Bachelor's Degree Programme in Library and Information Science

ASSIGNMENTS

For

July 2025 and January 2026 Sessions

Faculty of Library and Information Science
School of Social Sciences
Indira Gandhi National Open University
Maidan Garhi, New Delhi – 110068

For July 2025 Session   **31st March 2026**

For January 2026 Session   **30th September 2026**

CONTENTS

INSTRUCTIONS FOR ASSIGNMENTS:

1) Assignments and Practicals carry 30% weightage in the continuous evaluation of a course. The Term End Examination carries 70% weightage. Hence, the marks/grade you get in your assignments and practicals will be counted in your final result. You are, therefore, advised to take assignments and practicals seriously, complete and submit them in time.

2) You must remember that assignments and practicals are compulsory. You will not be allowed to appear for the Term End Examination for a course if you do not submit the specified number of assignments and complete the practicals in time for that course.

Instructions for Tutor Marked Assignments:

1) The validity of the assignment is ONE YEAR only. If you fail to submit your assignments before the due date of the particular session, then you have to attempt the fresh set of assignments of subsequent sessions (e.g. if a student of July 2025 session fails to submit her/his assignments till 30th March 2026, then s/he will have to attempt the fresh assignments of July 2025 session). Similarly, those who take admission in January session have to attempt the assignments of January session only. If they fail to submit their assignments before the due date of the particular session, they are supposed to attempt the fresh set of assignments of subsequent January session (e.g. if a student of January 2026 session fails to submit her/his assignments till 30th September 2026, s/he will have to attempt the fresh assignments of January 2026 session).

2) Write your Enrolment Number, Name, Full Address and Date of Dispatch at the top right end corner of the first page of your answer sheet.

3) Write the Programme Title/ Code, Course Title/Code, Assignment Number and Name and Code of the Study Centre on the left-hand corner of the first page of your answer sheet.

The top of the first page of your answer sheet for each assignment should be as follows:

Programme Title/Code…………………….. Enrolment No……………………………...

Course Title/Code ………………………….Name …………………………………………

Assignment Number ……………………… Address……………………………………..

Study Centre (Code)………………………………………………………………………….

Study Centre (Name) ………………………Date………………………………………...

(**Note:** Candidates are required to follow this format strictly otherwise the assignments may not be evaluated.)

4) Your answer sheet should be complete in all respects. Make sure that you have answered all the questions in an assignment before you submit them. Incomplete answer sheets will bring you poor grades/marks.

5) Do not just reproduce your answers from the units. If you reproduce from units, you will get a Zero.

6) Do not copy from the response sheets of other students. If copying is noticed, the assignments of such students will be rejected.

7) Typed and computer print assignments are not permissible.

8) Use only foolscap size paper for you answer, ordinary writing paper, neither too thick nor too thin will do.

9) Leave 3 inch margin on the left and at least 4 lines in between each answer in an assignment. This will enable your Counsellor to write useful comments at appropriate places. Write question number with each answer.

10) The evaluated assignments will be returned to you by the Coordinator of your Study Centre. This will also include copies of assignment sheets containing global comments of the evaluator on your performance in the assignments. This will enable you to improve in your future assignments as well as the Term End Examinations.

11) The Tutor Marked Assignments should be sent to the Coordinator of the Study Centre allotted to you.

BLIE-228 INFORMATION PRODUCTS AND SERVICES
TUTOR MARKED SSIGNMENT

Coverage: **Course Code: BLIE-228**
Course: Information Products and Services

Assignment Code: AST/TMA/ Jul.2025/Jan.2026

Blocks: 1 to 4
Units: 1 to 14   **Total Marks: 70**

Part-1

Note: Answer all questions.

I) Answers the following questions in 250 words each   (3X5= 15 Marks)

1. Describe the steps involved in the process of information analysis and synthesis.   (5)

2. Differentiate between trend reports and technical digests.   (5)

3. How will you ascertain the topic of literature search from the reference query?   (5)

II) Answer the following questions in 150 words each.   (5X4= 20 Marks)

4. Describe the characteristics of Web 2. 0.   (4)

5. Discuss the different stages of web content development life cycle.   (4)

6. Explain the features of social networking websites.   (4)

7. Discuss how computer - based translation tools can speed up the translation process.   (4)

8. Describe in brief the features of Ariel, ILL software.   (4)

Part-2

9) Arrange the following given bibliographical information using the 7th edition of APA standard. **(5X3=15 Marks)**

a) **Book**	
Author	B.M.D Agrawal
Year	2016
Title	Right to Information
Publisher and Place	*New Delhi: The Publications Division (PD). Govt of India*

b) **Government Document**	
Author	Government of India
Year of Publication	2024
Title	India 2024: A Reference Annual
Name of Publisher	The Director General Publication Division, Ministry of Information and Broadcasting
Dimensions	234mm x 156mm
Place of Publisher	New Delhi
Edition	68th

c) **Television Broadcast**
Neil J. Smelser and Paul B. Baltes (Producer)
International Encyclopedia of the Social & Behavioral Sciences
2001
Elsevier Ltd

d) **Online Lecture Notes**

Planes of Work
Jaideep Sharma
from Lecture Notes Online Website: https://lms.ignouonline.ac.in/mod/page/view.php?id
e) **Presentation Slides**
Digital Empowerment & Capacity Building
Nageshwar Rao
2024
https://www.education.gov.in/sites/upload_files/mhrd/files/nep/TS12_1.pdf

10) Prepare an indicative abstract of the below mentioned text in not more than 50 words.

(5 Marks).

The National Digital Library of India (NDLI) is a significant digital initiative of the Ministry of Education, Government of India, developed and maintained by the Indian Institute of Technology (IIT) Kharagpur. It is a part of the National Mission on Education through Information and Communication Technology (NMEICT), aiming to make education accessible and inclusive for all sections of society. NDLI serves as a single-window platform that provides access to a wide range of learning resources including textbooks, articles, videos, theses, and simulation tools. These resources are sourced from national and international repositories and are made available in multiple languages, thereby catering to the diverse educational needs of users from different backgrounds and academic levels.

The genesis of NDLI dates back to April 2015, when Phase I was launched as a pilot project. It was followed by Phase II (2017–2021), which was extended due to the COVID-19 pandemic. Currently, Phase III (2021–2026) is underway. NDLI stands out as a transformative step towards digital empowerment in education. By integrating technology and open-access learning, it plays a vital role in fulfilling the vision of Digital India and bridging the digital divide across the country.

Source: (https://ndl.gov.in)

11) Prepare newspaper clipping service. Select any one newspaper and browse the newspaper for the last seven days or any 7 consecutive days. (3X5=15 Marks)

Select the news items covering the themes such as:

1. Mahakumbh @ 2025
2. Regulating cryptocurrency in India
3. Viksit Bharat 2047