Bachelor of Arts
(Facility and Services Management)

BAFSM
First Year, Second Year and Third Year

Assignments Booklet
(2026)

School of Tourism and Hospitality Services Management
Indira Gandhi National Open University, Maidan Garhi, New Delhi – 110068

BAFSM ASSIGNMENTS

Bachelor of Arts (Facility and Services Management)

Dear Student,

You will have to do one Tutor Market Assignment (TMA) in each of the courses in B. A. (Facility and Services Management).

Before attempting the assignments, please read the instructions provided in the Programme Guide for Bachelor of Arts (Facility and Services Management). In this dispatch we are sending you the Assignments for BEGAE-182, BFO-001, BFO-002, BFO-003, BEGLA-136, BEVAE-181, BFO- 004 and BFO-005.

Note: All Assignments must be submitted in time and they should be sent to the Coordinator of your Study Centre. You must mention your Enrolment Number, Name, Address, Assignment Code and Study Centre Code on the first page of the assignment.

You must obtain a receipt from the Study Centre for the assignments submitted and retain it. If possible, keep a photocopy of the assignments with you.

After evaluation, the assignments have to be returned to you by the Study Centre. Please insist for this and keep them as a record with you. The Study Centre has to send the marks to Students Evaluation Division at IGNOU, New Delhi.

GUIDELINES FOR DOING ASSIGNMENTS

We expect you to answer each question in about 600 words or as mentioned in the assignments. You will find it useful to keep the following points in mind:

1. **Planning:** Read the assignments carefully. Go through the Units on which they are based. Make some points regarding each question and then rearrange them in a logical order.
2. **Organization:** Be a little selective and analytic before drawing up a rough outline of your answer. Give adequate attention to your introduction and conclusion.
   Make sure that your answer:
   a. is logical and coherent;
   b. has clear connections between sentences and paragraphs; and
   c. is written correctly giving adequate consideration to your expression, style and presentation.
3. **Presentation:** Once you are satisfied with your answer, you can write down the final version for submission, writing each answer neatly and underlining the points you wish to emphasize.

Wishing you all the best,

Prof. (Dr.) Paramita Suklabaidya
and Prof. (Dr.) Jatashankar R Tewari
Programme Coordinator, BAFSM

Last Date of Submission of Assignments

Session	Last date of submission	Place of submission
For June Term End Examination 2025	30th April 2026	Coordinator of the **Student Study center**
For December Term End Examination 2025	30th October 2026	Coordinator of the **Student Study center**

SEMESTER-VI

(TUTOR MARKED ASSIGNMENTS)

Course Code: BFO-017 **Programme: BAFSM**
Total Marks-100 **Assignment Code: BFO-017/TMA/2026**

Note:
This TMA consists of ten questions, out of which you have to attempt any five. The question carries 20 marks each and should be answered in about 600 words each. Send you TMA to the coordinator of your Study Centre.

1. "Facility managers are responsible for maintaining the functionality safety and sustainability of open spaces including parks plazas heritage sites and recreational areas." Support the statement by using relevant points. **20**

2. Define hard adventure sports and explain their key characteristics. Discuss the significance of facility management in the context of hard adventure sports. **20**

3. Define glamping. Discuss how customer expectations shape the design and services in glamping accommodations. Support your answer with relevant examples. **20**

4. Elaborate upon the key facility management responsibilities specific to golf course operations. Also list the sustainability practices that can be adopted in a golf course facility to minimize ecological footprint. **20**

5. Discuss the importance of technology integration in managing meetings and exhibitions with the help of suitable examples. **20**

6. What are the different types of layout and configurations used in closed space events? What is the role of a facility management team during an event in closed space facility? **20**

7. What are the main challenges in facility management of heritage monuments? How can facility managers ensure a balance between tourism promotion and monument conservation? **20**

8. What are the essential elements of a facility management contract? How do facility managers prepare for and conduct successful vendor negotiations? **20**

9. Discuss the impact of smart cities and automation on the future of facility management. **20**

10. Write short notes on **any two** of the following: **2 X 10 = 20**
    i. Crowd Management
    ii. Service Level Agreements (SLAs)
    iii. Sustainability in facility management

BFO-018: ENTREPRENEURSHIP IN SMALL AND MEDIUM BUSINESS
(TUTOR MARKED ASSIGNMENTS)