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**Nurse Manager
QP Code - QPNM**

**Assignments
NMN 101 TMA 1
2026**

***School of Health Sciences*
Indira Gandhi National Open University
Maidan Garhi, New Delhi - 110068**

Dear Student,

Assignments are compulsory for completing the theory course. Please note that you are required to score 75% marks in each assignment separately. The assignments carry a weightage of 30% marks towards the final evaluation in theory component and **submission of related assignment is a prerequisite** for appearing in theory term-end examination for respective course. The subject area of assignment and its last date of submission are mentioned below:

Last Date of Submission	NOS Code	Modules Involved
31 August, 2026	NMN - 101	1, 2
	NMN - 102	1, 2
	NMN - 103	1, 2
		1, 2
30 September, 2026	NMN – 101	3, 4
	NMN - 102	3, 4
	NMN - 103	3, 4
		3, 4

Please take note of the following points before writing your assignment:

- Use only foolscap size paper for writing your responses. **Only hand written assignment** will be accepted. Typed or printed copies of assignment will not be accepted.
- Tie all the pages after numbering them carefully.
- Write the question number with each answer.
- **All the questions are compulsory.**
- Assignment will be evaluated out of 100 marks (50+50 EACH Assignment). Weightage is indicated in against each question.

Suggestions for writing an assignment:

Read the assignment carefully. Scan through the whole material of the course, answers may be linked within the blocks/units and some questions are applied type based on your theory blocks. Draw a rough outline of your answer in your words. Support your answer with examples from your clinical / community experience. Make a logical order. Then write your answer neatly and submit. Give illustrations and tables wherever necessary. Submit assignments as per instructions. **You may keep a Xerox copy of the answer sheets if submitted offline for future reference.** Do not from print material.

Answer TMA 1 and 2 of 3 Courses (NOSs) in the separate sheets. On the first page of the assignment response sheet, write the course code, course title, assignment code, name of your Programme Study Centre (PSC) and date of submission. Your Enrollment no, Name and Full Address should be mentioned in the top right corner of the first page. The first page of your response sheet looks like the format given below:

QP Code:..... NOS Assignment Code:..... Study Date	Title: Center: Submission:	Enrollment Name: Address: No.
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Please submit the assignment to your Programme In-charge of the Study Centre allotted to you.

**INTRODUCTION TO HOSPITAL AND HEALTH MANAGEMENT
(NMN - 101)
ASSIGNMENT – TMA 1 Module- 1, 2**

**QP Code: QPNM
NOS Code: NMN/101
Assignment Code: NMN/101/TMA/1/2026
Maximum Marks – 50
Last date of Submission: August 31, 2026**

Note: Support all questions with example from hospital and attach copy of documents if mentioned from the hospital.

1. Explain the following
 - i Difference between Management and Administration.
 - ii Describe features of management.

(5+5=10)

2. Explain the following management skills:
 - i) Conceptual Skills
 - ii) Analytical Skills.

(5+5=10)

3.
 - a) Explain meaning of policy.
 - b) List features of sound policy.
 - c) Differentiate between policies, objectives and strategies

(2+2+6=10)

4.
 - a) List importance of staffing.
 - b) Describe principles of staffing.
 - c) Explain staffing process.

(2+3+5=10)

5.
 - a) Explain need for financial management.
 - b) Describe the process of financial planning.
 - c) Explain meaning of budget.
 - d) Describe features of budget.

(2+3+2+3=10)