

**DIPLOMA IN NURSING
ADMINISTRATION (DNA)
Term-End Examination
December, 2024**

BNS-014 : RESOURCE MANAGEMENT

Time : 3 Hours

Maximum Marks : 70

Note : (i) *Attempt all questions.*

(ii) *Support your answers with examples
from Nursing administration.*

1. (a) Describe the scope of personnel management. 5
- (b) Explain the significance of personnel policies for employees in a hospital. 5
2. Discuss the elements of material management.
Support your answer with examples. 10

3. (a) Describe the importance of financial management in nursing. 5
- (b) Explain how you as a nurse administrator will prepare budget for nursing services. 5
4. (a) Describe the departments in which hospital information system is used in the hospital. Give examples. 8
- (b) Explain the benefits of computerization of hospital. 7
5. Writes short notes on any *five* the following :
5×5=25
- (a) ABC analysis in inventory control
- (b) Role of nurse administrator in effective interpersonal relationship
- (c) Principles of office layout and working environment

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- (d) Team Nursing
- (e) Role of nurse administrator in material management
- (f) Maintenance of life saving drugs
- (g) Advantages and limitations of financial auditing

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