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**MHA-13**

**M. SC. IN HOSPITALITY  
ADMINISTRATION (MHA)  
Term-End Examination  
December, 2025**

**MHA-13 : BASICS OF HUMAN RESOURCE  
PLANNING**

*Time : 3 Hours*

*Maximum Marks : 100*

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**Note :** (i) Answer any **five** questions.

(ii) All questions carry equal marks.

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1. Elaborate the role of HR professionals in human resource planning process of organisations.
2. Discuss the various forecasting techniques and the ways these are used in forecasting process.
3. Discuss the role of human resource measures and audit in HRP system.

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4. Explain the concept of competency and the major benefits of competency approach to job analysis.
5. What is job evaluation ? Explain the uses of job evaluation methods.
6. What is orientation ? How are new recruits oriented in five-star hotels ?
7. Elaborate the methods and techniques of recruitment used by hotel organizations.
8. Discuss the aims, objectives and process of career planning.
9. What is human resource cost ? Discuss the measurement of human resource cost.
10. What is Human Resource Information System ? Discuss the advantages of computerising human resource information system.

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