, and 14 were related to the establishment of Pt. Deen Dayal Upadhyay Chair, Centre for Online education, discipline

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of Linguistics, Philosophy, Paramedical Sciences (Allied Health Sciences) and Ayush in various Schools of Studies. The item no. (6, 7, 12, 13) were related to programme development, MIS etc. Item no. 9 and 10 were related specifically to Regional Centres infrastructure and to offer academic programmes in regional languages. The last tabled item was related to PPF (programme proposal forms) of five academic programmes.

P.B.47.1 **To confirm the minutes of the 46th meeting of the Planning Board held on 12th September 2018 and Action Taken Reports (ATRs).**

P.B.47.1.1 The Member Secretary informed that the Minutes of the 46th meeting of the Planning Board were circulated to the Members of the Board. As no comments were received, the Member Secretary proposed for confirmation of the minutes.

P.B.47.1.2 The Planning Board took note of the Action Taken Report (ATR) on the recommendations of the Planning Board which were as follows:

P.B.47.1.3 *Refer Item no. A.P.C. 46.2.3.: To relook the title of the DRDO Certificate in Chemical-Biological Radiological-Nuclear & Explosive Medical Management Programme.*

The Certificate programme in Chemical-Biological Radiological-Nuclear & Explosive Medical Management Programme was offered in collaboration with DRDO. The Director (SOHS) informed that the DRDO expert committee recommended that the name of the programme could not be shortened since CBRNE is a standard term used for such training and well accepted by practitioners. The final name suggested by the Core Group Members was Post Graduate Certificate in Medical Management (CBRNE) Disaster. The proposed programme code suggested was PGCMM(CBRNE)D. The Planning Board opined that the nomenclature of the programme may remain same. However the programme code of this programme PGCMM(CBRNE)D is very lengthy and it may be changed to PGCMDM. The decision regarding change in the programme code may be notified.

Action: SOHS

Refer Item no. A.P.C. 46.2.1: To relook the title of the programme 'Certificate in Gender in Law'.

The programme coordinator proposed two alternative nomenclatures i.e. (i) Gender perspective of law and (ii) Gender and Law. The Planning Board after detailed deliberations with Prof. Nilima Srivastava, Director (SOGDS) approved retention of earlier nomenclature "Certificate in Gender in law."

Action: SOGDS and SOL

P.B.47.1.4 The Board took note of the Action Taken Report (ATR) and confirmed the Minutes of its 46th meeting.

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P.B.47.2

To consider and approve the recommendations of the 56th Meeting of the Academic Programme Committee (APC) held on 30th October 2018.

P.B.47.2.1

The Member Secretary reported that in the 56th meeting of the Academic Programme Committee, the following recommendations for approval of academic programmes were made:

List of the academic programmes recommended for approval of the Planning Board

A) Phase -1 (Programme Proposal Form)

1. Master of Arts (Sanskrit).
2. Master of Arts (Urdu).
3. Post Graduate Diploma in Electronic Media.
4. Certificate in Solid Waste Treatment Techniques.
5. Diploma in Management of Smart Cities Infrastructure.
6. Post Graduate Diploma in Computer Applications.
7. Certificate for General Duty Assistant.
8. Certificate for Geriatric Care Assistant.
9. Certificate for Home Health Assistant.
10. Certificate for Phlebotomy Assistant.
11. Certificate for Comprehensive Diabetes Care.
12. Certificate for Dietetic Assistant.
13. Certificate in Solid Waste Management.
14. Post Graduate Certificate Programme in Adaptation as Translation leading to Post Graduate Diploma in Adaptation as Translation.

B) Phase -3 (Programme Launch Approval Form)

1. Post Graduate Diploma in Environmental and Occupational Health.
2. Post Graduate Certificate in Climate Change.

P.B.47.2.2

The Planning Board after deliberations suggested that the School(s) should relook into the title of the following programmes:-

- i) The 'Certificate for Phlebotomy Assistant' programme may be revised as 'Certificate for Phlebotomy Health Assistant'.
- ii) The 'Certificate in Solid Waste Management' programme was being developed and offered in Hindi medium and the nomenclature should be 'अपशिष्ट प्रबंधन में प्रमाण पत्र'.
- iii) The Post Graduate Certificate Programme in Adaptation as Translation leading to Post Graduate Diploma in Adaptation as Translation was also being offered in Hindi medium, thus the nomenclature should be 'अनुवाद एवं रूपांतरण में स्नातकोत्तर प्रमाणपत्र'.

Action: SOHS, SOITS and SOTST

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P.B.47.2.3 The University Grants Commission (Online Courses or Programmes) Regulations, 2018 for online courses and programmes as recommended by APC was also adopted.

The Planning Board suggested that a summary may also be prepared on the recommendations of Academic Programme Committee (APC).

Action: P&DD

P.B.47.2.4 With above amendments, the Planning Board considered recommendations of the Academic Programme Committee made at its 56th Meeting and accorded its approval.

P.B.47.3 To consider the establishment of the Deen Dayal Upadhyay Chair in the School of Humanities.

P.B.47.3.1 The Director, School of Humanities (SOH) briefed the relevance of ideas and contributions of Pt. Deen Dayal Upadhyay on "Integral Humanism" and emphasized the need to study and research his ideology in today's scenario.

P.B.47.3.2 The Planning Board observed that the School of Humanities proposal for establishment of the Pt. Deen Dayal Upadhyay Chair (*required to focus on research and studies of contributions of Pt. Deen Dayal Upadhyay*) had already been approved by the 57th meeting of the School Board held on 7th September 2018 and subsequently in the 47th meeting of the Academic Council held on 10th October 2018.

The Planning Board appreciated the philosophy of Pt. Deen Dayal Upadhyay and suggested that the School of Humanities (SOH) may initiate lecture series, seminar work and other academic activities related to Pt. Deen Dayal Upadhyay. It was decided that a budgetary grant of about Rs. five lakh may be provided to the School for the activities related to philosophy of Pt. Deen Dayal Upadhyay.

P.B.47.3.3 The Planning Board opined that the formal establishment of the Pt. Deen Dayal Upadhyay Chair may be initiated on receipt of funds from sponsoring organization for establishment and running of Chair as per University policy, and after taking necessary approvals from the Statutory Authorities as per requirement(s). In between, the School may propose a Unit to initiate activities on Pt. Deen Dayal Upadhyay.

P.B.47.3.4 With above suggestions, the Planning Board 'in principle' approved the establishment of the Pt. Deen Dayal Upadhyay Centre in the School of Humanities and initiating the work through Unit in the name of Pt. Deen Dayal Upadhyay. The process of finding sponsors for the Chair be initiated.

Action: SOH

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- P.B.47.4** **To consider the establishment of the discipline of linguistics in the School of Humanities.**
- P.B.47.4.1** The Member Secretary informed that the School of Humanities has submitted a proposal for establishment of the discipline of linguistics in the School of Humanities (SOH).
- The Director, School of Humanities (SOH) briefed the relevance of the discipline and informed that the prime goal of the linguistics discipline is to study and research complexity in linguistics. The Director (SOH) apprised that no additional faculty positions for this discipline are required and the existing faculty members of the School will be engaged in the linguistic discipline.
- P.B.47.4.2** The Planning Board observed the importance of linguistics wherein it helps to convey the origins of words and languages, their historical applications, and their modern day relevance.
- P.B.47.4.3** The Planning Board approved the establishment of the discipline of linguistic in the School of Humanities subject to no immediate faculty positions in the School of Humanities for the linguistic discipline.
Action: SOH
- P.B.47.5** **To consider the transfer and establishment of the discipline of philosophy to the School of Humanities (SOH) from School of Interdisciplinary and Transdisciplinary Studies (SOITS).**
- P.B.47.5.1** The Member Secretary informed that the School of Humanities (SOH) has proposed for transfer and establishment of the discipline of Philosophy in the School of Humanities as this was approved in the 57th meeting of the School Board of SOH held on 7th September, 2018. The same was placed before the 70th meeting of Academic Council held on 25th September, 2018 and Council desired that the proposal be first placed before the Planning Board for its consideration.
- P.B.47.5.2** The Planning Board observed that the background paper(s) and past decisions / notifications of the statutory authorities related to the creation of discipline of Philosophy were not available with the proposal and the same may be furnished in the next Planning Board meeting.
- P.B.47.5.3** The Planning Board deferred the proposal of transferring and establishing the discipline of philosophy in the School of Humanities.

Action: ACD and SOH

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P.B.47.6 To consider School-wise analysis of student enrolment; identification of Schools with low enrolment.

P.B.47.6.1 The Member Secretary informed that the Board of Management at its 120th meeting held on 12th April 2014, while taking note of low enrolment had impressed upon the need that the Academic Programme Committee, a Standing Committee of the Planning Board, should ensure that all such programmes where enrolment is very low should be identified and reviewed. In the 45th Academic Programme Committee (APC) held on 17th July 2014 vide item no. 45.4, the Planning and Development Division submitted the compiled report on the academic programmes having enrolment less than 100 in at least one academic cycle. The compiled report on academic programmes with low enrolment highlighted 64 academic programs having enrolment less than 100 in at least one academic cycle in the last five years.

P.B.47.6.2 Dr. P. V. K. Sasidhar, Director, School of Extension & Development Studies(SOEDS) was invited to make a presentation on "Gyandhara" / ip-radio / Gyanvani channels. He made a detailed presentation about the outcomes of his study on using radio counseling for minimizing delivery cost in academic programme.

P.B.47.6.3 The Planning Board appreciated the presentation. It was opined that the radio / ip-radio / web counseling may be used for the academic programmes where in the enrollment is less than 200. Further, the counselling work like that of SOEDS, may be taken-up by the faculty members of the other respective Schools. The SLM course materials may also be provided through digital medium/Online mode (website /app) to the students for all such low enrollment programmes.

P.B.47.6.4 The Planning Board with above suggestions, recommended that the report on low enrolment may be circulated to the respective Schools and a committee may be constituted to analyse the implications and suggest alternate delivery mechanisms using ICTs. The Planning Board further suggested not to fill up any new faculty positions till an appreciable number of students are admitted in low enrolment Schools/Discipline. The report of the committee may be placed in the next meeting of the Planning Board.

Action: P&DD

P.B.47.7 To consider Programme launching system (after PDF / PPR form is approved by the Academic Council) and the transition system from old phase forms (Phase-0 to Phase-3 forms) to the new PPF, PDF and PRF forms.

P.B.47.7.1 The Member Secretary apprised the Board that the notified phase forms were silent on Programme launching system (after PDF / PPR form approved by the Academic Council) and also on the transition system

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from old phase forms (Phase 0 to Phase-3 forms) to the new PPF, PDF and PRF forms.

P.B.47.7.2 The Board observed that Programme launching system (*after PDF / PPR form is approved by the Academic Council*) and the transition system from old phase forms (*Phase-0 to Phase-3 forms*) to the new PPF, PDF and PRF forms are integral part of the any proposed new system for seamless transition.

P.B.47.7.3 With above deliberations, the Planning Board recommended for its approval for notification of the proposed Programme launching system (*after PDF / PPR form is approved by the Academic Council*) and the transition system from old phase forms (*Phase-0 to Phase-3 forms*) to the new PPF, PDF and PRF forms.

Action: ACD

P.B.47.8 **To consider renaming the Inter University Consortium (IUC) to Centre for Online Education (COE).**

P.B.47.8.1 The Member Secretary informed that earlier the Board of Management in its 89th meeting held on 26.02.2007 vide Item No.89.39.1 established the Inter University Consortium (IUC) of Open Universities coordinated by IGNOU and the Distance Education Council.

Now, the Board of Management at its 131st meeting held on 22nd December 2018 vide BM 131.25.1, established a Centre for Online Education vide ACD notification no. IG/ACD/UGC Online Reg./2018/3373 dated 24th January 2019. The Centre for Online Education will have the requisite human resource as per University Grants Commission (online courses or programmes) Regulations, 2018, utilizing the services of the existing teachers/academics and administrative human resource initially. Regarding human resources, the ACD vide office order no 36 F.No. IG/ACD/UGC Online Reg./2018/ dated 30th January 2019 transferred the academic and other staff of Inter University Consortium to the Centre for Online Education till further orders.

Since, the IUC work for promotion of education, training, research & development in the area of online education in IGNOU and the objectives of IUC were similar to those of COE, it was proposed that the Inter University Consortium (IUC) may be renamed as / merged with the Centre for Online Education (COE).

P.B.47.8.2 The Planning Board approved the proposal that the Inter University Consortium (IUC) may be renamed as / merged with the newly created Centre for Online Education (COE).

Action: Admn.

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- P.B.47.9** To consider status report on new building construction at the IGNOU Regional Centre(s) all over India.
- P.B.47.9.1** The Member Secretary informed that IGNOU has been allocated / purchased land for construction of regional centers' building in 29 locations out of which six are situated in the North-East Region. IGNOU has already taken occupation in 11 regional centres after construction of building. The construction developments were at different stages of completion in rest of the 18 locations.
- P.B.47.9.2** The Planning Board deliberated on the matter and observed that there were number of issues that were affecting IGNOU construction projects including haphazard planning, poor monitoring by CMD, non-standardization of design for internal and external structure for the regional centres and land area beyond requirement. In addition to these, the legal and technical issues were also need to be addressed for completing construction activities.
The Planning Board advised that the building construction and related infrastructure activities may be taken-up by CMD with regular monitoring. The CMD may adopt standardized methods / practices for construction activities. The CPO(CMD) was directed to comply with various suggested corrective measures in order to expedite the work and submit the construction progress to the authorities on regular basis. It was also decided that henceforth only upto 2 acres of land will be procured for RC building.
- P.B.47.9.3** The Planning Board with above suggestions and concerns on the delay of new building construction at the IGNOU Regional Centre(s) all over India desired that the regular progress reports from CMD may be placed in each Planning Board meetings.
Action: CPO(CMD)
- P.B.47.10** To consider offering of popular programmes in Regional Language(s).
- P.B.47.10.1** The Member Secretary informed that Shri M. Venkaiah Naidu, Hon'ble Vice President, Government of India had emphasized the need of offering academic programmes in the Regional Languages in his address delivered on 32nd Convocation of the University. Accordingly, the University placed a proposal of offering its Academic Programmes with high enrollment in different regional languages depending on demand of the region.
The Planning Board after deliberations opined that offering popular programmes in Regional Language(s) will improve the GER in higher education and IGNOU enrollment.
- P.B.47.10.2** The Planning Board considered the proposal of offering of popular programmes in Regional Language(s) and accorded its approval for

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getting the study materials (SLM) translated in Regional languages following laid down procedure and norms.

Action: Schools of Studies and RSD

P.B.47.11 **To consider amendment to the Academic Programme Committee (a Standing Committee of the Planning Board).**

P.B.47.11.1 The Member Secretary informed that in terms of the provision of Statute 16, the 22nd Planning Board had constituted a Standing Committee vide notification dated 10th May, 1999. Further, in the recent 57th APC meeting held on 16th April 2019, wider participation of members of Planning Board in APC was discussed. The committee suggested for an amendment of Clause II that any two members of the Planning Board depending on their availability for an APC Meeting may be taken-up for consideration by the next Planning Board.

P.B.47.11.2 The Planning Board approved the amendment of clause II and reads:
"Any two members of the Planning Board depending on their availability for an APC Meeting" and the Board authorized the Chairperson for the same.

Action: P&DD

P.B.47.12 **To consider development of MIS on the Centre for Internal Quality Assurance (CIQA) parameters for strengthening content development and delivery mechanisms.**

P.B.47.12.1 The Member Secretary informed that the Planning and Development was mandated to formulate short-term and long-term plans, policies, procedures to operationalize various programmes and activities of the University and to periodically review the performance of all the schemes and activities of the University. The division proposes to create a mechanism of MIS on various areas like decisions of APC/ Planning Board on the new academic programmes, regular feedback on the Progress of approved academic programmes on quarterly basis; Feedback forms; Student Registration Division (SRD), Student Evaluation Division (SED), Material Production and Distribution Division (MPDD), Student Support Services Centre (SSC), Regional Services Division (RSD) and Project section on various activities assigned to them and to create a coordinating platform.

P.B.47.12.2 The Planning Board observed that MIS being the backbone of an education institution and suggested that efforts may be put to strengthen it with appropriate interventions of ICTs.

P.B.47.12.3 The Planning Board opined that the MIS should collate and analyse progress of the university on 7-parameters as included in NAAC accreditation of ODL institutions. The parameters are 1.-Curricular aspects; 2.-Teaching-Learning and Evaluation; 3.-Research,

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Innovations and Extension; 4.-Infrastructure and Learning Resources; 5.-Learner Support and Progression; 6.-Governance, Leadership and Management; 7.-Institutional Values and Best Practices. The details of these parameters matrices were published on the website of National Assessment and Accreditation Council (NAAC).

P.B.47.12.4 The Planning Board suggested that the University Annual Report template should also include all the above NAAC parameters and it should provide the most pertinent information in the report for that particular year.

P.B.47.12.5 The Planning Board with above suggestions considered the proposal and accorded its approval.

Action: P&DD

P.B.47.13 To consider the analytical report on the recommendations of Academic Programme Committee (1st APC to 56th APC).

P.B.47.13.1 The Member Secretary informed that the Planning and Development had carried an introspecting analysis of 57 APC Meetings to find out the School-wise academic programme proposal approvals vs. programme launched, time taken in the development of academic programmes and year-wise analysis of approved programmes.

P.B.47.13.2 The Chairman informed the Planning Board that the Ministry of Human Resources and Development (MHRD) vide its various letters had expressed that there requires and urgent Academic Audit of IGNOU's existing Schools and Regional Centres in the prevailing circumstances. The Board of Management in its 125th meeting held on 23rd July 2016 also noted that the Ministry had desired to have an urgent Academic Audit and decided that the University should initiate the academic audit.

P.B.47.13.3 Keeping in view the decision of the 125th meeting of the Board of Management, the Planning and Development Division made efforts on the analysis of 57 APC meetings. The Planning Board observed that issues like low enrolment in various programmes of studies, time bound revision of programmes, strengthening of student support services, etc. will be addressed through this analytical data / report.

P.B.47.13.4 The Planning Board after detailed deliberations recommended that the Academic Programme Committee (1st APC to 57th APC) report may be circulated to the respective Schools and seek their comments. The detailed report and its outcomes after consultations with respective School(s) may be placed in next meeting of the Planning Board.

Action: P&DD

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P.B.47.14 To consider the establishment of the two new discipline(s) Para-Medical Sciences (Allied Health Sciences) and Ayush in the School of Health Sciences.

P.B.47.14.1 The Member Secretary informed that the School of Health Sciences(SOHS) has submitted a proposal for establishment of two new discipline(s) Para-Medical Sciences (Allied Health Sciences) and Ayush. These proposals had already been approved by the 45th School Board Meeting held on 23rd August 2011 and subsequently in the 63rd Academic Council held on 20th November 2014. The Director, SOHS briefed the relevance of the disciplines and informed that presently, the SOHS faculty has been developing academic programmes related to Allied Health sciences, Public Health, Clinical Medicine and AYUSH (Ayurveda, Yoga & Naturopathy, Unani, Siddha & Homeopathy).

P.B.47.14.2 After deliberations, the Planning Board opined that the School may re-look into the statutory and regulatory requirements for all proposed areas other than Yoga. It was suggested that the School may start programmes on Yoga, however for other programmes it should seek clarifications for Ayurveda & Naturopathy, Unani, Siddha & Homeopathy academic programmes from the respective Councils for its statutory and regulatory requirements. The School may ensure that these requirements are understood and met so that the programmes in these areas can be developed and delivered through ODL system.

P.B.47.14.3 With above suggestions, the Planning Board 'in principle' approved the establishment of discipline of Yoga. Further, the School was advised to submit a detailed report for all the other proposed academic areas (Ayurveda & Naturopathy, Unani, Siddha & Homeopathy) after having discussions with respective regulatory authorities & UGC.

Action: SOHS

TABLED ITEM

P.B.47.15 To consider Programme Proposal Form (PPF) of
i) Master of Fine Arts/Master of Arts (Drawing and Painting).
ii) BA (Performing Arts).
iii) Diploma in Theatre Arts.
iv) Diploma in Dance.
v) Diploma in Hindustani Music

P.B.47.15.1 The Member Secretary informed that the APC in its recent 57th meeting held on 16th April 2019 while considering proposals of Phase -1 / PPF (Programme Proposal Form) for the above five programmes from School of Performing and Visual Arts (SOPVA) suggested that the outcomes of an expert committee meeting (22nd April, 2019 and 25th

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April, 2019) be placed before the Planning Board.

The above committee(s) after considering the dismal low enrolment of the School (SOPVA) suggested for video embedded content may be developed by the School faculty members, counselling through alternative mechanisms with online videos for practicum on practice and study centres may be instituted at 12-RCs (IGNOU own buildings) for its academic programmes.

P.B.47.15.2

The Planning Board approved the Programme Proposal Form (PPF) of following five programmes:

- i) Master of Fine Arts/Master of Arts (Drawing and Painting).
- ii) BA (Performing Arts).
- iii) Diploma in Theatre Arts.
- iv) Diploma in Dance.
- v) Diploma in Hindustani Music.

Action: SOPVA

The meeting ended with vote of thanks to the Chair.



(Pankaj Khare)
Member Secretary-PB