M.A. (Public Administration)

MPA

Assignments

(For M.A. 2nd Year Courses)

For July 2025 and January 2026 Session

Faculty of Public Administration

SCHOOL OF SOCIAL SCIENCES
INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI NEW DELHI-110068

M.A. 2nd Year (Public Administration)

Dear Student,

As a requirement of the Programme, you will have to do one Tutor Marked Assignment (TMA) for each course.

Before you attempt the assignments, please read the instructions carefully provided in the Programme Guide. It is important that you answer the TMA questions in your own words. Your answers should be within the approximate range of the word-limit set for each question. Remember, writing answers to assignment questions will improve your writing skills and prepare you for the term-end examination.

You are to submit the assignments to the Coordinator of your Study Centre. You must obtain a receipt from the Study Centre for the assignments submitted and retain it with you. It is desirable to keep with you a photocopy of the assignments submitted by you.

Once evaluated, the Study Centre will return the assignments to you. Please insist on this. The Study Centre will send the marks to the SE Division at IGNOU, New Delhi.

Submission:

Note: This booklet contains Assignments of all the four courses offered in M.A. 1st year. You are requested to submit the same within the below mentioned stipulated time for being eligible to appear in the term-end examination.

Assignment Number	Date of Submission	Whom to send
Tutor Marked Assignment (TMA) of MPA-015, MPA-016, MPA-017, MPA-018	**March 31, 2026 for July 2025 Session** **September 30, 2026 for January 2026 Session**	**To The Coordinator of the Study Centre allotted to you**

GUIDELINES FOR DOING ASSIGNMENTS

We expect you to answer each question as per instructions in the assignment. You will find it useful to keep the following points in mind:

1) **Planning:** Read the assignments carefully, go through the Units on which they are based. Make some points regarding each question and then rearrange them in a logical order.

2) **Organisation:** Be a little selective and analytical before drawing up a rough outline of your answer. Give adequate attention to question's introduction and conclusion.

   Make sure that:

   a) The answer is logical and coherent

   b) It has clear connections between sentences and paragraphs

   c) The presentation is correct in your own expression and style.

3) **Presentation:** Once you are satisfied with your answer, you can write down the final version for submission. **It is mandatory to write all assignments neatly in your own handwriting.** If you so desire, you may underlining the points you wish to emphasize. Make sure that the answer is within the stipulated word limit.

Wishing you all the best,

Prof. Alka Dhameja
PROGRAMME COORDINATOR
M.A. (Public Administration)

MPA 017: E-GOVERNANCE
Assignment (TMA)

Course Code: MPA-017
Assignment Code: MPA-17/Asst/TMA/2025-2026
Marks: 50

This assignment consists of Section I and II. There are five questions in each Section. You have to answer a total of five questions in about 400 words each. It is necessary to attempt at least two questions from each Section. Each question carries 10 marks.

SECTION–I

1) Discuss various models of e-governance.   10
2) Write a note on the role of Information and Communication Technology in administrations.   10
3) Describe the culture of government organizations   10
4) Examine the role of Information and Communication Technology in public service delivery.   10
5) Explain the concept of e-panchayat and examine its challenges.   10

SECTION–II

6) Define the concept e-commerce and highlight its benefits.   10
7) Write a note on electronic market.   10
8) Discuss the area of intervention of Information Communication Technology in citizen services.   10
9) Briefly discuss the role of Information and Communication Technology in passenger reservation system of Indian railways.   10
10) Describe the challenges facing Information and Communication Technology implementation in governance.   10