

## IGNOU

### **MINUTES OF THE 52<sup>ND</sup> MEETING OF THE PURCHASE COMMITTEE HELD ON OCTOBER 06, 2009 AT 4.00 P.M. IN THE BOARD ROOM, BLOCK - 8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI – 110 068**

The following were present:

1. Prof. V.N. Rajasekharan Pillai, Vice-Chancellor - Chairman
2. Prof. Uma Kanjilal, Director, SOSS - Member
3. Shri Ravi Kant, Director, EMPC - Member
4. Shri Cherian Thomas, Finance Officer - Member
5. Shri Udai Singh Tolia, Registrar (Admn) - Member-Secretary

Dr. D.K. Choudhry, PVC, Prof. Shafiq Parvin and Dr. Venugopal Reddy, Members could not attend the meeting.

At the outset, the Chairman welcomed the members to the 52<sup>nd</sup> Meeting of the Purchase Committee, a Standing Committee of the Board of Management. The Chairman specially welcomed Prof. Uma Kanjilal who was attending the meeting of the Purchase Committee as new member. On behalf of the Committee, the Chairman also placed on record the contributions made by Prof. Manohar Lal whose term as member on the Committee has expired. Thereafter the following items on the agenda were taken up for consideration:

#### **ITEM NO. 1 TO CONFIRM THE MINUTES OF THE 51<sup>ST</sup> MEETING OF THE PURCHASE COMMITTEE HELD ON JUNE 04, 2009 AND TO NOTE THE ACTION TAKEN THEREON**

**PC 52.1.1** The Member-Secretary informed the Committee that the Minutes of the 51<sup>st</sup> Meeting of the Purchase Committee held on 4<sup>th</sup> June, 2009 were circulated to the members. Comments have been received from Dr. V. Venugopal Reddy, Member on Item No.6 of the Minutes of the 51<sup>st</sup> Meeting of the Purchase Committee regarding procurement of 45 photocopy machines under buy-back and without buy-back scheme and its distribution. It was explained that the requirement of the various units was clubbed together and the 19 machines

purchased under buy-back have also been distributed accordingly with the approval of the Hon. Vice Chancellor. The Committee noted that the photocopier machines procured as per the approval of the Purchase Committee at its previous meeting have already been distributed accordingly. The Committee however, directed that the details of the distribution of the photocopier machines may be circulated/notified for information of the concerned.

**PC 52.1.2**

The Committee noted the Action Taken Report on the various decisions of the Purchase Committee taken at its 51<sup>st</sup> Meeting held on 16.4.2009 and confirmed the minutes with the above directions.

**ITEM NO.2**

**TO REPORT ON PROCUREMENT ON VIDEO TELECONFERENCING SYSTEM IN OFFICES OF THE VICE CHANCELLOR AND PRO-VICE CHANCELLOR**

**PC 52.2.1**

The Committee noted that at its previous meeting held on 4.6.2009, a proposal for procurement of Video Teleconferencing System for installation in the offices of the Vice Chancellor and Pro-Vice Chancellors was approved by the Committee, subject to concurrence by the Finance Division. It was informed that the proposal was concurred by the Finance & Accounts Div. and accordingly, the purchase order has been placed on L-1 firm M/s Rex Rotary India Pvt. Ltd. on 7.9.2009 for total value of Rs.13,88,400/-.

**ITEM NO. 3**

**TO CONSIDER AND APPROVE THE PURCHASE OF HEAVY DUTY PRINTERS FOR SR&ED (NOW SRD/SED)**

**PC 52.3.1**

The Item was taken up for consideration. It was explained that on the basis of requisition received from SRD & SED divisions, tender for purchase of Heavy Duty Laser Jet printers was invited on 12.2.2009. In response, three firms submitted their technical bids which were opened on 12.3.2009, followed by opening of the financial bid on 26.5.2009. On evaluation of the bids, the offer of M/s Lipi

Data Systems Ltd. @ Rs.16,60,000/- + 4% VAT per machine for model Lipi PP4050 Heavy duty Laserjet Printer was found to be the lowest. Accordingly, the Committee recommended procurement of two (2) nos. of Lipi PP4050 Heavy duty Laserjet Printer from the L-1 firm for a total sum of Rs.34,52,800/-.

**PC 52.3.2** The Committee noted the proposal. The Committee further noted that the proposal has been concurred by the Finance Division and approved the procurement of two Heavy duty Printers from M/s Lipi Data Systems Pvt. Ltd. at the total cost of Rs.34,52,800/-.

**ITEM NO.4 TO CONSIDER PROCUREMENT OF THE RADIO FREQUENCY EQUIPMENT ON PROPRIETARY BASIS**

**PC 52.4.1** The Item was presented the Director, EMPC. He explained that procurement of certain critical items for use on INSAT 3C Satellite for the transmission of Gyan Darshan channel was processed by the Technical Purchase Committee of the EMPC. The items are of proprietary nature for which the procurement was processed by the Central Purchase Unit (CPU). He explained that the rates quoted by the firm M/s Ameet Broadcaster Pvt. Ltd. conformed to the estimates provided by the user Division i.e. EMPC.

**PC 52.4.2** The Committee considered the proposal and approved the following

1. The procurement of spares for Gigawave Microwave link for total amount of Rs. 13,92,257/- (incl. of 4% ST/VAT) in INR from M/s Ameet Broadcast Pvt. Ltd.
2. Procurement of Scopus spares unit from M/s Ameet Broadcasters Pvt. Ltd. for a total amount of Rs. 35,03,807 (including 4% ST/VAT).

**ITEM NO.5 TO CONSIDER AND APPROVE PROCUREMENT OF ONE NO. OF 10 KW FM TRANSMITTER FOR GV MUMBAI ON REPEAT ORDER BASIS**

**PC 52.5.1** The Item was taken up for consideration. It was explained by

the Director, EMPC that as per the Phase II FM Policy of Ministry of I & B, M/s. BECIL, New Delhi has been entrusted with the work of commissioning of Common Transmission Infrastructure (CTI) for the private broadcasters and AIR at Worli, Mumbai. As per the agreement with M/s. BECIL regarding inclusion of IGNOU channel in the Common Transmission Infrastructure (CTI) at Mumbai, IGNOU has to provide a Transmitter for GV Mumbai. IGNOU has procured 11 Nos. of 10 KW FM Transmitter and accessories from M/s. Rohde & Schwarz GmbH & Co. KG, Germany at FOR Unit Cost of EURO 41131 (Transmitter cost Euro 37431 + inspection charges of Euro 3700) plus accessories amounting to US \$ 24285.2 in Feb. 2008 through Open Tender. As the CTI is going to be commissioned by March 2010, M/s. Rohde & Schwarz was asked to confirm their willingness to supply **one additional Transmitter on repeat order basis**. M/s. Rodhe & Schwarz has intimated their willingness to supply the additional Transmitter for Mumbai at he same rate in INR with 95% payment against proof of despatch of material and balance 5% against commissioning and training.

**PC 52.5.2**

The Committee after detailed deliberations approved the proposal to procure one additional Transmitter **under Repeat order basis from M/s Rohde & Schwarz & Co. KG, Germany at a total cost of Rs.26,12,683/-+ customs duty, CST etc.**

The Meeting ended with a vote of thanks of the Chair.

**(U.S. TOLIA)**  
**Member-Secretary**