

**DIPLOMA IN NURSING**  
**ADMINISTRATION (DNA)**  
**Term-End Examination**  
**June, 2025**

**BNS-011 : PRINCIPLES AND PRACTICE OF**  
**NURSING ADMINISTRATION**

*Time : 3 Hours*

*Maximum Marks : 70*

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***Note :*** *Attempt all questions. Support your answers from clinical nursing and ward management.*

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1. (a) Explain the meaning of administrative process. 3
- (b) List the elements/functions of administration. 2

- (c) Describe the following functions of nurse administrator : 5+5
- (i) Organizing
- (ii) Staffing
2. (a) Explain the meaning of planning. 2
- (b) Explain the characteristics of planning. 2
- (c) Discuss the broad areas of nursing services in the hospital. 6
3. (a) Explain the need of staff development in nursing. 5
- (b) Discuss the steps in organizing staff development programme in nursing. 10
4. (a) Explain the meaning of performance appraisal. 2
- (b) Describe the need for performance appraisal. 3
- (c) Explain the problems in performance appraisal. 5

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5. Write short notes on any *four* of the following : 4×5=20

- (a) Systems Approach
- (b) Maslow's Hierarchy of needs
- (c) Health system at national level
- (d) Concept of clinical nursing speciality
- (e) Factors influencing quality of patient care
- (f) Ward rounds in hospital

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