

**M.Com
1st Semester**

**Master of Commerce
(M.Com)**

**First Semester
Assignments
2026**

For January 2026 and July 2026 admission cycle



**School of Management Studies
Indira Gandhi National Open University
Maidan Garhi, New Delhi -110 068**



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ASSIGNMENTS –2026**

Dear Students,

As explained in the Programme Guide, you have to do one Tutor Marked Assignment for each course. We are sending the assignments of all the six courses together in this booklet.

Assignment is given 30% weightage in the final assessment. To be eligible to appear in the Term-End Examination, it is compulsory for you to submit the assignments as per the schedule. Before attempting the assignments, you should carefully read the instructions given in the Programme Guide.

These assignments are valid for two admission cycles (**January 2026 and July 2026**). The validity is given below:

- 1 Those who are enrolled in **January 2026**, it is valid upto **December 2026**.
- 2 Those who are enrolled in **July 2026**, it is valid upto **June 2027**.

In case you are planning to appear in June Term-End Examination, you must submit the assignments to the Coordinator of your Study Centre latest by **15th March**, and if you are planning to appear in December Term-End Examination, you must submit them latest by **15th October**.

In case, you are not able to submit the assignment during above mentioned period, you are required to submit the new assignment.

TUTOR MARKED ASSIGNMENT

Course Code	:	MCO – 01
Course Title	:	Organisation Theory and Behaviour
Assignment Code	:	MCO – 01 /TMA/2026
Coverage	:	All Blocks

Maximum Marks: 100

Attempt all the questions.

- Q. 1** Explain various functions and roles of managers. How are they useful in enhancing the efficiency of the organisation? **(10)**
- Q. 2** Define Communication. Explain the basic principles of good communication. **(10)**
- Q. 3** What do you mean by perception? Describe managerial situations in which concept of perception can be applied. **(10)**
- Q. 4** What do you mean by the term attitude? Describe the functions and process of formation of attitude. **(10)**
- Q. 5** **Comment briefly on the following statements:** **(4x5)**
- a) “Personality development takes place in various stages and a host of factors influence the development”.
 - b) “Stress is moderated by anxiety and burnout”.
 - c) “Theory X and Theory Y are dialectically opposite in their assumptions about the pre-dispositions of the individuals”.
 - d) “Organisational Behaviour is an interdisciplinary approach to the study of human behaviour in organisations”.
- Q. 6** **Difference between the following:** **(4x5)**
- a) Classical conditioning and operant conditioning
 - b) Job enrichment and job enlargement
 - c) Formal and Informal Group
 - d) Functional structure and Divisional structure
- Q. 5** **Write short notes on the following:** **(4x5)**
- a) Total Quality Management (TQM)
 - b) Management by Objectives (MBO)
 - c) Schedule of Reinforcement
 - d) Motivators