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**Nurse Manager  
QP Code - QPNM**

**Assignments  
NMN 102 TMA 1  
2026**

***School of Health Sciences*  
Indira Gandhi National Open University  
Maidan Garhi, New Delhi - 110068**

Dear Student,

Assignments are compulsory for completing the theory course. Please note that you are required to score 75% marks in each assignment separately. The assignments carry a weightage of 30% marks towards the final evaluation in theory component and **submission of related assignment is a prerequisite** for appearing in theory term-end examination for respective course. The subject area of assignment and its last date of submission are mentioned below:

Last Date of Submission	NOS Code	Modules Involved
<b>31 August, 2026</b>	NMN - 101	1, 2
	NMN - 102	1, 2
	NMN - 103	1, 2 1, 2
<b>30 September, 2026</b>	NMN – 101	3, 4
	NMN - 102	3, 4
	NMN - 103	3, 4

Please take note of the following points before writing your assignment:

- Use only foolscap size paper for writing your responses. **Only hand written assignment** will be accepted. Typed or printed copies of assignment will not be accepted.
- Tie all the pages after numbering them carefully.
- Write the question number with each answer.
- **All the questions are compulsory.**
- Assignment will be evaluated out of 100 marks (50+50 EACH Assignment). Weightage is indicated in against each question.

#### **Suggestions for writing an assignment:**

Read the assignment carefully. Scan through the whole material of the course, answers may be linked within the blocks/units and some questions are applied type based on your theory blocks. Draw a rough outline of your answer in your words. Support your answer with examples from your clinical / community experience. Make a logical order. Then write your answer neatly and submit. Give illustrations and tables wherever necessary. Submit assignments as per instructions. **You may keep a Xerox copy of the answer sheets if submitted offline for future reference.** Do not from print material.

Answer TMA 1 and 2 of 3 Courses (NOSs) in the separate sheets. On the first page of the assignment response sheet, write the course code, course title, assignment code, name of your Programme Study Centre (PSC) and date of submission. Your Enrollment no, Name and Full Address should be mentioned in the top right corner of the first page. The first page of your response sheet looks like the format given below:

QP Code:..... NOS ..... Assignment Code:..... Study ..... Date                      of                      Submission: .....	Title: ..... Center: ..... Submission: .....	Enrollment ..... Name: ..... Address: ..... ..... ..... .....	No.
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**Please submit the assignment to your Programme In-charge of the Study Centre allotted to you.**

**MANAGEMENT OF HOSPITAL, PUBLIC HEALTH SERVICES AND EDUCATIONAL  
INSTITUTES  
(NMN - 102)**

**ASSIGNMENT – TMA 1 Module- 1, 2**

**QP Code: QPNM  
NOS Code: NMN/102  
Assignment Code: NMN/102/TMA/1/2026  
Maximum Marks – 50  
Last date of Submission: August 31, 2026**

**Note: Support all questions with example and copy of documents if mentioned from the hospital/institution.**

1. a) Describe the factors for good ward management.  
b) Explain the points to keep in mind for planning duty roaster/time planning.  
**(5+5=10)**
  
2. a) Differentiate between job analysis and job description.  
b) Explain internal and external recruitment of nurses in the hospital.  
**(5+5=10)**
  
3. a) Describe importance of performance appraisal.  
b) Analyse the problems faced by a nurse manager in performance appraisal and effective ways to solve problems.  
**(5+5=10)**
  
4. a) Explain the management of critical care unit by a nurse manager.  
b) Analyse the importance of role of nurse manager in labour rom and nursery.  
**(5+5=10)**
  
5. a) Explain the admission and discharge policies in trauma unit.  
b) Describe the challenges faced by nurse manager in trauma center and strategies to handle challenges.  
**(5+5=10)**