



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI – 110068
ACADEMIC COORDINATION DIVISION**

F.No. IG/ACD/7th CPC/CAS/2019-20/6371

October 29th, 2020

Notification

In continuation with the Notification F.No. IG/ACD/7th CPC/CAS/2019-20/06, dated 18th September 2020 notifying therewith the (i) Ordinance on Career Advancement Scheme of Teachers, and (ii) Ordinance on Career Advancement Scheme of Academics including Librarian in the Indira Gandhi National Open University as per 7th CPC (UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in University and Colleges and Measures for the Maintenance of Standards in the Higher Education, 2018), the requisite Proformas for CAS of Teachers, Academics and Librarian of the University are notified as under

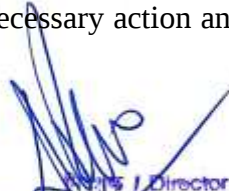
1. **Annual Performance Appraisal Report (APAR)** Proforma for promotion of Assistant Professor (Academic Level 10) to Assistant Professor (Sr Scale/ Academic Level 11); and Assistant Professor (Sr Scale/ Academic Level 11) to Assistant Professor (Selection Grade / Academic Level 12) (**Annexure 1**)
2. **Performance Based Appraisal System (PBAS)** Proforma for promotion of Assistant Professor (Academic Level 10) to Assistant Professor (Sr Scale/ Academic Level 11); and Assistant Professor (Sr Scale/ Academic Level 11) to Assistant Professor (Selection Grade / Academic Level 12) (**Annexure 2**)
3. **Annual Performance Appraisal Report (APAR)** Proforma for promotion of Assistant Professor (Selection Grade/Academic Level 12) to Associate Professor (Academic Level 13A); and Associate Professor (Academic Level 13A) to Professor (Academic Level 14) (**Annexure 3**)
4. **Performance Based Appraisal System (PBAS)** Proforma for promotion of Assistant Professor (Selection Grade/Academic Level 12) to Associate Professor (Academic Level 13A); and Associate Professor (Academic Level 13A) to Professor (Academic Level 14) (**Annexure 4**)
5. **Annual Performance Appraisal Report (APAR)** Proforma for promotion of Assistant Director/Assistant Regional Director/Equivalent (Academic Level 10) to Assistant Director/Assistant Regional Director/Equivalent (Sr Scale/ Academic Level 11); Assistant Director/Assistant Regional Director/Equivalent (Sr Scale/ Academic Level 11) to Assistant Director/Assistant Regional Director/Equivalent (Selection Grade / Academic Level 12); Assistant Director/Assistant Regional Director/Equivalent (Selection Grade/Academic Level 12) to Deputy Director /Regional Director (Academic Level 13A); Deputy Director/Regional

Director (Academic Level 13A) to Senior Regional Director/Additional Director (Academic Level 14) (**Annexure 5**)

6. **Performance Based Appraisal System (PBAS)** Proforma for promotion of Assistant Director/Assistant Regional Director/Equivalent (Academic Level 10) to Assistant Director/Assistant Regional Director/Equivalent (Sr Scale/ Academic Level 11); Assistant Director/Assistant Regional Director/Equivalent (Sr Scale/ Academic Level 11) to Assistant Director/Assistant Regional Director/Equivalent (Selection Grade / Academic Level 12); Assistant Director/Assistant Regional Director/Equivalent (Selection Grade/Academic Level 12) to Deputy Director /Regional Director (Academic Level 13A); Deputy Director/Regional Director (Academic Level 13A) to Senior Regional Director/Additional Director (Academic Level 14) (**Annexure 6**)
7. **Annual Performance Appraisal Report (APAR)** Proforma for promotion of Assistant Librarian (Academic level 10) to Assistant Librarian (Senior Scale/Academic level 11); Assistant Librarian (Senior Scale/Academic level 11) to Assistant Librarian (Selection Grade/Academic level 12); Assistant Librarian (Selection Grade/Academic level 12) to Deputy Librarian (Academic Level 13A); Deputy Librarian (Academic Level 13A) to Deputy Librarian (Academic Level 14) (**Annexure 7**)
8. **Performance Based Appraisal System (PBAS)** Proforma Proforma for promotion of Assistant Librarian (Academic level 10) to Assistant Librarian (Senior Scale/Academic level 11); Assistant Librarian (Senior Scale/Academic level 11) to Assistant Librarian (Selection Grade/Academic level 12); Assistant Librarian (Selection Grade/Academic level 12) to Deputy Librarian (Academic Level 13A); Deputy Librarian (Academic Level 13A) to Deputy Librarian (Academic Level 14) (**Annexure 8**)

A copy each of the aforementioned Proformas are enclosed herewith for further necessary action and circulation amongst the concerned staff.

This is issued with the approval of the Vice Chancellor.


Dev Kant Rao
Director (I/c), ACD
IGNOU, Vidyan Ganga, New Delhi-110058

Encl.: As above

Copy to,

1. Directors of Schools/ Heads of Divisions/Centres/Units/Cells etc.
2. Regional Director of all Regional Centres
3. Registrar, Admin
4. Finance Officer, F&A Division
5. Chief Vigilance Officer
6. Dy Director, VCO for information of the Vice Chancellor
7. PSs to Pro-VCs for information of the Pro-Vice Chancellors
8. ERP, ACD for uploading on the IGNOU website

} With a request to circulate the contents among the concerned staff