



**I
G
N
O
U**

**Nurse Manager
QP Code
IGNOU/NQM101/V1.0**

**Assignments
IGNOU/N 0101/V1.0,
0102/V1.0, 0103/V1.0
2025**

***School of Health Sciences*
Indira Gandhi National Open University
Maidan Garhi, New Delhi - 110068**

Dear Student,

Assignments are compulsory for completing the theory course. Please note that you are required to score 75% marks in the each assignments separately. The assignments carry a weightage of 30% marks towards the final evaluation in theory component and **submission of related assignment is a prerequisite** for appearing in theory term-end examination for respective course. The subject area of assignment and its last date of submission are mentioned below:

Last Date of Submission	Course Code	Modules Involved	Assignment Code
31 August, 2025	IGNOU/N0101/V1.0	1, 2	IGNOU/N0101/V1.0
	IGNOU/N0102/V1.0	1, 2	IGNOU/N0102/V1.0
	IGNOU/N0103/V1.0	1, 2	IGNOU/N0103/V1.0
		1, 2	
30 September, 2025	IGNOU/N0101/V1.0	3, 4	IGNOU/N0101/V1.0
	IGNOU/N0102/V1.0	3, 4	IGNOU/N0102/V1.0
	IGNOU/N0103/V1.0	3, 4	IGNOU/N0103/V1.0

Please take note of the following points before writing your assignment:

- Use only foolscap size paper for writing your responses. **Only hand written assignment** will be accepted. Typed or printed copies of assignment will not be accepted.
- Tie all the pages after numbering them carefully.
- Write the question number with each answer.
- **All the questions are compulsory.**
- Assignment will be evaluated out of 100 marks (50+50 EACH Assignment). Weightage is indicated in against each question.

Suggestions for writing an assignment:

Read the assignment carefully. Scan through the whole material of the course, answers may be linked within the blocks/units and some questions are applied type based on your theory blocks. Draw a rough outline of your answer in your words. Support your answer with examples from your clinical / community experience. Make a logical order. Then write your answer neatly and submit. Give illustrations and tables wherever necessary. Submit assignments as per instructions. **You may keep a Xerox copy of the answer sheets if submitted offline for future reference.** Do not from print material.

Answer TMA 1 and 2 of 3 Courses (NOSs) in the separate sheets. On the first page of the assignment response sheet, write the course code, course title, assignment code, name of your Programme Study Centre (PSC) and date of submission. Your Enrollment no, Name and Full Address should be mentioned in the top right corner of the first page. The first page of your response sheet looks like the format given below:

QP Code:.....	Enrollment	No.
NOS Title:	
Assignment	Name:	
Code:.....	
Study	Center:	
.....	Address:	
Date	of	Submission:
.....

Please submit the assignment to your Programme In-charge of the Study Centre allotted to you.

INTRODUCTION TO HOSPITAL AND HEALTH MANAGEMENT (IGNOU/N0101/V1.0)

ASSIGNMENT – TMA 1 Module- 1, 2

QP Code: IGNOU/QNM101/V1.0

NOS Code: IGNOU/N0101/V1.0

Assignment Code: IGNOU/N0101/TMA/1/2025

Maximum Marks – 50

Last date of Submission: August 31, 2025

Note: Support all questions with example from hospital and attach copy of documents if mentioned from the hospital.

1. a) Explain the following
 - i Bureaucratic management.
 - ii Scientific management

(5+5=10)
2. a) Explain types of management techniques.
b) Describe various management skills.

(5+5=10)
3. Describe the following related to your planning in hospital:
 - a) Importance of planning
 - b) Limitations of planning
 - c) Features of planning

(2+2+6=10)
4. a) List principles of organising.
b) Describe organising process.
c) Explain need and importance of staffing.

(3+5+2=10)
5. a) Explain the types of communication.
b) Describe the importance of motivating staff in hospital.
c) Analyse significance of leadership in hospital.
d) Explain controlling process.

(2+2+3+3=10)