

INBAR, COL and CIBART attended the workshop. Besides firming up the course sketch and assigning the programme development to identify the Block coordinators, the meeting also arranged for getting the entire programme written "electronically" using the "Wiki" platform, formatting it through "eXe" software and finalizing the print ready pages on the 'Modle' platform. The experts of "Wiki" from Canada and New Zealand participated in the programme Development.

3.1.4 A Two days orientation for the Programme In-charges and Counselors of the Diploma Programme in Production of Value Added Products from Fruits and Vegetables was organized on July 26-27, 2006, to acquaint them with the modalities of the Open and Distance Learning (ODL) and the related Students Support Services (SSS).

3.1.5 An Orientation Programme for Course Coordinators and Academic Counsellors of "Awareness Programme on Value Added Products from Fruits and Vegetables" was organized at IGNOU date on 9th Feb 2007.

3.1.6 Two Orientation Programmes were arranged at Jaipur (Rajasthan) on 04.08.2006 and 29.11.2006 and One Orientation Programme was arranged at Patna (Bihar) on 25.10.2006 for Nodal Officers and Academic Counsellors of "Awareness Programme on Dairy Farming". The Rajasthan Cooperative Dairy Federation (RCDF), Jaipur and Bihar State Cooperative Milk Producer's Federation (COMPFED), Patna helped facilitate these interactions. Shri. Sushil Kumar Modi, Deputy Chief Minister of Bihar formally launched the programme at Bihar on 8th December 2006. The programme has been completed in nineteen PSC out of twenty in Rajasthan and all the twenty PSC in Bihar.

3.1.7 An MoU was signed on Oct. 4th 2006 between IGNOU and the Agricultural and Processed Food Products Export Development Authority (APEDA), under the Ministry of Commerce to develop three educational programmes in the area of Agricultural Export/Import viz; Certificate in Organic Farming, PG Diploma in Food Safety and Certification and Awareness Programme on Good Agriculture Practices. APEDA has funded for the development of these three programmes.

3.1.8 Two meetings, one with Secretary (RD), and other with Additional Secretary (LR), Ministry of Rural Development along with subject experts in watershed management were held on October 5, 2006 and November 17, 2006 respectively, to discuss funding the PG Certificate on Watershed Management. The Ministry of Rural Development has in principle agreed to fund this initiative.

3.1.9 Two days meeting of unit writers and course editors was held at the Central Silk Board (CSB) on 11-12 December, 2006, Bangalore to review the content and format of the sericulture study material.

3.1.10 Conducted five training programmes in collaboration with the NEP cell of IGNOU in different parts of North Eastern states to generate awareness among the farming community on various aspects of agriculture and allied sectors.

3.1.11 The programmes under development are: Ph. D. in Agriculture Extension, PG Programme on Agriculture Policy, Post Graduate Diploma in Food Safety and Certification, Diploma in Production of Value Added Products from Cereals, Pulses and Oilseeds, Diploma in Watershed Management, Certificate in Sericulture, Certificate in Bamboo Use, Technologies & Enterprise Development, and Certificate in Rattan Use, Technologies & Enterprise Development and Certificate in Organic Farming.

3.1.12 Three School Board meetings were held during the period.

3.2 School of Computer and Information Sciences

The School of Computer and Information Sciences (SOCIS) was established in 1991 to provide computer education at the doorstep of the learners. SOCIS has been a large enrolment school in the last five years and the programmes developed by the school have been widely acknowledged and well received. It has created a niche for itself by maintaining a balance between computer science education and skills required in response to the changing needs of knowledge society. As of now, the school offers three programmes namely (i) Certificate in Computing (CIC) (ii) Bachelor of Computer Applications (BCA) (iii) Master of Computer Applications (MCA). The Master of Computer Applications programme was approved by AICTE.

3.2.1 The MCA(Revised) programme was launched in January, 2005 and has been highly appreciated for the quality of its content. Currently the final year is on offer for the first batch students who will complete their minimum duration by Dec, 2007.

3.2.2 The FSI project under the Mid-career programme for IFS officers has been implemented successfully since 2003 under a MoU signed with the Ministry of External Affairs (MEA), Government of India in 2003. The objective of the project is to design and develop an E-learning framework to impart online education to Indian Diplomats all over the world. Till now, the one batch of senior IFS officers was trained online on the emerging issues of diplomacy such as economic, commercial and security. The MoU has been renewed for another 2 years for which a fresh MoU was signed on 31st March, 2006. Henceforth, this online programme is likely to be part of the regular activities of IFS officers. After extending the MoU one more batch of IFS officers were trained.

3.2.3 Two half a day orientation programmes were conducted for all the Academic Counsellors, functionaries involved with MCA programme, PIC's for the 4th semester and 5th & 6th semesters of MCA programme through teleconference mode from EMPC studios.

3.2.4 Besides the maintenance of on-going programmes, the school is engaged in planning and designing three new programmes: Certificate in Information Technology (CIT) and M.Phil (Computer Science).

3.2.5 The School organized the teleconferencing sessions regularly for EDUSAT and Interactive Radio Counseling (IRC) sessions for BCA and MCA programmes.

3.2.6 During the year, one School Board meeting was held.

3.3 School of Continuing Education

The School of Continuing Education (SOCE) was established to meet the educational and training requirements of lifelong learning, particularly in the areas of rural development and women's education. The school has addressed select areas of concern through educational programmes such as : Rural Development, Women's Empowerment, Early Childhood Care & Education, Disability, Youth in Development Work, Nutrition and Dietetics, HIV and Family Education, Journalism and Mass Communication and Social Work.

3.3.1 As of 31.3.07, the School had put eighteen programmes on offer: (i) Certificate Programme in Rural Development (CRD), (ii) Certificate in HIV and Family Education (CAFÉ), (iii) Certificate Programme in Food and Nutrition (CFN), (iv) Certificate Programme in Nutrition and Child Care (CNCC), (v) Certificate Programme in Empowering Women through Self-Help Groups (CWDL), (vi) Certificate in Youth in Development Work (CCYP), (vii) Certificate in Food Safety as an online Programme (CFS), (viii) Diploma in Early Childhood Care and Education (DECE), (ix) Diploma in Nutrition and Health Education (DNHE), (x) Diploma in HIV and Family Education (DAFE), (xi) Diploma in Youth in Development Work (DCYP), (xii) Diploma in Women's Empowerment and Development (DWED), (xiii) Bachelor's Degree in Social Work (BSW), (xiv) Post-Graduate Diploma in Rural Development (PGDRD), (xv) Post-Graduate Diploma in Journalism and Mass Communication (PGDJMC) developed by the ERT Unit of EMPC, (xvi) Post-Graduate Diploma in Radio Programme Production and Management (PGDRPPM), (xvii) Master in Arts in Rural Development ({M.A.(RD)}), and (xviii) Master of Science in Dietetics and Food Service Management.

Awareness-cum Training Packages in Disability in the areas of Mental Retardation, Visual Impairment and Cerebral Palsy have also been

put on offer for parents and family members to impart requisite knowledge, understanding and skills for fostering the multifaceted development of children with disabilities, and enhancing their inclusion.

The School also offers two application-oriented courses, namely, (i) Organizing Child Care Services (ACC), and Nutrition for the Community (ANC) and an Elective on Rural Development (ERD-01) for the Bachelor's Degree Programme.

3.3.2 Besides the maintenance of on-going programmes, the School was engaged in planning and designing an M.A. Programme in Social Work. The School is also in the initial stages of planning and developing the following new programmes: M.A. in Child Development, Post-Graduate Diploma in Gender Studies, Diploma in Panchayat Level Development and Administration. The School also plans to initiate research programmes in the following areas: Social Work (M.Phil) Women's Studies (Ph.D), Rural Development (Ph.D) Social Work (Ph.D) and Child Development (Ph.D).

3.3.3 The IGNOU-Catholic Bishops' Conference of India (CBCI Chair), IGNOU-RCI Project for developing Awareness-cum Training Packages for parents of persons with disabilities, and the Commonwealth Youth Programmes are located in SOCE.

3.3.4 One School Board meeting was held during the period of reporting.

3.4 School of Education

The School of Education (SOE) is mandated to offer academic programme in education as an area of knowledge and as a field of professional practice. The School has four disciplines, namely, Education, Distance Education, Educational Technology and Adult Education. The School has put on offer 11 academic programmes: (i) Doctor of Philosophy (Ph.D.) in Education, (ii) Master of Arts in Distance Education (MADE), (iii) Post Graduate Diploma in Higher Education (PGDHE), (iv) Post Graduate Diploma in Distance Education (PGDDE), (v) Post-Graduate Certificate in Professional Development of Teachers (PGCPDT), (vi) Bachelor in Education (B.Ed.), (vii) Diploma in Primary Education (DPE), (viii) Post Graduate Diploma in School Leadership and Management (PGDSLM), (ix) Certificate in Elementary Teacher Education (CETE), (x) Certificate in Guidance (CIG), and (xi) Certificate in Primary Education (CPE).

3.4.1 Besides the maintenance of on-going programmes, the School in collaboration with NCTE, MHRD & UNICEF has designed and developed two compulsory special courses on HIV/AIDS Education and Adolescent/Family

Education. These courses are to be added in B.Ed. programme. The development of these courses has been funded by UNICEF.

3.4.2 Two MoUs were signed between IGNOU and Uttaranchal Government regarding teachers training programme and another with Kerala CBSE Schools Association for training of Principals.

3.4.3 On the request of the Govt. of Uttaranchal, the School has initiated the training of primary teachers through Module-I of DPE after signing MoU with Uttaranchal Govt.

3.4.4 Under an MoU signed between IGNOU and Kerala CBSE Schools Association, the School has initiated training of Principals by offering PGDSLM.

3.4.5 The School along with faculty of SOS and SOH organized PCPs of five days each for Navodaya Vidyalaya Teachers enrolled in Post Graduate Certificate for Professional Development of Teachers (PGCPDT) at various places.

3.4.6 The School organized Experts/Course Writers' meetings for development of two courses on 'HIV/AIDS Education' and 'Adolescence & Family Education'.

3.4.7 Meeting of Translators and Vettors was organized to translate and vet the course material of 'HIV/AIDS Education' and 'Adolescence & Family Education'.

3.4.8 The School organized teleconferences for EduSat regularly and ECP of PGDHE programme.

3.4.9 The School organized two School Board Meetings.

3.5 School of Engineering and Technology

The School of Engineering & Technology (SOET) has been established with the objective of developing employment related continuing education programmes aiming at increasing job potential and economic advantage for the learners. The programmes of the School target learners in Construction, Water Resources Sector, Nautical Science, Power Distribution Sector, Footwear Sector, Automobile Sector, Craft & Village Industry Sector and Manufacturing Sector.

The School has taken an important step in initiating its "extension" arm of education and training under Open and Distance Education System in engineering and technology areas. Accordingly, the school has developed "Competency based Vocational Qualification System" for trades and supervisory level training, assessment and qualification for knowledge and skill development in various industrial sectors.

3.5.1 At present, SOET has 18 programmes on-offer:

(1) B. Tech. Civil (Construction Management) (BTCM), (2) B. Tech. Civil (Water Resources Engineering) (BTWRE), (3) B. Sc. (Nautical Science) (BNS), (4) Advanced Diploma in Construction Management (ADCM), (5) Advanced Diploma in Water Resources Engineering (ADWRE), (6) Advanced Diploma in Nautical Science (ADNS), (7) Advanced Diploma in Computer Integrated Manufacturing (ADCIM), (8) Diploma in Nautical Science (DNS), (9) Diploma in Computer Integrated Manufacturing (DCIM), (10) Diploma in Civil Engineering (for Army Personnel) (DCLE), (11) Diploma in Electrical & Mechanical Engineering (for Army Personnel) (DEME), (12) Diploma in Civil Engineering (DCLE-G), (13) Advanced Certificate in Power Distribution Management (ACPDM), (14) Certificate in Shoe Upper Cutting (CSUC), (15) Certificate in Shoe Upper Stitching (CSUS), (16) Certificate in Shoe Lasting and Finishing (CSLF), (17) Certificate in Motorcycle Service and Repair (CMSR), and (18) Certificate in Craft and Design (Pottery).

The B. Tech. Programmes in Civil Engineering have been designed with in-built modularity and flexibility. In the structure, after completion of courses of first two years of B. Tech. Programme, the student is awarded Advanced Diplomas with appropriate specialization options, which are stand-alone programmes.

Under the policy of the School, to provide inbuilt modularity in its programmes, DCIM and ADCIM programmes are part of B. Tech. Mechanical Engineering (Computer Integrated Manufacturing). In fact, these are stand-alone diploma programmes leading to B. Tech. Mechanical Engineering Programme.

Two specialized Diploma Programmes, i.e. DCLE and DEME have been designed to cater the customized need of Indian Army and launched under IGNOU-CIDC Construction Education and Training Project (IC-CETP). Under the project, another Diploma Programme, DCLE-G has been launched to cater the need of the work force engaged in construction sector.

BNS, ADNS and DNS programmes have been launched under IGNOU-DGS Project to cater the specific needs of Merchant Navy. The special feature of BNS programme is that the first year of studies constituting DNS is residential and in the next three semesters, the students are trained on-board.

The Advanced Certificate in Power Distribution Management (ACPDM) has been developed in collaboration with the Ministry of Power, USAID - India and the Power Finance Corporation under the Distribution Reform Upgrades and Management (DRUM) Project for

professionals employed in electrical power utilities or the electricity sector to upgrade their skills, enhance systemic efficiency and deliver quality power to the satisfaction of the beneficiaries.

The Certificate Programme, CCDDP (6 months duration) has been designed and launched under IGNOU-KVIC Project for rural artisans and other interested entities in pottery craft.

Under IGNOU – FDDI Project 3 Certificate Programmes have been developed in collaboration with Footwear Design and Development Institute, NOIDA for people working in Footwear Industry for up gradation of skill enhancement of efficiency in delivering of quality products from the industry.

Under IGNOU-HHML Motorcycle Technicians Competency Development Project (IH-MTCDDP), a two months non-credit competency based Certificate programme in Motorcycle Service and Repair has been devised and on offer for training and certification of working motorcycle technicians.

The School is closely and continuously monitoring the feedback received from the students regarding course material, delivery system and academic counseling. Through Orientation Programmes and other informal meetings, the academic counselors, evaluators and course writers are made aware of the feedback. The School is also engaged in revising the courses on the basis of feedback received from different sources.

3.5.2 During the period of report, SOET launched 2 new programmes: (1) Advanced Certificate in Power Distribution Management (ACPDPM), and (2) B. Tech. in Mechanical Engineering (Computer Integrated Manufacturing) (BTME).

3.5.3 Projects: A list of on-going Projects in the School are as follows :

1. IGNOU – CIDC Construction Education and Training Project (IC-CETP). (A collaborative project of IGNOU and Construction Industry Development Council)
2. IGNOU – KVIC Project. (A collaborative project of IGNOU and Khadi and Village Industries Commission)
3. IGNOU – FDDI Project. (A collaborative project of IGNOU and Footwear Design and Development Institute, NOIDA)
4. IGNOU – HHML Project. (A collaborative Project of IGNOU and Hero Honda Motors Ltd.)
5. IGNOU – DGS Project. (A collaborative project of IGNOU and The Shipping Corporation of India Ltd., (SCI).
6. IGNOU – MOP Project. (A collaborative project of IGNOU and Power Finance Corporation, Ministry of Power, Govt. of India)

3.5.4 Three School Board meetings were held during the period of report.

3.6 School of Health Sciences

The School of Health Sciences (SOHS) was set up with the objective of augmenting education avenues and in-service training for medical, nursing, paramedical and allied health professionals through distance mode. The School has pioneered in developing competency-based programmes in various disciplines of Health Sciences. The School has two disciplines: Health Sciences and Nursing.

3.6.1 The School has put eleven programmes on offer:

(i) Post Basic B. Sc. Nursing (B. Sc. [P.B.]), (ii) Post Graduate Diploma in Maternal and Child Health (PGDMCH), (iii) Post Graduate Diploma in Hospital and Health Management (PGDHH), (iv) Post Graduate Diploma in Geriatric Medicine (PGDGM), (v) Post Graduate Diploma in Community Cardiology (PGDCC), (vi) Diploma in Nursing Administration (DNA), (vii) Certificate in Competency Enhancement for Auxiliary Nurse Midwife (ANM)/Female Health Worker (FHW), (viii) Certificate in Health Care Waste Management (CHCWM), (ix) B. Sc. (Hons.) in Optometry and Ophthalmic Techniques, (x) Certificate in Newborn and Infant Care (CNIC) and (xi) Certificate in Maternal and Child Health Care (CMCHC). These programmes have been developed in collaboration with various national and international organizations like World Health Organization (WHO), United Nations International Children's Emergency Fund (UNICEF), Ministry of Health and Family Welfare (MOHFW) and Narayana Hrudayalaya Institute of Cardiac Sciences, Bangalore.

3.6.2 In the period of report, three new programmes have been put on offer: BSCHOT, CNIC and CMCNC. In addition, Post Basic B.Sc. Nursing Programme has been revised as per the revised curriculum of the Indian Nursing Council (INC). By January 2007, eleven revised courses of theory and eleven revised courses of practical (1st, 2nd & 3rd year) were launched.

3.6.3 The School is developing three new programmes (i) Awareness Programme on Lifestyle Related Diseases (ii) PG Certificate in Endodontics (iii) PG Certificate in Oral Implantology. Initiatives were undertaken to collaborate with Delhi Medical Council and MOU was signed on 17th May, 2006 for developing the programmes listed at (ii) and (iii).

3.6.4 SOHS is conducting teleconferencing jointly with National Board of Examinations (NBE) for Medical practitioners.

3.6.5 The School has organised the following Workshops / Training Programmes Organized.

1. Review Meeting for Post Graduate Diploma in Hospital and Health Management (PGDHHM) on March 26-28 2007
2. Course Writers Workshop for developing SIM for 2nd year B.Sc. (Hons.) in Optometry & Ophthalmic Techniques Programme.
3. Script development Workshop for online programme on IMNCI held on Jan. 22-23, 2007
4. Review Meeting for Post Graduate Diploma in maternal and Child Health (PGDMCH) held on Feb. 15-17, 2007

3.6.6 Revision meeting for MME-103 held on Mar 27-28, 2007

3.6.7 Initiatives were being undertaken to collaborate with Indian Council of Medical research to develop strategies for design, development and implementation of continuing medical education programmes.

3.6.8 B.Sc. (Hons.) in Ophthalmic Techniques Programme is a four year Programme. Self-Instructional Material (SIM) for the first & second year has been prepared. The SIM for the Third year is being prepared.

3.6.9 During the reporting period, the School organised two meetings of School Board.

3.7 School of Humanities

The School of Humanities (SOH) has two disciplines: English and Hindi. In addition, the Editorial Unit and the Translation Cell have also been attached as integral component since the beginning. The School has put on offer ten programmes: (i) Ph.D (English), (ii) Ph.D (Hindi), (iii) M.A. (English), (iv) M.A. (Hindi), (v) Post Graduate Diploma in Translation (PGDT), (vi) Post Graduate Diploma in Radio Prasaran (Hindi) (PGDRP), (vii) Certificate in Writing for Television (PGCTW), (viii) PG Certificate in Copy-editing and Proof-Reading (PGCCP), (ix) Diploma in Creative Writing in English (DCE), and (x) Certificate in Teaching of English (CTE). The School has contributed two courses in the PGCPDT, located in SOE, for professional development of Navodaya Vidyalayas. Post Graduate Certificate in writing for Television has been withdrawn w.e.f. January, 2007.

3.7.1 The revision of several elective and application-oriented courses in Hindi and English developed prior to 2000 is in progress.

3.7.2 The IGNOU Open Channel and Newsletter continue to be located in SOH. In addition, some faculty members were involved in edition and translating occasional publications of the University; including IGNOU Profile 2005, Annual Report 2005-06 and abstracts of articles in IJOL.

3.7.3 Three School Board meeting were held during the period of report.

3.8 School of Law

The School of Law (SOL) was established in 2005 with the objective of offering continuing legal education programmes. The objectives of the school are to: (a) to offer socially relevant legal education, and (b) to devise and offer diploma and certificate programmes in law and para legal studies for diverse groups of the society. The school aims to create awareness about legal rights and responsibilities in the emerging world order. Education of law seeks to integrate different fields of learning. The school would strive for high quality education at different levels and disseminate knowledge and information through innovative multimedia learning – teaching packages.

3.8.1 During the reporting period three programmes are under development: (a) PG Certificate Programme in Cyber Laws, (b) PG Certificate Programme in Patents, and (c) PG Diploma in IP Regime and Human Rights.

3.9 School of Management Studies

The School of Management Studies (SOMS) offers programmes in Management and Commerce disciplines. The School has put 14 programmes on offer: i) Doctor of Philosophy in Management, ii) Doctor of Philosophy in Commerce, iii) Master of Business Administration (MBA), iv) Master of Business Administration Banking & Finance (MBF), v) Commonwealth Executive MBA Programme (CEMBA), vi) Master of Commerce (M.Com.), vii) Post Graduate Diploma in Management (PGDIM), viii) Post Graduate Diploma in Human Resource Management (PGDHRM), ix) Post Graduate Diploma in Financial Management (PGDFM), x) Post Graduate Diploma in Operations Management (PGDOM), xi) Post Graduate Diploma in Marketing Management (PGDMM), xii) Diploma in Management (DIM), xiii) Post Graduate Diploma in International Business Operations (PGDIBO), and (xiv) Bachelor of Commerce (B.Com.).

3.9.1 During the period of report, the School launched Doctor of Philosophy in Commerce and Doctor of Philosophy in Management.

3.9.2 During the period of report the School continued its initiation to revise the courses. Three elective courses in Commerce viz., ECO-07 Elements of Statistics, ECO-08 Company Law and ECO-11 Elements of Income Tax were revised.

3.9.3 The School made extensive use of teleconferencing and EDUSAT for counseling, both for management and commerce programmes. Around 100 hours of teleconferencing was held during the reporting period. Apart from this, interactive radio counseling and recordings for EDUSAT were also organized.

3.9.4 Government of India through TCIL launched Tele-education and Telemedicine project for PAN-Africa covering all 53 countries. IGNOU is one of the educational institutions which is participating in project for Tele-education component. To test the technology and the viability of the main project, IGNOU launched pilot project through e-network on 5th March, 2007. Under the Pilot project, IGNOU launched only MBA programme for two universities in Ethiopia, viz., Addis Ababa University and Alemeya University, registering 40 students. The SOMS is given the responsibility to coordinate, manage and maintain all e-lectures for the courses offered under Pilot Project. The SOMS is also playing an important role of advisory in the Pilot Project.

3.9.5 The School designed and developed 'Certificate in Business Skills' Programme in collaboration with Commonwealth of Learning, Canada and Rajeev Gandhi Foundation, New Delhi. The certificate programme is ready for offer from January 2008 cycle.

New course "BCE-01 Business Communication and Entrepreneurship" developed for the Certificate in Business Skills is also approved as an Application Oriented Course in Bachelors Degree Programme from 2008-09 session.

3.9.6 First time in the University on experimental basis, Commerce Faculty organized spot-evaluation of December 2006 Term End Examination answer scripts of M.Com. and PGDIBO courses. Guidelines and procedures were formulated by the University first time for this purpose. The experiment was completed within a week and the results were declared quickly. In view of this success, the Commerce Faculty decided to organize the spot-evaluation of all the Commerce courses from June 2007 term-end examinations onwards.

3.9.7 IGNOU signed an MoU with the Institute of Chartered Accountants of India (ICAI) to design and develop 'B.Com. with Major in Accountancy and Finance' and 'M.Com. in Finance and Taxation' exclusively for Chartered Accountancy First Stage and Final Stage students respectively. Chartered Accountancy students

who pursue these B.Com. (A&F) and M.Com. (F&T) programmes shall get exemption for the courses they pass as part of Chartered Accountancy First Stage and Final Stage respectively. The programmes are designed in collaboration with the Board of Studies, ICAI and scheduled to be launched from July 2007 session.

3.9.8 The School held two school board meetings during this period.

3.10 School of Sciences

The School of Sciences (SOS) has four disciplines: Chemistry, Life Sciences, Mathematics and Physics. The School has put on offer twelve programmes: (1) Ph.D in Mathematics, (2) Ph.D in Physics, (3) HRI – IGNOU Integrated Ph.D. Programme in Mathematics, (4) HRI – IGNOU Integrated Ph.D. Programme in Physics, (5) Post Graduate Diploma in Environment and Sustainable Development (PGDESD), (6) Post Graduate Diploma in Intellectual Property Rights (PGDIPR), (7) B.Sc., with options of General and Major degrees in Botany, Chemistry, Mathematics, Physics and Zoology, (8) Diploma in Aquaculture (DAQ), (9) Certificate Programme in Teaching of Primary School Mathematics (CTPM), (10) Certificate Programme in Laboratory Techniques (CPLT), (11) Appreciation Course on Environment (ACE), and (12) Awareness Course on Intellectual Property Right (AIPR).

The School has also been contributing courses for the following programmes of the University shared with other schools of study: (1) Bachelor's Preparatory Programme (BPP), (2) Certificate Programme in Environmental Studies (CES), (3) Preparatory Programme in Computing (PPC), (4) Bachelor of Computer Application (BCA), (5) Master's of Computer Application (MCA), (6) Bachelor in Information Technology (BIT), (7) Post-graduate Certificate Programme in Professional Development of Teachers, (8) B.Sc. (Nursing), (9) B.Sc. (Nautical Science), (10) Diploma in Civil/Mechanical/Electrical Engineering, (11) M. A. Political Science (MPS), (12) M.A. Public Administration (MPA), (13) Advanced Certificate in Power Distribution Management (ACPD), (14) Appreciation Course in Environment (NEV 001) as an audit course for all BDP students.

3.10.1 During the reporting period the School was working on the development of two new programmes/courses: (1) Master's in Mathematics with Applications in Computer Science (MACS), and (2) Elective Package for B.Sc. Microbiology

3.10.2 An extensive exercise was initiated for the revision of the chemistry component of the B.Sc. Programme. As an outcome, the Chemistry discipline developed a completely new structure for this component. The revision process of courses offered by other disciplines is also in progress.



Signing ceremony of an MoU between IGNOU and ICAI. (L to R): Dr.T.P. Ghosh, Director of Studies, ICAI; CA.Sunil Talati, President, ICAI; CA Jaydeep Narendra Shah, Chairman, Board of Studies, ICAI; Shri D.K.Tetri, Registra, IGNOU, Prof. V.N. Rajasekharan Pillai, VC, IGNOU, and Prof. N.V. Narasimham, Director, SOMS, IGNOU

3.10.3 The School made extensive use of EDUSAT for the counselling of elective courses and application-oriented courses offered in the B.Sc. programme. Apart from this, faculty members also participated in interactive radio counselling.

3.10.4 Two School Board meetings were held during the period of report.

3.11 School of Social Sciences

The School of Social Sciences (SOSS) has six disciplines: Economics, History, Library & Information Science, Political Science, Public Administration and Sociology. The School is offering 36 programmes (i) Doctor of Philosophy in Economics, History, Tourism Studies, Library & Information Science, Political Science, Public Administration and Sociology (ii) Master's Degree in Library & Information Science (MLIS), (iii) M.A. Political Science (MPS), (iv) M.A. History (MAH) (v) Master's Degree in Tourism Management (MTM), (vi) M.Sc. in Hospitality Administration (in collaboration with National Council of Hotel Management and Catering Technology, (vii) M.A. Public Policy (for IAS probationaries) (MPP), (viii) M.A. Sociology (MSO), (ix) M.A. Economics (MEC), (x) M.A. Public Administration (MPA), (xi) Postgraduate Diploma in Library Automation and Networking (PGDLAN), (xii) Postgraduate Diploma in Disaster Management (PGDMM), (xiii) Bachelor of Arts in Economics, History, Political Science, Public Administration and Sociology, (xiv) Bachelor's Degree in Tourism Studies (BTS), (xv) Bachelor's Degree in Library and Information Science (BLIS), (xvi) B.Sc. in Hospitality and Hotel Management (in collaboration with National Council of Hotel Management and Catering Technology), (xvii) Diploma in tourism Studies (DTS), (xviii) Postgraduate Certificate Programme in Participatory Management of Displacement Resettlement & Rehabilitation (PGCMRR), (xix) Certificate in Disaster Management (CDM), (xx) Certificate in Environment Studies (CES), (xxi) Certificate in Human Rights (CHR), (xxii) Certificate in Labour in Development (CLD), (xxiii) Certificate Programme in Participatory Forest Management (CPFM), (xxiv) Certificate in Consumer



Prof. V.R. Rajasekharan Pillai addressing the seminar on 'An India without Hunger and Violence' jointly organised by IGNOU - Indian Institute of Gandhian studies on 27-28 January, 2007



Dr. Karan Singh addressing the seminar on 'Cultural Diversity, Governance and Policy: India-Australia on 5-6th February, 2007

Protection (CCP), (xxv) Certificate in Tourism Studies (CTS), (xxvi) Certificate in Women's Empowerment and Development (CWED), (xxvii) Certificate in Participatory Project Planning (Savini), (xxviii) Certificate in Application of ICT in Libraries (CICTAL), and (xxix) Bachelor's Preparatory Programme (BPP)

3.11.1 In the reporting period, the School launched M.A. Sociology in Hindi Medium. The School has been engaged in developing Postgraduate Diploma in Gandhian Studies, Postgraduate Diploma in Participatory Management of Displacement, Resettlement and Rehabilitation and the course material in Hindi for the Programmes namely, M.A. Public Administration, M.A. in Economics, and Postgraduate Diploma in Disaster Management.

3.11.2 Projects: The School has the following projects:

- (i) Participatory Management of Displacement Resettlement and Rehabilitation, sponsored by the World Bank.
- (ii) Web-based training programme on Digitisation and Digital Library funded by (DSIR) (Department of Scientific and Industrial Research, Govt. of India)

3.11.3 During the reporting period, the School organized a number of lectures. The distinguished speakers for the lectures were: Prof. Ian Copland, Department of History, Monash University, Australia (Multiculturalism in Australia: Is it Really?), Dr. Ms. Fatima Shahnaz (Democracy and Human Rights in the Changing Global Order).

3.11.4 National Seminars: The School organized two national seminars:

1. "An India Without Hunger and Violence" jointly organized by IGNOU-Indian Institute of Gandhian Studies on 27-28 January, 2007 at IGNOU, New Delhi.
2. "Cultural Diversity, Governance and Policy: India Australia" in collaboration with Australia-India Council (AIC), Australian High Commission and IGNOU held on 5-6th February, 2007 at Indian Habitat Centre, New Delhi.

3.11.5 During the period of report one meeting of the School Board was held.

4

Divisions

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The University has setup 11 Divisions to support and service academic programme delivery and the distance education system, staff development, student support services, international collaborative activities, computerization and inter/intra networking and smooth functioning of the University administration.

4.1 Academic Coordination Division

The Academic Coordination Division deals with recruitment, faculty development, faculty administration and coordination of research. The academic staff consists of teachers and academics.

4.1.1 Staff position as on 31.3.2007 in respect of Teachers and Academics is given at Table 4.1. Besides these, 40 (Forty) Consultants were associated with the work relating to course development and preparation.

4.1.2 The University has formulated a Travel Grant Scheme under which teachers and other academic staff are sanctioned financial support for participation in both national and international conferences. During the year 2006-07 seven teachers/academics have been sanctioned travel grant to take part in national conferences and seven has been supported with travel grant to participate in international conferences held abroad.

4.1.3 The teachers and other academic staff are sanctioned either study leave or sabbatical leave in order to enable them to pursue Doctoral degree programme or conduct research on a specific project in order to enhance their professional skills. During 2006-07 two teacher/academic have been sanctioned study leave and one teacher has been granted sabbatical leave.

4.1.4 During the reporting period, two meetings of the Academic Council, five meetings of the Academic Council's Standing Committee and one meeting each of the Research Council and its Standing Committee and four Meetings of the Research Grants Committee were held.

4.1.5 Twenty seven meetings of Selection Committees were held for recruitment/promotion under CAS for various academic/teaching posts.

4.2 Administration Division

The Administration Division provides Administrative support to the University. The Division has 12 sections/Units/Cells: (I) Establishment, (ii) Central Purchase (iii) Coordination (iv) General Admn. (v) Governance (vi) Hindi Cell (vii) Legal Cell (viii) Public Information Unit (ix) Schedule Caste and Schedule Tribes Employees Cell, (x) RTI Cell, (xi) Recruitment Cell and (xii) Security.

Table 4.1: Teachers and Academic Staff Position as on March 31, 2007

		Teachers and Academic Staff Position as on 31.03.2007													
		Sanctioned				In Position					Vacant				
		Gen	SC	ST	Total	Gen	SC	ST	Differently abled(=)	Total	Gen	SC	ST	Differently abled(=)	Total
Teaching	Professor	30	5	2	37	29				29	1	5	2		8
	Reader	56	10	5	71	54				54	2	10	5	1 (ST-VI)	17
	Lecturer	85	16	8	109	77	14	8	4 (Gen)	99	8	2			10
Academic	Director (Equiv)	14	2	1	17	13				13	1	2	1		4
	Joint Director	3			3	3				3					
	Reg. Director/ EquivaInt.	43	8	3	54	29				29	14	8	3	1 (OH)	25
	Asstt. Director/ EquivaInt.	92	17	8	117	79	16	8	1(Gen-VI)	103	14	1		3 (HH)	15
	Producer/ PO/RO/ AL in EMPC	22	4	2	28	20	3			23	2	1	2		5

(**) Reservation for OBCs in teaching/ academic positions will be implemented as per directions of UGC /MHRD issued from time to time

(#) A total of 3 % of the teaching/academic posts are reserved for the Differently abled.

4.2.1 The staff in position and its category-wise distribution as on March 31, 2007 is given below :

4.2.1 The SC/ST Cell, monitor implementations of the reservation policy of the Govt. of India in the University. Statistical data pertaining to SC/ST employees is obtained from various quarters of the University and

furnished to the MHRD, UGC, National Commission for Schedule Caste and Schedule Tribes, Parliamentary Committee.

4.2.2 Security Unit is responsible for the safety of the University property at the University Campus and other locations in Delhi and New Delhi. This includes supervision of Security operations, fire safety

Table 4.2: Staff Strength as on 31.03.2007

Category	Administrative Staff			Technical Staff			Total staff	
	Sanctioned	In position		Sanctioned	In position		In position	
		SC/ST	GEN		SC/ST	GEN	SC/ST	GEN
Group-A	101	11	67	53	03	35	14	102
Group-B	128	24	93	45	08	29	32	122
Group-C	755	161	424	288	38	108	199	532
Group-D	233	40	78	20	03	16	43	94
Grand Total	1217	236	662	406	52	188	288	850
		898		240	1138			

Note:

- Eleven officers were sponsored by the University for the workshop/training programme.
- Two officers participated in the 26th SALA Conference hosted by CIIL, Mysore and Kannada University, Hampi at Mysore.
- Typewriting Training sessions were arranged in September, 2006 for newly promoted Jr. Assistant-cum-Typists.



operations, maintenance and installation of fire safety equipments.

During year 2006-2007 the security unit has done its duty effectively and efficiently.

Security and fire orientation training was imparted to all specially to the security guards who are available human resources to us as a fireman.

VVIP and VIP visits are routine to our University and all the visits were conducted in safe sound, and smooth manner.

4.2.3 The Hindi Cell of the University monitors the implementation of Official Language Policy of Govt. of India in IGNOU and made available all the necessary inputs/help to increase the use of Hindi in day-to-day work of the University. During the year, some of the activities undertaken by the Cell are as under :

- Organized Hindi Pragya and Prabodh classes for non-Hindi speaking officials in the University Campus with the help of Hindi Teaching Scheme of GOI.
- Organized Hindi Maas on the occasion of Hindi Diwas and a number of competitions were organized to encourage the officials to use Hindi in their day to day work.
- Organized several Hindi workshops for various categories of the staff members to make them aware about Official Language Policy of the GOI and to facilitate them to do their work in Hindi.
- A number of Office Orders, Memorandums, Circulars, Press Releases, Forms etc. were translated and word processing work received from various divisions was undertaken.
- Organized awareness campaigns for use of Hindi in the office including writing a work daily bilingually at various places of the University.

4.3 Computer Division

As the main service division for IT services to the entire IGNOU fraternity, Computer Division mainly operates for the services such as IT resource deployment & maintenance; networking set up, operations and maintenance; e-mailing through IGNOU mail servers; internet services; IGNOU web site hosting, maintaining & monitoring; software development & related training; and maintenance of IT stores at the Headquarters. These activities are performed by independent cells with respective professional teams in the Division. Following are the main achievements during the reporting period of year 2006-07:

4.3.1 Towards providing internet services, newly procured multiple servers were

introduced in open source technology under Linux. This was a major change over from Windows environment to Linux which has resulted in more effective services for internet browsing.

4.3.2 Server room, which is equipped with Radio Frequency (RF) facility for connecting Headquarters with rest of the world, was equipped with 4 times faster speed. Further effort was initiated for providing even much higher bandwidth facility to meet the massive requirements of E-GyanKosh, Sakshat, and the Headquarters.

4.3.3 Necessary facilities for digital repository, Edusat, EMPC, DEC were provided by Computer Division in maintaining their servers, sites & site specific applications (e.g. uploading of Gyandarshan, Gyanvani regular schedules etc.).

4.3.4 Training for in-house capacity building was organized for Linux, Windows Server 2003 & Pagemaker. Event management related support for technical presentation through LCD provided to the various seminars, workshops, conferences organized by IGNOU.

4.3.5 The Division developed and implemented SWISS (Single Window Information & Student Support) for active and more effective student support through IGNOU web site. The web enabled software was integrated with information KIOSK which was inaugurated by Hon'ble Vice Chancellor on the auspicious day of 18th Convocation on 17th March 2007. The facility is under process for replicating at about 150 locations covering all Regional Centres and some special and recognized Study Centres in first phase.

4.3.6 IGNOU web site was regularly updated with both static and dynamic information for use by all over internet.

4.3.7 Availability of Gyandarshan TV channel was explored, jointly with EMPC and SOCIS, for making the broadcast available through internet. Facility was extended for the first time through IGNOU and NIC web sites with on line coverage of the 18th Convocation of IGNOU.

4.3.8 The Division processed for integrated management solution by proposing for implementing ERP for back office automation.

4.4 Construction & Maintenance Division

The Construction and Maintenance Division (CMD) of IGNOU is responsible for the Maintenance of the IGNOU New Academic complex as well as the Maintenance of Temporary Campus, the Residential complex at Maidan Garhi and Asiad Games Village. Annual Report for the year 2006-07 in respect of Campus Development Unit (CDU) is given as under: