
Bachelor of Arts (Facility and Services Management)

**BAFFSM
First Year, Second Year and Third Year**

**Assignments Booklet
(2026)**

**BFO-003, BFOC-101, BFO-005, BFO-007, BFO-008,
BFO-010, BFOC-102, BFO-014 , BFO-017, BFO-018**



**School of Tourism and Hospitality Services Management
Indira Gandhi National Open University Maidan Garhi, New Delhi – 110068**

BAFFSM ASSIGNMENTS

Bachelor of Arts (Facility and Services Management)

Dear Student,

You will have to do one Tutor Market Assignment (TMA) in each of the courses in B. A. (Facility and Services Management).

Before attempting the assignments, please read the instructions provided in the Programme Guide for Bachelor of Arts (Facility and Services Management). In this dispatch we are sending you the Assignments for BFO-003, BFOC-101, BFO-005, BFO-007, BFO-008, BFO-010, BFOC-102, BFO-014 , BFO-017, BFO-018.

Note: All Assignments must be submitted in time and they should be sent to the Coordinator of your Study Centre. You must mention your Enrolment Number, Name, Address, Assignment Code and Study Centre Code on the first page of the assignment.

You must obtain a receipt from the Study Centre for the assignments submitted and retain it. If possible, keep a photocopy of the assignments with you.

After evaluation, the assignments have to be returned to you by the Study Centre. Please insist for this and keep them as a record with you. The Study Centre has to send the marks to Students Evaluation Division at IGNOU, New Delhi.

GUIDELINES FOR DOING ASSIGNMENTS

We expect you to answer each question in about 600 words or as mentioned in the assignments. You will find it useful to keep the following points in mind:

- 1. Planning:** Read the assignments carefully. Go through the Units on which they are based. Make some points regarding each question and then rearrange them in a logical order.
- 2. Organization:** Be a little selective and analytic before drawing up a rough outline of your answer. Give adequate attention to your introduction and conclusion.

Make sure that your answer:

- a. is logical and coherent;
 - b. has clear connections between sentences and paragraphs; and
 - c. is written correctly giving adequate consideration to your expression, style and presentation.
- 3. Presentation:** Once you are satisfied with your answer, you can write down the final version for submission, writing each answer neatly and underlining the points you wish to emphasize.

Wishing you all the best,

Prof. (Dr.) Paramita Suklabaidya
Prof. (Dr.) Jatashankar R Tewari
Programme Coordinator, BAFFSM

Last Date of Submission of Assignments

Session	Last date of submission	Place of submission
For June Term End Examination 2026	30 th April 2026	Coordinator of the Student Study center
For December Term End Examination 2026	30 th October 2026	Coordinator of the Student Study center

SECOND YEAR

**BFO-005: FIRE SAFETY IN FACILITIES
(TUTOR MARKED ASSIGNMENTS)**

Course Code: BFO-005

Programme: BAFFSM

Total Marks-100

Assignment Code: BFO-005/TMA/2026

Note: This TMA consists of ten questions, out of which you have to **attempt any five**. The question carries 20 marks each and should be answered in about 600 words each. Submit your TMA to the coordinator of your Study Centre.

1. What do you mean by Fire Triangle? Compare and contrast intentional fires (arson/terrorism) versus unintentional fires. **20**

2. Define "Fire Hazard" and identify common potential hazards in a facility. Evaluate the fire risks associated with faulty industrial machinery and friction. **20**

3. Distinguish between Fire Prevention and Fire Protection measures. Explain the importance of maintaining fire barriers and fire doors in a facility. **20**

4. Outline the difference between Qualitative and Quantitative Fire Risk Assessments. Evaluate the role of external standards like NFPA 551 in fire risk assessment. **20**

5. Compare the use of Water-type versus Carbon Dioxide-type extinguishers. Describe the "PASS" method for operating a fire extinguisher. **20**

6. What are the roles and responsibilities of a professional fire-fighting team. Explain the "Forcible Entry" methods used by fire fighters to access a burning building. **20**

7. What is the "Need for Retrofitting" fire safety systems in older buildings? Discuss the legal requirements for upgrading fire systems during major structural changes. **20**

8. Detail the steps for planning and conducting a "Mock Fire Drill". **20**

9. Identify the fire safety challenges posed by the complex architecture of modern shopping malls. Describe the coordination required between mall management and the local fire department. **20**

10. Write short notes on the following in about 150 words each: **(4x5=20)**
 - a) Importance of regular fire safety training for both new and in-service employees.
 - b) Five factors used to calculate the "Fire Risk Evaluation" of hospital buildings.
 - c) Statutory duties of a Fire Safety Officer.
 - d) 'Assisted Evacuation' for people with disabilities from a fire site