



# **Post Graduate Diploma in Hospital and Health management (PGDHHM)**

## **ASSIGNMENTS 2025**

PGDHHM/AS 1-9

*School of Health Sciences*  
**Indira Gandhi National Open University**  
**Maidan Garhi, New Delhi-110 068**  
**2025**

Dear Learners,

As explained in the Programme Guide, there are nine assignments in total and **all** these assignments are compulsory. Please note that the assignments carry a weightage of 30% marks towards the final evaluation in theory component and ***submission of related assignments is a prerequisite*** for appearing in theory term-end examination for respective papers. The subject area of assignments and its last date of submission are mentioned below:

Last Date of Submission*	Course Code	Blocks Involved	Assignment Code
July 15, 2025	MHH-101	1 and 2	MHH-101/AS-1
	MHH-102	1 and 2	MHH-102/AS-4
	MHH-103	1 and 2	MHH-103/AS-7
August 31, 2025	MHH-101	3 and 4	MHH-101/AS-2
	MHH-102	3 and 4	MHH-102/AS-5
	MHH-103	3 and 4	MHH-103/AS-8
October 15, 2025	MHH-101	5 and 6	MHH-101/AS-3
	MHH-102	5 and 6	MHH-102/AS-6
	MHH-103	5 and 6	MHH-103/AS-9

***As there is no regular batch of 2025 session, students can also submit all assignment together anytime before October 15, 2024. Please submit the assignments to your LSC Coordinator/ Programme In-charge only.***

Please take note of the following points before writing your assignments:

- Use foolscap size/A4 size paper for writing your responses. Only handwritten assignments will be accepted. Typed or printed copies of assignments will not be accepted.
- Tie the pages after numbering them carefully.
- Write the question number with each answer.
- ***All the questions are compulsory.***
- Every assignment will be evaluated out of a full mark of 100. Weightage is indicated in parenthesis against each question.

### **Suggestions for writing an assignment:**

Read the assignments carefully. Go through the units on which the answers are based. Draw a rough outline of your answer. Make a logical order. Then write your answer neatly and submit. Give illustrations and tables wherever necessary. You may keep a xerox copy of the answer sheets for future reference.

Answer each assignment in separate sheets. On the first page of the assignment response sheet, write the course code, course title, assignment code, name of your programme study centre and date of submission. Your enrollment number, Name and Full address should be mentioned in the top right corner of the first page. The first page of your response sheet should look like the format given.

Course Code _____	Enrollment No. _____
Course Title _____	Name _____
Assignment Code _____	Address _____
PSC _____	_____
Date of Submission _____	_____

**Assignment-1 (Blocks 1&2)**

**Course Code: MHH-101**  
**Assignment Code: MHH-101/AS-1**  
**Maximum Marks: 100**  
**Due Date: July 15, 2025**

**Answer all the questions**

- 1) Answer the following questions within 1000 words each. (2 × 20 = 40)
  - a) What is decision making? Discuss the importance of Decision making process for the managers.
  - b) What is management process? Describe various steps of management process with the help of an example.
  
- 2) Answer the following questions within 500 words each. (10 × 6 = 60)
  - a) What are the emerging principles of management?
  - b) What is a health program. Write various steps involved in the planning of a health program?
  - c) Programming Evaluation Reviewing Technique(PERT).
  - d) What is organizational structure in management?
  - e) What are the steps of estimating human resource demand qualitatively?
  - f) Enumerate the responsibilities and duties of a Training coordinator.

**Assignment-2 (Blocks 3&4)**

**Course Code: MHH-101**  
**Assignment Code: MHH-101/AS-2**  
**Maximum Marks: 100**  
**Due Date: August 31, 2025**

**Answer all the questions**

- 1) **Answer the following questions within 1000 words each.** (2 × 20 = 40)
- a) Define budget. Describe the importance of a budget. How can you classify budget. Write the main characteristic of a budget.
  - b) What is Leadership? Differentiate the different types of leadership styles.
- 2) **Answer the following questions within 500 words each.** (10 × 6 = 60)
- a) Enumerate the benefits of job enrichment.
  - b) Define Leadership. What the various styles of Leadership?
  - c) What are the acts and omissions that shall be treated as misconduct?
  - d) The equal Remuneration Act,1976.
  - e) What are the essential features of a financial control system?
  - f) Explain budget procedure with the help of flow chart. Write 2 benefit of budget procedure.

**Assignment-3 (Blocks 5&6)**

**Course Code: MHH-101**  
**Assignment Code: MHH-101/AS-3**  
**Maximum Marks: 100**  
**Due Date: October 15, 2025**

**Answer all the questions**

- 1) **Answer the following questions within 1000 words each.** (2 × 20 = 40)
  - a) Explain role of pricing and consumer value with respect to health and medical services.
  - b) Enumerate the principles of logistic management.
  
- 2) **Write Short notes on the following questions within 500 words each.** (10 × 6 = 60)
  - a) What are the characteristics of Services. Enlist various marketing strategies.
  - b) Enumerate the various pricing objectives that are needed to establish Health Services.
  - c) Explain “Demand” and Demand Curve with the help of an example from health sector.
  - d) Define Forecasting Demands. Explain the techniques of Demand Forecasting.
  - e) What are the characteristics of an efficient Physical Distribution System?
  - f) What are the factors involved in determination of inventory policy?