



# YEARLY STATUS REPORT - 2021-2022

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Indira Gandhi National Open University
• Name of the Head of the institution	Prof. Nageshwar Rao
• Designation	Vice Chancellor
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no	011-29537707
• Mobile No:	9582326657
• Registered e-mail ID (Principal)	vc@ignou.ac.in
• Alternate Email ID	vco@ignou.ac.in
• Address	IGNOU Campus, Maidan Garhi,
• City/Town	New Delhi
• State/UT	Delhi
• Pin Code	110068
<b>2.Institutional status</b>	
• University:	Central
• Type of Institution	Co-education
• Location	Urban

- Financial Status **UGC 2f and 12(B)**
- Name of the IQAC Co-ordinator/Director **Prof. Manjulika Srivastava**
- Phone no. (IQAC) **011-29573434**
- Mobile (IQAC) **9871441324**
- Alternate e-mail address (IQAC) **manjulika@ignou.ac.in**
- IQAC e-mail ID **ciqa@ignou.ac.in**

**3.Website address**[www.ignou.ac.in](http://www.ignou.ac.in)**4.Website address (Web link of the AQAR (Previous Academic Year)**

[AQAR 2020-2021 will be submitted on or before 28th February, 2023 \(https://assessmentonline.naac.gov.in/public/index.php/hei/aqar\\_prepare/25074?part=1\)](https://assessmentonline.naac.gov.in/public/index.php/hei/aqar_prepare/25074?part=1)

**5.Whether Academic Calendar prepared during the year?****Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<http://ignou.ac.in/ignou/aboutignou/division/srd/academiccalender>

**6.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>A++</b>	<b>3.56</b>	<b>2021</b>	<b>08/01/2021</b>	<b>07/01/2026</b>

**7.Date of Establishment of IQAC****17/10/2016****8.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?**

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

**9.Whether composition of IQAC as per latest NAAC guidelines****Yes**

- Upload latest notification of formation of IQAC [View File](#)

**10.No. of IQAC meetings held during the year** **1**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- (Please upload, minutes of meetings and action taken report) [View File](#)

**11.Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**12.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Preparation of Revised Feedback Tools & Preparation of Feedback Analysis Reports.

2. Preparation of Learner Charter of IGNOU

3. Preparation of the Institutional Development Plan of the University

4. Documentation of Best Practices of the University

5. Implementation of NEP 2020 at IGNOU: Drafting of Policies & SOPs

**13.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).**

Plan of Action	Achievements/Outcomes
<a href="http://ignou.ac.in/userfiles/CIQA%20PLAN%20OF%20ACTION%202021-2022.pdf">http://ignou.ac.in/userfiles/CIQA%20PLAN%20OF%20ACTION%202021-2022.pdf</a>	<a href="http://ignou.ac.in/userfiles/CIQA%20PLAN%20OF%20ACTION%202021-2022.pdf">http://ignou.ac.in/userfiles/CIQA%20PLAN%20OF%20ACTION%202021-2022.pdf</a>

**14.Whether the AQAR was placed before statutory body?** **Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
<b>Academic Council</b>	<b>20/12/2022</b>

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to Assess the functioning?** **No**

**16. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	Indira Gandhi National Open University
• Name of the Head of the institution	Prof. Nageshwar Rao
• Designation	Vice Chancellor
• Does the institution function from its own campus?	Yes
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• University:	Central
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the IQAC Co-ordinator/Director	Prof. Manjulika Srivastava

• Phone no. (IQAC)	011-29573434				
• Mobile (IQAC)	9871441324				
• Alternate e-mail address (IQAC)	manjulika@ignou.ac.in				
• IQAC e-mail ID	ciqa@ignou.ac.in				
<b>3.Website address</b>	<a href="http://www.ignou.ac.in">www.ignou.ac.in</a>				
<b>4.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://assessmentonline.naac.gov.in/public/index.php/hei/aqar_prepare/25074?part=1">AQAR 2020-2021 will be submitted on or before 28th February, 2023 (https://assessmentonline.naac.gov.in/public/index.php/hei/aqar_prepare/25074?part=1)</a>				
<b>5.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://ignou.ac.in/ignou/aboutignou/division/srd/academiccalendar">http://ignou.ac.in/ignou/aboutignou/division/srd/academiccalendar</a>				
<b>6.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A++	3.56	2021	08/01/2021	07/01/2026
<b>7.Date of Establishment of IQAC</b>			17/10/2016		
<b>8.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b>					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>9.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>10.No. of IQAC meetings held during the year</b>	<b>1</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>(Please upload, minutes of meetings and action taken report)</li> </ul>	<a href="#">View File</a>	
<b>11.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>12.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
1. Preparation of Revised Feedback Tools & Preparation of Feedback Analysis Reports.		
2. Preparation of Learner Charter of IGNOU		
3. Preparation of the Institutional Development Plan of the University		
4. Documentation of Best Practices of the University		
5. Implementation of NEP 2020 at IGNOU: Drafting of Policies & SOPs		
<b>13.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).</b>		
Plan of Action	Achievements/Outcomes	
<a href="http://ignou.ac.in/userfiles/CIQA%20PLAN%20OF%20ACTION%202021-2022.pdf">http://ignou.ac.in/userfiles/CIQA%20PLAN%20OF%20ACTION%202021-2022.pdf</a>	<a href="http://ignou.ac.in/userfiles/CIQA%20PLAN%20OF%20ACTION%202021-2022.pdf">http://ignou.ac.in/userfiles/CIQA%20PLAN%20OF%20ACTION%202021-2022.pdf</a>	
<b>14.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>		

Name of the statutory body	Date of meeting(s)
Academic Council	20/12/2022
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to Assess the functioning?</b>	No
<b>16. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-21	22/04/2022
<b>17. Multidisciplinary / interdisciplinary</b>	
<p>a) IGNOU is a multidisciplinary University having 21 Schools and 48 disciplines representing STEAM (<a href="http://ignou.ac.in/userfiles/STEAM.png">http://ignou.ac.in/userfiles/STEAM.png</a>) including a School dedicated to Interdisciplinary and Trans-disciplinary Studies; an Institute (STRIDE); Centres; Chairs; for providing holistic, inclusive, sustainable and multidisciplinary education. As envisaged in NEP 2020, the University developed its own Institutional Development Plan (<a href="http://ignou.ac.in/userfiles/IDP%202030.pdf">http://ignou.ac.in/userfiles/IDP%202030.pdf</a>) for the next 10 years (2020-30) outlining the short-term goals (5 years) and long-term goals (10 years) towards expanding the canvas of multidisciplinary and holistic nature of the programmes by developing and integrating courses in the areas of waste management, environmental education, climate change, sustainable development, conflict management and peace studies, agriculture, health care, law, etc. in the existing/ new programmes. The course contents will focus on communication, discussion, research, and inculcating teamwork, critical thinking, problem-solving and decision-making skills for enhancing employability.</p> <p>b) UG programmes have adopted a multidisciplinary approach (<a href="http://ignou.ac.in/userfiles/Multidisciplinary%20approch%20in%20UG%20programmes(2).pdf">http://ignou.ac.in/userfiles/Multidisciplinary%20approch%20in%20UG%20programmes(2).pdf</a>). In addition to the Core Courses, learners can opt for Elective Courses; Ability Enhancement Courses and Skill Enhancement Courses from a bouquet of courses integrating Sciences, Technology, Arts, and Mathematics. For example, learners of B.Sc. are provided with an option to choose Courses from multiple disciplines viz. Anthropology, Economics,</p>	

Psychology, Indian and Foreign languages, Gender Studies, Commerce, Agriculture, Fashion; Environmental Studies, etc.

c) Degree programmes are embedded with flexible and innovative aspects including credit-based courses and projects. The learners enrolled in UG/PG programmes offered in disciplines of Management, Sciences, Computer Sciences, Psychology, Library Science, Social Work, Sustainable Development, Public Administration, Counselling and Family Therapy, Food and Nutrition, Anthropology, Education, Health Sciences, Nursing, Gender Studies, Information Security, etc. have credit-based practical/fieldwork/internship/dissertation/clinical practice/project work etc. as compulsory component(s) in the areas of skill development, community engagement and service, environmental education, and value-based education.

d) The UGC Guidelines on Multiple Entry and Exit were adopted for exiting with a Certificate/Diploma/Degree in BA, B.Com, B.Sc and BCA programmes with effect from July 2022.

(  
<http://www.ignou.ac.in/userfiles/Notification%20signed%20Multiple%20Entry%20and%20Multiple%20Exist%2024-8-2022.pdf> ). PG programmes (22) and UG programme (1) have multiple entry and exit provisions. For example, in BBA (Retailing) programme, learners completing one year, can exit with a Diploma in Retailing (DIR). The learner with DIR can enroll in the second year of BBA (Retailing). MA (Distance Education) programme has the provision of exit after one year with a PG Diploma in Distance Education with an option of lateral entry.

e) The University undertakes both discipline-based and systemic research in collaboration with ICSSR, UGC, DST etc. focusing on emerging societal issues. In its IDP, the University envisages promoting strong research culture. National Centre for Innovation in Distance Education (NCIDE) is (<http://www.ignou.ac.in/ignou/aboutignou/icc/ncide/PSI>) nurturing the learners to develop a prototype on clean/alternate energy, waste management, health care, smart transportation etc. The University is in the process of introducing the four-year UG degree programme in line with NEP 2020 wherein, the fourth year will be dedicated to multidisciplinary research.

f) The University from its inception has been providing Multidisciplinary/ interdisciplinary education to millions of learners and continues to widen its scope.

**18.Academic bank of credits (ABC):**

a) The University has taken several measures for the implementation of ABC. A Committee constituted for the adoption and implementation of ABC has finalized the modalities. The Academic Council in its 77th meeting has adopted the UGC Gazette Notification on ABC and the recommendations of the Committee ([http://ignou.ac.in/userfiles/Notification%20for%20committee%20constitution%20to%20draft%20a%20comprehensive%20policy%20on%20the%20credit%20transfer\(1\).pdf](http://ignou.ac.in/userfiles/Notification%20for%20committee%20constitution%20to%20draft%20a%20comprehensive%20policy%20on%20the%20credit%20transfer(1).pdf)). Nodal Officers from the Divisions concerned (SED, SRD, RSD and Computer) have been appointed for implementation of ABC. It has launched a campaign for creating awareness about ABC among learners through its Regional Centres.

([http://www.ignou.ac.in/userfiles/144%20\(Emergent\)%20BOM%20Minutes.pdf](http://www.ignou.ac.in/userfiles/144%20(Emergent)%20BOM%20Minutes.pdf) p.1).

b) The University has registered on the ABC Portal. ABC IDs for over 20 lakhs IGNOU students have been created. The students are encouraged to avail the transfer of credits available in the ABC. For example, the University offers Course-wise Registration and Certification and the credits earned are accumulated in the ABC (<http://www.ignou.ac.in/userfiles/Common-Prospectus-English.pdf> p.22). The credits can be redeemed by the learners for another programme of a similar level. The University has also implemented the Multiple Entry and Exit Scheme of the UGC in different programmes. For example, a learner can take exit from a Master's Degree programme with a PG Diploma and subsequently resume the programme by taking lateral entry.

c) IGNOU has an international presence in 15 countries through its 26 Overseas Study Centres (OSCs). In the last two years, it has established six OSCs in Guyana (Guyana Online Academy of Learning - GOAL); Singapore (Open Minds International, Clascma International Education & Research Centre, PMC Academy Private Limited); Bahrain (UniGrad Education Center); and UAE (Wisdom Educational Consultant). The MoAs have been renewed with the existing OSCs. The number of programmes offered by OSCs has increased from 55 to 154 with a cumulative enrolment of 5,886. The number of programmes on offer to Foreign Students Residing in India (FSRI) has increased from 59 to 224 during the period of assessment. The University has signed an MoU with TCIL for offering 51 online programmes in 19 African Countries under the e-VidyaBharati and e-Aarogya Bharati (e-VBAB) Network Project of the Ministry of External Affairs, GoI in June 2022 and 1,546 students have submitted their forms. The University has started

offering 38 online programmes overseas under a Scheme of Overseas Facilitators for promoting online programmes globally and 12 existing OSCs have given their consent to become Overseas Facilitators.

d) In-house faculty of the concerned School conceptualizes a Programme and prepares a Concept Note for the proposed academic programme. The Expert Committee (comprising eminent experts from the field, and in-house faculty) recommended by the School Board of Studies, is involved in the curriculum design and development of the proposed programme. The programme structure is placed before the Academic Council for its approval. Thereafter, in-house faculty coordinates the various Courses and prepares course material including MOOCs and OERs; and finalizes tools of formative and summative evaluation as per IGNOU's Standards for Achieving Excellence in Design, Development and Delivery of ODL ([http://www.ignou.ac.in/userfiles/Notification%20on%20Standards%20of%20Excellence%20in%20ODL\\_September%202019.pdf](http://www.ignou.ac.in/userfiles/Notification%20on%20Standards%20of%20Excellence%20in%20ODL_September%202019.pdf) ).

e) The University has introduced Course-wise Registration and Certification Scheme to facilitate the ABC.

### **19.Skill development:**

a) IGNOU and MSDE signed an MoU for providing higher education to trainees with 10+2 qualification, attached to 32 National Skill Training Institutes, 3000+ ITIs, 500 PMKK and 300 JSS which will serve as Registration Centres, Examination Centres and Work Centres for admission into IGNOU's 41 academic programmes at various levels (19 Bachelor's, 3 Diploma and 19 Certificate). IGNOU will offer a specially-designed 120-credit skill-based Bachelor's Degree Programme for the Defence personnel with a provision of 50% credit transfer of the skill education/training imparted to them during their service.

b) IGNOU has an exclusive School of Vocational Education and Training which offers vocational education programmes viz. MA (Entrepreneurship), M.Sc. (Information Security), PG and Advance Diploma, PG Diplomas in Pharmaceutical Sales Management; and Information Security, Advanced Certificate in Information Security, BA (Vocational Studies) Micro, Small and Medium Enterprises, Diplomas (Modern Office Practice; BPO Finance & Accounting); Certificates (Fashion Design; Communication and IT Skills). Other Schools like Agriculture, Tourism, Engineering & Technology, Performing and Visual Arts, Social Work etc. are also

offering ODL programmes imparting skills in their respective areas. All the UG degree programmes are embedded with a component of vocational education in the form of Skill Enhancement Courses.

c) IGNOU is offering Programmes in Gandhian and Peace Studies to inculcate Gandhi's views and values and diploma and certificate programmes in Value Education. All the UG and PG programmes have embedded components of human values in the curriculum. Through Facebook and YouTube live, human values are disseminated through weekly lecture series under Azadi ka Amrit Mahotsav. It organizes and ensures the participation of stakeholders in celebrating the National festivals (Gandhi Jayanti), birth anniversaries of eminent personalities (BR Ambedkar, Sardar Patel, Swami Vivekananda etc.), important days (Voter's Day, Constitution Day etc.) with great fervour at its Headquarters and Regional Centres which are broadcasted through GyanDarshan and GyanVani.

d)

1. To earn Bachelor's Degree, it is mandatory to opt for two courses of 4-credit each of Skill Enhancement Courses.

2. Thirty-one UG and PG programmes have the components of internship/project/research/dissertation/fieldwork/practical under the supervision of industry veterans and master craftspersons (approved academic counsellors).

3. Through various Schools many vocational and skill-based programmes at UG/PG levels are offered. IGNOU imparts skills to its learners in collaboration with Ministry (MSME, MSDE, MOHFW, MLE etc), organizations (ITI, PMKK, JSS etc), industry (RAI) and partner institutions (universities and colleges).

4. The University has prepared a draft document for the 4-year UG Degree as per NEP 2020.

5. Skill-based courses are offered through ODL mode in all the Bachelor Degree Programmes; some are offered in online mode; MOOCs are offered through SWAYAM.

e)

- Under the SANKALP Project, training content for a "Certificate in SANKALP" programme (16-credit) has been developed by IGNOU as a knowledge partner.
- Bachelor in Business Administration (Service Management)

imparts education and gives the opportunity to gain practical experience (work experience certificate) and earn (stipend).

- Bachelor of Business Administration (Retailing) (BBARIL) has internship and on-job Training.

## 20. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

a) IGNOU has launched academic programmes for promoting the Indian Knowledge System (IKS) such as MA (Jyotish; Folklore and Cultural Studies; Vedic Studies; Sanskrit; Hindi; Urdu; Drawing and Painting), Diplomas/ Certificates (Tribal Studies; Yoga; Theatre Arts; Hindustani Music; Karnatak Music; Bharatanatyam; and Folklore and Cultural Studies) and Stand-alone courses (Kashmiri, Nepali and Meitei Lon). Indian language courses in Hindi, Sanskrit, English, Urdu, Malayalam, Gujarati, Odia, Punjabi, Tamil, Telugu, Kannada, Marathi, Bengali, Assamese, Bhojpuri, Kashmiri, Nepali and Meitei Lon (Manipuri) are available to UG students. Centre for Modern Indian Languages promotes Indian Languages through different activities (webinars, books, journals, translation of SLMs etc.). A Sindhi Chair in collaboration with the National Council for Promotion of Sindhi Language (NCPSSL) has been established for study and research in Sindhi Language and Culture. Employment-orientated programmes are offered in regional languages in addition to English and Hindi such as Certificate in Food and Nutrition (Assamese, Punjabi, Gujarati, Marathi, Tamil, Malayalam, Kannada, Telugu and Urdu); Diploma in Early Childhood Education (Tamil); Diploma in Dairy Technology (Telugu); Certificate in Poultry Farming (Mizo and Telugu); *Saral Sanskrit Bodh* course - ODL and online (Hindi, Sanskrit, English).

b) IGNOU has:

- STRIDE: for undertaking professional development of the teaching and non-teaching staff.
- Hindi Cell: for the implementation of the Official Language Policy of the Government; provides inputs/help to increase the use of Hindi in day-to-day work; arranges Hindi *Pragya* and *Prabodh* classes for non-Hindi speaking staff; translates office orders/memoranda/circulars/press releases/forms and organises awareness campaigns for the use of Hindi in the office.

c)

- The majority of IGNOU's Programmes are offered in English and Hindi. Learners are allowed to write their examinations in Hindi and regional languages.
- Online Live classes are conducted in 13 Indian languages (Assamese, Bengali, English, Gujarati, Hindi, Kannada, Malayalam, Marathi, Odia, Punjabi, Tamil, Telugu, and Urdu) on SWAYAM PRABHA Channels since January 2022 by IGNOU Regional Centres for BA learners (1700 sessions conducted).

d)

- A Centre for Modern Indian Languages has the mandate of promoting Indian Languages. Stand-alone courses are offered in Kashmiri, Nepali and Meitei Lon to promote Indian languages, arts and culture. The UG students have the choice of 17 Indian languages to choose from (Hindi, Sanskrit, Urdu, Malayalam, Gujarati, Odia, Punjabi, Tamil, Telugu, Kannada, Marathi, Bengali, Assamese, Bhojpuri, Kashmiri, Nepali and Meitei Lon).
- A few programmes are offered on Indian ancient traditional knowledge (MA - Jyotish; Vedic Studies; Sanskrit; Certificate in Tribal Studies; Yoga).
- Diplomas/ Certificates Programmes are offered in Theatre Arts; Hindustani Music; Karnatak Music; Bharatnatyam; and Folklore and Cultural Studies and MA (Folklore and Cultural Studies; Drawing and Painting).
- A committee has been constituted to enhance interaction and promote mutual understanding between people of different States/UTs for the promotion of Indian culture and tradition.

e)

- IGNOU is the first University to offer a compulsory course for undergraduate learners under *Ek Bharat Shreshtha Bharat* initiative.
- IGNOU's academic programme development forms have integrated IKS as an essential component for academic programme development.

## 21.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

a) The University has made definite efforts for designing and disseminating the Learning Outcome-based Curriculum Framework (LOCF) comprising Programme Outcomes (POs), Programme Specific

Outcomes (PSOs) and Course Outcomes (COs) for all academic programmes. The attainment of POs, PSOs, and COs are integrated into the assessment process as outlined in the concept mapping of the PG and UG Degree; PG Diploma; Diploma and Certificate programmes.

(  
<http://www.ignou.ac.in/userfiles/LOCF%20%20document%20%2013th%20Dec%202019.pdf>). As mentioned in the NHEQF document, the LOCF of the University's Degree programmes outlines the expected graduate attributes, PLOs/CLOs on the basis of the curriculum design; and assessment methods/ procedures to assess the achievement of the listed attributes by the learners.

b) Keeping pace with the emerging ethos of institutionalizing an outcome-oriented higher education system and enhancing the employability of graduates, the University constituted a Committee to develop a sample structure for 4-year UG and one-year PG Degree programme in compliance with the latest guidelines of UGC, namely National Higher Education Qualifications Framework (draft) ([https://www.ugc.ac.in/pdfnews/2142241\\_NHEQF-Draft.pdf](https://www.ugc.ac.in/pdfnews/2142241_NHEQF-Draft.pdf)).

The Committee was also entrusted with the task to revise the existing Programme Proposal Form and the Programme Development Form to include the detailed LOCF component as proposed in the aforementioned UGC document. The LOCF of all the UG and PG Degree programmes on offer has been prepared accordingly. Faculty Development Programmes (FDPs) on Learning Outcomes based Curriculum Framework are being organized from time to time. The major focus of the feedback tools

(<http://ignou.ac.in/ignou/aboutignou/icc/ciga/forms>) prepared for the academic year 2021-22 was on outcome-based teaching and learning practices developed for major stakeholders namely teachers, learners, subject experts, academic counsellors, alumni and employers. Outcome-based education is also reflected in the feedback reports (<http://ignou.ac.in/ignou/aboutignou/icc/ciga/forms>).

c) The University has developed Programme Learning Outcomes Framework on the lines of the Draft of the National Higher Education Qualifications Framework circulated by the UGC. The Framework addresses different expected outcomes of the academic programmes which include among others development of knowledge, skills and their application; constitutional obligations; promotion of humanistic, ethical and moral values; and enhancement of employability and entrepreneurship skills.

## 22.Distance education/online education:

a) The MSDE has identified IGNOU as a partner institute for the implementation of the Skill Acquisition and Knowledge Awareness for Livelihood Promotion (SANKALP) project. IGNOU uses the infrastructure of ITIs, Jan Shikshan Sansthan for skill development and vertical mobility of the ITI learners into IGNOU degree programmes. The University is planning to offer a Skill-based Bachelor Degree programme for Defence Forces personnel. The University has initiated the integration of vocational education into higher education in sync with the NHEQF. The University has submitted its proposal for Dual Recognition of IGNOU as an Assessor and awarding body for all skill-based programmes/courses with NCVET, signed MoU/MoC/MoAs with various Ministries/Government Organizations/Industry/Skill Councils (ASCI, FICSI) for the development and delivery of programmes. IGNOU has a dedicated School of Vocational Education and Training which aims to meet the vocational and technical requirements of learners at different levels. The University through its Schools of Studies is offering Certificate/Diploma programmes in different vocational areas.

b) The University has been integrating multiple tools (video, audio, live radio and television sessions) in its programmes through its Electronic Media Production Centre (EMPC). Through its dedicated Center for Online Education (COE), the University is offering 41 online programmes leading to Certificate, Diploma, Bachelor's and Master's degrees. The University is the National Coordinator for SWAYAM to offer Certificate/Diploma level courses and the National Coordinator of four SWAYAM PRABHA channels. The University has digitized the SLMs of all programmes which are available on its e-Gyankosh portal (eRepository), and IGNOU e-Content App (Playstore). Academic counselling is provided to learners enrolled using online mode by Regional Centres, Learner Support Centres and Headquarters. A Web-Enabled Academic Support (WEAS), an interactive one-stop portal for different programmes has been created to provide academic support to learners. An in-house Automation system for Question Papers (QPs) Bank, Printing, and Delivery of QPs at the IGNOU Examination Centres has been implemented. An Online Assignment Monitoring System (OAMS) has been put in place for all the programmes. Viva-voce; pre-submission, credit seminar and viva-voce for different programmes are being conducted through online mode. Apart from the above University makes use of robust social media platforms Facebook, Twitter and Instagram for teaching-learning activities and promotional measures.

c) The University has adopted the recommendations of NEP 2020 in respect of adopting holistic, multidisciplinary and interdisciplinary approaches in its programmes, multiple entry and exit approach and Academic Bank of Credits, pursuing academic programmes simultaneously, course-wise registration and modular approach to programmes. In July 2021, 122 SWAYAM's MOOCs were offered, some of which have been adopted by various Universities for Credit-Transfer and inclusion in their syllabus. As National Coordinator of SWAYAM, IGNOU undertook coordination of translation work of 16 SWAYAM Courses in eight languages (Bengali, Gujarati, Hindi, Kannada, Malayalam, Marathi, Tamil and Telugu). IGNOU facilitated the SWAYAM PRABHA Live Sessions in 13 regional languages for IGNOU learners since January 2022. IGNOU online programmes are offered to Guyana learners through IGNOU-Guyana Online Academy of learning (GOAL) sponsored by the Guyana Government.

## Extended Profile

<b>1.Programme</b>	
1.1 Number of programmes offered during the year:	<b>74</b>
1.2 Number of programmes offered during the year, Please provide consolidated number of Programs offered during the year without repeat count, including the programmes that are dropped)	<b>74</b>
1.3 Number of learners admitted afresh in first-year during the year	<b>580632</b>
1.4 Number of learners enrolled during the year	<b>1085894</b>
1.5 Number of courses offered by the institution across all programs during the year	<b>1089</b>
1.6 Total Number of Courses offered by the institution in all programs (without repeat count and include courses that are dropped)	<b>1089</b>
<b>2.Student</b>	
2.1 Number of graduating students during the year	<b>222787</b>
2.2 Number of enrolled learners in the preceding academic year registered for term end examination	<b>356707</b>
2.3 Number of registered learners in the preceding academic year appeared for term end examination	<b>208660</b>
2.4 Number of learners in the preceding academic year passed in the	<b>184604</b>

term end examination	
<b>4.Institution</b>	
4.1 Total expenditure, excluding salary, during the year (INR in Lakhs):	3523122131
<b>5.Teacher</b>	
5.1 Number of sanctioned posts for the year:	784
5.2 Number of full-time teachers during the year:	291
5.3 Number of other academics in position against the sanctioned posts	204
5.4 Number of Full time Academic consultants employed	18
5.5 Total number of full time teachers worked in the institution during the year (Please include the teachers who left / joined the institution during the assessment period without repeat counts:	306
5.6 Total number of other academics worked in the institution during the year (Please include the other academics who left / joined the institution during the assessment period without repeat counts	225
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curriculum Planning Design and Development</b>	
1.1.1 - Relevance of curricula planned, designed and developed/adopted	
IGNOU offers high-quality learner-centric educational programmes for general and professional education, knowledge, and skill upgradation by integrating the latest trends, research, resources	

and perspectives in each subject area to cater to the local, regional, national and global needs of learners.

The structure and content of curricula designed by experts of national and international eminence are futuristic in their outlook which is reflected in the Programme Outcomes and the Learning Outcomes articulated programme-wise and course-wise in all domains of learning, viz. cognitive, affective and psychomotorin compliance with the norms of Regulatory Bodies such as UGC, AICTE, NCTE, RCI, NCI etc.

Apart from the liberal education programmes in basic areas of knowledge such as the UG and PG programmes in Sciences, Social Sciences, Humanities, Commerce, Rural Development, Social Work, Gender and Development, Extension Studies, Development Studies, Home Science, Mathematics, Food and Nutrition, Nursing, Distance Education, Sustainability Sciences, Gender Studies, Translation Studies, Information Security, Entrepreneurship, Journalism and other emerging areas, the University also offers Programmes in the areas such as Corporate Social Responsibility, Urban Planning and Development, Animal Welfare, Value Education, Education, Management and Administration, Performing Arts, Agriculture, Health Sciences, etc. catering to skill requirements of the entry-level workforce.

File Description	Documents
Curricula implemented by the University	<a href="http://www.ignou.ac.in/userfiles/Common-Prospectus-English.pdf">http://www.ignou.ac.in/userfiles/Common-Prospectus-English.pdf</a>
Mapping of curricula to Programme Outcomes	<a href="http://ignou.ac.in/ignou/aboutignou/icc/ciqa/conceptmap">http://ignou.ac.in/ignou/aboutignou/icc/ciqa/conceptmap</a>
Outcome analysis of Programme Specific Learning Outcomes and Course Learning Outcomes	<a href="http://ignou.ac.in/ignou/aboutignou/icc/ciqa/LOCF">http://ignou.ac.in/ignou/aboutignou/icc/ciqa/LOCF</a>
Minutes of the relevant BoS/ School Board / Academic Council	<a href="http://ignou.ac.in/ignou/aboutignou/division/acd/Minutesofac">http://ignou.ac.in/ignou/aboutignou/division/acd/Minutesofac</a>
Any other relevant information	<a href="http://www.ignou.ac.in/userfiles/RELEVANCE%20OF%20IGNOU%E2%80%99S%20PROGRAMMES.pdf">http://www.ignou.ac.in/userfiles/RELEVANCE%20OF%20IGNOU%E2%80%99S%20PROGRAMMES.pdf</a>

<b>1.1.2 - New Programmes introduced - Percentage of programmes newly introduced by the institution during the year</b>	
20.2	
<b>1.1.2.1 - Number of new programmes introduced during the year</b>	
15	
File Description	Documents
Minutes of relevant Academic Council/ School Board /BoS meetings	<a href="#">View File</a>
Details of the Curricula/Syllabi of the new programmes during the year	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<b>1.1.3 - Revision of Programmes - Percentage of Programmes revised during the year</b>	
1.4	
<b>1.1.3.1 - Total number of Programmes revised during the year</b>	
1	
File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Details of the revised Curricula/Syllabi of the programmes during the year	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<b>1.1.4 - Courses being offered as MOOCs or using OERs. - Percentage of courses being offered as MOOCs or using OERs to supplement the existing courses (data for the preceding academic year)</b>	
13.77	
<b>1.1.4.1 - Number of courses being offered as MOOCs or using OERs to supplement the existing courses (data for the preceding academic year)</b>	

<b>150</b>	
File Description	Documents
Web-link to the list of MOOCs approved	<a href="http://www.ignou.ac.in/userfiles/List%20of%20MOOCs%202021-2022.pdf">http://www.ignou.ac.in/userfiles/List%20of%20MOOCs%202021-2022.pdf</a>
Curriculum/ Syllabus of the courses being offered as MOOCs or using OERs	<a href="#">View File</a>
Minutes of the Boards of Studies/ School Boards/ Academic Council meetings for approvals of these courses	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<b>1.1.5 - Electronic media and other digital components in the curriculum - Percentage of the Courses on offer that have incorporated electronic/digital media and other digital components in their curriculum delivery during the year</b>	
<b>87.14</b>	
<b>1.1.5.1 - Total number of the Courses on offer have incorporated electronic/ digital media and other digital components in their curriculum during the year</b>	
<b>949</b>	
File Description	Documents
Details of Programmes incorporating electronic media and other digital components offered during the year	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Programmes being adopted/adapted by other HEIs - Percentage of programmes adopted/adapted by other HEIs through formal MOU during the year</b>	
<b>0</b>	
<b>1.2.1.1 - Number of programmes adopted/adapted by other HEIs during the year</b>	

0

File Description	Documents
MOU for programmes adopted/adapted by other HEIs	No File Uploaded
Details of Programme	No File Uploaded
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**1.2.2 - Implementation of CBCS / ECS - Percentage of Programmes (UG/PG) in which Choice Based Credit System CBCS/ Elective Course System (ECS) has been implemented (Data of the latest completed academic year)**

58.10

**1.2.2.1 - Number of Programmes (UG/PG) in which Choice Based Credit System CBCS/ Elective Course System (ECS) has been implemented (Data of the latest completed academic year)**

43

File Description	Documents
Minutes of relevant Academic Council/BoS/ School Board meetings for implementation of CBCS	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**1.2.3 - Enabling provision for lateral entry for learners - Percentage of learners admitted in the Institution through lateral entry during the year**

22.60

**1.2.3.1 - Number of admitted strength in programs where lateral entry is provisioned**

7095

File Description	Documents
Credit transfer policy	<a href="#">View File</a>
List of programmes having provision for lateral entry	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 1.2.4 - Enabling provision for modular approach Provision for modular approach for flexible exit to the learners

The University has embedded the modular approach in its pedagogical design, consistent with its Objects given in the First Schedule (IGNOU Act, 1985, p. 14) " ... to provide an innovative system of university level education, flexible and open, with regard to methods and pace of learning, combination of courses, eligibility for enrolment, age of entry, conduct of examination and operation of the programmes..." ([http://www.ignou.ac.in/userfiles/IGNOU\\_ACT\(Amended%20till%2024\\_09\\_19\).pdf](http://www.ignou.ac.in/userfiles/IGNOU_ACT(Amended%20till%2024_09_19).pdf) ).

As per the University policy, the degree programmes are designed in modular approach having flexible course combinations and provision for course-wise registration with facility for exit depending on the learners (<http://ignou.ac.in/ignou/aboutignou/division/srd/modularapproch>).

A learner enrolled in a degree programme can exit at designated points and obtain a certificate/diploma, depending on the number of credits earned. The credit structure of different programmes based on level and duration is given below ([http://www.ignou.ac.in/userfiles/Notification%20on%20Standards%20of%20Excellence%20in%20ODL\\_September%202019.pdf](http://www.ignou.ac.in/userfiles/Notification%20on%20Standards%20of%20Excellence%20in%20ODL_September%202019.pdf)):

For example, a learner enrolled in M.Sc. (Counselling and Family Therapy) (MSCCFT) has the option to exit with a P.G. Diploma in Counselling and Family Therapy (PGDCFT) on successful completion of the first year (<http://ignou.ac.in/ignou/aboutignou/school/soce/programmes/detail/577/2>).

File Description	Documents
The list of Programmes having modular approach with flexible exit options for the learners	<a href="http://ignou.ac.in/userfiles/List%20of%20Modular%20Programmes.pdf">http://ignou.ac.in/userfiles/List%20of%20Modular%20Programmes.pdf</a>
Any other relevant information	<a href="http://ignou.ac.in/ignou/aboutignou/division/srd/modularapproch">http://ignou.ac.in/ignou/aboutignou/division/srd/modularapproch</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues Institution integrates crosscutting issues relevant to Gender, Environment and Sustainability Human Values, Emerging Demographic changes and Professional Ethics in the curricula

Under CBCS-compliant UG programmes, the University follows a multidisciplinary approach focusing on issues of gender, environment, human values and professional ethics.

- Elective and Foundation courses are value-based, aimed at imparting human values in education under the disciplines of gender, social work and philosophy.
- Ability Enhancement Compulsory Courses (AECC) intend to sensitize the learners to environmental concerns and equip them with skills of interpersonal communication, integral to personal, social and professional development (Environmental Studies, English/Hindi Communication Skills, Application of Social Psychology, Business Communication, Developing Emotional Competence, etc.). Skill Enhancement Courses (SECs) build specific skills in applied functional areas of daily life (Data Analysis, Managing Human Resources, Techniques of Ethnographic Film Making, Anuvaad Siddhant aur Paddhti, RadioLekhan, TelevisionLekhan, Samaachar Sanklan aur Lekhan, etc.)
- The elective course on Environmental Studies is a compulsory component for all Undergraduate programmes.

PG Programmes: Masters in Women's and Gender Studies, Gender and Development Studies, Social Work, Gandhi Peace Studies, Urban Studies, Environmental Sciences, Social Work (Counselling) focus exclusively on Gender, Social Justice, Environment and Sustainable Development, Occupational Health and Climate Change. The University also has PG programmes and courses covering areas of population, sustainable development and environmental safety.

File Description	Documents
List of courses that integrate crosscutting issues mentioned above	<a href="http://www.ignou.ac.in/userfiles/CURRICULUM%20ENRICHMENT%20COURSES%20ACD.pdf">http://www.ignou.ac.in/userfiles/CURRICULUM%20ENRICHMENT%20COURSES%20ACD.pdf</a>
Description of the courses which address Gender, Environment and Sustainability, Human Values, Emerging Demographic changes and Professional Ethics in the Curricula	<a href="http://www.ignou.ac.in/userfiles/CURRICULUM%20ENRICHMENT%20COURSES%20ACD.pdf">http://www.ignou.ac.in/userfiles/CURRICULUM%20ENRICHMENT%20COURSES%20ACD.pdf</a>
Any other relevant information	Nil

### 1.3.2 - Awareness/ soft skills / life skills/value-added courses etc., on offer

#### 1.3.2.1 - Number of Value-added courses imparting life skills and soft skills being offered by the Institution during the year

539

File Description	Documents
Brochure relating to the listed courses	<a href="#">View File</a>
Course content of the Value-added courses	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 1.3.3 - Learners undertaking fieldwork / projects / internships etc. - Percentage of learners undertaking field work / projects / internships leading to submission of dissertation / Reports

83.50

#### 1.3.3.1 - Number of learners undertaking field work / projects / internships leading to submission of dissertation / Reports (data for the latest completed academic year)

91920

File Description	Documents
Link to Programme structure(s)	<a href="http://www.ignou.ac.in/userfiles/STRUCTURE%20OF%20PROGRAMMES%20WITH(1).pdf">http://www.ignou.ac.in/userfiles/STRUCTURE%20OF%20PROGRAMMES%20WITH(1).pdf</a>
Handbook/Manual for field work/ projects / internships.	<a href="#">View File</a>
List of learners enrolled in Programme involving field work/ projects / internships etc.	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 1.3.4 - Courses on employability/ entrepreneurship/ skill development - Percentage of courses on offer has focus on employability/ entrepreneurship/ skill development during the year

32.87

#### 1.3.4.1 - Number of courses having focus on employability/ entrepreneurship/ skill development during the year

358

File Description	Documents
Link to programme structure and syllabus of such courses having focus on Employability/ Entrepreneurship/ Skill development	<a href="http://www.ignou.ac.in/userfiles/Courses%20Having%20Employability.pdf">http://www.ignou.ac.in/userfiles/Courses%20Having%20Employability.pdf</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 1.4 - Feedback System

**1.4.1 - Feedback for design and review of curriculum Mechanism is in place for obtaining structured feedback on curricula/syllabi from various stakeholders Structured feedback has been designed for review of curriculum/syllabus for the preceding academic year 1) Learners 2) Teachers and other Academics 3) Academic Counsellors 4) External Subject Experts 5) Employers 6) Alumni**

A. Any 4 or more of the above

File Description	Documents
20 sample filled in Feedback forms in each category opted for the metrics	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**1.4.2 - Action on feedback (feedback collection, analysis and action taken) Mechanism is in place for analyzing the Feedback obtained from stake holders on curriculum/syllabus for the preceding academic year**

A. Feedback collected, analyzed and action taken on feedback and such documents are made available on the institutional website

File Description	Documents
Stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council/ Syndicate/ Board of Management	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Learner Enrollment

#### 2.1.1 - Average variation in enrolment of learners in the Institution during the year

196592

File Description	Documents
Total enrollment data during the year authenticated by Registrar of the University	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

2.1.2 - Efforts for reaching the unreached Efforts undertaken by the Institution for reaching out to the persons who do not have access to higher education

- Regional Centres undertook special drives for motivating potential learners from marginalized communities and creating awareness about the academic programmes and their job potential ([http://rcvaranasi.ignou.ac.in//Ignou-RC-Varanasi/userfiles/file/Digi%20News%2013\\_10\\_2021.pdf](http://rcvaranasi.ignou.ac.in//Ignou-RC-Varanasi/userfiles/file/Digi%20News%2013_10_2021.pdf)).
- Established Special Learner Support Centres (SLSCs) for catering to the needs of the SC, ST, Jail inmates, women, transgender, and persons with disabilities(<http://www.ignou.ac.in/ignou/aboutignou/division/rsd/eru>).
- Fee reimbursement/fee exemption to learners from SC/ST category under the Direct Benefit Transfer Scheme - SCSP & TSP Plan; ([http://rcjaipur.ignou.ac.in/news/detail/1/Scholarship\\_for\\_Students\\_with\\_Disabilities\\_Divyangjan\\_for\\_the\\_year\\_2022\\_23\\_-312](http://rcjaipur.ignou.ac.in/news/detail/1/Scholarship_for_Students_with_Disabilities_Divyangjan_for_the_year_2022_23_-312))
- Focused attention to the educational development of the North-Eastern Region by establishing nine Regional Centres and providing support services through a network of 182 LSCs (<https://www.youtube.com/watch?v=wszxirTViH8>)
- Adoption of 152 Villages for the upliftment of rural communities as part of 'Unnat Bharat Abhiyan' (<http://rcdehradun.ignou.ac.in/Ignou-RC-Dehradun/userfiles/file/Report%20on%20Unnat%20Bharat%20Abhiyan%20by%20IGNOU%20RC%20Dehradun%20.pdf>).
- Access to study materials and multi-media resources of the University in remote and tribal areas through its digital repository and other media (<https://egyankosh.ac.in/>)
- All 57 Regional Centres have social media networks like YouTube (<https://www.youtube.com/channel/UC1Dlpdo414DaHQwAFdoaffQ>), Facebook page - (<https://www.facebook.com/ignouvns>), and Twitter account (<https://twitter.com/ignourc>).

File Description	Documents
Documents on efforts taken for reaching the unreached	<a href="http://www.ignou.ac.in/ignou/aboutignou/division/rsd/eru">http://www.ignou.ac.in/ignou/aboutignou/division/rsd/eru</a>
Any other relevant information	Nil

## 2.2 - Catering to Learner Diversity

### 2.2.1 - Catering to rural population - Percentage of learners enrolled from rural areas during the year

52.1

**2.2.1.1 - Total number of learners enrolled from rural areas during the year****302689**

File Description	Documents
Number of rural learners authenticated by Registrar of the University	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**2.2.2 - Reaching out to learners from socially backward categories - Percentage of learners enrolled across different socially backward categories during the year****49.08****2.2.2.1 - Number of learners admitted against SC/ST/OBC and other reserved categories as per GOI norms****284974**

File Description	Documents
Number of SC, ST and OBC learners authenticated by Registrar of the University	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**2.2.3 - Reaching out to Persons with Disabilities (PwD) - Percentage of PwD learners enrolled during the year****0.55****2.2.3.1 - Number of learners enrolled from Divyangjans categories during the year****3194**

File Description	Documents
Number of PwD learners authenticated by Registrar of the University	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Document submitted by the Institution to a Government agency giving this information	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 2.2.4 - Reaching out to women / Transgender learners -Percentage of Women learners enrolled during the year

47.38

##### 2.2.4.1 - Total number of Women / Transgender learners enrolled from during the year

275086

File Description	Documents
Number of Women / transgender learners authenticated by Registrar of the University	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 2.2.5 - Reaching out to employed persons - Percentage of the employed learners who are enrolled during the year

16.89

##### 2.2.5.1 - Number of employed learners (including self employed) enrolled during the year

98092

File Description	Documents
Number of employed learners authenticated by Registrar of the University	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.2.6 - Learners from Special Target Group: prison inmates - Average number of prison inmates enrolled as learners during the year**

242

**2.2.6.1 - Number of prison inmates enrolled as learners during the year**

242

File Description	Documents
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded
Number of prisoners enrolled authenticated by Registrar of the University	<a href="#">View File</a>

**2.2.7 - Learners from Defense and Security Forces - Average number of persons from Defense and Security Forces background namely: Defense / Security Personnel, Ex Service men/ War widows enrolled as learners during the year**

10026

**2.2.7.1 - Number of persons from Defense and Security Forces background namely: Defense / Security Personnel, Ex Service men/ War widows enrolled as learners during the year**

10026

File Description	Documents
Number of learners from defense/security background authenticated by Registrar of the University	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.3 - Teaching- Learning Process****2.3.1 - Development of Self-Learning Material (SLM) in Print**

At IGNOU the curriculum is transacted mainly through printed Self-Learning Material (SLM). SOP is available for the design and development of SLM. The process requires filling up of PPF, PPR, PDF, and PLF for quality control which is approved by statutory bodies.

(<http://ignou.ac.in/ignou/aboutignou/division/pdd/phaseforms>)

The internal faculty conceptualizes a programme based on need assessment, which takes into account the vision and mission, socio-economic relevance, expected learning outcomes, and target group. The proposal is placed before the School Board; Planning Board; and finally the Academic Council for approval.

The Programme Expert Committee includes external experts that design the curriculum. Internal faculty coordinates the development of the courses by both internal and external experts. The University's house style is adhered to which is outlined in the Handbook. (<http://www.ignou.ac.in/ignou/aboutignou/icc/stride/traning-materials>)

IGNOU has standardized the SLM (print) based on the "credit system" as per UGC (ODL) Regulations, 2020. A Course comprises Units, which are thematically clubbed and printed in one Module.

The external Course writers are oriented with IGNOU's house style. Units undergo three types of editing namely: content, language, and format editing which is done by in-house faculty and external subject experts. After proofreading the camera-ready copies are handed over for printing (<http://ignou.ac.in/ignou/aboutignou/icc/ciqa/flowchartapprovalacademicprog>).

File Description	Documents
Policy document on SLM	<a href="http://www.ignou.ac.in/userfiles/Guidelines%20on%20Approval%20&amp;%20Launch%20of%20Academic%20Programmes.pdf">http://www.ignou.ac.in/userfiles/Guidelines%20on%20Approval%20&amp;%20Launch%20of%20Academic%20Programmes.pdf</a>
Any other relevant information	Nil

**2.3.2 - Use of Radio for providing instruction - Percentage of programmes where radio has been used for providing instruction in the latest completed academic year**

72.97

**2.3.2.1 - Number of programmes where radio has been used for providing instruction in the latest completed academic year**

54

File Description	Documents
Proof of radio broadcasting with schedules of the programs	<a href="#">View File</a>
Schedules of the above activities	<a href="#">View File</a>
As per Data template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.3.3 - Use of telecast / webcast for providing instruction - Percentage of programmes where telecast / webcast (TV broadcast, teleconferencing, web conferencing / webinars, etc) for providing instructions in the latest completed academic year**

54.05

**2.3.3.1 - Number of programmes where telecast / webcast (TV broadcast, teleconferencing, web conferencing / webinars, etc) for providing instructions in the latest completed academic year**

40

File Description	Documents
Proof of tele- broadcasting with schedules of the programs	<a href="#">View File</a>
Schedules of the above activities	<a href="#">View File</a>
As per the data template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.3.4 - Availability of digitized SLMs for the learners - Percentage of programs having access to online SLMs**

98.65

**2.3.4.1 - Number of learning material of the Institution digitized and the SLMs uploaded on the website / Online Repository/ e-content app / LMS for their availability to the learners during the year**

73

File Description	Documents
Links to Digital repository of SLMs	<a href="https://egyankosh.ac.in/handle/123456789/1">https://egyankosh.ac.in/handle/123456789/1</a>
Any other relevant information	No File Uploaded
Data template in Section B	<a href="#">View File</a>

2.3.5 - Institutional Mechanism to provide academic counseling support An Institutional mechanism is in place to provide academic counselling support to learners enrolled in different programs including strategies for learner participation and engagement as well as development of required competencies and skills

- Theory and practical counselling sessions are organized at the LSCs and RCs. The counselling schedules approved by the Regional Centre concerned are circulated through various platforms including RC website (<http://rcdelhi2.ignou.ac.in/studentcorner/9>).
- Academic counselling is also conducted by the faculty members at IGNOU HQs through dedicated 24x7 educational TV channels GyanDarshan, SWAYAMPRAKHA, and FM radio channel GyanVani and internet radio service GyanDhara, podcasts, Social Media, etc which provide educational programmes on a variety of subjects across the country (<https://www.youtube.com/ignou>).
- The live broadcast through Interactive Radio Counselling (IRC) was delivered by IGNOU faculty/invited experts from EMPC studios (<http://ignou.ac.in/ignou/aboutignou/icc/empc/gyanvani>). Learners interact and ask questions through the phone or email/chat through GyanDhara (<http://www.ignouonline.ac.in/gyandhara/>).
- IGNOU also provides web-based academic support to its learners through Web Enabled Academic Support (WEAS) platform (<https://sites.google.com/ignou.ac.in/weas>).
- To ensure learner participation and engagement, Induction Meetings for fresh learners are organized at every LSC ([http://rcdehradun.ignou.ac.in/news/detail/1/Induction\\_Meeting\\_in\\_Offline\\_Mode\\_for\\_learners\\_of\\_January\\_2022\\_Session\\_at\\_SC2705\\_DAV\\_PG\\_College\\_Dehradun-374](http://rcdehradun.ignou.ac.in/news/detail/1/Induction_Meeting_in_Offline_Mode_for_learners_of_January_2022_Session_at_SC2705_DAV_PG_College_Dehradun-374))
- Tutor Marked Assignments (TMAs) are one of the essential components of continuous assessment which are tools for the development of desired learning outcomes. Counselling sessions are also utilized for discussion on TMAs. The TMAs are evaluated by the academic counsellors and detailed feedback is provided through tutor comments (<http://rcjodhpur.ignou.ac.in/aboutus/21>)

File Description	Documents
Schedules of different counseling activities	<a href="http://ignou.ac.in/userfiles/Schedule%20of%20counselling%20activities.pdf">http://ignou.ac.in/userfiles/Schedule%20of%20counselling%20activities.pdf</a>
Report of academic Counseling sessions	<a href="http://www.ignou.ac.in/ignou/aboutignou/division/rsd/monthlymonitoringreport">http://www.ignou.ac.in/ignou/aboutignou/division/rsd/monthlymonitoringreport</a>
Any other relevant information	<a href="http://www.ignou.ac.in/userfiles/FINAL%20REPORT%20Academic%20Counselling%20at%20IGNOU%20Headquarters%202021-2022%20(1).pdf">http://www.ignou.ac.in/userfiles/FINAL%20REPORT%20Academic%20Counselling%20at%20IGNOU%20Headquarters%202021-2022%20(1).pdf</a>

## 2.4 - Teachers and other Academics- Profile and Quality

### 2.4.1 - Full-time teachers and other academics in positions – Percentage of the sanctioned posts occupied by full-time teachers and other academics respectively during the year

63.14%

### 2.4.2 - Full-time teachers and other academics with Ph.D. - Percentage of full-time teachers and other academics with Ph.D. degree

92.52

#### 2.4.2.1 - Number of full-time teachers and other academics with Ph.D. degree

458

File Description	Documents
Number of teachers and other academics with PhD	<a href="#">View File</a>
As per the Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 2.4.3 - Programmes on offer through Collaboration - Programmes offered which are developed through collaboration with Government / other agencies

42

#### 2.4.3.1 - Number of Programmes offered which are developed through collaboration with Government / other agencies during the year

42

File Description	Documents
Copies of MoUs with other agencies	<a href="#">View File</a>
Minutes of relevant Academic Council/BoS/ School Board meetings	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 2.4.4 - Percentage of in-house faculty involved in design and development of SLMs during the year

47.08

#### 2.4.4.1 - Number of in-house faculty involved in design and development of SLMs during the year

181

File Description	Documents
Minutes of relevant Academic Council/BoS/ School Board meetings	<a href="#">View File</a>
Credit page of Blocks/ Courses	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 2.4.5 - Recognition earned by full time teachers and other academics

#### 2.4.5.1 - Number of full time teachers who received awards, fellowships, recognition etc. from state /national /international level, Government recognized bodies during the year

15

File Description	Documents
Scanned copies of award/ appointment letters	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 2.4.6 - Learner : Academic Counselor ratio

**2.4.6.1 - Number of empanelled Academic Counselors for the latest completed academic year:**

29

File Description	Documents
Number of Academic Counsellors with details of total teaching experience for the preceding academic year	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.5 - Evaluation Process and Reforms**

2.5.1 - Process of conduct of Term-end examination Process of conduct of Term End Examination and efforts done for fair and smooth conduct of the examination

**Process of conduct of Term End Examination**

- June (2021) and December (2021) Term-end Examinations (TEE) were conducted in September 2021 and February 2022, due to the pandemic guidelines.
- 'IGNOU Students Management System' was used for the online submission of examination forms and fees.
- Examination Centres were identified and recommended by the Regional Directors.
- Hall Tickets were uploaded on the IGNOU website before the TEE.
- Student Evaluation Division delivered the question papers online through the Online Question Paper Delivery System through a secure network to the Examination Centres and also offline by the Regional Centre staff. For Overseas Study Centres, question papers were delivered online through respective Indian Embassies.

**To ensure the smooth conduct of TEE**

- The blank answer books provided to the Examination Centres bore the serial number and a number of security features.
- Invigilators verified the hall tickets and identity cards of the examinees. The signature of the invigilator and centre superintendent was mandatory on every answer script.
- University deputed Observers and Flying Squads on all days of examination.

- Answer scripts were collected after the examination.
- Cases of unfair means were reported and dealt with as per the SOP.

#### 2.5.2 - Examination related Grievances Mechanism of the Institution to deal with examination related grievances in a transparent manner

- The Student Evaluation Division (SED) has a dedicated Section to deal with examination-related grievances. The Section deals with the grievances received through i-GRAM, in person, Vice-Chancellors' Office, email, Student Service Centre (SSC) and Regional Centres/LSCs/Exam Centres. (<http://ignou.ac.in/userfiles/Email%20ID%20and%20Telephone%20Numbers%20of%20officials%20dealing%20with%20student%20grievances.pdf>)
- There is a Grievance Redress Committee of SED to redress examination-related grievances.
- Grievances received directly at CPGRAMS/ Public Grievance Portal consisting of various sub-portals such as President's Secretariat/ PMO/ Directorate of Higher Education, MHRD/Directorate of Public Grievances, etc are also addressed by the nodal officer of SED.
- Nodal officers' periodical meetings are organized to monitor the redressal status of the grievances, thereafter the data are submitted to higher authorities for monitoring and follow-up action. There is a Student Grievance Redressal Committee at the HQs to look into the grievances of the learners and their redressal.
- There is also a provision for re-evaluation of answer scripts besides providing the photocopy of evaluated answer scripts to the learners.

File Description	Documents
Any other relevant information	<a href="http://ignou.ac.in/userfiles/Email%20ID%20and%20Telephone%20Numbers%20of%20officials%20dealing%20with%20student%20grievances.pdf">http://ignou.ac.in/userfiles/Email%20ID%20and%20Telephone%20Numbers%20of%20officials%20dealing%20with%20student%20grievances.pdf</a>
Standard Operating Procedures related to Term End Examination related Grievances	<a href="http://ignou.ac.in/userfiles/SED%20SOP.pdf">http://ignou.ac.in/userfiles/SED%20SOP.pdf</a>

#### 2.5.3 - Formative Assessment Standard Operating Procedures employed for continuous (internal) assessment followed by the Institution

The University has adopted a formative assessment system as well

as summative evaluation through Term End Examinations (TEE) as outlined in its Manual (<http://www.ignou.ac.in/ignou/aboutignou/division/sed/sedmanual>), to ensure that learners attain the expected learning outcomes. The tools of formative evaluation include tutor-marked assignments, project work, fieldwork, seminars, workshops, lab-based practicals, dissertations, internships, writing of journal/logbook, etc., which are systematically evaluated and have a weightage of 25-30 per cent in the overall assessment of the course. These tools are designed by the faculty of the Schools and are uploaded on the University's website. (<https://webservices.ignou.ac.in/assignments/>)

Learners are expected to submit their handwritten responses to their respective Learner Support Centres (LSCs) by uploading them on the link provided for that purpose. For example, the link is available on the IGNOU RC Delhi-1 website: [http://rcdelhi1.ignou.ac.in//Ignou-RC/userfiles/file/Assignments%20Submission%20Guidelines%20for%20Dec-2022\\_RC%20Delhi-1%20\(1\)\(2\).pdf](http://rcdelhi1.ignou.ac.in//Ignou-RC/userfiles/file/Assignments%20Submission%20Guidelines%20for%20Dec-2022_RC%20Delhi-1%20(1)(2).pdf)

The Regional Director ensures that the process of evaluation of assignments, from submission to feedback to learners, is completed within the prescribed time limit, grades are uploaded on the Student Evaluation Division (SED) portal, and grade sheets are dispatched to SED.

Monitoring at Headquarters is done through web-conferencing with RC officials. A handbook developed by STRIDE (<http://www.ignou.ac.in/userfiles/Handbook%204%20PDF.pdf>) to help academic counsellors to develop professional practices related to assessment and evaluation.

File Description	Documents
Policy documents on Evaluation Methodology	<a href="http://ignou.ac.in/ignou/aboutignou/division/sed/sedmanual">http://ignou.ac.in/ignou/aboutignou/division/sed/sedmanual</a>
Any other relevant information	Nil

**2.5.4 - Status of automation of Examination/ Evaluation processes Status of automation of examination / evaluation processes is represented by:**

A. 100% automation of entire Division & implementation of Examination Management System (EMS)

File Description	Documents
Current Manual of examination automation system	<a href="#">View File</a>
Annual reports of examination including the present status of automation	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.5.5 - Involvement of external subject experts in evaluation process** Extent of involvement of external subject experts and other academics in the evaluation related activities in the preceding academic year: 1. Evaluation of Assignments 2. Evaluation of Projects 3. Preparation of Term End question papers 4. Moderation of Term End question papers 5. Evaluation of answer scripts 6. Examination related duties as invigilator, observer etc.

A. Any 4 or more of the above

File Description	Documents
Link to list of evaluators	<a href="http://www.ignou.ac.in/userfiles/EVALUATORS%20LIST.pdf">http://www.ignou.ac.in/userfiles/EVALUATORS%20LIST.pdf</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 2.6 - Learner Performance and Learning Outcomes

2.6.1 - Programme Outcomes The Institution has stated Graduate Attributes / Programme Outcomes, Programme Specific Outcomes and Course Outcomes which are integrated into the assessment process

The University has made definite efforts for designing Learning Outcome-based Curriculum Framework (LOCF) comprising Programme Outcomes, Programme Specific Outcomes and Course Outcomes for all academic programmes (<http://www.ignou.ac.in/ignou/aboutignou/icc/ciqa/LOCF>) that are integrated into the assessment process and stated in the common prospectus available on IGNOU website (<http://ignou.ac.in/ignou/studentzone/adminssionannouncement/1>).

The expected programme outcome is delineated in the programme guide (<http://www.ignou.ac.in/ignou/studentzone/downloads/3>), and the course-specific expected outcomes are provided in the introductory section of the course. Each Unit begins with learning objectives spelling out the specific learning outcome that a learner is expected to achieve after completion of that unit (<https://egyankosh.ac.in/bitstream/123456789/68502/1/Block-1.pdf>).

Units are thematically schemed in the learning process and learning objects are accordingly arranged. Students are encouraged in the SLM to be self-guided, self-directed, and self-assessed of his/ her own performance in achieving the learning objectives through self-check exercises.

Formative (self-check exercises and tutor-marked assignments) and summative (term-end exam ) assessments assess the performance of the learners.

In professional and vocational programmes requiring real-time experience and exposure/ field/ skill-based competencies, Learning Outcome is ensured through evidence-based evaluation like maintenance of log/workbooks, and project/ reports.

File Description	Documents
Graduate Attributes / Programme Outcomes, Programme Specific Outcomes and Course Outcomes	<a href="http://ignou.ac.in/ignou/aboutignou/icc/ci_ga/LOCF">http://ignou.ac.in/ignou/aboutignou/icc/ci_ga/LOCF</a>
Any other relevant information	<a href="http://ignou.ac.in/ignou/aboutignou/icc/ci_ga/conceptmap/2">http://ignou.ac.in/ignou/aboutignou/icc/ci_ga/conceptmap/2</a>

## 2.6.2 - Percentage of completion status of UG and PG degree programmes with in specified period

0

### 2.6.2.1 - Number of UG learners enrolled in first year of the present assessment period.

0

File Description	Documents
Link to declaration of results	<a href="http://ignou.ac.in/ignou/studentzone/results/2">http://ignou.ac.in/ignou/studentzone/results/2</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 2.7 - Learner Satisfaction Survey

### 2.7.1 - Online Learner Satisfaction Survey regarding teaching-learning process

1085894

File Description	Documents
Database of all currently enrolled learners	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - Policy for promotion of research The Institution has a well defined policy for promotion of systemic and discipline based research. Also, explain the assigned budget for research and its utilization, methods for implementation and monitoring.

The University focuses both on systemic and discipline-based research (<http://ignou.ac.in/ignou/aboutignou/icc/ru/ordinance>). STRIDE, recently notified as HRDC by the UGC, promotes systemic research through its UGC care-listed Journal: the Indian Journal of Open Learning.

Ph.D. is offered in 41 disciplines. During AY 2021-2022, Ph.D. programme in 23 disciplines was advertised and 168 Ph.D. scholars were admitted. 75 Ph.D. and 17 MPhil degrees were awarded in the 35th Convocation (26/04/2022) (<https://www.youtube.com/watch?v=wrnuPdLqA20>). 373 theses of MPhil/Ph.D. awarded students were uploaded on the Shodhganga portal during AY 2021-2022.

IGNOU has a Code of Conduct for research scholars (<http://www.ignou.ac.in/userfiles/Code%20of%20Conduct%20for%20Research%20Students.pdf>) and also a Research Ethics Committee - <http://ignou.ac.in/ign>

ou/aboutignou/icc/ru/Research%20Ethics%20Committee to ensure fair research practices. Workshop on Research and Publication Ethics was conducted for Ph.D. scholars from 06/09/2021 – 23/09/2021. The Research Unit (RU) prepared the SOP for Fellowships awarded to research scholars ( by ICSSR, UGC, CSIR, etc, and 'The IGNOU-Research Fellowship scheme) ([http://www.ignou.ac.in/userfiles/Minutes\(1\).pdf](http://www.ignou.ac.in/userfiles/Minutes(1).pdf) ).

A budget of Rs. 57,81,000/- was allocated to the RU for the FY 2021-22 and Rs. 10,37,625/- expenditure was incurred on various research activities. Annual awards were given in the 35th convocation of the University to the best research paper by a teacher (<https://www.youtube.com/watch?v=wrnuPdLqA20>).

File Description	Documents
Minutes of the Governing Council/ Syndicate/Board of Management / Academic Council/ Research Council related to research promotion policy adoption	<a href="http://ignou.ac.in/ignou/aboutignou/icc/ru/introduction">http://ignou.ac.in/ignou/aboutignou/icc/ru/introduction</a>
Policy document on promotion of research	<a href="http://ignou.ac.in/ignou/aboutignou/icc/ru/ordinance">http://ignou.ac.in/ignou/aboutignou/icc/ru/ordinance</a>
Any other relevant information	<a href="https://www.youtube.com/watch?v=wrnuPdLqA20">https://www.youtube.com/watch?v=wrnuPdLqA20</a>

**3.1.2 - Research facilities for teachers, other academics and learners** Research facilities available to the teachers, other academics and learners of the Institution for pursuing research

1. Reference Library
2. Online subscription to research journals
3. Research/Statistical Databases
4. Media Laboratory / studios
5. Science laboratories
6. Computing Laboratory and support for both qualitative and quantitative data analysis including softwares
7. Data curation and sharing facility
8. Language laboratory
9. Central Instrumentation Centre

A. Any 6 or more of the above

File Description	Documents
URLs of the available facilities	<a href="http://ignou.ac.in/ignou/aboutignou/icc/ru/photogallery">http://ignou.ac.in/ignou/aboutignou/icc/ru/photogallery</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Government and Non-government grants for research

**3.2.1.1 - Grants for research projects and Chairs sponsored by the government and non-government sources such as Industry, Corporate Houses, International bodies, endowments, professional associations etc has been received by the Institution during the year (INR in Lakhs)**

**374.36**

File Description	Documents
Award letters for research projects sponsored by government and non-government	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**3.2.2 - Research projects funded to teachers – Number of research projects funded by the institution / government and non-government agencies per teacher**

**10**

File Description	Documents
List of research projects	<a href="#">View File</a>
Document from Funding Agency	<a href="#">View File</a>
Link of the funding agency website	<a href="http://www.ignou.ac.in/userfiles/LINK%20of%20Funding%20Agency.pdf">http://www.ignou.ac.in/userfiles/LINK%20of%20Funding%20Agency.pdf</a>
As per Data Template	<a href="#">View File</a>

### 3.3 - Innovation Ecosystem

3.3.1 - Innovative initiatives of the Institution Institution has taken initiatives for creating an ecosystem for Innovation by establishing Innovation Centre/Cell. The institution has also taken innovative initiatives by providing access to diversified learner groups

The activities and accomplishments of NCIDE of IGNOU during 2021-22 are as follows:

- IGNOU was Ranked Number One in ARIIA-2021 under the Centrally Funded Institutes and Universities in the non-technical category. (<https://sites.google.com/ignou.ac.in/ariia/home>)
- An award of 7 lakh was given to an IGNOU student by MoE's Innovation Cell (MIC).
- MoE awarded IGNOU a Four Star Rating as a top performer for developing the I&E ecosystem.
- Ten faculties were certified as Innovation Ambassadors by MIC, engaged in training both in the university and other HEIs.
- Under the Mentor-Mentee Scheme of MIC, IGNOU was designated as a Mentor, with funding support, to five Mentee HEIs. NCIDE imparted training in I&E activities to these HEIs.
- Five student innovators were recognized and rewarded. (<https://sites.google.com/ignou.ac.in/navrieti/ignou-schemes/sia-2021>)
- Around 100 activities on I&E viz. Workshops and Webinars on Innovation, Creativity, Design Thinking, Business Plans, IPR, and ICT tools for faculty, students, and alumni were conducted.
- ICT-enabled innovations for learners, such as IGNOU Udyami Portal, and Virtual Incubator (NVRITI), was introduced. , <https://sites.google.com/ignou.ac.in/navrieti/home>)
- NCIDE drafted the IGNOU Innovation and Startup Policy for implementation.
- NCIDE published Ennovate, a monthly e-Newsletter on innovations. (<https://sites.google.com/ignou.ac.in/ignouudyami/ennovate-a-monthly-enewsletter-on-innovations>)
- Web Enabled Academic Support (WEAS): (<https://sites.google.com/ignou.ac.in/weas>)

File Description	Documents
The Innovation Centre/ Cell	<a href="http://www.ignou.ac.in/ignou/aboutignou/ic/c/ncide/introduction">http://www.ignou.ac.in/ignou/aboutignou/ic/c/ncide/introduction</a>
Initiatives taken by the institution	<a href="http://www.ignou.ac.in/ignou/aboutignou/ic/c/ncide/introduction">http://www.ignou.ac.in/ignou/aboutignou/ic/c/ncide/introduction</a>
Any other relevant information	Nil

### 3.3.2 - Workshops / seminars conducted on innovative practices

**3.3.2.1 - Total number of workshops/seminars conducted during the year on: ? Intellectual Property Rights (IPR); ? Open Educational Resources (OERs); ? Massive Open Online Courses (MOOCs); ? Technology-Enabled Learning; ? Learning Management System; ? Development of e-content and**

82

File Description	Documents
Report of the event/ link to the material developed	<a href="#">View File</a>
List of workshops/seminars during the year	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**3.3.3 - Innovative content developed in the form of e-modules / e-SLMs / MOOCs for : A. NMEICT B. NPTEL C. SWAYAM D. e-PG Pathshala E. e-SLMs F. other MOOCs platform G. Institutional LMS**

**3.3.3.1 - Total number of e-content modules developed for any of the platforms listed above.**

584

File Description	Documents
List of the innovative contents developed during the year	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 3.3.4 - Awards for innovation

**3.3.4.1 - Number of Awards for innovation received by the Institution, its teachers/other academics/ research scholars/Learners during the year**

2

File Description	Documents
Scanned copies of award letters	<a href="#">View File</a>
Award details	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**3.4 - Research Publications and Awards**

**3.4.1 - Mechanisms to check malpractices and plagiarism in research** The institution has a stated code of ethics for research, the implementation of which is ensured by the following: (during the year) 1) Research methodology with course on research ethics 2) Ethics Committee 3) Plagiarism Check 4) Committee on publication guidelines

A. All 4 of the above

File Description	Documents
Institutional code of ethics document	<a href="#">View File</a>
Notification for Research Ethics Committee	<a href="#">View File</a>
Minutes of the committee	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**3.4.2 - Ph.D. degrees awarded per recognised research guide of the University.**

**3.4.2.1 - Number of Full time teachers recognized as guides by the University as per UGC regulation during the year:**

280

File Description	Documents
Web-link of the Research page	<a href="http://ignou.ac.in/ignou/aboutignou/icc/ru/introduction">http://ignou.ac.in/ignou/aboutignou/icc/ru/introduction</a>
List of Ph.D. scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 3.4.3 - Research publications – Number of research papers published per teacher of the institution in the Journals notified by UGC care list during the year

190

File Description	Documents
Web-link of research papers published	<a href="http://ignou.ac.in/userfiles/Research%20Publications%20of%20IGNOU%20Faculty%20for%20the%20year%202021.pdf">http://ignou.ac.in/userfiles/Research%20Publications%20of%20IGNOU%20Faculty%20for%20the%20year%202021.pdf</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 3.4.4 - Books and Chapters in edited volumes published per teacher etc.

#### 3.4.4.1 - Number of books and chapters/ units in books/ SLMs published of the institution during the year

308

File Description	Documents
Web-link of publications	<a href="http://ignou.ac.in/userfiles/Books%20and%200Chapters%202021.pdf">http://ignou.ac.in/userfiles/Books%20and%200Chapters%202021.pdf</a>
Any other relevant information	No File Uploaded
As per Data Template	<a href="#">View File</a>

3.4.5 - Citations of the publications Impact Factor of the research publications from the Institution Citations of the publications by teachers and academics during the year based on average Citation index in Scopus/ Web of Science.

IGNOU is not a member of Scopus, Web of Science and Indian

Citation Index. Therefore, the Impact Factor of the research articles has to be calculated by the INFLIBNET. However, the teachers and academics of the University have published as many as 190 research papers during the period of assessment in various reputed national and international journals. Most of the journals mentioned in the data template are in the UGC CARE list. Journals publishing the research papers of the teachers and academics include reputed international publishers such as Springer, Elsevier, Taylor & Francis, John Wiley & Sons, SAGE Publications, Emerald Publishing, Commonwealth of Learning, Japanese Society for Lymphoreticular Tissue Research, Asian Society for Open and Distance Education, ScienceDirect; and national publishers such as NCERT, Indian Institute of Mass Communication, IIM, National Institute of Ecology, NISCAIR, Association of Indian Universities, and many premier universities of the country which bring out their dedicated peer-reviewed journals of national and international repute.

File Description	Documents
as per data templates	<a href="#">View File</a>

3.4.6 - h-index of the Institution Details of the publications of the teachers and other academics of the Institution during the year to calculate h-index of the Institution based on the Citations of the publications in Scopus / Web of Science

IGNOU is not a member of Scopus, Web of Science, and Indian Citation Index. Therefore, the H-Index of the researchers has to be calculated by the INFLIBNET. However, the teachers and academics of the University have published as many as 190 research papers during the period of assessment in various reputed national and international journals. Most of the journals mentioned in the data template are in the UGC CARE list. Journals publishing the research papers of the teachers and academics include reputed international publishers such as Springer, Elsevier, Taylor & Francis, John Wiley & Sons, SAGE Publications, Emerald Publishing, Commonwealth of Learning, Japanese Society for Lymphoreticular Tissue Research, Asian Society for Open and Distance Education, ScienceDirect; and national publishers such as NCERT, Indian Institute of Mass Communication, IIM, National Institute of Ecology, NISCAIR, Association of Indian Universities, and many premier universities of the country which bring out their dedicated peer-reviewed journals of national and international repute.

File Description	Documents
Citations of publications based on Scopus / Web of Science – h-index of the institution	No File Uploaded
Any other relevant information	No File Uploaded
As per Data Template	<a href="#">View File</a>

### 3.5 - Consultancy

3.5.1 - Consultancy Policy The Institution has a policy on consultancy including revenue sharing between the institution and the individual/ agency

The University has a well defined policy on Consultancy (<http://ignou.ac.in/userfiles/Document%20on%20Consultancy.pdf>) operational since 2004. to allow faculty members to keep in touch with their specialization by working on specific problems for the clients by providing them consultancy. The policy was approved by the BOM of the University in its 79th meeting held on April 30, 2004 (BM79.4.1). The University has a Standing Committee with the Vice-chancellor as its Chairperson; and Pro-Vice-Chancellor; Directors of Schools / Academic divisions; Faculty representatives; Finance Officer; Teachers; Director (International Division) and Director (Academic Coordination Division) as members. As per the policy on consultancy, total time allowed to a faculty for consultancy assignment ordinarily does not exceed 52 days in a year. The University, subject to its commitments, resources and convenience, provides assistance to individuals involved in consultancy. The professional fee is shared between the faculty and the University in the ratio of 2/3:1/3 basis. The ratio for sharing of fee for number of days beyond 52 days is reversed, i.e., 1/3rd to faculty member and 2/3rd to the University.

File Description	Documents
Minutes of the Governing Council/ Syndicate/Board of Management related to consultancy policy	<a href="http://ignou.ac.in/userfiles/79%20MEETING%20PART%20-%202.pdf">http://ignou.ac.in/userfiles/79%20MEETING%20PART%20-%202.pdf</a>
Policy document on consultancy	<a href="http://ignou.ac.in/userfiles/Document%20on%20Consultancy.pdf">http://ignou.ac.in/userfiles/Document%20on%20Consultancy.pdf</a>
Any other relevant information	Nil

**3.5.2 - Revenue from consultancy – Revenue generated by the Institution from consultancy****3.5.2.1 - Revenue generated from consultancy provided by teachers and other academics of the Institution during the year (INR in Lakhs)**

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy	No File Uploaded
List of teachers and other academics providing consultancy	No File Uploaded
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**3.5.3 - Revenue from training/ seminars/ conferences/ etc. –Revenue generated by the Institution from training / seminars/ conferences/ etc. through sponsorship during the year (INR in lakhs)**

1,89,223.70

File Description	Documents
Audited statements of account indicating the revenue generated through training	<a href="#">View File</a>
Schedule of the training programmes	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**3.6 - Extension Activities**

3.6.1 - Extension activities The impact of the extension activities of the Institution in sensitizing the learners and other stakeholders to social and sustainable development issues leading to inclusive society during the year

The IGNOU Regional Centres conducted extension activities to integrate all sections of society, through:

1. Under Unnat Bharat Abhiyan (UBA) extension activities were undertaken in the adopted villages and training and development of panchayat functionaries through SWAYAM and SWAYAM PRABHA channels.

2. Reaching out to Disadvantaged Clientele in collaboration with Gram Panchayats and local NGOs by conducting awareness programmes for promoting higher education amongst SEDGs. Also, skill development programmes were conducted in backward, remote, and in minority-dominated areas.

3. The University under Azadi ka Amrit Mahotsav organized a series of events to commemorate 75 years of independence by showcasing the glorious history of its people, culture, and achievements.

4. The Regional Centers under Azadi ka Amrit Mahotsav conducted activities to celebrate Ek Bharat Shreshtha Bharat Week (24/02/2022 to 15/03/2022) to foster cultural connections: tourism, cultural diversities, ethnic cuisine, artisans, dances, dresses, etc.

#### Impact

1. Increase in enrolment of SEDGs and Women students.
2. Changing educational landscape and value addition to the lives of the villagers in the areas of Sanitation, Hygiene, Water Conservation, Clean Potable Water, Healthcare, Nutrition, Entrepreneurship, and Skill development of Handloom weavers.
3. Encouraging Social Work and Rural Development amongst students undertaking project work/research projects.

File Description	Documents
Brochures of the activities	Nil
Activity Reports	<a href="http://ignou.ac.in/userfiles/Extension%20Activities.pdf">http://ignou.ac.in/userfiles/Extension%20Activities.pdf</a>
Any other relevant information	Nil

### 3.6.2 - Recognition of extension activities

#### 3.6.2.1 - Number of awards and recognition received for extension activities from Government /recognized bodies during the year:

1

File Description	Documents
Awards for extension activities	<a href="#">View File</a>
Scanned copy of the award letters	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 3.6.3 - Collaborative extension and outreach Programmes

#### 3.6.3.1 - Number of extension and outreach Programmes conducted in collaboration with Community Based Organizations, Government and non-government Organizations during the year

6

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 3.6.4 - Participation in extension activities

#### 3.6.4.1 - Number of employees and learners participating in extension activities conducted by the Institution with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, AIDS Awareness, Gender issues, Rights of PwD during the year

703

File Description	Documents
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded
Report of the event	<a href="#">View File</a>

### 3.7 - Collaboration

#### 3.7.1 - Collaborative activities with Institutions

##### 3.7.1.1 - Number of Collaborative activities for research, programme development and faculty exchange with institutions during the year

34

File Description	Documents
Scanned copies of collaboration document	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 3.7.2 - Collaborations with industries

#### 3.7.2.1 - Number of collaborations with industries for learner exchange, internship, establishing Chairs during the year

10

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - Facilities available at Institution Headquarters and Regional Centres Infrastructural facilities viz., academic units, administrative units, storage and dispatch units, library, Laboratories, Multimedia Laboratories, Seminar Rooms, Auditorium, warehouses, Media Production, Print Production, etc.

Headquarters is situated on a sprawling campus of 151.32 acres and houses 21 Schools of Studies, 12 Divisions, 4 Cells, 8 Centres and 2 Units, one Institute, Two Guest Houses, a Central Library, Six Laboratories (Physics, Chemistry, Life Sciences, Geology, Geography, and Food Processing), One Regional Evaluation Centre, Four Warehouses, Convention Centre, Bank, Post office, Residential complex having 342 houses, shopping complex, Health Centre, Parks, playgrounds and Electric Power sub-station. Electronic Media Production Centre (production of audio/video programmes and transmission facilities through radio and TV), Centre for Online Education (two multimedia labs) and 'Data Centres' are available. It is a secure Wifi-enabled campus.

56 Regional Centres (RCs) spread across the country (11 RCs are housed in their own buildings while the rest are housed in rented premises. The construction of its own buildings at 14 RCs is in progress). RC campuses are Wifi enabled. Regional Evaluation Centers are housed in six RCs.

Learner Support Centres (LSCs): are operational at existing HEIs, JSS, ITIs, MSDE Centres, PMKKs, Partner Institutions, prisons etc. in India and overseas. The infrastructure of LSCs comprises Classrooms, laboratories, and Library facilities.

File Description	Documents
Annual report of the Institution	<a href="http://www.ignou.ac.in/ignou/aboutignou/division/pdd/annual%20report">http://www.ignou.ac.in/ignou/aboutignou/division/pdd/annual%20report</a>
Geo-tagged photographs of campus and all other infrastructural facilities	<a href="http://www.ignou.ac.in/ignou/aboutignou/division/ad/photogallery">http://www.ignou.ac.in/ignou/aboutignou/division/ad/photogallery</a>
Any other relevant information	Nil

#### 4.1.2 - Expenditure incurred for infrastructure augmentation –Percentage of expenditure incurred for infrastructure augmentation

3.25

##### 4.1.2.1 - Expenditure incurred for infrastructure augmentation excluding salary during the year (INR in lakhs)

1146.53

File Description	Documents
Audited utilization statements	<a href="#">View File</a>
Budget allocation for infrastructure	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 4.1.3 - Percentage of the expenditure incurred on maintenance of physical facilities and academic support facilities

0.91

##### 4.1.3.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary during the year (INR in lakhs)

319.25

File Description	Documents
Audited statements of accounts.	<a href="#">View File</a>
Budget and Statements of Expenditure	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 4.2 - IT Infrastructure

### 4.2.1 - ICT enabled facilities at HQs – Percentage of IT enabled rooms and seminar halls of the Institution for academic support at Headquarters.

95.55

#### 4.2.1.1 - Number of rooms and seminar halls for academic support with ICT facilities/Wi-Fi/LAN at the Institution HQs (Data for the latest completed academic year) :

1117

File Description	Documents
Geo- tagged Photographs of IT infrastructure facilities at HQs	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 4.2.2 - ICT enabled facilities at RCs – Percentage of IT enabled rooms and seminar halls of the Institution for academic support in Regional Centres (RCs)

69.21

#### 4.2.2.1 - Number of rooms and seminar halls for academic support with ICT facilities/Wi-Fi/LAN at Regional Centres (RCs). (Data for the latest completed academic year)

490

File Description	Documents
Photographs of infrastructure facilities at a few RCs	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 4.2.3 - ICT enabled facilities at LSCs – Percentage of IT enabled rooms and seminar Halls of the Institution for academic support in learner support centres (LSCs)

41.73

**4.2.3.1 - Number of rooms and seminar halls for academic support with ICT facilities/Wi-Fi/LAN at Learner Support Centres (LSCs) (Data for the latest completed academic year)**

5320

File Description	Documents
Geo – tagged Photographs of infrastructure facilities at a few LSCs	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**4.2.4 - Frequency of updating of IT facilities – Frequency of IT facilities updated at the Headquarters and the Regional Centres of the Institution including website, online system, etc**

The Computer Division (CD) at the Headquarters is responsible for procurement, system management of high-end servers, storage, and networking hardware at Headquarters and Regional Centres (RCs) and maintenance of IGNOU's main website and all 56 Regional Centre Websites which are hosted in virtual machines of HPE server. The content of all the websites is updated by CD and RCs.

Presently two Internet Service Provider's (NKN & Reliance Jio) internet lease lines are providing internet bandwidths, 2 Gbps, and 512 Mbps, respectively to the campus, as load-balanced and in fail-over mode. The Headquarters is connected through a Local Area Network (LAN). Periodic maintenance and upgradation (Routers and Switching devices) are carried out for un-interrupted access.

During 2021-22, 500 AIO desktops, 200 laser printers & 500 UPSs were procured and distributed to the end-users of the Headquarters.

The database of ODLSOFT (ERP) is updated regularly by the stakeholder Divisions. The entire ERP solution is now being migrated to the state-of-the cloud-based application hosted on the SAMARTH system.

The software used for maintaining the e-platform for supporting student lifecycle-related operations is updated twice every year, before the commencement of each admission cycle.  
(<http://ignou.ac.in/ignou/footer/RC-Services>)

File Description	Documents
Scanned copy of agreement	<a href="http://ignou.ac.in/ignou/aboutignou/division/cd/itupdation">http://ignou.ac.in/ignou/aboutignou/division/cd/itupdation</a>
Any other relevant information	Nil

#### 4.2.5 - Internet Bandwidth at the HQs and RCs – Available bandwidth of the internet facility at the Headquarters and Regional Centres of the Institution

13914 Mbps

File Description	Documents
Relevant documents on available bandwidth of internet connection at the Institution's Head Quarters and Regional Centres	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**4.2.6 - Facilities for media production - Facilities for audio, video and e-content development are available and are in use at the Institution Audio- video and e-Content production facilities: 1. Audio / video studios 2. Outdoor shooting equipment /Outdoor audio recording 3. Post production unit / Editing unit 4. Duplication unit 5. Graphics workstation 6. Direct Reception Sets (DRS) 7. Set Scenic unit 8. Make-up unit 9. E-Platform 10. Workstations with broadband connectivity 11. Cloud space 12. Licensed software 13. Uninterrupted web connectivity 14. IT security system**

A. More than 10 of the above

File Description	Documents
As per Data Template	<a href="#">View File</a>
Geo-tagged photographs of the facilities for audio, video e-content production	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**4.2.7 - Percentage of viewers (learners) to Transmission facilities of the Institution**

11.6

**4.2.7.1 - Number of viewers (learners) of transmission facilities (Radio and Television Channels) for the latest completed academic year**

125960

File Description	Documents
Geo-tagged photographs of the facilities available	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

4.2.8 - Automation systems The level of automation of different aspects of Institution including the features of Office Automation System/ERP/MIS (Online Support to Learners, Staff, RCs and LSCs)

The following activities have been automated for bringing about transparency and efficiency in the University operations:

- **Admission:** All processes of fresh and re-registration including fee payment and refund are online through SAMARTH (<https://ignouadmission.samarth.edu.in/>).
- **Post-admission services:** Requests for change of study centre, regional centre or courses are processed online.
- **Online Examination form:** Submission of examination form, fee payment, and issue of hall ticket is done through the exam portal (<https://exam.ignou.ac.in/>).
- **Online registration for Convocation and delivery of IGNOU certificates using Blockchain technology.**
- **Online Grievance Management System:** through iGRAM (<http://igram.ignou.ac.in/>).
- **Online Empanelment of Academic Counsellors:** through IGNOU portal (<https://eportal.ignou.ac.in/oace/OACEHome.aspx>) which includes submission, processing, approval and generation of letter of empanelment.
- **Exam-related activities:** Submission and evaluation of assignments; delivery of encrypted question papers to the examination centres (Online Question Paper Delivery System: OQPDS); request for re-evaluation and copy of answer scripts; online transmission of assignment/project/practical evaluation data etc. are done online.
- **Database Access:** RCs can download student data from the

Central database.

- The University is migrating from ODLSOFT to the cloud-based SAMARTH portal for the automation of activities related to human resource and finance  
(<https://cuignou.samarth.ac.in/index.php/site/login>) including the recruitment portal  
(<https://ignount.samarth.edu.in/index.php/site/login>).

File Description	Documents
Any other relevant information	Nil
Automation system	<a href="http://www.ignou.ac.in/ignou/aboutignou/division/cd/automationsystem">http://www.ignou.ac.in/ignou/aboutignou/division/cd/automationsystem</a>

### 4.3 - Learning Resources

4.3.1 - Provision of Learner Support Services Learner Support Services established at the different levels by the Institution (Three tier/ Two tier)

The success of the Open University system relies on effective learner support services. The university provides support to the learners through a three-tiered system. This three-tier model is organized as an upright pyramid, which has headquarters at the top, followed by the Regional Centers (RCs), mostly in the State capitals and district headquarters, and the Learner Support Centres (LSCs) at the bottom, which are opened mainly in Higher Education Institutions, i.e. Universities and colleges, offering similar programmes of equivalent level as in conventional mode. <http://www.ignou.ac.in/ignou/aboutignou/division/rsd/3tlearnersupport>

The RCs, at the middle level, are the nodal offices of the university in the region and manage the functioning of LSCs within its jurisdiction.

<http://www.ignou.ac.in/ignou/aboutignou/regional/website>.

Regional Services Division (RSD), the nodal division provides learner support within the country and manages the operations of RCs and LSCs. RSD was operationalized in 1986 as an exclusive division at the headquarters. The Student Services Committee (SSC), a policy-making body located in RSD, formulates policies for effective learner support services. RSD manages and coordinates the support activities through a network of 56 RCs, 11 Recognized Regional Centres, and more than 2000 LSCs across the

country.

<http://www.ignou.ac.in/ignou/aboutignou/division/rsd/scdatabase>

File Description	Documents
List of support services provided at Headquarters, Regional Centres, Learner Support Centres	<a href="#">View File</a>
Organizational chart of support services available	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 4.3.2 - Average number of Learners attached to LSCs

696

##### 4.3.2.1 - Number of LSCs in the preceding academic year:

1561

File Description	Documents
Enrolment details of the preceding year	<a href="#">View File</a>
Distribution of learners LSC wise	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any additional information	No File Uploaded

4.3.3 - Academic counselling sessions held Regular conduct of academic counselling sessions (for theory and practical courses) at Learner Support Centres under each Regional Centre during the preceding academic year

A key component of student support in the Open and Distance Learning (ODL) system is academic counselling, where distance learners are given advice, support, and encouragement to ensure a comfortable and successful academic journey. It covers all programme-related information, advice, and discussion. This is a problem-solving activity that is focused on tutoring. Academic counselling also addresses off-campus issues including personal issues. The counselling sessions are scheduled by the coordinator of the Learner Support Center (LSC) which is approved by the Regional Centre concerned. The approved academic counselling schedule for theory and practical courses is uploaded on the RC website.

[http://www.ignou.ac.in/userfiles/ACFrOgCBvxhG73k3zof5CD1j6noyIfu2mx5bGyIhJjyuLnsCqBc9ovVfvNvApAlpzO-HyeglzP6swQenThuW41pL4rvFzsbLrBINynpARoHK-eB1wbVf\\_frlfTwdWsFet-yxyGck87KMYRCp0uCB\(1\).pdf](http://www.ignou.ac.in/userfiles/ACFrOgCBvxhG73k3zof5CD1j6noyIfu2mx5bGyIhJjyuLnsCqBc9ovVfvNvApAlpzO-HyeglzP6swQenThuW41pL4rvFzsbLrBINynpARoHK-eB1wbVf_frlfTwdWsFet-yxyGck87KMYRCp0uCB(1).pdf)

During the reporting period, the counselling sessions were organized in online mode. [http://rcvaranasi.ignou.ac.in//Ignou-RC-Varanasi/userfiles/file/Digi%20News%2012\\_05\\_2022.pdf](http://rcvaranasi.ignou.ac.in//Ignou-RC-Varanasi/userfiles/file/Digi%20News%2012_05_2022.pdf)

The number of counselling sessions held from 1st July 2021 to 30th June 2022 is 70336. The RC-wise counselling sessions held and monitored by the RCs are available at the link:

<http://www.ignou.ac.in/ignou/aboutignou/division/rsd/monthlymonitoringreport>

In addition to the above, academic counselling was also conducted throughout the year through electronic media viz. radio GyanVani (FM Radio), GyanDarshan (Television) and internet-based audio service (GyanDhara). In addition, IGNOU handles on the social media platforms like IGNOU Facebook (<https://www.facebook.com/OfficialPageIGNOU/>) and YouTube (<https://www.youtube.com/ignou>) were also used for the purpose.

File Description	Documents
Monitoring reports of LSCs	<a href="http://www.ignou.ac.in/ignou/aboutignou/division/rsd/monthlymonitoringreport">http://www.ignou.ac.in/ignou/aboutignou/division/rsd/monthlymonitoringreport</a>
Reports on counselling sessions	<a href="http://rcvaranasi.ignou.ac.in//Ignou-RC-Varanasi/userfiles/file/Digi%20News%2012_05_2022.pdf">http://rcvaranasi.ignou.ac.in//Ignou-RC-Varanasi/userfiles/file/Digi%20News%2012_05_2022.pdf</a>
Any other relevant information	<a href="http://www.ignou.ac.in/userfiles/ACFrOgCBvxhG73k3zof5CD1j6noyIfu2mx5bGyIhJjyuLnsCqBc9ovVfvNvApAlpzO-HyeglzP6swQenThuW41pL4rvFzsbLrBINynpARoHK-eB1wbVf_frlfTwdWsFet-yxyGck87KMYRCp0uCB(1).pdf">http://www.ignou.ac.in/userfiles/ACFrOgCBvxhG73k3zof5CD1j6noyIfu2mx5bGyIhJjyuLnsCqBc9ovVfvNvApAlpzO-HyeglzP6swQenThuW41pL4rvFzsbLrBINynpARoHK-eB1wbVf_frlfTwdWsFet-yxyGck87KMYRCp0uCB(1).pdf</a>

#### 4.3.4 - Expenditure on Library – Percentage of annual expenditure on library during the year

0.02

**4.3.4.1 - Annual expenditure on library during the year (INR in lakhs)**

799948.00

File Description	Documents
Web-link to Library catalogues	<a href="https://libraryopac.ignou.ac.in/">https://libraryopac.ignou.ac.in/</a>
Web-link to relevant resources available in the library	<a href="http://ignou.ac.in/ignou/aboutignou/division/ldd/Trail%20E-Resourses">http://ignou.ac.in/ignou/aboutignou/division/ldd/Trail%20E-Resourses</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

4.3.5 - Library Automation Library is automated in using Integrated Library Management System (ILMS) A. Name and features of the ILMS software B. Nature and extent of automation (full or partial) C. Year of commencement and completion of automation

The Library and Documentation Division (L&DD) was using the Library Management software Libsys (Version-4) package since 1990 which was replaced by KOHA (An Open source ILMS) in July 2018. Though Koha is an open source software, it is a true enterprise-class ILS with comprehensive functionality viz. multilingual, powerful search engine, compliant with all library standards and protocols. As on date, there are 1,95,060 bibliographic records available in KOHA. With the implementation of the KOHA software, the L&DD has achieved 100% of automation covering all types of library activities and services such as acquisition, cataloging, circulation, serial control, web OPAC, Patron, Advance search, Reports, Tools, etc.

Apart from Library automation other services provided by the library are:

**E-Resources for Campus and Remote Access:** The University provides access to over 75000 e-journals which can be accessed 24X7 both inside the campus and anywhere through remote access.

**Anti-Plagiarism Software (URKUND- Ouriginal by Turnitin):** Library has been provided access to this tool by the UGC's INFLIBNET Centre. Access has been provided to the Teachers to check their research papers and students' thesis.

File Description	Documents
Any other relevant information	<a href="https://libraryopac.ignou.ac.in/">https://libraryopac.ignou.ac.in/</a>
Geo-tagged photographs	<a href="http://www.ignou.ac.in/ignou/aboutignou/division/ldd/Photogallery">http://www.ignou.ac.in/ignou/aboutignou/division/ldd/Photogallery</a>

## LEARNER SUPPORT AND PROGRESSION

### 5.1 - Learner Support

5.1.1 - Promotional Activities for Prospective Learners The Institution promotes its programmes for the prospective learners through various activities

- **Aap Ki Khatir:** Student Service Centre (SSC) conducted monthly live Interactive Radio Counselling (IRC) sessions titled 'Aap ki Khatir' on Gyan Vani on the first Monday of every month, through which the existing and prospective learners of IGNOU were provided the latest information about different academic activities along with responses to specific queries.
- **Help lines:** Two staff members of SSC were entrusted with the responsibility of attending to, responding and resolving the issues, queries and grievances of existing and prospective learners through dedicated telephone lines, viz. 29572513 and 29572514 during the office hours. Further, log-books with details of the callers are maintained for reference and official records.

#### Other Promotional Activities:

- Conducted Awareness - cum - Admission camps at Regional Centres
- Admission drives for Jail inmates
- Press Meets on Pre Admission and other activities
- Organized promotional activities within the LSCs
- Arranged Meets of the alumni with learners
- Organized press conferences and issued press releases in local dailies by Regional Centres
- Conducted workshops with local schools and Community leaders
- Provided links of IGNOU and its activities on the website of the host institutions
- Telecasted/Broadcasted recorded promotional audio/video programmes

File Description	Documents
Activities undertaken	<a href="http://www.ignou.ac.in/userfiles/PROMOTIONAL%20ACTIVITIES.pdf">http://www.ignou.ac.in/userfiles/PROMOTIONAL%20ACTIVITIES.pdf</a>
Any other relevant information	Nil

5.1.2 - Pre-admission Counseling Services Activities undertaken by the Institution for providing pre-admission counseling services to prospective learners and induction of newly enrolled learners at Institution Headquarters, Regional Centers and Learner Support Centers

The University has a structured and effective system for pre-admission counselling and induction of newly enrolled students at different levels:

A) Headquarters: A dedicated Student Service Centre (SSC) provides information pertaining to the University and its academic programs, through email, telephone, post and in person. Prospective learners are counselled about programs on offer through the monthly IRC programme, 'Aap ki Khatir' on GyanVani on the first Monday of every month. It also conduct atwo-way audio and one-way video teleconferencing programme fortnightly on GyanDarshan National TV Channel called 'Aapka Vishwas, Hamara Prayas' for pre-admission counselling.

B) Regional Centers (RCs): A Student Support Cell is set up at all 56 RCs that provide pre-admission counselling. An officer is specifically assigned to deal with learner queries promptly and properly. 'May I Help You' counters and conduct drives to reach the unreachable.

Information about the admission process and the delivery of academic programmes is also available on the websites of RCs.

C) Learner Support Centers (LSCs): 'Self- help Corners' / 'May I Help You' counters are established during admission time to provide pre-admission counselling services.

File Description	Documents
Activities undertaken	<a href="http://www.ignou.ac.in/userfiles/PRE-%20ADMISSION%20COUNSELLING.pdf">http://www.ignou.ac.in/userfiles/PRE-%20ADMISSION%20COUNSELLING.pdf</a>
Any other relevant information	Nil

5.1.3 - Online Admission and Related Activities The status and process of online admission including payment of fees

The Admission Process is fully online managed on the cloud-based Samarth Platform (MoE) with following features:

- Online submission of application including documents;
- Online resolution of discrepancies;
- Online payment of fee through debit/credit card, net banking and UPI;
- Online admission confirmation and generation of QR Code based Student Identity Card
- Online refund of fee in case of non-confirmation of admission /cancellation of admission.

The admission portals are:

Portal URL

Description of Portals

<https://ignouadmission.samarth.edu.in>

For admission in ODL Programmes for Indian students

<https://ignouiop.samarth.edu.in>

For admission in Online Programmes for Indian students

<https://ignou-msde.samarth.edu.in>

For admission in ODL Programmes for students studying in ITIs across the country, specially designed as per MoU with MSDE, GOI

<https://ignou-evbab.samarth.edu.in>

For admission of learners from African countries under the e-Vidyabharati Project (MEA, GOI).

<https://ignougoal.samarth.edu.in>

For admission of learners sponsored by the Government of Guyana, as per MoU with Guyana

<https://ignouforeigniop.samarth.edu.in>

For admission of foreign learners in online programmes of the University

<https://ignouflip.samarth.edu.in>

For admission in fixed intake (merit-based programmes)

<https://ignoufsri.samarth.edu.in>

For admission of foreign students residing in India.

<https://ignouosc.samarth.edu.in>

For admission of students enrolling through the Overseas Centres of the University.

Re-registration process is also online.

File Description	Documents
Online Admission and related activities	<a href="http://ignou.ac.in/ignou/aboutignou/division/srd/readmission">http://ignou.ac.in/ignou/aboutignou/division/srd/readmission</a>
Any other relevant information	Nil

5.1.4 - Dispatch of Study Material and related grievance handling mechanisms Strategy followed by the Institution for dispatch of study material to learners and mechanisms to resolve grievances related to Dispatch of Study Material

The University has a dedicated Division to deal with production and distribution of study materials, namely the Material Production and Distribution Division (MPDD)<http://www.ignou.ac.in/ignou/aboutignou/division/mpdd/introduction>.

The University has two dedicated well equipped and termite-proof Warehouses to store the SLM. The computerized Inventory Management

System facilitates the maintenance of stocks, periodic stock verification, packaging and timely dispatch of SLM. The management and supervision of SLM printing and dispatch is done by a team of permanent staff consisting of administrative and specialized technical staff. While the colour codes and the course codes help in arranging the study materials, the barcodes on the packets dispatched through India Post help the University and the learners to track the movement of these packets. <http://www.ignou.ac.in/ignou/aboutignou/division/mpdd/activities/detail/330>. The SLM is dispatched by the Division centrally. To facilitate the dispatch operations, IGNOU has a dedicated Post Office on its premises. As an alternative, the SLM is also distributed through RCs and LSCs depending upon the requirement. Approximately 2.5 crore printed booklets are dispatched annually to the learners. <http://ignou.ac.in/ignou/aboutignou/division/mpdd/material>.

There is a dedicated query handling mechanism at all Regional Centers including a Learners' Service Cell at the headquarters that addresses queries received through email, public grievance portals, and in person.

File Description	Documents
Material dispatch related activities	<a href="http://ignou.ac.in/ignou/aboutignou/division/mpdd/activities">http://ignou.ac.in/ignou/aboutignou/division/mpdd/activities</a>
Any other relevant information	<a href="http://ignou.ac.in/ignou/aboutignou/division/mpdd/photogallery">http://ignou.ac.in/ignou/aboutignou/division/mpdd/photogallery</a>

**5.1.5 - Attending to learners' queries**  
**Modes/approaches employed by the University to attend to learners' queries include:** 1. Automated interactive voice response system 2. Call centre 3. Online Help Desk 4. Social media 5. App based support 6. Chat Box 7. E-mail Support 8. Interactive radio counselling 9. Teleconferencing 10. Web-conferencing 11. Learner Services Centre/ Inquiry Counter 12. Postal communication

A. Any 8 or more of the above

File Description	Documents
Web-link to Online Help Desk, App based support, Chat Box, Interactive radio counselling, Web-conferencing, Learner Services Centre, any other	<a href="http://www.ignou.ac.in/userfiles/modes-of-learners-queries.pdf">http://www.ignou.ac.in/userfiles/modes-of-learners-queries.pdf</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**5.1.6 - Academic counselling services Modes employed by the Institution to provide academic counseling services to its learners include: 1. Face to face counselling sessions 2. Interactive radio counselling 3. Online LMS based counselling 4. Teleconferencing 5. Web-conferencing 6. Laboratory based counselling 7. Internship 8. Workshops 9. Field study 10. Seminar 11. Extended Contact Programme (ECP) 12. Enhancement of Professional Competency (EPC)**

**A. Any 8 or more of the above**

File Description	Documents
Web-link to counselling schedules for current year	<a href="http://www.ignou.ac.in/userfiles/ACFrOgCBvxhG73k3zof5CD1j6noyIfu2mx5bGyIhJjyuLnsCqBc9ovVfvNvApAlpzO-HyeqlzP6swOenThuW41pL4rvFzsbLrBINynpARoHK-eB1wbVf_frlfTwdWsFEt-yxyGck87KMYRCp0uCB(1).pdf">http://www.ignou.ac.in/userfiles/ACFrOgCBvxhG73k3zof5CD1j6noyIfu2mx5bGyIhJjyuLnsCqBc9ovVfvNvApAlpzO-HyeqlzP6swOenThuW41pL4rvFzsbLrBINynpARoHK-eB1wbVf_frlfTwdWsFEt-yxyGck87KMYRCp0uCB(1).pdf</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**5.1.7 - Addressing learners' grievances – The Institution has a transparent mechanism for timely redressal of learner grievances. Percentage of grievances received at HQ and redressed during the year**

**81.17%**

**5.1.7.1 - Number of grievances received at HQ during the year**

**780002**

File Description	Documents
Web link to Grievance Redressal Mechanism Committee for learners	<a href="https://igram.ignou.ac.in/">https://igram.ignou.ac.in/</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

5.1.8 - Special Learner Support Centres Reaching out to special learners like persons with disabilities, prison inmates, employees of defense or security forces, transgenders, SC / ST, minorities, women; learners from rural and remote areas etc

The University is mandated to reach out to the unreached and marginalized sections of society and the following efforts have been made:

1. Recognized Regional Centres (RRCs) for armed forces and paramilitary personnel and their family members have been established. At present, there are 12 RRCs: seven for Army, four for Navy and one for Assam Rifles operating through their own network of 84 Learner Support Centres (LSCs) to provide learner support services to this target group. <http://www.ignou.ac.in/ignou/aboutignou/division/rsd/RecognizedRC>
2. RCs organize awareness programmes for various target groups.
3. [http://rcvaranasi.ignou.ac.in//Ignou-RC-Varanasi/userfiles/file/Digi%20News%2013\\_10\\_2021.pdf](http://rcvaranasi.ignou.ac.in//Ignou-RC-Varanasi/userfiles/file/Digi%20News%2013_10_2021.pdf)
4. There are 173 IGNOU Special LSCs set up in jails across India. University exempts admission fees and facilitates teaching and learning activities by providing study materials and academic counselling support. [http://rcnagpur.ignou.ac.in/upload/photo/100SocialInclusionandPrisoners20191104112639\\_1.jpg](http://rcnagpur.ignou.ac.in/upload/photo/100SocialInclusionandPrisoners20191104112639_1.jpg)
5. Fee exemption to SC/ST learners under the Direct Benefit Transfer (DBT) scheme - SCSP & TSP Plan provided by the Government of India. [http://www.ignou.ac.in/ignou/aboutignou/division/srd/scholar\\_fee\\_reimbursement](http://www.ignou.ac.in/ignou/aboutignou/division/srd/scholar_fee_reimbursement)
6. Focusing on educational development in the NER through nine RCs and providing support services through 182 LSCs. <http://www.ignou.ac.in/ignou/aboutignou/division/rsd/EDNERU>
  - Regular update of websites and social media channels of RC.
  - RCs issue press releases to disseminate information about IGNOU programmes.
  - Online grievance redressal camps are organized by RCs:

[:http://rcjodhpur.ignou.ac.in/news/detail/1/Online\\_Student\\_Grievances\\_Redressal\\_Camp\\_24062022-320](http://rcjodhpur.ignou.ac.in/news/detail/1/Online_Student_Grievances_Redressal_Camp_24062022-320)

File Description	Documents
List of Special Learner Support Centres	<a href="http://ignou.ac.in/userfiles/Regional%20Centre%20Wise%20Details%20of%20Special%20LSCs_Aug%202019.pdf">http://ignou.ac.in/userfiles/Regional%20Centre%20Wise%20Details%20of%20Special%20LSCs_Aug%202019.pdf</a>
Any other relevant information	Nil

**5.1.9 - Financial Support to learners of disadvantaged groups - Percentage of learners of disadvantaged groups benefited by financial support provided by the Government / University / or any other during the year**

43.86

**5.1.9.1 - Number of learners of disadvantaged groups benefited by financial support provided by the Government / University / or any other during the year**

125000

File Description	Documents
Web-link to notifications issued by the Institution	<a href="http://www.ignou.ac.in/userfiles/CamScanner%2006-28-2021%2011_50_49.pdf">http://www.ignou.ac.in/userfiles/CamScanner%2006-28-2021%2011_50_49.pdf</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**5.2 - Learner Progression**

**5.2.1 - Submission of assignments - Percentage of learners submitting assignments**

42.37

**5.2.1.1 - Number of learners enrolled in the preceding academic year (only newly enrolled) have submitted assignments as per the academic calendar**

246040

File Description	Documents
Web-link to academic calendar of the Institution	<a href="http://ignou.ac.in/ignou/aboutignou/division/srd/academiccalender">http://ignou.ac.in/ignou/aboutignou/division/srd/academiccalender</a>
List of programmes on offer	<a href="#">View File</a>
Web-link of assignments of programmes on offer	<a href="https://webservices.ignou.ac.in/assignments/">https://webservices.ignou.ac.in/assignments/</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

### 5.2.2 - Percentage of Newly enrolled learners registered for term end examination

**61.43**

File Description	Documents
List of programmes on offer	<a href="#">View File</a>
Web-link of examination schedule	<a href="http://www.ignou.ac.in/userfiles/datesheet.pdf">http://www.ignou.ac.in/userfiles/datesheet.pdf</a>
Number of learners (only newlyenrolled)registered for term end examinations	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

### 5.2.3 - Percentage of learners appeared for term end exam

**35.94**

File Description	Documents
List of programmes on offer	<a href="#">View File</a>
Web-link of examination schedule	<a href="http://www.ignou.ac.in/userfiles/datesheet.pdf">http://www.ignou.ac.in/userfiles/datesheet.pdf</a>
Number of learners (only freshly enrolled)who have passed term end examination	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 5.2.4 - Percentage of learners passed out term end examination

88.47

File Description	Documents
List of programmes on offer	<a href="#">View File</a>
Web-link of examination schedule	<a href="http://ignou.ac.in/ignou/aboutignou/division/sed/datesheet">http://ignou.ac.in/ignou/aboutignou/division/sed/datesheet</a>
Number of learners (only freshly enrolled)who have passed term end examination	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 5.2.5 - Placement services provided to the learners

##### 5.2.5.1 - Number of placement drives conducted by the institution for the learners during the year

7

File Description	Documents
Reports of the campus placement drives	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 5.3 - Alumni Engagement

5.3.1 - The Alumni Association The Alumni Association/ Chapters (registered and functional) has contributed significantly to the development of the Institution through financial and other support services during the year

The Alumni Association/Chapters (registered and functional) has contributed significantly to the development of the Institution during the year 2021-22.

- Online Portal for Alumni: The database of registered alumni was maintained by the Campus Placement Cell through its alumni portal (<https://ignoualumni.samarth.edu.in>).
- Meeting with Alumni: Every Sunday, Regional Services Division and CPC organized Online Alumni meetings from August 2021 till February 2022 covering through all 56 IGNOU Regional Centres.
- Social Media presence: In order to facilitate interaction and sharing of ideas amongst alumni, an exclusive Facebook page (<https://www.facebook.com/ignou.alumni>) has been created. The page has been receiving encouraging response from the alumni.
- Serving as Brand Ambassadors: The AAI made a very significant contribution in propagating the ODL philosophy and facilitating potential learners to join the University.
- Facilitating Placement: The Alumni who were self-employed/working in industries/corporate/other service sectors, extended support in providing employment opportunities to the IGNOU learners.
- Academic Contribution: Alumni participated in the academic activities of the University as academic counsellors, evaluators, project supervisors, etc.
- Support to the University: Alumni occupying senior positions in the government and other organizations extended their support to the University in various activities.
- Promoting Start-up and Entrepreneurship: Alumni shared their experiences about their start-up and entrepreneurship among the enrolled learners.

File Description	Documents
Details of Alumni Association Activities	<a href="http://www.ignou.ac.in/userfiles/Details%20of%20Alumni%20Meets%20CPC.pdf">http://www.ignou.ac.in/userfiles/Details%20of%20Alumni%20Meets%20CPC.pdf</a>
Frequency of meetings of Alumni Association with minutes	<a href="http://www.ignou.ac.in/userfiles/Details%20of%20Alumni%20Meets%20CPC.pdf">http://www.ignou.ac.in/userfiles/Details%20of%20Alumni%20Meets%20CPC.pdf</a>
Quantum of financial contribution	<b>Nil</b>
Audited Statement of Accounts of the Alumni Association	<b>Nil</b>
Any other relevant information	<a href="https://ignoualumni.samarth.edu.in/index.php/site/login">https://ignoualumni.samarth.edu.in/index.php/site/login</a>

### 5.3.2 - Alumni Association Involvement -Percentage of graduated learners enrolled in Alumni Association

**42678**

#### 5.3.2.1 - Number of graduated learners enrolled in Alumni Association (in latest completed academic year)

**360000**

File Description	Documents
Web-link to Alumni Association	<a href="https://ignoualumni.samarth.edu.in/index.php/site/login">https://ignoualumni.samarth.edu.in/index.php/site/login</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**5.3.3 - Facilities for Alumni Engagement The Alumni Association facilitates its members by the following 1. online enrolment for its membership 2. online networking amongst its Alumni members 3. online payment of fees 4. donation by Alumni**

**C. Any 2 of the above**

File Description	Documents
Web-link to Alumni Registration Portal	<a href="https://ignoualumni.samarth.edu.in/index.php/alumni/registration/register">https://ignoualumni.samarth.edu.in/index.php/alumni/registration/register</a>
Web-link to online networks	<a href="https://www.facebook.com/ignou.alumni/">https://www.facebook.com/ignou.alumni/</a>
Scan copy of statement of receipts	No File Uploaded
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - Governance in accordance with Mission and Vision The institution has clearly stated Vision and Mission which are reflected in its academic and administrative governance, perspective plans and stakeholder's participation in the decision making bodies leading to institutional excellence

Vision and Mission of the University are integral components of the Institutional Development Plan (IDP) of IGNOU 2030, a document prepared in 2021 in line with NEP 2020 and approved by the statutory bodies of the University.

The Vision is:

"To be a premier Open and Online University of the country with national and international recognition for its technology-driven quality higher education catering to the needs of learners and society guided by the core values of openness, flexibility, affordability, inclusiveness, lifelong learning and excellence".

The Mission has been drafted emphasizing the shift towards a knowledge society, digital learning and strengthening the functional and employable capabilities of the learners. The Mission encapsulates:

- Expanding the reach of the University to achieve the targeted GER
- Strengthening the international presence
- Enhancing learning experience through technology-enabled teaching-learning methods
- Preparing the youth for global competitiveness and employability by offering market-driven professional

programmes of global standards

- Promoting the development of holistic and multidisciplinary programmes and courses embedded with skills in all degree programmes
- Inculcating values and promoting the Indian knowledge system
- Redesigning learner support services and strengthening online support services; and
- Introducing e-Office management and automation of human resource and financial management.

File Description	Documents
Vision and Mission documents approved by the statutory bodies	<a href="http://ignou.ac.in/userfiles/IDP%202030.pdf">http://ignou.ac.in/userfiles/IDP%202030.pdf</a>
Report of achievements which led to institutional excellence	<a href="http://ignou.ac.in/userfiles/Profile-English-2022.pdf">http://ignou.ac.in/userfiles/Profile-English-2022.pdf</a>
Any other relevant information	<a href="http://ignou.ac.in/userfiles/Annual%20Report%202020-21%20(E).pdf">http://ignou.ac.in/userfiles/Annual%20Report%202020-21%20(E).pdf</a>

6.1.2 - Decentralization and participative management Effective leadership is reflected in various institutional practices such as decentralization and participative management, etc.

There are adequate provisions for decentralization and participative management in the Acts and Statutes of the university. Decentralization and participative management are ensured through a team of officers/staff and statutory bodies of the University. As per the Statutes, the following are the officers of the University ([http://www.ignou.ac.in/userfiles/IGNOU\\_ACT\(Amended%20till%2024\\_09\\_19\).pdf](http://www.ignou.ac.in/userfiles/IGNOU_ACT(Amended%20till%2024_09_19).pdf)) :

- The Vice-Chancellor;
- The Pro-Vice-Chancellors;
- The Directors;
- The Registrars;
- The Finance Officer; and
- Such other officers as may be declared by the Statutes to be the officers of the University.

The following are the statutory bodies of the University:

- The Board of Management;
- The Academic Council;
- The Planning Board;

- School Boards; and
- The Finance Committee

The constitution of these statutory bodies has made adequate provision for participation in decision-making by the external members who are not employees of the University but are distinguished and eminent people in their respective fields. Members of these bodies are nominated for a specific term and the appointment of new members brings in new ideas and new thinking.

File Description	Documents
Information / documents pertaining to leadership	<a href="http://www.ignou.ac.in/ignou/aboutignou/authority/member/detail/5304/Smt_Droupadi_Murmu-5304">http://www.ignou.ac.in/ignou/aboutignou/authority/member/detail/5304/Smt_Droupadi_Murmu-5304</a>
Any other relevant information	<a href="http://www.ignou.ac.in/userfiles/IGNOU_ACT(Amended%20till%2024_09_19).pdf">http://www.ignou.ac.in/userfiles/IGNOU_ACT(Amended%20till%2024_09_19).pdf</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - Perspective / Strategic plan and deployment The methodology adopted for developing strategic plan; the mechanism for its deployment, monitoring and assessment of the deliverables

The Institutional Development Plan (IDP) of IGNOU 2030 outlines the Strategic Plan for 10 years aligned with the goals of NEP 2020. The IDP covers eight major areas (Academic Programme Development; Research, Innovation in Capacity Building; Technology-enabled Teaching-Learning; Technology-enabled learner support; Reaching out to the Unreached; Augmentation of Infrastructure; Governance, Leadership, and Resource Mobilization; and Quality Assurance and Enhancement) which will drive the University to venture into newer domains like widening the academic canvas; extending its outreach in India and abroad; developing employable skills, etc. Emphasis is placed on learners' new aspirations driven by the knowledge society and digital education.

As per the resolution of the BOM (145.8.4), the Vice-Chancellor constituted a Monitoring Committee for the implementation of the IDP. The Committee decided to adopt a 'bottoms-up' approach for consultation within the University. The document on the targets to be achieved by 2025 was circulated to all Schools of Studies/Divisions/Centers/STRIDE/Units/Cells to spell out their plan of action over the next 5 years and their requirements (if any), in achieving the goals set forth in the IDP. The Action Plan

of the Schools (Plan I: <http://ignou.ac.in/userfiles/Plan1-CIQA.pdf>) and Divisions, Institute and Centres (Plan II: <http://ignou.ac.in/userfiles/PLAN2-CIQA.pdf>) has been compiled.

File Description	Documents
Minutes of the Governing Council / other relevant bodies for deployment / monitoring the deliverables	<a href="http://ignou.ac.in/userfiles/Minutes%20of%20the%201st%20IDPMCcommittee%20meeting%201st%20December%202021.pdf">http://ignou.ac.in/userfiles/Minutes%20of%20the%201st%20IDPMCcommittee%20meeting%201st%20December%202021.pdf</a>
Any other relevant information	Nil
Perspective / Plan and deployment documents	<a href="http://ignou.ac.in/userfiles/IDP%202030.pdf">http://ignou.ac.in/userfiles/IDP%202030.pdf</a>

6.2.2 - Organizational structure of the Institution Effectiveness and efficiency of functioning of the institutional bodies as evidenced by the policies, administrative setup, appointments, service rules, procedures etc

Visitor of the University, Board of Management, Academic Council, Planning Board, Schools Boards, and Finance Committee constitute the institutional bodies of the University. Vice-Chancellor is the academic and executive head of the University supported by Pro-Vice-Chancellors, Directors of Schools, Registrars, and Finance Officer. The powers and functions of the authorities and other functionaries of the University are stipulated in the IGNOU Act, Statutes and Ordinances.

The administrative set-up is decentralized and geared to deliver time-bound outcomes catering to all learner-centred activities such as student registration, material development and distribution, students' evaluation and awards. The country-wide network of Regional Centres and Learner Support Centres (LSCs), enhance the responsiveness and efficacy of the University towards the learners.

Rules and procedures for the conduct of meetings of statutory bodies; monitoring of LSCs; purchase of library books; and goods and services are spelt out for smooth functioning and standardization of procedures. The capital goods are purchased through the GEM portal. The GFRs are followed in all financial activities.

Appointments in the University are as per provisions of the IGNOU

Act. Recruitment and Promotion Rules, in conformity with the UGC regulations, are approved by the Board of Management. Service, leave, and disciplinary rules laid out in the Statutes of the University are strictly adhered to.

File Description	Documents
Organogram of the Institution	<a href="http://ignou.ac.in/userfiles/Organizational-Structure.jpg">http://ignou.ac.in/userfiles/Organizational-Structure.jpg</a>
Annual Report of the preceding academic year	<a href="http://ignou.ac.in//userfiles/Annual%20Report%202020-21%20(E).pdf">http://ignou.ac.in//userfiles/Annual%20Report%202020-21%20(E).pdf</a>
Minutes of the meetings of various bodies / relevant committees	<a href="http://www.ignou.ac.in/ignou/aboutignou/authority/member/detail/5304/Smt_Droupadi_Murmu-5304">http://www.ignou.ac.in/ignou/aboutignou/authority/member/detail/5304/Smt_Droupadi_Murmu-5304</a>
Any other relevant information	Nil

**6.2.3 - Implementation of e-governance in different areas of operation Areas of operation of Institution which has e-governance implementation 1. Planning and Development 2. Administration 3. Finance and Accounts 4. Learner Admission and Support 5. Examination**

A. Any 4 or more of the above

File Description	Documents
ERP Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 6.3 - Faculty Development or Empowerment Strategies

6.3.1 - Welfare measures for teachers, other academics and non-academic staff The institution has effective welfare measures for teachers, other academics and non-academic staff

**Health Services:** The University has implemented various welfare measures schemes for its employees including health services for all its employees at CGHS or IGNOU rates, including superannuated and their dependents for both outdoor and indoor treatments. There

is a fully operational Health Centre (Allopathy and Homeopathy consultations) with a Lab sample collection facility at its Headquarters.

**Housing and Public Utility Services:** The University Headquarters has a residential complex having 342 houses, Medical Health Centre, a shopping complex, Parks, and a playground. It has 60 flats at the Asian Games Village, Delhi, and six flats in the Old JNU Campus, Delhi. The University also has a Crèche, a nationalized bank, a post office, etc. on its premises.

**Security:** The University has a dedicated Security Department with a security officer and guards safeguarding the University campus and residential complex round-the-clock.

**Schooling for Wards:** The University has made special efforts to obtain permission from Kendriya Vidyalaya Sangathan to allow IGNOU employees to get their wards admitted to the Kendriya Vidyalaya located on the JNU campus.

**Transportation:** The University provides free shuttle bus service operating within the campus at stipulated timings.

File Description	Documents
Policy document on welfare measures	<a href="http://www.ignou.ac.in/userfiles/WELFARE%20POLICY%20OF%20THE%20UNIVERSITY-admin.pdf">http://www.ignou.ac.in/userfiles/WELFARE%20POLICY%20OF%20THE%20UNIVERSITY-admin.pdf</a>
List of beneficiaries of welfare measures	<a href="http://ignou.ac.in/ignou/aboutignou/division/ad/">http://ignou.ac.in/ignou/aboutignou/division/ad/</a>
Any other relevant information	<a href="http://ignou.ac.in/ignou/aboutignou/division/ad/Welfare%20Measures%20for%20IGNOU%20Employees%20">http://ignou.ac.in/ignou/aboutignou/division/ad/Welfare%20Measures%20for%20IGNOU%20Employees%20</a>

### 6.3.2 - Percentage of Financial support for faculty developmen

0

#### 6.3.2.1 - Number of teachers and other academics provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Letters to teachers and other academics provided with financial support to attend conferences, workshops etc.	No File Uploaded
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 6.3.3 - Average number of programmes organised for professional development

24

#### 6.3.3.1 - Number of professional development / administrative training Programmes organized by the University for teachers, other academics and non-academic staff during the year

24

File Description	Documents
Schedules of programmes organized for teachers, other academics and non-academic staff	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 6.3.4 - Percentage of Teachers and other academics attended Professional Development Programmes (PDPs)

27.68

#### 6.3.4.1 - Number of teachers and other academics attended Professional Development Programmes, viz.: Orientation Programme, Refresher Programme, Faculty Development Programme (FDP), during the year

147

File Description	Documents
CIQA report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	<a href="#">View File</a>
Letters to teachers and other academics attending PDPs during the year (Data Template)	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 6.3.5 - Non- academic staff attending administrative training Programmes - Percentage of full time non-academic staff attended training Programmes, during the year

13.14

#### 6.3.5.1 - Number of full time non-academic staff attended training Programmes during the year

164

File Description	Documents
CIQA report summary	<a href="#">View File</a>
Letters to non-academic staff attending administrative training programmes	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

6.3.6 - Mechanism of performance appraisal system, promotion for teachers, other academics and non-academic staff Institution has performance appraisal system for teaching, promotion for teachers, other academics and non-academic staff

The University has a well-laid-down policy of performance appraisal system for teachers, academics, and non-academic staff.

#### 1. Teachers and Other Academics:

For the recruitment of teachers and other academics, the University has adopted the UGC's 7th Pay Commission and has implemented it since 2018. For the career advancement of teachers and other academics, the University has adopted the UGC guidelines and adapted the Annual Performance Appraisal Report (APAR) in

accordance with the Ordinances as laid down by the University (<http://ignou.ac.in/ignou/aboutignou/division/ad/r%2526prules>).

## 2. Non-academic staff:

Performance appraisal for non-academic staff of the University is followed systematically for their promotion based on the assessment of the employee's Annual Performance Appraisal Report (APAR).

The University has adopted the UGC's 7th Pay Commission for Group A officers of the University and Recruitment and Promotion Rules (Central Government Employees) for all its non-academic Group B & C employees excluding the officers of the University covered under Section 9 of IGNOU Act. The Departmental Promotion Committee (DPC) of the University follows the instructions issued by GoI from time to time on the procedure to be adopted for promotion, adherence to R & P Rules, and a number of existing and anticipated vacancies (<http://ignou.ac.in/ignou/aboutignou/division/ad/r%2526prules>). In addition, non-academic employees also avail the benefit of the MACP scheme.

File Description	Documents
Performance appraisal policy of the Institution	<a href="http://ignou.ac.in/ignou/aboutignou/division/ad/r%2526prules">http://ignou.ac.in/ignou/aboutignou/division/ad/r%2526prules</a>
Document on promotion/CAS for teachers, other academic and non-academic staff	<a href="http://www.ignou.ac.in/userfiles/Notifcation.pdf">http://www.ignou.ac.in/userfiles/Notifcation.pdf</a>
Any other relevant information	Nil

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Regular internal and external financial audits Institution conducts internal and external financial audits during the year

A robust financial audit system is the backbone of any institution and IGNOU is no exception to it. The University has 56 RCs, 07 RECs and 21 School of Studies wherein decentralized financial operations are being carried out through ERP which ensures accuracy, speed, and transparency of the financial transactions.

The University has an Audit Section, which carries out financial audits of different constituent Units of the University regularly

to ensure financial discipline. The University Accounts are also audited regularly by C&AG of India and Audited Annual Accounts are forwarded to MoE for placing before the Parliament of India. The Audit for the Financial Year 2021-22 has already been carried out by the CAG and the draft audit report is in the process of finalization.

During the financial year 2021-22, 37 RCs/RECs were audited by independent Chartered Accountants.

The policy on the internal as well as external audit mechanism has been explained in the act and statutes of the University and is placed on the University's website at [www.ignou.ac.in](http://www.ignou.ac.in). Every year, the audit report along with the Annual Accounts is placed before the BOM and placed on the University's website at [www.ignou.ac.in](http://www.ignou.ac.in) after due approvals.

File Description	Documents
Policy on internal and external audit mechanisms	<a href="http://ignou.ac.in/userfiles/Finance%20Code.pdf">http://ignou.ac.in/userfiles/Finance%20Code.pdf</a>
Financial audit reports during the year	<a href="http://www.ignou.ac.in/userfiles/annual%20accounts%2021-22.pdf">http://www.ignou.ac.in/userfiles/annual%20accounts%2021-22.pdf</a>
Any other relevant information	Nil

#### 6.4.2 - Mobilization and utilization of resources Institutional strategies for mobilization of funds and optimum utilization of resources

The University carries out its activities as per the directions provided by Government of India from time to time for its financial transactions and follows the General Financial Rules, which are regularly monitored by statutory bodies of the University i.e. Finance Committee and Board of Management. The University mobilizes its funds mainly through the following resources:

- Fee from students
- Specific Grant from Government of India/Other Government Bodies
- Interest on Investments
- Other Income (EMPC operations, etc.)
- Funds generated so are utilized to meet the expenditure according to the budget heads viz. General Expenditure,

Creation of Infrastructure & maintenance, Salary & other Components. ERP Software is in place for proper financial management and monitoring of the expenses incurred under different account heads of the University.

The University Board of Management and Finance Committee have the mandate to ensure:

- Optimum utilization of assets i.e. land, buildings, equipments, vehicles, furniture, etc. which are already in place and creation of new assets.
- Proper conduct of feasibility studies before the start of new programmes.
- Effectiveness of administration that nurtures quality and promotes a competitive environment resulting in additional revenue generation and effective Utilization of Funds.

File Description	Documents
Resource Mobilization policy document duly approved by the Board of Management / Syndicate / Governing Council	<a href="http://www.ignou.ac.in/userfiles/Resource_Moblisation.pdf">http://www.ignou.ac.in/userfiles/Resource_Moblisation.pdf</a>
Procedures for optimal resource utilization	<a href="http://www.ignou.ac.in/userfiles/OPTIMAL%20UTILIZATION%20OF%20RESOURCES.pdf">http://www.ignou.ac.in/userfiles/OPTIMAL%20UTILIZATION%20OF%20RESOURCES.pdf</a>
Any other relevant information	Nil

#### 6.4.3 - Percentage of Expenditure on Learner Support Services

59.20

##### 6.4.3.1 - Expenditure by the Institution on learner support services (excluding salary and capital expenditure) during the year (INR in Lakhs)

20855.39

File Description	Documents
Statement of expenditure during the year	<a href="#">View File</a>
As per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 6.5 - Internal Quality Assurance System

<p><b>6.5.1 - Institutionalizing the quality assurance through CIQA Details of the activities of CIQA listed below: 1. Programme Project Reports (PPRs) prepared 2. Workshops/ seminars organized on quality related themes 3. Innovative practices implemented for quality enhancement 4. Initiatives undertaken for system based research 5. Feedback mechanisms developed for different stakeholders</b></p>	<p><b>A. Any 4 or All of the above</b></p>										
<table border="1"> <thead> <tr> <th data-bbox="86 613 529 676">File Description</th> <th data-bbox="529 613 1436 676">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 676 529 779">Scan copies of programme schedules</td> <td data-bbox="529 676 1436 779">No File Uploaded</td> </tr> <tr> <td data-bbox="86 779 529 842">Reports of the activities</td> <td data-bbox="529 779 1436 842"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 842 529 904">As per Data Template</td> <td data-bbox="529 842 1436 904"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 904 529 967">Any other relevant information</td> <td data-bbox="529 904 1436 967">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Scan copies of programme schedules	No File Uploaded	Reports of the activities	<a href="#">View File</a>	As per Data Template	<a href="#">View File</a>	Any other relevant information	No File Uploaded	
File Description	Documents										
Scan copies of programme schedules	No File Uploaded										
Reports of the activities	<a href="#">View File</a>										
As per Data Template	<a href="#">View File</a>										
Any other relevant information	No File Uploaded										
<p><b>6.5.2 - Reforming institutional processes Impact Analysis of various initiatives carried out and used for quality improvement with reference to learner performance, teaching-learning, assessment process and learning outcomes, research, learner and other stakeholders feedback, administrative reforms, financial management, etc</b></p>											
<p><b>Based on the feedback received from different stakeholders through different formal and informal mechanisms, the University has taken the following initiatives:</b></p> <ul style="list-style-type: none"> <li>• <b>Provisions have been made for Online:</b> <ul style="list-style-type: none"> <li>◦ registration of learners for all ODL and Online programmes, generation of QR Code based Student Identity Card</li> <li>◦ academic counselling</li> <li>◦ dispatch of encrypted question papers to exam centres</li> <li>◦ submission of exam forms</li> <li>◦ payment of fees for registration, re-registration and term-end examination</li> <li>◦ refund of fees</li> <li>◦ revaluation of answer scripts</li> <li>◦ registration for convocation</li> <li>◦ issuing of digital degrees using Blockchain technology</li> <li>◦ submission and evaluation of handwritten assignments, synopsis, project report, internship reports etc.</li> <li>◦ Online submission of form, approval and maintenance of academic counsellor database</li> </ul> </li> </ul>											

- submission and redressal of student grievances
- Use of barcode for dissemination of study materials
- Migration of Financial portfolio from ERP to SAMARTH portal
- Use of an online file tracking system for moving towards a paperless office
- Translating the SLMs into Indian languages
- Providing counselling in the mother tongue
- Extensive utilization of social media (YouTube, Facebook, Twitter) in teaching-learning.

File Description	Documents
Documents / information on the process and results of Impact Analysis	<a href="http://www.ignou.ac.in/userfiles/6_5_2%20Report%20of%20Impact%20Analysis%202021-22.pdf">http://www.ignou.ac.in/userfiles/6_5_2%20Report%20of%20Impact%20Analysis%202021-22.pdf</a>
Relevant Reports/ Minutes approved by concerned Authorities	<a href="http://www.ignou.ac.in/ignou/aboutignou/icc/ciga/forms">http://www.ignou.ac.in/ignou/aboutignou/icc/ciga/forms</a>
Any other relevant information	Nil

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year. Describe gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus within 100 - 200 words

IGNOU has a dedicated School of Gender & Development Studies which keeps organizing programmes on gender issues through Social Media.

IGNOU is committed to ensure gender equity at its Headquarters, Regional Centres, and Learner Support Centres. To implement the University's policy against sexual harassment (<http://ignou.ac.in/userfiles/ICASH.pdf>), the following Internal Complaint Committees have been constituted:

- Apex Committee Against Sexual Harassment (ACASH) ([http://ignou.ac.in/userfiles/list%20of%20CASH%20Members-2022-25%20\(1\).pdf](http://ignou.ac.in/userfiles/list%20of%20CASH%20Members-2022-25%20(1).pdf))
- IGNOU Committee Against Sexual Harassment (ICASH)
- Regional Services Division Committee Against Sexual Harassment (RSDCASH)

- Regional Centre CASH (RCCASH) at each regional centre ([http://www.ignou.ac.in/userfiles/RC-RSD\\_cash.pdf](http://www.ignou.ac.in/userfiles/RC-RSD_cash.pdf)).

The following measures have been taken for promoting gender equity and sensitization:

- To commemorate International Women's Day, the following activities were organized on 8th March 2022:
  - A Lecture on "Gender Equality and Mental Health at Work Place" was delivered by Ms. Aanchal Kapur, Executive Director, Kriti Teamon (<https://www.facebook.com/OfficialPageIGNOU/videos/515421280085402>).
  - Poster competition and slogan competition for the University students and staff.
- e-Book on Safe Work Place: Prevention of Sexual Harassment (POSH): (<http://ignou.ac.in//userfiles/handbook.pdf>).
- Video Recording of Programme on Policy on the Prevention, Prohibition and Redressal of Sexual Harassment of Women at the Workplace organized by RCCASH Delhi-2 <https://www.facebook.com/watch/?v=1238687146568957> as an awareness campaign on "Eliminating gender-based Violence" for all Regional Centres.
- The University provides a Creche facility for its employees.

File Description	Documents
Annual gender sensitization action plan	<a href="http://www.ignou.ac.in/userfiles/Gender%20Sensitization%20Action%20Plan%20for%20the%20year%202021-2022(1).pdf">http://www.ignou.ac.in/userfiles/Gender%20Sensitization%20Action%20Plan%20for%20the%20year%202021-2022(1).pdf</a>
Specific facilities provided for women in terms of: a. Safety and security at the work place b. Committees to address Prevention of Sexual Harassment c. Common Rooms d. Day care centre for children of the staff e. Any other relevant information	<a href="http://www.ignou.ac.in/userfiles/Gender%20equity%20and%20sensitization.pdf">http://www.ignou.ac.in/userfiles/Gender%20equity%20and%20sensitization.pdf</a>
<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>A. 4 or All of the above</b>

File Description	Documents
Geo-tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
as per data template	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) A. Solid waste management B., Liquid waste management C. Biomedical waste management D. E-waste management E.Waste recycling system F. Hazardous chemicals and radioactive waste management

IGNOU deals with waste management in a graded manner in which two main kinds of waste. A team of South Delhi Municipal Corporation (SDMC) officials come daily for collection/picking of the wastage/garbage inside MGRC, IGNOU. The residents cooperate and contribute to the cleanliness of the IGNOU Campus by separating wet and dry waste.

Apart from this, the Student Evaluation Division has got a thresher for disposing off old redundant materials on a regular basis.

E-waste management and biomedical waste are disposed of systematically by the computer division and the Health Centre respectively. The administration division issues notifications regarding the disposal of such waste on a regular basis.

The Sewage Treatment Plant collects all the waste and used water and the recycled water is used for plantation.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="http://www.ignou.ac.in/userfiles/PLASTIC%20WASTE%20MANAGEMENT.pdf">http://www.ignou.ac.in/userfiles/PLASTIC%20WASTE%20MANAGEMENT.pdf</a>
Geo-tagged photographs of the facilities	<a href="http://www.ignou.ac.in/userfiles/Waste%20Management%20Photos%207_1_3.pdf">http://www.ignou.ac.in/userfiles/Waste%20Management%20Photos%207_1_3.pdf</a>
Any other relevant information	Nil

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting**

**B. Any 3 or 4 of the Above**

<b>Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	
File Description	Documents
Geo-tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded
as per data templates	<a href="#">View File</a>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li>1.Restricted entry of automobiles</li> <li>2. Use of bicycles/ Battery-powered vehicles</li> <li>3. Pedestrian-friendly pathways</li> <li>4. Ban on use of plastic</li> <li>5. Landscaping</li> </ol>	<b>A. Any 4 or All of the above</b>
File Description	Documents
Geo-tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
as per data templates	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>E. None of the above</b>

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of any awards received	No File Uploaded
Any other relevant information	No File Uploaded
as per data templates	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
as per data templates	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**S1. No.**

Name of the Event

Date

1)

Two-day National webinar on "Yoga for Health and Harmony"

17/06/2021

2)

Lecture on "Anti Colonial Movements in North East India as part of "Azadi Ka Amrut Mahotsav"

20/08/2021

3)

Webinar on "Mental health and well-being: Implications for human values and the future of humanity"

12/10/2021

4)

Online Lecture on "Multilingual India: A cultural force"

20/10/2021

5)

Sanskrit bhasha me rozgarki sambhavanayen

18/02/2022

6)

Twenty days celebration were observed under 'Ek Bharat Shreshtha Bharat'

22/02/2022

7)

The Ghazal in six Indian Languages

07/03/2022

8)

Hindi Sahitya ke Sandarbh Mein Stree Vimarsh

10/03/2022

9)

Music and the migrant: The journey of Bhojpuri

16/03/2022

10)

Satyajit Ray: Cinema me saamajik prathibadhytha

13/04/2022

11)

Webinar on"Haiku"

30/05/2022

12)

Webinar on "Cultural Nationalism the Foundation of Indian Freedom Movement"

10/10/2022

13)

Webinar on"Natyashastra: Bharatmuni ke natyashastra kiprasangitha"

12/07/2022

14)

Azadi ki ladayi aur Premchand

12/08/2022

15)

**Realizing Krishna: Poetry and Music**

02/09/2022

16)

IGNOU Regional Centre, Aizawl received the "Government Online Excellence Award 2021-2022" in the Category of "Official Institution Website" by the Department of Information and Communication Technology, Government of Mizoram

2021-2022

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="http://ignou.ac.in/userfiles/Efforts%20for%20an%20inclusive%20environment.pdf">http://ignou.ac.in/userfiles/Efforts%20for%20an%20inclusive%20environment.pdf</a>
Any other relevant information	Nil

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

- IGNOU employees at the Headquarters and at 56 Regional Centres across the country took the Voter's Pledge reaffirming their faith in democracy and pledge to exercise their franchise on 25th January 2022.
- A number of lectures were organized on the podcast on 3rd September 2021. The theme was 'Virtual Talk on India@75: Governance Challenges and Leadership'. The speakers on the occasion included Sh. Rajiv Gauba, Cabinet Secretary, Government of India.
- "Azadi Ka Amrit Mahotsav" has helped rekindle the spirit of nationalism and rejuvenate the pride of being Indian. A Series of webinars have been organized since 12th March 2021 on various topics like "The Governance System in India since Independence", etc.
- Constitution Day was celebrated on 26th November 2021. The chief guest Sh. P.K. Malhotra in his address reiterated the tenets of the constitution as laid out in the preamble of the Constitution and compared it with "Gita Saar".
- The 97th birth anniversary of former Prime Minister Sh. Atal Bihari Vajpayee was observed as Good Governance Day.

- A lecture on "Sardar Patel: Confronting Social issues during Indian National Movement" was delivered by Dr. Neerja Singh, Assoc. Professor, Satyawati College, DU to observe National Unity Day.

File Description	Documents
Details of activities that inculcate values necessary to nurture Learners to become responsible citizens	<a href="http://ignou.ac.in/userfiles/Activities%20for%20sensitization%C2%A0of%20Human%20values%20and%20ethics.pdf">http://ignou.ac.in/userfiles/Activities%20for%20sensitization%C2%A0of%20Human%20values%20and%20ethics.pdf</a>
Any other relevant information	<a href="http://www.ignou.ac.in/userfiles/Nasha.pdf">http://www.ignou.ac.in/userfiles/Nasha.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organized professional ethics programmes for students, teachers, administrators and other staff during the year Annual awareness programmes on Code of Conduct were organized during the year**

**A. All of the Above**

File Description	Documents
Code of conduct and ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
as per data templates	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**Different national and international commemorative days, events, and festivals were celebrated by the Headquarters and Regional**

Centres (RCs) which were webcast/telecast/broadcast on University's channels and published in IGNOU's DigiNews. The details of the programmes organized at the RCs are presented in a separate Report. The following activities were conducted from Headquarters:

- Independence Day and Republic Day were celebrated by hoisting the National Flag at the Headquarters and RCs.
- 'Swachhta Pakhwada' was organized from 24-09-2021 to 2-10-2021. Swachhta Pledge, Swachhta Rally, cleaning of the premises/surroundings, plantation activity, and poster competition were organized.
- Foundation Day of IGNOU was celebrated on 19-11-2021. Minister of Education (State), Dr. Subhas Sarkar was the Chief Guest.
- The International Day of Persons with Disabilities was celebrated on 3-12-2021. Shri. D.R. Sarin, Chairman-cum-Managing Director, ALIMCO inaugurated Wheelchair facilities for Divyangjan at IGNOU Campus.
- National Science Day was organized on 28-02-2022 on the theme "Integrated Approach in S&T for Sustainable Future". Minister of Education (State), Dr. Subhas Sarkar was the Chief Guest.
- International Women's Day was celebrated on 8-3-2022 by organizing a lecture on "Gender equality and mental health in the workplace".
- Hindi Diwas was celebrated on 14th September 2021 and a Hindi Pakhwada was organized at the HQs..
- International Yoga Day was celebrated on 21-6-2022 at the Headquarters and all RCs.

File Description	Documents
Annual report of the celebrations and commemorative events during the year	<a href="http://www.ignou.ac.in/userfiles/Report%20on%20celebration%20of%20national%20and%20international%20festivals%202021-22.pdf">http://www.ignou.ac.in/userfiles/Report%20on%20celebration%20of%20national%20and%20international%20festivals%202021-22.pdf</a>
Geo-tagged photographs of some of the events	<a href="http://www.ignou.ac.in/userfiles/Geo-Tagged%20Photographs%20and%20Media%20Coverage%20of%20Festivals%20Celebrated%20(2021-2022)(2).pdf">http://www.ignou.ac.in/userfiles/Geo-Tagged%20Photographs%20and%20Media%20Coverage%20of%20Festivals%20Celebrated%20(2021-2022)(2).pdf</a>
Any other relevant information	Nil

## 7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website)  
Describe any two best practices successfully implemented by the institution as per NAAC format

### 1) Grievance Redressal Mechanism

IGNOU has a robust Grievance Redress and Management System. The Student Services Centre at Headquarters and Help Desks at Regional Centres attend and redress student grievances. Divisions like Material Production and Distribution Division (MPDD), Regional Services Division (RSD), Student Evaluation Division (SED), Student Registration Division (SRD), Centres and Schools can be directly accessed on iGRAM (<https://igram.ignou.ac.in/>). During 2021-22, out of 7,80,002 grievances received, 81% (6,33,148) were resolved. Continuous monitoring was done through VCO and SSC.

### 2) Promotion of Indian Languages, Arts and Culture

IGNOU offers MA (Jyotish; Folklore and Cultural Studies; Vedic Studies; Sanskrit; Hindi; Urdu; Drawing and Painting), Diplomas/ Certificates (Tribal Studies; Yoga; Theatre Arts; Hindustani Music; Bharatanatyam, etc.) and stand-alone courses (Kashmiri, Nepali and Meitei Lon). Courses in 17 Indian languages (Hindi, Sanskrit, Urdu, Malayalam, Gujarati, etc.) are available to UG students. A Centre for Modern Indian Languages and a Sindhi Chair has been established for promoting Indian Languages and Culture. Employment-orientated programmes are offered in Indian languages such as Certificate in Food and Nutrition (9 languages); Certificate in Poultry Farming (Mizo and Telugu) etc. Online counselling sessions in 13 languages are conducted on SWAYAM PRABHA Channels.

File Description	Documents
Best practices as hosted on the Institutional website	<a href="http://ignou.ac.in/userfiles/Best%20Practices%20IGNOU%202021-22.pdf">http://ignou.ac.in/userfiles/Best%20Practices%20IGNOU%202021-22.pdf</a>
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

As envisioned in NEP-2020, the following initiatives were

undertaken towards promoting the culture of innovation and entrepreneurship:

- **Promoting Innovation:** Innovation Club has been set up at IGNOU headquarters (InnovationClub@IGNOU:<http://ignou.ac.in/ignou/aboutignou/icc/ncide/club%40ignou>) and 24 Regional Centres (InnovationClub@RCs: <http://ignou.ac.in/ignou/aboutignou/icc/ncide/club%40rc>) with the aim of creating a culture of innovation among all stakeholders. The University organized 182 live sessions delivered through Facebook (<https://www.facebook.com/OfficialPageIGNOU/>) and YouTube.
- **Identifying and recognizing Innovator and Entrepreneur Students:**
- **Best Innovation Award:** is given every year to the best innovator students (<https://sites.google.com/ignou.ac.in/navrieti/ignou-schemes/student-innovation-award>).
- **IGNOU Udyami:** A scheme for Recognizing IGNOU Student Entrepreneurs (RISE) and providing guidance/training. <https://sites.google.com/ignou.ac.in/ignouudyami/home>
- **Incubating and nurturing innovations and entrepreneurship:**
- **"Idea to Startup Scheme":** To promote, support and nurture the innovator students interested in setting up their startups (<https://sites.google.com/ignou.ac.in/navrieti/ignou-schemes/idea-to-startup-scheme>).
- **NIVRIETI (NCIDE's Virtual Resource and Incubator for Entrepreneurship, Training, and Innovation) - A virtual incubator:** is a one-stop portal for IGNOU students who are interested in innovation, startups, and entrepreneurship. (<https://sites.google.com/ignou.ac.in/navrieti/home>)
- **IDEABANK@IGNOU:** A virtual pool for ideas and applications from various stakeholders and functionaries. (<https://sites.google.com/ignou.ac.in/ideabankignou/home>).

File Description	Documents
Appropriate webpage in the Institutional website	<a href="http://ignou.ac.in/ignou/aboutignou/icc/ncide/introduction">http://ignou.ac.in/ignou/aboutignou/icc/ncide/introduction</a>
Any other relevant information	Nil