

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
(PLANNING & DEVELOPMENT DIVISION)**

MINUTES OF THE 48th MEETING OF THE ACADEMIC PROGRAMME COMMITTEE (APC) HELD ON 17th NOVEMBER, 2015 (TUESDAY) AT 2.30 P.M. IN THE BOARD ROOM, VICE CHANCELLOR OFFICE, IGNOU, MAIDAN GARHI, NEW DELHI-110068.

The following were present:

Prof. Nageshwar Rao, Vice Chancellor	-	Chairman
Prof. Sushma Yadava, Pro-Vice Chancellor	-	Member
Prof. Gracious Thomas, Director, SOSW	-	Member
Prof. Anu Aneja, Director, SOGDS	-	Member
Dr. V. Venugopal Reddy, Director, RSD	-	Member
Sh. K. Ravi Kant, Director, EMPC	-	Member
Prof. Ravindra Kumar, SOSS	-	Spl. Invitee
Prof. Manjulika Srivastava, Director, ACD	-	Spl. Invitee
Prof. T. U. Fulzele, Director, P&DD	-	Member Secretary

Prof. B.G. Tilak, NUEPA, Sh. S.K. Sharma, Registrar, SRD and Sh. N.P. Singh, Registrar, SED could not attend the meeting. Sh. Pankaj Khanna, Deputy Director, P&DD and Dr. Sunil Kumar, Sr. Analyst, P&DD were present to assist the Member Secretary.

At the outset, the Chairman welcomed the Members of the APC in its 48th Meeting. He specially welcomed Prof. Sushma Yadava, PVC, Prof. Gracious Thomas, Director, SOSW, Prof. Anu Aneja, Director, SOGDS, Dr. V. Venugopal Reddy, Director, RSD, Sh. K. Ravi Kant, Director (I/c), EMPC for joining the Academic Programme Committee as member and attending their first meeting. The Chairman, on behalf of the Academic Programme Committee, placed on record the appreciation for the valuable contributions made by the outgoing members, Dr. P Prakash, (PVC); Prof. A R Khan (Member, Planning Board); Prof. Srilatha, (Director, SOMS); Prof. Debal K Sigharoy, (Director, ACD), Prof P Srinivas Kumar, (Director, SOET) and Prof M S Nathawat, (Director, Research Unit), during their term as Member of the Board.

The Member Secretary informed the Members and Special Invitees that P&DD had received eight Agenda Items for consideration of the Academic Programme Committee. It had also received four agenda items late which are tabled in the meeting with due permission of the Chair. The Member Secretary then sought permission from the Chair to place Agenda Items for the consideration the 48th Meeting of the APC.

- APC. 48.1** **To consider and confirm the Minutes of the 47th meeting of the Academic Programme Committee held on 13th July, 2015 and Action Taken Reports (ATRs)**
- APC.48.1.1 The Member Secretary informed the Committee that the minutes of the

47th meeting of the APC held on 13th July, 2015 were circulated to the Members. No comments on the minutes of the 47th meeting were received from the Members. The Committee confirmed the minutes of the 47th meeting of the APC; thereafter actions on the recommendations of the APC were placed for consideration of the Committee. The following decisions on the ATR were taken:

APC.48.1.2

Refer item number APC.47.1.2: Phase 1 form of “Post Graduate Certificate in Inventory Planning and Warehouse System for Engineers”

The Programme Coordinator apprised the Committee that meeting of the Programme Expert Committee is scheduled to be held shortly. The School was advised to expedite the development of the programme, so that it can be launched as per proposed schedule.

APC.48.1.3

Refer item no. APC.47.1.3: Phase-1 form of “Post Graduate Diploma in Forensic Anthropology”

The Programme Coordinator apprised progress in designing of the programme; it is as per schedule decided by the School. The programme will be launched in July, 2016 admission cycle.

APC.48.1.4

Refer item no. APC.47.1.4: Low Enrolment Committee

The Director, P&DD, informed that one meeting of the Committee on Low Enrolment was held on 14th August, 2015 to work out strategy to understand reasons for low enrolment and remedial measures for it. The Convener of the Committee is participating in 21 day Refresher Course organized by the STRIDE. The position of the Chairperson has been lying vacant with relieving of Dr. P. Prakash, Ex. PVC for joining his parent organization i.e. the UGC. Now, Prof. Kapil Kumar has been nominated as the Chairperson of the Committee. The Director, P&DD assured to expedite proceeding of the Committee.

APC.48.1.5

Refer item no. APC.47.2: Phase-1 form “Post Graduate Certificate in Industrial Safety”

The programme coordinator apprised the Committee that meeting of the Programme Expert Committee is scheduled to be held shortly. The Committee advised the School to expedite the development of the programme so that it can be launched as per proposed schedule.

APC.48.1.6

Refer item no. APC.47.3. Phase-1 form of “Diploma in Early Childhood Development and Education”

The Programme Coordinator informed that proposed nomenclature of the programme i.e. “Diploma in Early Childhood Development and Education” has been dropped on the recommendations of the School Board. The School has submitted Phase-1 Form with new nomenclature i.e. “Advanced Diploma in Early Childhood Development and Education” as a separate agenda for consideration of the APC in this meeting. The new nomenclature was recommended in the 45th meeting of the School Board held in May, 2012. It was decided formally to close the programme with nomenclature “Diploma in Early Childhood Development and Education”.

APC.48.1.7

Refer item no. APC.47.4: Phase-1 form of “Post Graduate Diploma in Geospatial Analysis and Modelling”

The Programme Coordinator informed that School is in the process of finalizing composition (names of experts) of the Programme Expert Committee. The meeting of the Expert Committee will be held shortly. The School was advised to expedite holding of Programme Expert Committee meeting.

APC.48.1.8

Refer item no. APC.47.5: Phase-1 form of “Diploma in Drawing and Painting”

The Programme Coordinator informed that School is in the process of finalizing composition (names of experts) of the Programme Expert Committee. The proposed composition of Programme Expert Committee will be placed before the School Board in its meeting scheduled in the first week of December.

APC.48.1.9

Refer item no. APC.47.6: Phase-1 form of “B.A. in Journalism and New Media”

The Programme Coordinator informed that meeting of the Programme Expert Committee was held and the proposed curriculum structure of the programme complies the recommendations made in the Choice Based Credit System (CBCS) formulated by the UGC. The School was advised to expedite development of the programme.

APC.48.1.10

Refer item no. APC.46.1.2: Phase-1 form of “Certificate Programme in Performing Arts: Theatre Appreciation”

The School informed that a questionnaire is designed to understand need of the programme through survey. The School was advised to expedite

development of the programme.

APC.48.1.11

Refer item no. APC.46.1.3: “Certificate for Professional Development of Primary Teachers Programme” and “Certificate Programme of Professional Development of Trained Graduate Teachers”

The Programme Coordinator informed that the School has worked out strategy and schedule for design and delivery of “Certificate Programme in Professional Development of Trained Graduate Teachers” and sent it for comments/observations of the Kendriya Vidyalaya Sangathan (KVS). The School will initiate design of the programme; once it gets consent from the KVS.

The programme coordinator informed that 7,928 in-service teachers of the KVS have been enrolled in Certificate for Professional Development of Primary Teachers. The School has received a letter from the KVS making recommendations/suggestions to strengthen delivery of the programme. The Committee directed the school to furnish a copy of that letter to the APC and advised the school to consider only those recommendations of the KVS which are under purview of the ODL pedagogy and bring appropriate changes in delivery of the programme in consultation with the Academic Council.

APC.48.1.12

Refer item no. APC.46.2: Phase-1 form of “Post Graduate Diploma in Migration and Diaspora”

The APC in its 46th meeting recommended that the curriculum of the programme may introduce elective courses as option in lieu of project work proposed in the curriculum. The Programme Coordinator informed that meeting of the Programme Expert Committee was held to work out detailed curriculum of the programme. Two elective courses of four credits each have been introduced in the curriculum so that students, who are not willing to take project work can opt for these elective courses and successfully complete the programme. The School was advised to expedite the programme.

APC.48.1.13

Refer item no. APC.46.3: Phase-1 form of “Post Graduate Diploma in Higher Education Management”

The Programme Coordinator informed that meeting of the Programme Expert Committee is scheduled to be held shortly. The School was advised to expedite design of the programme, so that it can be launched as per schedule.

APC.48.1.14

Refer item no. APC.46.4: Phase-1 form of “Post Graduate Diploma in e-learning”

The Programme Coordinator informed that the STRIDE is in the process of placing Phase-2 form for approval of the School Board of the School of Education to initiate further development of the programme.

APC.48.1.15

Refer item no. APC.46.5: Phase-1 form of “B.Sc. Geology”

The Programme Coordinator informed that meeting of the Programme Expert Committee was held on 4th September, 2015. The report of the Programme Expert Committee meeting will be placed for consideration in the meeting of the School Board scheduled on 4th December, 2015.

APC.48.1.16

Refer item no. APC.46.6: Phase-1 form of “M.Sc. Chemistry”

The Programme Coordinator informed that while the School was in process of formulating curriculum of the programme. It received a notification from the UGC for implementation of Choice Based Credit System in under graduate programmes.

The School anticipated that similar kinds of system will be notified shortly for post graduate programmes for convenient movement of students across universities. The School decided to temporarily hold the formulation of curriculum until CBCS like system will be introduced by UGC for post graduate programmes. The APC decided to accept the recommendation of the School.

APC.48.1.17

Refer item no. APC.46.7 Phase-1 form of “Certificate in Thermal Power Plant Engineering”

The Programme Coordinator informed that meeting of the Programme Expert Committee will be held shortly. The School was advised to expedite designing of the programme to meet the schedule for launching of the programme.

APC.48.2

To consider the Phase-I (Programme Proposal Form) of

i) M.A. in International Rural Development

ii) Post Graduate Diploma in International Rural Development

APC.48.2.1

The Programme Coordinator briefed the Committee about need of the programme.

- APC.48.2.2 The Committee proposed that the School may add two elective courses on “International Rural Development” discipline in its existing “M.A. in Rural Development” programme. The School should also expedite revision of the courses in M.A. Rural Development. The proposal be reviewed by the School in terms of its feasibility.
- APC.48.3 **To consider the Phase-I (Programme Proposal Form) of “Bachelor of Vocation”**
- APC.48.3.1 The Programme Coordinator briefed about the need of the programme and its proposed contributions in skilling of youths. The curriculum structure of the proposed programme is in compliance of guidelines issued by UGC for Curricular Aspects, Assessment Criteria and Credit System in Skill based Vocational Courses under the NSQF. The school proposed that the programme will cover knowledge and skills in six areas i.e. a) Private Security Management; b) IT/ITeS; c) Retail Management; d) Renewal Management; e) Banking, Financial Services and Insurance ; and f) Food processing. The Committee appreciated the efforts made by the School for launching of B.Voc. programme and advised to design it on priority basis.
- APC.48.3.2 The Committee recommended for approval of Phase-I (Programme Proposal Form) of Bachelor of Vocation.
- APC.48.4 **To consider the Phase-I (Programme Proposal Form) of “Post Graduate Diploma in Mental Health”**
- APC.47.4.1 The programme coordinator briefed the Committee about need of the programme; strategy and schedule of design and delivery of the programme. The objectives of this programme are to understand issues in mental health areas; psychological treatment and rehabilitation work. The tentative date for launch of the programme is July, 2016 admission cycle.
- APC.47.4.2 The Committee recommended for approval of Phase-I (Programme Proposal Form) of Post Graduate Diploma in Mental Health.
- APC.47.5 **To consider the Phase-I (Programme Proposal Form) of “Advanced Diploma in Early Childhood Development and Education”**
- APC.47.5.1 The Programme Coordinator briefed the Committee about need of the programme; strategy and schedule of design and delivery of the programme. This programme will increase awareness regarding the rationale and nature of Early Childhood Development and Education. Earlier this programme was approved as “Diploma in Early Childhood Development and Education” in December, 2007. New nomenclature i.e. “Advanced Diploma Programme in Early Childhood Development and Education” was adopted in May 2012 after approval of the same in the 45th meeting of School Board.

- APC.47.5.2 The Committee recommended for approval of Phase-I (Programme Proposal Form) of Advanced Diploma in Early Childhood Development and Education.
- APC.48.6 **To consider the Phase-1 (Programme Proposal Form) of**
 1) **B.Sc. Footwear Fashion Design**
 2) **B.Sc. Business & Entrepreneurship**
 3) **M.Sc. Business & Entrepreneurship**
- APC.48.6.1 The School informed that 1) B.Sc. Footwear Fashion Design 2) B.Sc. Business & Entrepreneurship and 3) M.Sc. Business & Entrepreneurship will be offered under the Memorandum of Understanding (MoU) signed between Footwear Design and Development Institute and IGNOU. The School also assured that the MoU complies the directions issued by Board of Management, IGNOU in its 118th Meeting held on 15th June , 2013 regarding design and delivery of academic programmes under collaboration with other institutions/universities.
- APC.48.6.2 The Committee recommended for approval of Phase-1 (Programme Proposal Form) of 1) B.Sc. Footwear Fashion Design 2) B.Sc. Business & Entrepreneurship 3) M.Sc. Business & Entrepreneurship.
- APC.48.7 **To consider the Phase-3 (Programme Launch Approval Form) of “Certificate in Library and Information Science”**
- APC.48.7.1 The programme coordinators briefed about the readiness for delivery of the programme in January 2016 admission cycle. The Committee was satisfied with the efforts made to launch the programme.
- APC.48.7.2 The Committee recommended for approval of Phase-3 (Programme Launch Approval Form) of Certificate in Library and Information Science and launch of the programme in January, 2016 admission cycle.
- APC.48.8 **To consider the Phase-3 (Programme Launch Approval Form) of “Post Graduate Diploma in Social Work Counselling”**
- APC.48.8.1 The programme coordinators briefed about the readiness for delivery of the programme in July, 2016 admission cycle. The School made a request to Academic Coordination Division to take formal approval of nomenclature of the programme from the UGC. The Committee was satisfied with the efforts made to launch of the programme.
- APC.48.8.2 The Committee recommended for approval of Phase-3 (Programme Launch Approval Form) of Post Graduate Diploma in Social Work Counselling and launch of the programme in July, 2016 admission cycle.

Tabled Item

- APC.48.9 To consider the Phase-I (Programme Proposal Form) of “Post Graduate Diploma in Animal Welfare”**
- APC.48.9.1 The Programme Coordinator briefed the Committee about need of the programme: strategy and schedule of design and delivery of the programme. The objectives of this programme are to impart knowledge and understanding about animal welfare science, ethics and standards. The Programme Coordinator informed that there is no need of approval of launch of this programme through ODL mode from the Veterinary Council of India.
- APC.48.9.2 The Committee recommended for approval of Phase-I (Programme Proposal Form) of Post Graduate Diploma in Animal Welfare.
- APC.48.10 To consider the Phase-1 (Programme Proposal Form) of “Certificate in ICT Enabled Professionals skills for Police and Security Personnel”**
- APC.48.10.1 The Programme Coordinator briefed the Committee about need of the programme: strategy and schedule of design and delivery of the programme. This programme is exclusively for police and security personal to impart ICT and soft skills. The Committee noted that School has not conducted need assessment with systematic approach.
- APC.48.10.2 The Committee recommended that imparting of ICT skills has relevance in skilling of youths, hence, the target group of the programme should not be confined to Police and Security Personnel; rather it should impart basic ICT skills in youths with 10+2 qualification. The School may place a fresh proposal for approval of a new programme to meet knowledge and skill requirements of bigger cliental group as suggested by the APC.
- APC.48.11 To consider the Phase-1 (Programme Proposal Form) of “Certificate in First Aid”**
- APC.48.11.1 The programme coordinator briefed the Committee about need of the programme; strategy and schedule of design and delivery of the programme. The objectives of this programme are to impart knowledge and skills about First Aid. The successful learners are capable of recognizing symptoms/conditions which require First Aid. The programme is scheduled to be launched in January, 2017 admission cycle.
- APC.48.11.2 The Committee recommended for approval of Phase-1 (Programme Proposal Form) of Certificate in First Aid.
- APC.48.12 To consider the Phase-1 (Programme Proposal Form) of “Bachelor’s in Development Studies”**

APC.48.12.1

The programme coordinator briefed the Committee about need of the programme; strategy and schedule of design and delivery of the programme. The objectives of this programme are to impart knowledge on various theoretical and practical aspects of development. The learners will understand issues and challenges of development and strategy to resolve out these challenges.

APC.48.12.2

The Committee recommended that courses proposed under the Bachelors in Development Studies may be offered as elective courses in Bachelor Degree Programme (BDP) of the University in compliance of CBCS. The School may take approval for adding courses in 'Development Studies' discipline as an elective in the BDP through Phase-0 form.

APC.48.13

To consider the Strategy for development of a bridge programme for Ayurvedic doctors to create mid level health professionals

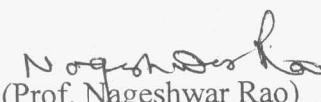
APC.48.13.1

The School proposed an alternative approach for designing of courses. The bridge programme for Ayurvedic doctors will be developed in collaboration between the National Health System Resource Centre (NHSRC) and School of Health Sciences. The School will initiate the process of approval of the strategy through its School Board and Academic Council. Subsequently, a project proposal will be developed and the same will be put for the approval of the competent authority. The Phase forms will be submitted for approval at a later stage.

APC 48.13.2

The APC recommended constituting of a committee to examine the strategy proposed by the School. The APC authorized the Vice-Chancellor to constitute the Committee and receive its report.

The meeting ended with a vote of thanks to the Chair.


(Prof. Nageshwar Rao)
Chairperson

Academic Programme Committee