

IGNOU

MINUTES OF THE 57TH MEETING OF THE PURCHASE COMMITTEE HELD ON MARCH 04, 2011 AT 12.00 NOON IN THE BOARD ROOM, BLOCK- 8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI - 110 068

The following were present:

1. Prof. V.N. Rajasekharan Pillai, Vice-Chancellor - Chairman
2. Prof. P.R. Ramanujam, Pro-Vice Chancellor - Member
3. Prof. B.K. Pattanaik, Director, SOEDS - Member
4. Prof. A.K. Jha, Director, P&DD - Member
5. Shri Abdul Samad Ibrahim, Dy. Director, EMPC - Member
6. Sh. Lalit Mohan Pandey, Finance Officer - Member
7. Shri Udai Singh Tolia, Registrar (Admn) - Member-Secretary

Prof. K. Elumalai, Member could not attend the meeting.

At the outset, the Chairman welcomed the members to the 57th Meeting of the Purchase Committee, a Standing Committee of the Board of Management. The Chairman also welcomed Prof. P.R. Ramanujam, PVC, Prof. B.K. Pattanaik and Prof. A.K. Jha as new Members on the Purchase Committee. Before the proceedings of the meeting started, the Chairman placed on record the appreciation for the valuable contributions made by Late Dr. D.K. Choudhry, during his tenure on the Purchase Committee. The Chairman also placed on record the appreciation of the Committee for the contributions made by Prof. Shafiq Parvin, whose term on the Purchase Committee expired on 12.11.2010, on expiry of term of membership of the BOM. Thereafter, the following items on the agenda were taken up for consideration:

ITEM NO. 1 TO CONFIRM THE MINUTES OF THE 56TH MEETING OF THE PURCHASE COMMITTEE HELD ON NOVEMBER 02, 2010

PC 57.1.1 Registrar informed the Committee that the Minutes of the 56th Meeting of the Purchase Committee were placed before the Board of Management at its 106th meeting held on 19.11.2010. However, the Minutes of the Purchase Committee could not be taken up by the Board due to paucity of time. The recommendations of the Committee are therefore, again placed before the present Committee alongwith fresh Items for consideration and approval.

ITEM NO.2 TO CONSIDER THE PROCUREMENT OF 1200 NOS. OF DVC-PRO 126 L TAPES

PC 57.2.1 The Purchase Committee considered & approved the proposal for procurement of 1200 nos. of DVC-PRO 126 L Tapes at the cost of Rs.10.5 lacs to meet the urgent requirement of the tapes.

ITEM NO. 3 TO CONSIDER AND APPROVE THE PROPOSAL FOR THE PROCUREMENT OF LIPI LINE PRINTER

PC 57.3.1 The Item was taken up for consideration. The Committee ratified the action taken by the University, in purchasing 8 Lipi Line Printers (Modal-6215) @ Rs. 4,27,000/- per printer on DGS&D rate contract from M/s Lipi Data Systems at the total cost of Rs. 34,16,000/- plus Taxes.

PC 57.3.2 The Purchase Committee also approved the proposal for procurement of 10 Lipi Line Printers, later, subject to the recommendations of the user divisions/units and concurrence of the Finance Committee.

ITEM NO.4 TO CONSIDER AND APPROVE THE PROPOSAL FOR THE PROCUREMENT/INSTALLATION OF CCTV CAMERA SYSTEM FOR SECURITY OFFICE, L&DD & NCIDE

PC 57.4.1 The Purchase Committee considered and approved the proposal for CCTV Camera System for the Security Office, Library & Documentation Div. and NCIDE from M/s Electronic Eye Systems at the total cost of Rs.22,87,718/-.

ITEM NO.5 TO CONSIDER AND APPROVE THE PROPOSAL FOR EMPANELMENT OF FIRM FOR THE PROCUREMENT OF CONSUMABLE/TONER OF LIPI PRINTERS

PC 57.5.1 The Committee considered the proposal for Empanelment of firms for procurement of Consumables/Tonner for Lipi Printer and approved the empanelment of M/s Sai Technologies being L-1 firm, valid for a period of one year. The estimated expenditure shall be booked under the budget head 'Purchase of Stationary' instead of 'Computer & Peripherals'.

ITEM NO.6 TO CONSIDER AND APPROVE THE PROPOSAL FOR REVALIDATION OF THE RATES AND EXTENSION OF THE VALIDITY PERIOD FOR THE PURCHASE OF PRINTER AND UPS

PC 57.6.1 The Committee considered the proposal for Re-Validation of rates and extension of the validity period for purchase of the remaining quantity of the Printers and UPSs from M/s HCL Infosystems Ltd., as per the agenda proposal.

ITEM NO.7 TO CONSIDER AND APPROVE THE EMPANELMENT OF FIRM(S) FOR PRINTING AND SUPPLY OF LETTER HEADS/ENVELOPS/VISITING CARDS

PC 57.7.1 The Purchase Committee considered & approved the proposal for empanelment of firm for printing & supply of Letters Heads/Envelops/Visiting Cards etc., as per the agenda proposals. The empanelment shall be valid for one year w.e.f. 10.2.2011.

ITEM NO.8 TO CONSIDER THE PROPOSAL FOR ESTABLISHMENT OF NKN CONNECTIVITY

PC 57.8.1 The Committee considered the proposal for establishment of National Knowledge Network (NKN) connectivity. The Committee approved the proposal amounting to Rs.49,63,500/- for establishment of 1Gbps NKN connectivity at the main campus of the University at Maidan Garhi, New Delhi. The Committee further approved the proposal for the connectivity of the Regional Centres & Study Centres to be taken up later, subject to availability of funds which will be ensured by the Computer Division.

ITEM NO.9 TO CONSIDER THE ACQUISITION OF DEUTSCHE WELLE (DW) PROGRAMMES OF 98.50 HOURS FOR €65,010/- FOR A PERIOD OF 3 YEARS

PC 57.9.1 The Purchase Committee approved the proposal for acquisition of Deutsche Welle (DW) programmes of 98.50 hrs from DW Germany for €65,010/- for a period of three years, subject to the reasonability of the rates being certified by the Director, EMPC. The Committee further noted that the offer covers an additional 30 hrs programme available to IGNOU free of cost.

ITEM NO.10 TO CONSIDER THE PROPOSAL THE EMPANELMENT OF FIRM(S) FOR PROCUREMENT OF OFFICE FURNITURE ITEMS – APPROVAL OF THE RATES THEREOF

PC 57.10.1 The Committee approved the proposal for empanelment for procurement of Office Furniture Items. The Committee also approved the rates quoted by the two L-1 firms for a period of one year. A copy of the rate list is placed as **Appendix**.

ITEM NO.11 TO REPORT THE AWARD OF OPERATIONAL CONTRACT OF VIDEO SEVER TO M/S SHAF BROADCAST PVT. LTD.

PC 57.11.1 The Committee noted the action taken by EMPC in awarding the Operational Contract of Video Server to M/s Shaf Broadcast Pvt. Ltd.. The Committee further noted that the financial implications of the contract for one year awarded to the firm w.e.f. 1.11.2010 shall be above Rs.10 lacs per annum.

The Meeting ended with a vote of thanks to the Chair.

(U.S. TOLIA)
Member-Secretary