

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Planning & Development Division

**Minutes of the Fourteenth Meeting of the Academic Programme Committee held on
 28.2.2002 at 11.00 a.m. in Block No.8, Board Room, IGNOU**

The fourteenth meeting of the Academic Programme Committee (APC) was held on 28.2.2002. The following members were present:

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| 1. | Prof. H.P. Dikshit, Vice-Chancellor | Chairman |
| 2. | Dr. R.N. Salhan, Consultant, Pediatrics, DGHS | Member |
| 3. | Prof. S.C.Garg, Director, SOS | Member |
| 4. | Prof. P.K. Mehta, Director, SR&ED | Member |
| 5. | Prof. P.R. Ramanujam, Director, STRIDE | Member |
| 6. | Dr. Ram Partap, Director, P&DD | Member-Secretary |

Shri D.C. Pant, Advisor attended the meeting as Special Invitee.

Prof. A.K. Agarwal, Director (SOHS) and Dr.(Mrs) Anju Sehgal Gupta, Reader, SOH could not attend the meeting.

The following faculty members also attended the meeting as special invitees for participating in the discussion on the programmes with details provided in the respective forms:

- (i) Dr. R.P. Singh
- (ii) Prof. Kapil Kumar
- (iii) Dr. Swaraj Basu
- (iv) Dr. Rekha S. Sen

The Member-Secretary welcomed the Chairman and members of the Committee. The agenda items were

APC 14.1 Confirmation of the minutes of the Thirteenth Meeting held on 01.01.2002.

APC 14.1.1 Director, P&DD presented the costing details of the VCI proposed programme: PG Diploma in Animal Husbandry and Veterinary Service Management. The following observations were made in response to action taken report:

- (a) The programme cost estimates should also include expenditure on course writer's and expert's meetings.
- (b) The salary component for the consultant be enhanced to Rs. 20,000 PM.
- (c) The expenditure incurred on the word processing work will be reimbursed to the outside experts only.
- (d) The revised cost estimates may be forwarded to the VCI for perusal and approval.
- (e) The academic home issue for the programme may be discussed later.

- APC 14.1.2** The minutes of the 13th meeting held on 1.1.02 were approved as no Comments were received from any member.
- APC 14.2** Phase IV form - 'Diploma in HIV and Family Education', School of Continuing Education.
- APC 14.2.1** Dr. R.P. Singh, one of the co-ordinators informed the committee that the entire print study material is ready and has been forwarded to the MPDD.
- APC 14.2.2** The Committee approved the Phase-IV form of the programme for launch from January 2003.
- APC 14.3** Phase II form - 'Bachelors in Hospitality services and Hotel Management' A joint programme of Indira Gandhi National Open University and the National Council of Hotel Management and Catering Technology (NCHMCT).
- APC 14.3.1.** The details of the proposed programme in relation to Phase-II Form covering the genesis, rationale, objectives and main features of the programme were presented by Prof. Kapil Kumar who also gave the brief on the MoU to be signed between *Indira Gandhi National Open University (IGNOU)* and *National Council of Hotel Management Catering Technology (NCHMCT)*.
- APC 14.3.2** The proposal was discussed in detail and the programme was approved with the following observations:
- i) The credit structure of the programme should be as per IGNOU Ordinances and sharing should be on 50-50 basis.
 - ii) The title of the programme will be Bachelors in Hotel Management (BHM)
 - iii) The programme and its operation will be monitored and reviewed after one year to sustain its academic credibility.
 - iv) In the matter of arbitration, the Vice-Chancellor, IGNOU shall have authority to nominate/appoint the Arbitrator.
 - v) Academic issues would be resolved by the Joint Co-ordination Committee of IGNOU and NCHMCT.
 - vi) The programme may be launched from July 2002 on the basis of the entrance examination and interviews conducted by NCHMCT. The degree shall be awarded by IGNOU on successful completion of Credits required for the programme.

APC 14.4 Phase IV form - ' Certificate programme in Community-based Rehabilitation of persons with Disabilities 'School of Continuing Education'.

APC 14.4.1. Dr. Rekha S. Sen, one of the co-ordinator desired that the information regarding this programme may be included in the Student's Prospectus and Handbook in 2003 to give wider publicity to the programme. She also mentioned that the identification of the work centres/skill centres would take time and therefore the School may be allowed to print the information brochure separately for the programme later on. It was also informed that the 50% of the print study material has not been forwarded to the MPDD.

APC 14.4.2 The Committee made the following observations:

- i) The information about this programme need not be given in the proposed Students Handbook & Prospectus 2003.
- ii) Since the 50% material has not been forwarded to the MPDD, the Phase IV form cannot be processed for the time being.
- iii) However, the information dissemination about the launch of the programme can be made through various channels of publicity- Gyan Darshan/ Gyan Vani, IGNOU Newsletter and Pamphlets through all RC etc.

The meeting ended with a vote of thanks to the chair.


(Chairman)

RP
19/4/02