



# **Post Graduate Diploma in Hospital and Health management (PGDHHM)**

## **ASSIGNMENTS**

**2025**

PGDHHM/AS 1-9

*School of Health Sciences*  
**Indira Gandhi National Open University**  
**Maidan Garhi, New Delhi-110 068**  
**2025**

Dear Learners,

As explained in the Programme Guide, there are nine assignments in total and **all** these assignments are compulsory. Please note that the assignments carry a weightage of 30% marks towards the final evaluation in theory component and ***submission of related assignments is a prerequisite*** for appearing in theory term-end examination for respective papers. The subject area of assignments and its last date of submission are mentioned below:

Last Date of Submission*	Course Code	Blocks Involved	Assignment Code
July 15, 2025	MHH-101	1 and 2	MHH-101/AS-1
	MHH-102	1 and 2	MHH-102/AS-4
	MHH-103	1 and 2	MHH-103/AS-7
August 31, 2025	MHH-101	3 and 4	MHH-101/AS-2
	MHH-102	3 and 4	MHH-102/AS-5
	MHH-103	3 and 4	MHH-103/AS-8
October 15, 2025	MHH-101	5 and 6	MHH-101/AS-3
	MHH-102	5 and 6	MHH-102/AS-6
	MHH-103	5 and 6	MHH-103/AS-9

***As there is no regular batch of 2025 session, students can also submit all assignment together anytime before October 15, 2024. Please submit the assignments to your LSC Coordinator/ Programme In-charge only.***

Please take note of the following points before writing your assignments:

- Use foolscap size/A4 size paper for writing your responses. Only handwritten assignments will be accepted. Typed or printed copies of assignments will not be accepted.
- Tie the pages after numbering them carefully.
- Write the question number with each answer.
- ***All the questions are compulsory.***
- Every assignment will be evaluated out of a full mark of 100. Weightage is indicated in parenthesis against each question.

### **Suggestions for writing an assignment:**

Read the assignments carefully. Go through the units on which the answers are based. Draw a rough outline of your answer. Make a logical order. Then write your answer neatly and submit. Give illustrations and tables wherever necessary. You may keep a xerox copy of the answer sheets for future reference.

Answer each assignment in separate sheets. On the first page of the assignment response sheet, write the course code, course title, assignment code, name of your programme study centre and date of submission. Your enrollment number, Name and Full address should be mentioned in the top right corner of the first page. The first page of your response sheet should look like the format given.

Course Code _____	Enrollment No. _____
Course Title _____	Name _____
Assignment Code _____	Address _____
PSC _____	_____
Date of Submission _____	_____

**Assignment-4 (Blocks 1&2)**

**Course Code: MHH-102**  
**Assignment Code: MHH-102/AS-4**  
**Maximum Marks: 100**  
**Due Date: July 15, 2025**

**Answer all the questions**

- 1) Answer the following questions within 1000 words each. (2 × 20 = 40)
- a) Define Intensive Care Unit (ICU). Discuss planning and Establishment of an Intensive Care Unit (ICU).
  - b) What is Medical Emergency? Describe various types of medical emergency services.
- 2) Answer the following questions within 500 words each. (10 × 6 = 60)
- a) Categorize the physical facilities that should be there in OPD area. Discuss any two in detail.
  - b) Enumerate the planning criteria you will consider while planning for establishing operation theatres.
  - c) What are the points you will consider for monitoring and evaluation of the inpatient Ward.
  - d) What are the administrative & supervisory duties of ward in-charge.
  - e) Discuss the role of PMR in total healthcare.
  - f) How will you do the outcome monitoring for Intensive Care Unit?

**Assignment-5 (Blocks 3&4)**

**Course Code: MHH-102**  
**Assignment Code: MHH-102/AS-5**  
**Maximum Marks: 100**  
**Due Date: August 31, 2025**

**Answer all the questions**

**1) Answer the following questions within 1000 words each.**

**(2 × 20 = 40)**

- a) What is an Inventory in Pharmacy? Write the objectives of inventory control. Discuss the techniques used in inventory management.
- b) Discuss planning and establishment of the Linen and Laundry department in a health care institution.

**2) Answer the following questions within 500 words each.**

**(10 × 6 = 60)**

- a) Define accreditation. What are the advantages of accreditation with respect to Laboratory Services?
- b) Write the steps involved in equipment planning and procurement in Radio diagnosis units.
- c) Points to be considered for evaluation and monitoring of Blood Transfusion Centers.
- d) Enumerate various applications of computerization or IT in a pharmacy Services.
- e) Monitoring and Performance Evaluation of Central Sterile Supply Department (CSSD).
- f) Enumerate the legal criteria required for Medical Records.

**Assignment-6 (Blocks 5&6)**

**Course Code: MHH-102**  
**Assignment Code: MHH-102/AS-6**  
**Maximum Marks: 100**  
**Due Date: October 15, 2025**

**Answer all the questions**

- 1) **Answer the following questions within 1000 words each.** (2 × 20 = 40)
- a) Discuss in details the planning and establishment of medical gas pipeline system in a health care institutions.
  - b) Define Disaster. Explain each component of Disaster cycle with example.
- 2) **Write Short notes on the following questions within 500 words each.** (10 × 6 = 60)
- a) What precautions must be taken before handing the body over to the family members?
  - b) Characteristic features of Type D ambulance.
  - c) What are the legal and ethical aspects involved in waste management.
  - d) Write the various Principles for the Layout of a Diagnostic X-ray Room.
  - e) Write the health consequences of the disasters and principles of mass casualty management.
  - f) Fire suppression in case of Fire in health care facility.