
Bachelor of Arts (Facility and Services Management)

**BAFFSM
First Year, Second Year and Third Year**

**Assignments Booklet
(2026)**

**BFO-003, BFOC-101, BFO-005, BFO-007, BFO-008,
BFO-010, BFOC-102, BFO-014 , BFO-017, BFO-018**



**School of Tourism and Hospitality Services Management
Indira Gandhi National Open University Maidan Garhi, New Delhi – 110068**

BAFFSM ASSIGNMENTS

Bachelor of Arts (Facility and Services Management)

Dear Student,

You will have to do one Tutor Market Assignment (TMA) in each of the courses in B. A. (Facility and Services Management).

Before attempting the assignments, please read the instructions provided in the Programme Guide for Bachelor of Arts (Facility and Services Management). In this dispatch we are sending you the Assignments for BFO-003, BFOC-101, BFO-005, BFO-007, BFO-008, BFO-010, BFOC-102, BFO-014 , BFO-017, BFO-018.

Note: All Assignments must be submitted in time and they should be sent to the Coordinator of your Study Centre. You must mention your Enrolment Number, Name, Address, Assignment Code and Study Centre Code on the first page of the assignment.

You must obtain a receipt from the Study Centre for the assignments submitted and retain it. If possible, keep a photocopy of the assignments with you.

After evaluation, the assignments have to be returned to you by the Study Centre. Please insist for this and keep them as a record with you. The Study Centre has to send the marks to Students Evaluation Division at IGNOU, New Delhi.

GUIDELINES FOR DOING ASSIGNMENTS

We expect you to answer each question in about 600 words or as mentioned in the assignments. You will find it useful to keep the following points in mind:

- 1. Planning:** Read the assignments carefully. Go through the Units on which they are based. Make some points regarding each question and then rearrange them in a logical order.
- 2. Organization:** Be a little selective and analytic before drawing up a rough outline of your answer. Give adequate attention to your introduction and conclusion.

Make sure that your answer:

- a. is logical and coherent;
 - b. has clear connections between sentences and paragraphs; and
 - c. is written correctly giving adequate consideration to your expression, style and presentation.
- 3. Presentation:** Once you are satisfied with your answer, you can write down the final version for submission, writing each answer neatly and underlining the points you wish to emphasize.

Wishing you all the best,

Prof. (Dr.) Paramita Suklabaidya
Prof. (Dr.) Jatashankar R Tewari
Programme Coordinator, BAFFSM

Last Date of Submission of Assignments

Session	Last date of submission	Place of submission
For June Term End Examination 2026	30 th April 2026	Coordinator of the Student Study center
For December Term End Examination 2026	30 th October 2026	Coordinator of the Student Study center

SECOND YEAR

**BFO-010: HYGIENE, SANITATION AND WASTE MANAGEMENT
(TUTOR MARKED ASSIGNMENTS)**

Course Code: BFO -010
Total Marks-100

Programme: BAFFSM
Assignment Code: BFO-010/TMA/2026

Note: This TMA consists of ten questions, out of which you have to **attempt any five**. The question carries 20 marks each and should be answered in about 600 words each. Submit your TMA to the coordinator of your Study Centre.

1. Outline the difference between cleanliness and hygiene with suitable examples. Explain the traditional and cultural hygienic practices followed in India citing their health benefits. **20**
 2. Explain the various dimensions and factors influencing health. How does poor personal hygiene impact an individual's social status and mental health? **20**
 3. Describe the physical hazards present in an industrial setting. Elaborate the challenges regarding "Time Constraints" and "Lack of Resources" in maintaining industrial hygiene. **20**
 4. Discuss the role of various stakeholders in contributing to the improvement of sanitation. **20**
 5. Discuss the "Integrated Pest Management" (IPM) approach and its importance over traditional chemical control methods. **20**
 6. Discuss the precautions to be taken while handling and using chemical cleaning agents. **20**
 7. Explain the terms "Rubbish," "Refuse," and "Garbage" and how they differ in the context of solid waste. **20**
 8. Explain the concept of "Wastewater Reclamation" and "Reuse." What are the potential applications of treated wastewater? **20**
 9. Elaborate on the "Planning" phase for hygiene components before an event, including site selection and infrastructure. **20**
 10. Write short notes on the following in about 150 words each: **(4x5=20)**
 - a) Micro plastics
 - b) Role of an "Industrial Hygienist"
 - c) Purpose of the "Color-Coding System" in biomedical waste
 - d) Importance of "Personal Hygiene" for food handlers
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