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**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**(Planning & Development Division)**

**MINUTES OF THE 44<sup>th</sup> MEETING OF THE ACADEMIC PROGRAMME COMMITTEE (APC) HELD ON 02<sup>nd</sup> April 2014 (WEDNESDAY) AT 02.30P.M. IN THE BOARD ROOM, VICE CHANCELLOR'S OFFICE, IGNOU, MAIDAN GARHI, NEW DELHI-110068.**

The following were present:

Prof. M. Aslam, Vice Chancellor	-	Chairman
Prof. Nageshwar Rao, Pro-Vice Chancellor	-	Spl. Invitee
Prof. Sushma Yadava, Pro-Vice Chancellor	-	Spl. Invitee
Prof. P.Prakash, Pro-Vice Chancellor	-	Member
Prof. S.V.S.Choudhary, Director, RU	-	Member
Prof. Debal K. Singharoy, Director, ACD	-	Member
Prof. T.K. Jena, Director, SOHS	-	Member
Prof. Annu J. Thomas, Director, SOGDS	-	Member
Prof. T. U. Fulzele, Director, P&DD	-	Member Secretary

Shri Pankaj Khanna, Dy. Director, P&DD was present to assist the Member Secretary.

The Member Secretary welcomed the Chairman and Members of the Academic Programme Committee (APC) to this 44<sup>th</sup> Meeting of the APC. In his opening remarks, the Chairman formally welcomed Prof. Nageshwar Rao & Prof. Sushma Yadava as special invitees and Prof. P.Prakash as member of the Academic Programme Committee.

Thereafter, the Member Secretary with the permission of the Chair presented the Agenda Items before the APC.

**A.P.C. 44.1**      **To confirm the minutes of the 43<sup>rd</sup> meeting of the Academic Programme Committee held on 18<sup>th</sup> October 2013 and the Action Taken Reports (ATRs) on the decisions taken in that meeting.**

**A.P.C. 44.1.1**      The Member Secretary informed the Committee that the minutes of the 43<sup>rd</sup> meeting of APC held on 18<sup>th</sup> October 2013 were circulated to the members. Since no comments on the 43<sup>rd</sup> APC minutes were received from the members, he proposed that the minutes may be confirmed.

**A.P.C. 44.1.2**      The Committee took note of the ATRs submitted by the respective Schools / Divisions.

**A.P.C. 44.1.3**      The Minutes of the 43<sup>rd</sup> Meeting of Academic Programme Committee were confirmed.

**A.P.C. 44.2**      **To consider and recommend the Phase-1 Form (Programme Proposal Form) of M.Sc. Physics.**

**A.P.C. 44.2.1**      Prof. S.C. Garg and Prof. S.R. Jha, Programme Coordinator(s) and Director, School of Sciences (SOS) presented the main features of the proposed Master's programme in Physics. They informed about the encouraging results of the need assessment analysis done with their existing B.Sc. (Physics) students. The M.Sc. programme will be designed in ODL format for the learners who can not pursue their postgraduate science education from the conventional system for some reason. The School has proposed that the programme will be initially offered in July 2017 admission cycle on pilot basis with the help of SOS faculty members and consultants before stabilizing the programme.

**A.P.C. 44.2.2**      The Committee appreciated the efforts made for the need assessment done with their existing B.Sc. learners. The Committee observed that the lab component needs to be monitored rigorously wherever any laboratory course is prescribed so that the programme objectives will be in accordance with the pedagogical framework of the University Bachelor's or Master's programme.

**A.P.C. 44.2.3**      The Committee suggested that Director, SOS can propose the requirement of Consultant and also seek expert support from the Open Universities like UOU (Uttaranchal), BRAOU (Hyderabad), NOU (Patna) and MPBOU (Bhopal) where this M.Sc.(Physics) programme is already on offer.

**A.P.C. 44.2.4**      The Committee took note of the deliberations and recommended the Phase -1 form (Programme Proposal Form) of M.Sc. (Physics) for approval of the Planning Board.

**A.P.C. 44.3**      **To consider and recommend the Phase-3 (Programme Launch Approval Form) of M.A. in Translation Studies (MATS) programme.**

**A.P.C. 44.3.1**      Dr. Rajendra Prasad Pandey, Programme Coordinator from School of Translation Studies & Training (SOTST) presented the status of readiness of the M.A. in Translation Studies. The Programme Coordinator informed that the programme was launched earlier in face-to-face mode and was now being launched in ODL mode. The SLMs have been printed and are almost ready with MPDD. Audio-Video programmes are also ready with EMPC. About 130 Study Centres have been identified with an expected enrolment of almost 400 learners.



- A.P.C. 44.3.2** The Committee after deliberations expressed concern about low enrollment at Study Centres and the cost retrieval issues when approximately 2-3 students are proposed to be admitted at each of the 130 proposed SCs of 33 Regional Centres. The development cost of the programme also includes preparation of SLMs with a print run of 1000. Moreover, it is also to be launched through separate prospectus as recommended by the Student Registration Division.
- A.P.C. 44.3.3** The Committee took note of the deliberations and gave conditional approval to the Phase-3 form (Programme Proposal Form) of MA in Translation Studies (MATS) subject to suitable measures taken on cost recovery, curbing avoidable expenditure alongwith viability of adequate number of learners at the Study Centres. In this regard, the Programme Coordinator was advised to submit a separate note through concerned PVC outlining above issues by the end of this month for its consideration and reporting. The Committee authorized Chairman-APC to approve the Phase-3 form of M.A. in Translation Studies (MATS) for its launch on satisfactory submission of the report.
- A.P.C. 44.4** **To consider and recommend the Phase - 1 Form (Programme Proposal Form) of Certificate in Motorcycle Repair and Maintenance.**
- A.P.C. 44.4.1** Dr. Manoj Kulshrestha, Programme Coordinator and Dr. Ashish Agarwal, Programme Co-coordinator from School of Engineering & Technology (SOET)) presented the main features of their Certificate in Motorcycle Repair and Maintenance. It was informed that the proposed 16- credit ODL programme is an upgraded version of their non-credit awareness programme being offered in collaboration with Hero Moto Corp. Ltd.
- A.P.C. 44.4.2** The Committee appreciated this new academic initiative undertaken by the School to develop credit based skill oriented in collaboration with industry. The Committee suggested realigning the programme objectives adequately so that it may be regarded as Level-1 programme of the "National Skill Qualifications Framework" at National level.
- A.P.C. 44.4.3** The Committee took note of the deliberations and recommended the Phase -1 form (Programme Proposal Form) of Certificate in Motorcycle Repair and Maintenance for approval of the Planning Board.

- A.P.C. 44.5**      **To consider and recommend the Phase - 1 Form (Programme Proposal Form) of Post Graduate Diploma in Industrial Safety, Health and Environment Management.**
- A.P.C. 44.5.1**      Dr. Sanjay Agrawal, Programme Coordinator and Prof. Subhasis Maji, Programme Co-coordinator from School of Engineering & Technology (SOET)) presented the main features of their Post Graduate Diploma in Industrial Safety, Health and Environment Management to be offered in ODL Mode.
- A.P.C. 44.5.2**      The Committee observed that a programme which was earlier on offer as face-to-face programme at Bhopal has been converted to the ODL mode without any proper need assessment. A sample size of 100 has been taken for the need assessment which was not considered adequate. The credits proposed to be assigned were also not in-sync with the ODL system of IGNOU.
- A.P.C. 44.5.3**      The Committee after detailed deliberations felt that approval from appropriate statutory bodies in respect of new programmes are needed to be ensured at the School level so as to avoid any future legal implications. The Director of the School of Engineering and Technology was advised to procure the required documents from the respective statutory authorities who are authorized by Government of India to accord approval for similar type of programmes. This should have been done well before such type of Diploma or other level programmes are placed before respective School Board or APC.
- A.P.C. 44.5.4**      The Committee took note of the deliberations and deferred the Phase-1 Form (Programme Proposal Form) of Post Graduate Diploma in Industrial Safety, Health and Environment Management (ODL Mode). The Programme Coordinator was advised to resubmit the Phase-1 form with a comprehensive report having proper empirical need assessment and requisite statutory approval before the respective School Board and subsequently to the APC.
- A.P.C. 44.6**      **To consider and recommend the Phase - 1 Form (Programme Proposal Form) of Post Graduate Certificate in Thermal Power Plant Engineering.**
- A.P.C. 44.6.1**      Mr. N. Venkateshwarlu, Programme Coordinator and Prof. Subhasis Maji, Programme Co-coordinator from School of Engineering & Technology (SOET)) presented the main features of their Post Graduate Certificate in Thermal Power



Plant Engineering to be offered in ODL Mode in collaboration with National Power Training Institute (NPTI).

- A.P.C. 44.6.2** The Committee after detailed deliberations felt that approval from appropriate statutory bodies in respect of new programmes are needed to be ensured at the School level so as to avoid any future legal implications. The Director of the School of Engineering and Technology was advised to procure the required documents from the respective statutory authorities who are authorized by Government of India to accord approval for similar type of programmes. This should have been done well before such type of Diploma or other level programmes are placed before respective School Board or APC.
- A.P.C. 44.6.3** The Committee took note of the deliberations and deferred the Phase-1 Form (Programme Proposal Form) of Post Graduate Certificate in Thermal Power Plant Engineering. The Programme Coordinator was advised to resubmit the Phase-1 form with a comprehensive report having proper empirical need assessment with requisite statutory approval before the respective School Board and subsequently to the APC.
- A.P.C. 44.7** **To consider and recommend the Phase - 1 Form (Programme Proposal Form) of Post Graduate Certificate in Inventory Planning and Warehousing System**
- A.P.C. 44.7.1** Dr. Ashish Agarwal and Mr. N. Venkateshwarlu, Programme Coordinator(s) from School of Engineering & Technology (SOET)) presented the main features of their programme Post Graduate Certificate in Inventory Planning and Warehousing System to be offered through ODL Mode.
- A.P.C. 44.7.2** The Committee observed that the programme is also related to the Management discipline of the university and advised the Programme Coordinator to undertake the proper need assessment with adequate sample size and target group so as to ascertain the programme potential.
- A.P.C. 44.7.3** The Committee took note of the deliberations and deferred the Phase-1 Form (Programme Proposal Form) of Post Graduate Certificate in Inventory Planning and Warehousing System. The Programme Coordinator was advised to resubmit the Phase-1 form with a comprehensive report having proper empirical need analysis and requisite statutory approval before the respective School Board and subsequently to the APC.
- A.P.C. 44.8** **To consider and recommend the Phase -1 form (Programme Proposal Form) of Post Graduate Certificate in Earthquake Resistance Design.**

**A.P.C. 44.8.1**

Dr. Munish Kumar Bhardwaj, Programme Coordinator from School of Engineering & Technology (SOET)) -presented the main features of the Post Graduate Certificate in Earthquake Resistance Design to be offered through ODL Mode.

**A.P.C. 44.8.2**

The Committee observed that the programme is related to the Disaster Management discipline of the University and advised the Programme Coordinator to undertake proper need assessment analysis with adequate sample size and target group so as to ascertain the programme potential.

**A.P.C. 44.8.3**

The Committee took note of the deliberations and deferred the Phase-1 Form (Programme Proposal Form) of Post Graduate Certificate in Earthquake Resistance Design. The Programme Coordinator was advised to resubmit the Phase-1 form with a comprehensive report having proper empirical need assessment with requisite statutory approval before the respective School Board and subsequently to the APC.

The Meeting ended with a vote of thanks to the Chair.



(Prof. T.U. Fulzele)  
Member Secretary  
Academic Programme Committee