

**PGDIBO**

**POST GRADUATE DIPLOMA IN INTERNATIONAL  
BUSINESS OPERATIONS**

**PGDIBO**

**ASSIGNMENTS  
(IBO – 01 to IBO – 06)  
2026**

**For January 2026 and July 2026 Admission Cycles**



**School of Management Studies  
Indira Gandhi National Open University  
Maidan Garhi, New Delhi -110 068**



## **PGDIBO**

### **ASSIGNMENTS – 2026**

Dear Students,

As explained in the Programme Guide, you have to do one Tutor Marked Assignment for each course. We are sending the assignments of all the six courses together in this booklet.

Assignment is given 30% weightage in the final assessment. To be eligible to appear in the Term-End Examination, it is compulsory for you to submit the assignments as per the schedule. Before attempting the assignments, you should carefully read the instructions given in the Programme Guide.

These assignments are valid for two admission cycles (January 2026 and July 2026). The validity is given below:

1. Those who are enrolled in January 2026, it is valid upto December 2026.
2. Those who are enrolled in July 2026, it is valid upto June 2027.

In case you are planning to appear in June Term-End Examination, you must submit the assignments to the Coordinator of your Study Centre latest by 15th March, 2026 and if you are planning to appear in December Term-End Examination, you must submit them latest by 15th October, 2026.

## TUTOR MARKED ASSIGNMENT

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<b>COURSE CODE</b>	<b>:</b>	<b>IBO-04</b>
<b>COURSE TITLE</b>	<b>:</b>	<b>Export Import Procedures and Documentation</b>
<b>ASSIGNMENT CODE</b>	<b>:</b>	<b>IBO-04/TMA/2026</b>
<b>COVERAGE</b>	<b>:</b>	<b>ALL BLOCKS</b>

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**Maximum Marks: 100**

**Attempt all the questions:**

1. What do you mean by export order? What are the documents needed for i) Central Excise Clearance and ii) Securing Inspection Certificate? Describe the process of preparing goods for exports and their transit to the port of shipment. **(4+8+8)**
  
2.
  - a) What do you mean by exchange control? Explain various provisions related to regulation and management of foreign exchange under FEMA Act, 1999. **(10+10)**
  - b) What is the purpose of extending packing credit to exporters? Explain the procedures of packing credit.
  
3. **Comment on the following:** **(4×5)**
  - a) Arbitration is an expensive method to resolve conflict and it does not maintain privacy.
  - b) Credit is a weak weapon of international competition as it does not involve risk.
  - c) Packaging do not play a crucial role in export marketing.
  - d) Refund of central excise is an important fiscal incentive for import promotion.
  
4. **Distinguish between the following:** **(4×5)**
  - a) Export documents and import documents
  - b) Pre- shipment credit and post-shipment credit of foreign currency
  - c) Voyage charter and Time charter
  - d) Specific duty and advalorem duty
  
5. **Write a short notes on the following:** **(4×5)**
  - a) Foreign Currency Account
  - b) Forfaiting
  - c) ISO 9000
  - d) Rights and duties under principal incoterms