

Bachelor of Arts (Facility and Services Management)

**BAFSM
SECOND YEAR**

**Third Semester
&
Fourth Semester**

**Assignments Booklet
(2025)**

CIT-001, BFO-006, BFO-007, BFO-008
BFO-009, BFO-010, CIT-002 & BFO-011



**School of Tourism and Hospitality Services Management
Indira Gandhi National Open University Maidan Garhi, New Delhi – 110 068**

BAFSM ASSIGNMENTS

Bachelor of Arts (Facility and Services Management)

Dear Student,

You will have to do one Tutor Market Assignment (TMA) in each of the courses in B. A. (Facility and Services Management).

Before attempting the assignments, please read the instructions provided in the Programme Guide for Bachelor of Arts (Facility and Services Management). In this dispatch we are sending you the Assignments for CIT-001, BFO-006, BFO-007, BFO-008, BFO-009, BFO-010, CIT-002 and BFO-011

Note: All Assignments must be submitted in time and they should be sent to the Coordinator of your Study Centre. You must mention your Enrolment Number, Name, Address, Assignment Code and Study Centre Code on the first page of the assignment.

You must obtain a receipt from the Study Centre for the assignments submitted and retain it. If possible, keep a photocopy of the assignments with you.

After evaluation, the assignments have to be returned to you by the Study Centre. Please insist for this and keep them as a record with you. The Study Centre has to send the marks to Students Evaluation Division at IGNOU, New Delhi.

GUIDELINES FOR DOING ASSIGNMENTS

We expect you to answer each question in about 600 words or as mentioned in the assignments. You will find it useful to keep the following points in mind:

- 1. Planning:** Read the assignments carefully. Go through the Units on which they are based. Make some points regarding each question and then rearrange them in a logical order.
- 2. Organization:** Be a little selective and analytic before drawing up a rough outline of your answer. Give adequate attention to your introduction and conclusion.

Make sure that your answer:

- a. is logical and coherent;
 - b. has clear connections between sentences and paragraphs; and
 - c. is written correctly giving adequate consideration to your expression, style and presentation.
- 3. Presentation:** Once you are satisfied with your answer, you can write down the final version for submission, writing each answer neatly and underlining the points you wish to emphasize.

Wishing you all the best,

**Prof. (Dr.) Paramita Suklabaidya
and Dr. Jatashankar R Tewari
Programme Coordinator, BAFSM**

Last Date of Submission of Assignments

| Session | Last date of submission | Place of submission |
|--|-------------------------------|--|
| For June Term End Examination 2025 | 30 th April 2025 | Coordinator of the Student Study center |
| For December Term End Examination 2025 | 30 th October 2025 | Coordinator of the Student Study center |

Course Code : **CIT-001**
Course Title : **Fundamentals of Computer Systems**
Assignment Number : **CIT/CIT-001/ASSIGN/2025**
Maximum Marks : **25**

There are four questions in this assignment, which carry 25 marks. Answer all the questions. You may use illustrations and diagrams to enhance the explanations. Please go through the guidelines regarding assignments given in the CIT Programme Guide. The examples, whenever asked to be given, should be different from those that are discussed in the corresponding course material.

Question 1:

- (a) What is computer system? Explain major components of computer system. (2 marks)
- (b) What is printing devices? Briefly explain the various types of printing devices. (2 marks)
- (c) What is secondary memory? Explain capacity, density and speed of hard disk drive. (2 marks)

Question 2:

- (a) What is Software? Differentiate between System Software and Application Software. (2 marks)
- (b) What is a Flowchart? Explain different symbols used in Flowcharts. Draw a flowchart for finding the average marks of ten students in CIT-001 Assignment. (3 marks)
- (c) Write a C program to find the smallest and largest number from a give list of ten numbers. (2 marks)

Question 3:

- (a) What is computer network? Briefly explain any three network topologies. (2 marks)
- (b) Differentiate between asynchronous and synchronous mode of data transmission. (2 marks)
- (c) Explain following network devices: (2 marks)
 - i. Bridge
 - ii. Hub
 - ii. Switch
 - iv. Router

Question 4:

- (a) Briefly explain advantages and disadvantages of social networking. (2 marks)
- (b) Explain need of security in information and communication system. Also list different security threats in computer network. (2 marks)
- (c) What is computer virus? Explain how a computer system can be protected from computer virus. (2 marks)