Nurse Manager
QP Code - QPNM

Assignments
NMN 103 TMA 1
2026

School of Health Sciences
Indira Gandhi National Open University
Maidan Garhi, New Delhi - 110068

Dear Student,

Assignments are compulsory for completing the theory course. Please note that you are required to score 75% marks in each assignment separately. The assignments carry a weightage of 30% marks towards the final evaluation in theory component and **submission of related assignment is a prerequisite** for appearing in theory term-end examination for respective course. The subject area of assignment and its last date of submission are mentioned below:

Last Date of Submission	NOS Code	Modules Involved
31 August, 2026	NMN - 101 NMN - 102 NMN - 103	1, 2 1, 2 1, 2 1, 2
30 September, 2026	NMN – 101 NMN - 102 NMN - 103	3, 4 3, 4 3, 4

Please take not of the following points before writing your assignment:
- Use only foolscap size paper for writing your responses. **Only hand written assignment** will be accepted Typed or printed copies of assignment will not be accepted.
- Tie all the pages after numbering them carefully.
- Write the question number with each answer.
- **All the questions are compulsory.**
- Assignment will be evaluated out of 100 marks (50+50 EACH Assignment). Weightage is indicated in against each question.

Suggestions for writing an assignment:

Read the assignment carefully. Scan through the whole material of the course, answers may be linked within the blocks/units and some questions are applied type based on your theory blocks. Draw a rough outline of your answer in your words. Support your answer with examples from your clinical / community experience. Make a logical order. Then write your answer neatly and submit. Give illustrations and tables wherever necessary. Submit assignments as per instructions. **You may keep a Xerox copy of the answer sheets if submitted offline for future reference.** Do not from print material.

Answer TMA 1 and 2 of 3 Courses (NOSs) in the separate sheets. On the first page of the assignment response sheet, write the course code, course title, assignment code, name of your Programme Study Centre (PSC) and date of submission. Your Enrollment no, Name and Full Address should be mentioned in the top right corner of the first page. The first page of your response sheet looks like the format given below:

QP Code:……………………………………	Enrollment No. ………………………….
NOS Title: ………………….………………………	Name: …………………………….………
Assignment Code:……………………………….	Address: …………….……………..………. …………….………………..…………………….
Study Center: ……………………………………………	
Date of Submission: …………………………..………	

Please submit the assignment to your Programme In-charge of the Study Centre allotted to you.

MANAGEMENT OF RESOURCES AND QUALITY ASSURANCE
(NMN - 103)
ASSIGNMENT – TMA 1 Module- 1, 2

Note: Support all questions with example from hospital/field and attach copy of formats if mentioned from the hospital/Institution.

1. a) Explain the meaning of human resource management.
   b) Describe the human resource cycle.
   (2+8+=10)

2. a) Describe the responsibilities of a nurse manager in preparation of duty roaster.
   b) Draw a sample duty roaster ward nurses in your ward for one month.
   (5+5=10)

3. a) Describe the benefits of staff development programme.
   b) Describe the challenges faced by a nurse manager in planning and organising of staff development programme.
   (5+5=10)

4. a) Explain the reasons for inventory control in the hospital.
   b) Describe the use of information technology in inventory control.
   (5+5=10)

5 a) Describe the procedure for purchase in the hospital.
   b) List benefits of GeM.
   (7+3=10)