

Bachelor of Commerce (General)

B.Com G

CHOICE BASED CREDIT SYSTEM

**BCOS – 183: COMPUTER APPLICATION IN
BUSINESS**

ASSIGNMENT

2026-27

Valid from 1st July 2026 to 30th June 2027

Third Semester



School of Management Studies

Indira Gandhi National Open University

Maidan Garhi, New Delhi -110068

BACHELOR OF COMMERCE (GENERAL)
CHOICE BASED CREDIT SYSTEM
BCOS – 183: COMPUTER APPLICATION IN BUSINESS

ASSIGNMENT: 2026-27

Dear Students,

As explained in the Programme Guide, you have to do one Tutor Marked Assignment in this Course. The assignment has been divided into three sections. Attempt all the three sections.

Assignment is given 30% weightage in the final assessment. To be eligible to appear in the Term-end examination, it is compulsory for you to submit the assignment as per the schedule. Before attempting the assignments, you should carefully read the instructions given in the Programme Guide.

1. Those students who are appearing in December 2026 Term End Examination they have to submit latest by in 15 October 2026.
2. Those students who are appearing in June 2027 Term End Examination they have to submit latest by in 15 March 2027.

You have to submit the assignment of all the courses to the Coordinator of your Study Centre.

TUTOR MARKED ASSIGNMENT

COURSE CODE	:	BCOS-183
COURSE TITLE	:	COMPUTER APPLICATION IN BUSINESS
ASSIGNMENT CODE	:	BCOS-183/TMA/2026-27
COVERAGE	:	ALL BLOCKS

Maximum Marks: 100

Note: Attempt all the questions.

Section – A

(Attempt all the questions. Each question carries 10 marks.)

- Q.1** What is a computer? What are the various classifications of computers? **(10)**
- Q.2** What do you mean by Cyber Security? What are the key security principles of IT security for business organization? Explain with examples. **(10)**
- Q.3** What is a Detailed Project Report? Mention the generic formatting style of project report writing. **(10)**
- Q.4** What do you understand by a business presentation? State the various factors determining the effectiveness of business presentations. **(10)**
- Q.5** Define Functions in MS Excel. What is the difference between PV and NPV formulae in MS Excel? **(10)**

Section – B

(Attempt all the questions. Each question carries 6 marks.)

- Q.6** What is Cloud Computing? Explain in detail. **(6)**
- Q.7** Define Software and its types. Distinguish between Application Software and System Software. **(6)**
- Q.8** What is the difference between Authentication and Authorization? Explain with example. **(6)**
- Q.9** What is capital budgeting? Explain its two methods. **(6)**
- Q.10** What do you understand by Word Processing? Describe the important features of MS-Word. **(6)**

Section-C

(Attempt all the questions. Each question carries 5 marks.)

- Q.11** Explain operating system and its types. (5)
- Q.12** What is Sole-Proprietorship? What are its advantages over Partnership? (5)
- Q.13** What do you mean by Identity Theft? Explain with example. (5)
- Q.14** Distinguish between correlation & regression. (5)