

MPA

M.A. (Public Administration)

MPA

Assignments

(For M.A. 2nd Year Courses)

For July 2025 and January 2026 Session



Faculty of Public Administration

**SCHOOL OF SOCIAL SCIENCES
INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI NEW DELHI-110068**

M.A. 2nd Year (Public Administration)

Dear Student,

As a requirement of the Programme, you will have to do one Tutor Marked Assignment (TMA) for each course.

Before you attempt the assignments, please read the instructions carefully provided in the Programme Guide. It is important that you answer the TMA questions in your own words. Your answers should be within the approximate range of the word-limit set for each question. Remember, writing answers to assignment questions will improve your writing skills and prepare you for the term-end examination.

You are to submit the assignments to the Coordinator of your Study Centre. You must obtain a receipt from the Study Centre for the assignments submitted and retain it with you. It is desirable to keep with you a photocopy of the assignments submitted by you.

Once evaluated, the Study Centre will return the assignments to you. Please insist on this. The Study Centre will send the marks to the SE Division at IGNOU, New Delhi.

Submission:

Note: This booklet contains Assignments of all the four courses offered in M.A. 1st year.

You are requested to submit the same within the below mentioned stipulated time for being eligible to appear in the term-end examination.

Assignment Number	Date of Submission	Whom to send
Tutor Marked Assignment (TMA) of MPA-015, MPA-016, MPA-017, MPA-018	March 31, 2026 for July 2025 Session September 30, 2026 for January 2026 Session	To The Coordinator of the Study Centre allotted to you

GUIDELINES FOR DOING ASSIGNMENTS

We expect you to answer each question as per instructions in the assignment. You will find it useful to keep the following points in mind:

- 1) **Planning:** Read the assignments carefully, go through the Units on which they are based. Make some points regarding each question and then rearrange them in a logical order.
- 2) **Organisation:** Be a little selective and analytical before drawing up a rough outline of your answer. Give adequate attention to question's introduction and conclusion.

Make sure that:

- a) The answer is logical and coherent
- b) It has clear connections between sentences and paragraphs
- c) The presentation is correct in your own expression and style.

- 3) **Presentation:** Once you are satisfied with your answer, you can write down the final version for submission. **It is mandatory to write all assignments neatly in your own handwriting.** If you so desire, you may underlining the points you wish to emphasize. Make sure that the answer is within the stipulated word limit.

Wishing you all the best,

Prof. Alka Dhameja
PROGRAMME COORDINATOR
M.A. (Public Administration)

MPA-018: DISASTER MANAGEMENT
Assignment TMA

Course Code: MPA-018
Assignment Code: MPA-18/Asst/TMA/2025-2026
Marks: 50

This assignment consists of Section-I and Section-II. There are five questions in each section. You have to answer a total of five questions in about 400 words each. It is necessary to attempt at least two questions from each section. Each question carries 10 marks.

SECTION- I

- 1) Define natural disasters and discuss their typology. 10
- 2) Write a note on different stages in disaster management. 10
- 3) Analyse the key issues involved in disaster prevention. 10
- 4) Examine the principles of vulnerability analysis. 10
- 5) Define the concept disaster mitigation and bring out its preparedness. 10

SECTION- II

- 6) Discuss the significance of community participation in disaster management. 10
- 7) Analyse various types of measures that are required to be taken for maintaining effective and efficient warehousing facilities during the disaster times. 10
- 8) Discuss various steps in relief distribution. 10
- 9) Define the concept of rehabilitation and bring out its typology. 10
- 10) Discuss the problems related to relief administration. 10