

**Director's Assessment Report**  
**for**  
**Lifting of Probation**  
**of Academics**

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**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**MAIDAN GARHI, NEW DELHI-110068**

**Director's Assessment Report  
for Lifting of Probation of Academics**

**PERIOD FROM \_\_\_\_\_ TO \_\_\_\_\_**

(INFORMATION PROVIDED SHOULD PERTAIN TO THE *PERIOD* REFERRED ABOVE)

**PART-A: GENERAL INFORMATION OF THE TEACHER**

1. Name (in Block Letters):
2. Post
3. Name of Division/Centre/Department/Unit etc
4. Current Designation and Academic Level:
5. Date of Appointment:
6. Category (SC/ST/OBC/PWD/General):
7. Address for Correspondence (with Pincode):  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Intercom No: \_\_\_\_\_  
 Mobile No: \_\_\_\_\_
8. Permanent Address (with Pin code), in case different from Sl.No.11:
9. Field of Specialization under the Subject/Discipline:
10. Academic Activities undertaken for Promotion, Coordination, Implementation and Monitoring of ODL programmes/courses, curriculum transaction, enrichment and programme delivery through multiple modes, etc. during the period :

Sl. No.	Activities undertaken

**PART-B**

11. Aptitude for Work Assigned:
12. Competence in the Academic activities undertaken
13. Punctuality and timely Execution of Assignment(s)
14. Contribution as a Member of the Team
15. Response to Students, Training and Workshop /Seminars
16. Any other Comments Not covered above
17. Areas in which the person assessed, requires training and extent thereof
18. Integrity
19. Attitude towards SC/ST
20. Pen picture/Brief Note on the activities performed by the Teacher during period of probation  
(in about 200 words)
22. Assessment: Outstanding/Very Good/satisfactory/Poor
23. Whether Probation be lifted or Not

Date :

Signature of the Director  
of the Division/Centre/Unit etc