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MINUTES OF THE TWENTIETH MEETING OF THE PURCHASE COMMITTEE HELD ON SEPTEMBER 07, 2001 AT 3.30 P.M. IN THE BOARD ROOM, BLOCK - 8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI – 110 068.

The following members were present:

1. Prof. H.P. Dikshit, Vice-Chancellor - Chairman
2. Prof. S.C. Garg
3. Shri L.N. Jhunjhunwa
4. Prof. N.V. Narasimham
5. Prof. B.S. Saraswat
6. Shri Vikram Chandra
7. Shri K.J.S. Prasada Rao - Member-Secretary

Dr. R.Sreedher, Director, EMPC and Shri V Rama Rao, Joint Director, EMPC attended the meeting as Special Invitees.

Shri D.Deb, Assistant Registrar (Governance) was present to assist the Committee.

At the outset, Vice-Chancellor welcomed the members and in particular two nominees of the Board of Management on the Purchase Committee, namely, Shri L.N. Jhunjhunwala and Prof. B.S. Saraswat.

The following items were considered:

ITEM NO. 1 TO CONFIRM THE MINUTES OF THE 19TH MEETING OF THE PURCHASE COMMITTEE HELD ON AUGUST 03, 2001.

PC 20.1.1 Registrar informed that no comments on the Minutes were received from any member. It was stated that these minutes have already been placed before the Board of Management on 6-8-2001. A reference was made that the Board of Management in its meeting held on 6-8-2001 made certain observations on the Minutes of the 19th Meeting of the Purchase Committee held on 3-8-2001. These observations need to be recorded as part of the Minutes. Accordingly, an extract of the Minutes of the Meeting of the Board of Management on the Minutes of the 19th Meeting of the Purchase Committee are appended at **Appendix – 1**.

PC 20.1.2 With the above observations, the Minutes of the 19th Meeting of the Purchase Committee held on August 03, 2001 were confirmed.

ITEM NO. 2 TO CONSIDER THE PROCUREMENT OF DIPLEXERS FOR FM TRANSMITTERS.

PC 20.2.1 Dr. R. Sreedher, Director, Electronic Media Production Centre, gave the background, need and justification of the proposal. The members felt that proposals brought before the Purchase Committee need to have self-contained notes with relevant papers appended so that the decisions taken would be informed decisions. It was suggested that in future all proposals brought before the Purchase Committee should have full information. Shri Rama Rao placed the file containing relevant documents before the Committee. The Committee suggested that the papers be gone through by Prof. Saraswat and on his satisfaction be appended to the Minutes.

PC 20.2.2 The Committee decided that Prof. B.S. Saraswat, School of Sciences and Shri Vikram Chandra, Finance Officer be requested to devise a proforma for the Purchase Committee which acts as a check list for placing proposals before the Purchase Committee.

PC 20.2.3 The Vice-Chancellor requested Shri Jhunjunwala, a member of the Purchase Committee, to be a member of the EMPC Management Committee.

PC 20.2.4 (i) With the above observations, the Committee approved the proposal in principle for 9 diplexers with immediate placement of orders for 5. The Purchase Order will be placed with M/s. DBI only after receiving the confirmation of exact physical dimensions of the diplexers in mm and supply of U links, elbows, rigid lines, coaxial cables, adopters, connectors, etc. in sufficient quantity necessary for interconnecting the two transmitters with the diplexers and for connecting the output of the diplexer to the feeder line. The Purchase Order will be placed with the approval of the competent authority.

(ii) The Minutes of the 2nd Standing Committee Meeting on Hardware held on September 01, 2001, letter of confirmation dated 7-8-2001 from DBI, comparative chart of commercial bids for diplexers are enclosed with the Minutes at **Appendix – 2**.

ITEM NO. 3 TO CONSIDER THE PROPOSAL ON PERMANENT RE-WIRING OF EARTH STATION SET UP BY M/S. BECIL.

PC 20.3.1 Dr. R. Sreedher, Director, Electronic Media Production Centre, presented the proposal giving the background and justification. In this context, the members desired that the copy of the recommendations made by the Technical Committee needs to be appended to the minutes. Further, Prof. B.S. Saraswat a member of the Purchase Committee, may be shown the papers related to the proposal for permanent re-wiring of audio/video equipments by M/s. BECIL and if any comments are made by him, these be considered by the Director, Electronic Media Production Centre, before placing of the order.

PC 20.3.2 (i) Subject to the above, the Committee approved the award of re-wiring work to M/s. BECIL at a cost of Rs.15, 35, 707/-.

(ii) The copy of the recommendations made by the Technical Committee is placed at **Appendix – 3**.

ITEM NO. 4 TO CONSIDER THE PROPOSAL ON STANDARD EQUIPMENT PACKAGE FOR GYAN VANI STUDIOS.

PC 20.4.1 Dr. R. Sreedher, Director, Electronic Media Production Centre, explained the background of the proposal. In this context, a number of clarifications were sought by the members pertaining to price negotiations, equipment requirement of a typical Gyan Vani FM Studio, the cost of the equipment, places to be covered, total expenditure involved. Dr. Sreedher gave an elaborate explanation giving the need, urgency, justification of the proposal. It was stated that ultimately all the 40 FM Stations may have to be covered (this figure may vary) but initially 5 Stations are required to be set up. The cost involvement is Rs.8.27 Lakhs per unit based on deposit work. Requirement beyond 5 need to be tendered. State Open Universities have been funded by Distance Education Council for such purposes and if the requirement is more, prices could be negotiated.

PC 20.4.2 In this connection, Dr. Sreedher was requested to prepare a “Road Map” pertaining to the implementation and

commissioning of Gyan Vani Project which may be appended to the Minutes.

PC 20.4.3

(i) With the above observations, the Committee approved the proposal to have a standard equipment package for Gyan Vani Studios at a unit cost of Rs.8.27 Lakhs for each studio and orders be placed with BESIL on deposit basis.

(ii) The copy of the detailed road map is enclosed at **Appendix – 4.**

ITEM NO. 5

TO CONSIDER THE PAYMENT OF DEPOSIT OF RS.2.10 CRORES TO A.I.R FOR CONSULTANCY, SYSTEM INTEGRATION, ETC. FOR 6 STATIONS OF GYAN VANI.

PC 20.5.1

Dr. R. Sreedher gave a background of the proposal. The Indira Gandhi National Open University (IGNOU) had already signed an MoU with All India Radio (A.I.R) to enable Gyan Vani transmitters to be co-sited with A.I.R Stations and utilize their resources. Earlier IGNOU had already deposited a sum of Rs.2.10 Crores for six stations with A.I.R as per terms agreed in the MoU. The present proposal is for six more stations at Rs.35 Lakhs each co-located with A.I.R at Delhi, Guwahati, Jalandhar, Bangalore, Ahmedabad and Panaji.

PC 20.5.2

The Committee considered and approved the payment of Rs.2.10 Crore to A.I.R for consultancy, system integration, etc. for 6 stations of Gyan Vani at Delhi, Guwahati, Jalandhar, Bangalore, Ahmedabad and Panaji. It was also suggested that this is part of an MoU, proposals on this need not be brought before the Purchase Committee.

ITEM NO. 6

TO CONSIDER THE PROPOSAL ON PAYMENT OF ADVANCE TO PRASAR BHARATI.

PC 20.6.1

(i) The Council considered and resolved to approve the Purchase Order with M/s. ECIL for stand by antenna and feeder line system (two sets) at a cost of Rs. 5 Lakhs plus taxes as approved.

(ii) The quotation for supply of Pole type Dopole antenna, is placed at **Appendix – 5.**

**ITEM NO. 7 TO CONSIDER THE PROPOSAL TO PURCHASE HP
PRINTER CARTRIDGES DIRECTLY FROM THE
MANUFACTURER M/S HEWLETT PACKARD INDIA
LIMITED (M/S HP).**

PC 20.7.1 The Registrar gave a brief background of the proposal. It was stated that HP Printer Cartridges are the proprietary items of Hewlett Packard India Ltd. In order to get genuine Cartiridges and price advantage, it was felt appropriate to negotiate terms with Hewlett Packard India Ltd. so as to procure the items directly through the authorized dealer of the Hewlett Packard. For this purpose, a Committee was constituted to negotiate the terms and conditions with Hewlett Packard for entering into an agreement. The Committee had a discussion with the representatives of Hewlett Packard and M/s. Bips Systems, HP Reseller on 30th July, 2001. The Committee recommended to enter into a tripartite agreement between the IGNOU, M/s. Hewlett Packard and the authorized Reseller M/s. Bips Systems. M/s. Hewlett Packard have a provision for such an agreement called Corporate Engagement Programme. A copy of the Minutes of the said Committee is placed at **Appendix – 6.**

PC 20.7.2 The Committee having considered the proposal approved the purchase of HP Printer Cartridges from M/s. Hewlett Packard India Ltd., by signing the Corporate Engagement Programme. A copy of the proposed Corporate Engagement Programme agreement which will be signed by IGNOU is placed at **Appendix – 7.**

The meeting ended with a vote of thanks to the Chair.

(H.P. DIKSHIT)
Vice-Chancellor

Extract of the Minutes of the 69th Meeting of the Board of Management

BM 69.4.5 The Board, thereafter considered the recommendations of the 19th Meeting of the Purchase Committee held on August 03, 2001. Dr. R. Sreedher, Director, EMPC, who was invited to the meeting, briefed the members on the proposals made in the 19th meeting of the Purchase Committee. It was pointed out that under resolution PC 19.6.1, the amount stated has to be read as Rs.1.05 Crores.

BM 69.4.6 After considering the recommendations, the Board resolved that :

- (i) In future the purchases of transmitter should include a provision on Annual Maintenance Contract with 3(three) years warranty.
- (ii) In place of Mr. Krishna Murthy, a Consultant at EMPC there should be an external member who may be nominated by the Vice-Chancellor.

BM 69.4.7 With the above, the Minutes of the 19th Meeting of the Purchase Committee held on August 03, 2001 were confirmed.

