

Director's Assessment Report
for
Lifting of Probation
of Teachers

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INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI-110068

**Director's Assessment Report
for Lifting of Probation of Teachers**

PERIOD FROM _____ TO _____

(INFORMATION PROVIDED SHOULD PERTAIN TO THE *PERIOD* REFERRED ABOVE)

PART-A: GENERAL INFORMATION OF THE TEACHER

1. Name (in Block Letters):
2. Post
3. Name of School and Discipline
4. Current Designation and Academic Level:
5. Date of Appointment:
6. Category (SC/ST/OBC/PWD/General):
7. Address for Correspondence (with Pincode):

Address: _____

Intercom No: _____

Mobile No: _____

8. Permanent Address (with Pin code), in case different from Sl.No.11:
9. Field of Specialization under the Subject/Discipline:
10. Courses taught/coordinated at various levels (Postgraduate/Undergraduate/Diploma/Certificate) during the period (Name the course(s) giving details) (excluding research degree programme) :

Sl. No.	Name of the Course taught/coordinated	Level (Undergraduate/ Postgraduate)

PART-B

11. Aptitude for Work Assigned:
12. Competence in the Subject
13. Punctuality and timely Execution of Assignment(s)
14. Contribution as a Member of the Team
15. Response to Training and Workshop /Seminars
16. Any other Comments Not covered above
17. Areas in which the person assessed, requires training and extent thereof
18. Integrity
19. Attitude towards SC/ST
20. Assessment: Outstanding/Very Good/satisfactory/Poor
21. Pen picture/Brief Note on the activities performed by the Teacher during period of probation (in about 200 words)

22. Assessment: Outstanding/Very Good/satisfactory/Poor

23. Whether Probation be lifted or Not

Date :

Signature of the Director
of the School

