

## IGNOU

### MINUTES OF THE EIGHTEENTH MEETING OF THE PURCHASE COMMITTEE HELD ON JUNE 04, 2001 AT 12.00 NOON IN THE BOARD ROOM, BLOCK - 8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI - 110 068.

The following were present:

1. Prof. V.S. Prasad, Acting Vice-Chancellor - Chairman
2. Prof. N.C. Narasimham
3. Prof. S.C. Garg
4. Shri Vikram Chandra - Acting Member-Secretary

Shri K.J.S. Prasada Rao, Member-Secretary could not attend the meeting.

Shri V. Rama Rao, Joint Director, EMPC and Shri Rakesh Sharma, E-in-C., EMPC, attended the meeting as Special Invitees.

Shri P.K. Viswanathan, Section Officer (Governance) was present to assist the Committee.

At the outset, the Vice-Chancellor welcomed the following new members nominated on the Purchase Committee :

- (i) Prof. N.C. Narasimham
- (ii) Prof. S.C. Garg

The Vice-Chancellor placed on record the appreciation of the Committee for the following members whose term expired:

- (i) Prof. A.K. Aggarwal
- (ii) Prof. Ram Pratap

The following item was considered:

**ITEM NO. 1 TO CONSIDER THE PROCUREMENT OF EQUIPMENT FOR VIDEO STUDIO BEING DEVELOPED FOR NATIONAL OPEN SCHOOL.**

**PC 18.1.1** The Committee considered the purchase proposal of the IGNOU Consultancy Service for setting up of a Video-Studio for National Open School. Shri V. Rama Rao, Joint Director, EMPC, gave a brief description of the procedure followed for the short- listing of the parties from whom purchases are to be made. He also brought to the notice of the Committee that an amount of Rs.1.33 Crores was received from National Open School as an advance. He explained the reasons for delay in processing the tender documents. The main delay was on account of the fact that the National Open School had failed to obtain the custom duty exemption from the Government for the equipment. Because of this, the number of items originally listed were considerably scaled down so as to keep the total purchase value of the equipment within the budgetary limit.

**PC 18.1.2** Prof. S.C. Garg, Member of the Purchase Committee raised a point that it is not sufficient to accept the lowest offer but also to evaluate the performance of the tenderer, his reputation in the field and his ability to carry on after-sale services. He also inquired whether Rupee-Dollar parity as on February 2001 still holds good. It was explained to Prof. S.C. Garg that the items proposed to be purchased, i.e., the Studio Equipments, non-linear Editing System and Lighting Equipment, the purchases would be made from reputed firms who are the authorized representatives for their respective principals. Shri V. Rama Rao, Joint Director, EMPC also explained that EMPC itself has direct experience of dealing with the above parties who have supplied equipments for EMPC and other media organizations like Doordarshan, CEC, etc.

**PC 18.1.3** Prof. N.C. Narsimham, Member of the Committee suggested that the Agenda Items should include a Statement showing the range of price from the highest to the lowest quotations for each item. The Chairman agreed with Prof. N.C. Narsimham and suggested that the future proposals should include background information in terms of performance and credibility of the party concerned.

**PC 18.1.4** The Chairman expressed his concern over the delay in the completion of the project and desired that the CMD may expedite preparation of the estimate for Civil, Electrical, Accoustic and Air-condition works, so that they may go hand in hand with the procurement of the said equipment.

**PC 18.1.5** On the basis of the above clarifications, the Purchase Committee approved the agenda item for the purchase of Audio-video equipment as listed below for National Open School Project at an approximate cost of Rs.63 Lakhs (FOB), plus Taxes, duties, Freight and Insurance as applicable:-

<b>S.No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Amount (In Rs.)</b>
<b>1.</b>	<b>Studio based equipment (two camera set up etc.)</b>	<b>M/s. Visual Technologies</b>	<b>56,54,684/- (FOB)</b>
<b>2.</b>	<b>Non-linear Editing System</b>	<b>M/s. Deepjyot</b>	<b>5,40,802/- (FOB)</b>
<b>3.</b>	<b>Lights &amp; Fixtures (for 6 lights)</b>	<b>M/s. Deepjyot</b>	<b>1,56,760/- + Sales Tax</b>

The meeting ended with a vote of thanks to the Chair.

**(V.S. PRASAD)**  
**Vice-Chancellor**

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