



IGNOU

Post Graduate Diploma in Hospital and Health management (PGDHHM)

ASSIGNMENTS 2026

PGDHHM/AS 1-9

School of Health Sciences
Indira Gandhi National Open University
Maidan Garhi, New Delhi-110 068
2026

Dear Student,

As explained in the Programme Guide, there are nine assignments in total and **all** these assignments are compulsory. Please note that the assignments carry a weightage of 30% marks towards the final evaluation in theory component and **submission of related assignments is a prerequisite** for appearing in theory term-end examination for respective papers. The subject area of assignments and its last date of submission are mentioned below:

Last Date of Submission	Course Code	Blocks Involved	Assignment Code
October 31, 2026	MHH-101	1 and 2	MHH-101/AS-1
	MHH-102	1 and 2	MHH-102/AS-4
	MHH-103	1 and 2	MHH-103/AS-7
October 31, 2026	MHH-101	3 and 4	MHH-101/AS-2
	MHH-102	3 and 4	MHH-102/AS-5
	MHH-103	3 and 4	MHH-103/AS-8
October 31, 2026	MHH-101	5 and 6	MHH-101/AS-3
	MHH-102	5 and 6	MHH-102/AS-6
	MHH-103	5 and 6	MHH-103/AS-9

Please take note of the following points before writing your assignments:

- Use foolscap size/A4 size paper for writing your responses. Only handwritten assignments will be accepted. Typed or printed copies of assignments will not be accepted.
- Tie the pages after numbering them carefully.
- Write the question number with each answer.
- **All the questions are compulsory.**
- Every assignment will be evaluated out of a full mark of 100. Weightage is indicated in parenthesis against each question.

Suggestions for writing an assignment:

Read the assignments carefully. Go through the units on which the answers are based. Draw a rough outline of your answer. Make a logical order. Then write your answer neatly and submit. Give illustrations and tables wherever necessary. You may keep a xerox copy of the answer sheets for future reference.

Answer each assignment in separate sheets. On the first page of the assignment response sheet, write the course code, course title, assignment code, name of your programme study centre and date of submission. Your Roll No., Name and Full address should be mentioned in the top right corner of the first page. The first page of your response sheet should look like the format given.

Course Code _____	Roll No. _____
Course Title _____	Name _____
Assignment Code _____	Address _____
PSC _____	_____
Date of Submission _____	_____

Please submit the assignments to your LSC Coordinator only.

Assignment-1 (Blocks 1&2)

Course Code: MHH-101
Assignment Code: MHH-101/AS-1
Maximum Marks: 100
Due Date: October 31, 2026

Answer all the questions

- 1) Answer the following questions within 1000 words each. (2 × 20 = 40)
 - a) What is management process? Describe various steps of management process with the help of an example.
 - b) Enumerate the various management techniques. Explain any two with the help of an example.

- 2) Answer the following questions within 500 words each. (10 × 6 = 60)
 - a) Enumerate the skills exhibited by an effective manager.
 - b) What is decision making process? Why is it important in management? Explain with an example.
 - c) Define decentralization. How is it effective in achieving goals and objectives of any programme?
 - d) What is human resource planning? Why is it important in management.
 - e) Enumerate the responsibilities and duties of a Training coordinator.
 - f) Differentiate between Formal and Informal Communication.

Assignment-2 (Blocks 3&4)

Course Code: MHH-101
Assignment Code: MHH-101/AS-2
Maximum Marks: 100
Due Date: October 31, 2026

Answer all the questions

- 1) Answer the following questions within 1000 words each. (2 × 20 = 40)
 - a) Discuss Zero based Budgeting (ZBB) under following headings- Definition, Objectives, Process, Limitation, Advantages.
 - b) What is Leadership? Differentiate the different types of leadership styles.

- 2) Answer the following questions within 500 words each. (10 × 6 = 60)
 - a) What are the five core dimensions that enrich jobs?
 - b) What is situational approach of leadership?
 - c) Explain cost analysis.
 - d) Enlist various kind of budgets. Give one example of each.
 - e) Payment of wages act.
 - f) What is auditing? Explain with the help of an example.

Assignment-3 (Blocks 5&6)

Course Code: MHH-101
Assignment Code: MHH-101/AS-3
Maximum Marks: 100
Due Date: October 31, 2026

Answer all the questions

- 1) Answer the following questions within 1000 words each. (2 × 20 = 40)
 - a) Explain role of pricing and consumer value with respect to health and medical services.
 - b) Define “Service” in management terms. Discuss characteristics of Services. Enlist various marketing strategies.

- 2) Write Short notes on the following questions within 500 words each. (10 × 6 = 60)
 - a) Service Marketing Triangle
 - b) Cost based pricing with an example.
 - c) Externalities with respect to health economics.
 - d) Define Inventory. Write various types of Inventory.
 - e) What are the essential steps of equipment selection?
 - f) Technique of inventory control.