

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
(Planning & Development Division)

**MINUTES OF THE 46<sup>TH</sup> MEETING OF THE ACADEMIC PROGRAMME COMMITTEE (APC) HELD ON 15<sup>TH</sup> APRIL 2015 (WEDNESDAY) AT 11.30 A.M. IN THE BOARD ROOM, VICE CHANCELLOR OFFICE, IGNOU, MAIDAN GARHI, NEW DELHI-110068.**

The following were present:

Prof. P. Nageshwar Rao, Vice Chancellor	-	Chairman
Dr. P. Prakash, Pro-Vice Chancellor	-	Member
Prof. Sushma Yadava, Pro-Vice Chancellor	-	Spl. Invitee
Prof. A.R. Khan, SOSS	-	Member
Prof. (Mrs.) Srilatha, Director, SOMS	-	Member
Prof. P. Srinivas Kumar, Director, SOET	-	Member
Prof. Debal.K. Singharoy, Director, ACD	-	Member
Prof. M S Nathawat, Director, RU	-	Member
Prof. Ravindra Kumar, SOSS	-	Spl. Invitee
Dr. S.K. Mahapatra, Registrar SED, Director, RSD	-	Spl. Invitee
Dr. Iftekhar Ahmed, Director, EMPC	-	Spl. Invitee
Dr. S.K. Pulist, Dy. Director, SRD		
(Representing Registrar, SRD)	-	Spl. Invitee
Prof. T. U. Fulzele, Director, P&DD	-	Member Secretary

Registrar (Admn.) could not attend the meeting due to preoccupation. Sh. Pankaj Khanna, Dy. Director was present to assist the Member Secretary.

At the outset, the Chairman welcomed the members of the APC in its 46<sup>th</sup> meeting. He introduced and welcomed Prof. Srilatha, Director, SOMS and Dr. P. Srinivas Kumar, Director, SOET as new members of the Academic Programme Committee. The Chairman, on behalf of the APC, put on records the appreciation for the valuable contributions made by Prof. Annu J. Thomas, Director, SOGDS and Prof. T.K. Jena, Director, SOHS during their tenure as members of the Academic Programme Committee.

The Member Secretary thereafter presented the Agenda Items with the permission of the Chair.

**A.P.C. 46.1      To consider and confirm the minutes of the 45<sup>th</sup> meeting of the Academic Programme Committee held on 17<sup>th</sup> July, 2014 and Action Taken Reports (ATRs)**

**A.P.C. 46.1.1**      The Member Secretary informed to the Committee that the minutes of the 45<sup>th</sup> meeting of the APC held on 17<sup>th</sup> July, 2014 were circulated to the members. No comments on the minutes of the 45<sup>th</sup> meeting were received from the members. The committee confirmed the minutes of the 45<sup>th</sup> meeting of the APC.

A.P.C. 46.1.2

With regard to ATRs on item No. 45.3 Phase – 1 (Programme Proposal Form) of Certificate Programme in Performing Arts: Theater Appreciation, where the APC had directed the School for resubmission of Phase I Form after conduct of need assessment to justify design of the programme). The School reported that a questionnaire is inducted to understand need of the programme. As there was very poor response, the school could not consolidate findings/observations of the questionnaire based survey.

The APC suggested to Programme Coordinator, Dr. G. Bhardwaza, to explore alternative research methodology or enlarge/expand sample size for inducing questionnaire to get adequate responses to the survey. The assistance from Planning and Development Division, if so needed be taken, and complete the activity within a stipulated timeframe.

A.P.C. 46.1.3

With regard to ATR on item No. 45.2 and 45.5 (Phase I of Certificate Programme of Professional Development of Primary Teachers (CPPDPT); and Phase I of Certificate Programme of Professional Development of Trained Graduate Teachers (CPPDTGT), the Programme Coordinator, Prof. Saroj Pandey, informed that these two academic programmes are being offered under the project mode in collaboration with Kendriya Vidyalaya Sangathan (KVS) for professional development of Primary and Trained-Graduate teachers respectively, of the KVS. She further informed that the academic programme meant for Primary teachers (CPPDPT) was launched in August, 2014 and two batches have been already enrolled in the programme. Next batch will be enrolled in July, 2015 admission cycle.

As per deliberations of the programme coordinator of CPPDTGT, the programme that was to be developed and launched under project mode for the sponsored teachers of KVS. And thus, consent of KVS on the design and development is an essential requirement. The agreement that was initially signed between IGNOU and KVS has time constraints and needs further extension.

APC was of the opinion that School should first ensure fundamental requirements and timelines in consultation with KVS, sponsoring agency, and then bring the matter before APC for consideration.

A.P.C. 46.1.4

With regard to ATR on item No. 45.4 (Constitution of a committee to examine low enrolment); the Director, Planning and Development Division apprised the committee on the progress of committee's work and requested the Committee to designate Chairperson of the Committee to expedite its working; the Committee authorized to the Chair to nominate a Chairperson of this committee.

A.P.C. 46.1.5 With regard to Item No. 45.6(Guidelines developed for the design and delivery of Appreciation/Awareness/Non-Credit or similar varieties of other Academic/Training Programmes). The Director, Planning and Development Division informed to the Committee that subsequent to the approval APC; the Report of the Committee was considered by the Academic Council (AC) in its 63<sup>rd</sup> Meeting held on 20<sup>th</sup> November, 2014. Director, Academic Coordination Division informed that Minutes of that Meeting of the AC will be circulated shortly.

**A.P.C. 46.2 To consider the Phase -1 (Programme Proposal Form) of Post Graduate Diploma in Migration and Diaspora.**

A.P.C. 46.2.1 A presentation on the programme was made by programme coordinators highlighting outcomes of the need assessment, target group and learning objectives. School initiated discussions with Ministry of Overseas Indian Affairs (MoIA) on scaling the target groups and to include the proposed programme in the training modules of personnel of MoIA. It was further submitted to APC that IGNOU has in-house expertise that shall be explored and used for contents development and the available contents, if any, shall be blended in the programme. All efforts will be made to avoid duplication of contents.

A.P.C. 46.2.2 The Committee made the following observations, while recommending for approval of the Phase-1 (Programme Proposal Form) of Post Graduate Diploma in Migration and Diaspora to the Academic Council:

- The University should approach the Ministry of Overseas Indian Affairs for having a MoU in consonance with Acts and Statutes and IPR policy of IGNOU.
- The Committee perceived that youths settled abroad may be willing to enroll in this programme and thus School should consider offering this programme through online mode to cater to the academic needs of such aspirants.
- The School has proposed a project work based course as essential component of the curriculum of the programme. Although the APC recommended that project work based course may be kept optional. The School may re-deliberate on Project Course in the curriculum.

A.P.C. 46.2.3 The Committee recommended for approval of the Phase-1 (Programme Proposal Form) of Post Graduate Diploma in Migration and Diaspora.

**A.P.C. 46.3**

**To consider the Phase-1 (Programme Proposal Form) of Post Graduate Diploma in Higher Education Management**

**A.P.C. 46.3.1**

Programme Coordinator, Prof. Vibha Joshi, Post Graduate Diploma in Higher Education Management made a brief presentation about need, target group and learning objectives of the programme. She also highlighted differences between the proposed programme and similar kind of existing academic programme of the school with nomenclature 'P.G. Diploma in Higher Education'. The proposed programme addresses only managerial aspects of the higher education. However, P G Diploma in Higher Education has wider prospective. She informed that the proposed programme was in offer in 2011 and was withdrawn in absence of required approvals from the statutory bodies. This programme was approved directly by the Academic Council without consideration of the School Board. Earlier the programme was offered with independent modules that are now merged and transformed as self learning instructional material with minor modifications in contents as per the requirements of proposed and approved curriculum. The programme shall be ready for launch in July, 2016 admission cycle.

The APC took note of earlier low enrollment and suggested to the School of Education to take appropriate steps to market the programme to improve enrollment in the future offer.

**A.P.C. 46.3.2**

The committee took note of the deliberations and recommended for approval of the phase 1 (Programme Proposal Form) of Post Graduate Diploma in Higher Education Management.

**A.P.C. 46.4**

**To consider the Phase-1 (Programme Proposal Form) of Post Graduate Diploma in e-Learning.**

**A.P.C. 46.4.1**

Prof. C. R. K. Murthy, Director, STRIDE along with Programme Coordinator, Ms. G. Mathili, made a presentation about the programme highlighting need, target group and learning objectives. They informed APC that this programme was in offer in 2010 in online mode but later it was withdrawn.

**A.P.C. 46.4.2**

Dr. S K Mohapatra apprised to the members that the University was offering 19 academic programmes in 2012 through online delivery mode, which were later withdrawn due to incoherent practices, prevailing for delivery of online programmes. The university insisted for standardizing the delivery mechanism for online programme and constituted Technology Enabled Education Group (TEEG) for the purpose. Report of the TEEG still needs to be approved by the competent authorities. The committee urged that delivery mechanism for online programme should be standardized on priority.

- A.P.C. 46.4.3      The committee noted the above deliberations and recommended conditional approval for the Phase – 1 (Programme Proposal Form) of Post Graduate Diploma in E-learning; that will be subject to the meeting the requirements of an online delivery and evaluation mechanisms as being formulated by the TEEG and approved by competent authorities.
- A.P.C. 46.5      **To consider the Phase-1 (Programme Proposal Form) of**  
                          **i) B.Sc. with Geology as one of the subjects and**  
                          **ii) B.Sc. (Hons.) Geology.**
- A.P.C. 46.5.1      Prof. Vijayshri, Director, SOS along with Programme Coordinators, Dr. Kokoli Gogoi and Dr. Omkar Verma, made presentation about need, learning objective and target group of the proposed programmes. The school informed that the programmes will be initially launched on pilot basis; during which it will be offered only through other University campuses having Geology discipline.
- The APC noted that the nomenclature and curriculum structure of the proposed programme is different from the existing nomenclature of academic programmes and but is as per with the guidelines issued by the UGC on programme nomenclature. The school informed to the committee that a proposal for renaming Science programmes as per UGC's guidelines is under preparation.
- A.P.C. 46.5.2      The APC acknowledged popularity of B.Sc. programme in terms of high enrollment, having courses from various streams of Sciences i.e. Physics, Chemistry, Mathematics and Life Sciences, and Courses in these disciplines as components of bucket of elective courses without having independent identity. The programme is offered with nomenclature B.Sc. The APC suggested that the courses in Geology be offered as discipline bouquet in the existing BSC programme structure.
- A.P.C. 46.5.3      The committee noted the deliberations and recommended for approval of Phase – 1 of 'B.Sc with Geology with a direction that courses in Geology discipline will be added as a bouquet of the elective courses in existing B.Sc programme.
- A.P.C. 46.5.4      The APC was of the opinion that B.Sc. (Hons.) in Geology is linked to the over all policy of University to replace 'Major' with 'Honours'. Being a policy decision, APC resolved that School may prepare a general policy on the nomenclature of Science programmes in consonance with UGC's guidelines and place before School Board and Academic Council that may translate draft Policy for other disciplines.

- A.P.C. 46.5.5 APC further resolved that the combinations and pre-requisites of Geology Courses with other science discipline be decided by the concerned School without compromising with the basic programme structure of BSC.
- A.P.C. 46.6 **To consider the Phase-1 (Programme Proposal Form) of M.Sc. (Chemistry)**
- A.P.C. 46.6.1 Prof. Vijayshri Director, SOS along with Programme Coordinators, Dr. Sanjiv Kumar and Dr. Komalika Banerjee, made a presentation about need, target and learning objectives of the proposed programme. The programme shall be very helpful for school teachers in Science discipline. The School informed that programme in the initial stage would be launched on pilot basis and based on the feedback shall be placed in the mainstream of programmes. During pilot, practical components of the proposed programme shall be offered only through laboratories established in Department (s) of Chemistry in other University offering MSc in Chemistry to ensure high quality and delivery.
- The Committee felt that in view of high demand for M.Sc. (Chemistry), especially from School teachers, the School should ensure good laboratories for conduct of practical.
- A.P.C. 46.6.2 The APC took note on the deliberations and recommended the approval of phase-1 (Programme Proposal Form) of M.Sc. Chemistry.
- A.P.C. 46.7 **To consider the Phase-1 (programme proposal form) of Certificate in Thermal Power Plant Engineering.**
- A.P.C. 46.7.1 Programme Coordinators, Prof. Subhasis Maji and Mr. N. Venkateshwarlu, made a brief presentation about the academic programme highlighting need, target group and learning objectives of the proposed programme. The workforce engaged in thermal power plants with academic qualification of B.E/B.Tech in Mechanical Engineering or Electrical Engineering shall be the target. Training to the students will be imparted from NPTC and NPTI. The expected enrollment in the programme would be around 300. The programme is proposed to be launched in July, 2016 admission cycle.
- A.P.C. 46.7.2 The APC directed to the School of Engineering and Technology to get 'Expression of Interest' letter from the organizations who would be involved in imparting of training for students enrolled in this programme.
- A.P.C. 46.7.3 The Committee recommended for approval of Phase-1 (Programme Proposal Form) of Certificate in Thermal Power Plant Engineering.

**A.P.C. 46.8**      **To consider the Phase-1 (Programme Proposal Form) of Post Graduate Certificate in Inventory Planning and Warehousing System.**

A.P.C. 46.8.1      Programme Coordinator, Dr. Ashish Agarwal and Mr. Venkateshwarlu, made a presentation about need, target group and learning objectives of the PG Certificate in Inventory Planning and warehousing system. The eligibility criterion for the programme is B.Tech/B.E in any discipline. The programme is proposed to be launched in July, 2016 admission cycle.

A.P.C. 46.8.2      The APC advised that curriculum of the programme should be more focused to the academic and training needs of graduate engineers who are working in warehouses. The Committee suggested that the programme may highlight precise nomenclature, target group, curriculum and requisite qualification of the aspirants. If approved by the School Board it may be launched by July, 2016.

A.P.C. 46.8.3      The Academic Programme Committee with above observation deferred the approval of the Phase-1 (Programme Proposal Form) of Post Graduate Certificate in Inventory and Warehousing System and directed School to re-submit proposal with desired information.

**Tabled Item**

**A.P.C. 46.9**      **To consider the Phase-1 (Programme Proposal Form) of Post Graduate Diploma in Forensic Anthropology**

A.P.C. 46.9.1      The Member Secretary placed the tabled item Phase-1 (Programme Proposal Form) of Post Graduate Diploma in Forensic Anthropology with permission of the Chair. Programme Coordinator, Dr. Rashmi Sinha, made a presentation about the programme highlighting outcomes of the need assessment study, learning objectives and target group of the programme. The target group for the programme is Graduates in Science Discipline. The programme is proposed to be launched in July 2016 admission cycle.

A.P.C. 46.9.2      The committee opined that Forensic Anthropology is an inter-disciplinary area and advised to the School to explore possibility of collaboration with School of Health Sciences in design and delivery of the programme. The Collaboration between School of Social Sciences and School of Health Sciences may be appropriated and will strengthen this programme. The committee suggested that Admission in this programme should also be offered to Graduates other than Science Discipline with a bridge/foundation course as the Graduates other than in Science discipline may not be well acquainted with Forensic Science. The programme maybe offered on pilot basis using the laboratories of the Anthropology Departments, established in other Universities to ensure high quality in the delivery.



A.P.C. 46.9.3

The Committee deferred the approval of Phase-1 (programme proposal form) of Post Graduate Diploma in Forensic Anthropology and directed the school to resubmit the proposal with desired changes in curriculum and eligibility criteria if they intend to open the programme for non-science graduates. The Committee also suggested that they may seek Expression of Interest from Government Forensic Science Laboratories and University Laboratories to provide practical training to the students for consideration of Academic Programme Committee/Planning Board.

The meeting ended with a vote of thanks to the Chair.

  
(Prof. Nageshwar Rao)

Chairperson  
Academic Programme Committee