

INDIRA GANDHI NATIONAL OPEN UNIVERSITY  
(Planning & Development Division)

**MINUTES OF THE 51<sup>st</sup> MEETING OF THE ACADEMIC PROGRAMME COMMITTEE (APC) HELD ON 09<sup>th</sup> NOV. 2016 (WEDNESDAY) AT 02:30 P.M. IN THE BOARD ROOM, VCO BLOCK, IGNOU, MAIDAN GARHI, NEW DELHI – 110068.**

The following were present:-

1.	Prof. Ravindra Kumar, Vice Chancellor	Chairman
2.	Prof. K. Ravi Sankar, SOMS	Member
3.	Prof. Anu Aneja, Director, SOGDS	Member
4.	Dr. V. Venugopal Reddy, Director, RSD	Member
5.	Sh. K. Ravi Kant, Director, EMPC	Member
6.	Dr. Boyina Rupini, Director, SOITDS	Member
7.	Prof. Pardeep Sahni, Registrar, MPDD	Special Invitee
8.	Prof. A.R.Khan, Chairman CBCS Committee	Special Invitee
9.	Prof. Subhash Dhuliya, SOJNMS	Special Invitee
10.	Shri S.K. Pulist, Registrar, SRD	Special Invitee
11.	Shri N.P. Singh, Registrar, SED	Special Invitee
12.	Prof. T. U. Fulzele, Director, P&DD	Member Secretary

Prof. Santosh Mehrotra, Professor, JNU, Member of the APC could not attend the meeting.

Shri Pankaj Khanna, Dy. Director, P&DD and Dr. Sunil Kumar, Sr. Analyst, P&DD were present to assist the Member Secretary.

At the outset, the Member Secretary welcomed the Chairman, Members and Special Invitees to the 51st Meeting of the Academic Programme Committee. He then requested the Chairperson to make his opening remarks. The Chairperson welcomed the Members and special invitees and briefed about the readiness of the university to implement the CBCS scheme of the University Grants Commission (UGC) at undergraduate level. He informed that as of now, the university priorities should be to offer its undergraduate programmes (B.A, B.Com., and B.Sc.) under the CBCS scheme.

The Member Secretary thereafter presented the Agenda Items with the permission of the Chair.

**A.P.C. 51.1      To confirm the Minutes of the 50<sup>th</sup> Meeting of the Academic Programme Committee held on 31<sup>st</sup> August 2016 and Action Taken Reports (ATRs).**

A.P.C. 51.1.1      The Member Secretary informed that the Minutes of the 50<sup>th</sup> meeting of the Academic Programme Committee were circulated to the Members of the Committee. As no comments were received, the Member Secretary proposed for confirmation of the same.

Proposal Form) of Certificate in Spanish Language & Culture

The Committee after going through the proposal felt the need for imparting knowledge and developing the competency of Spanish language.

A.P.C. 51.2.2      The Committee recommended for approval the Phase-1 (Programme Proposal Form) of Certificate in Spanish Language & Culture.

**A.P.C. 51.3      To consider the Phase -1 (Programme Proposal Form) of Post Graduate Diploma in Right to Information**

A.P.C. 51.3.1      The Member Secretary informed the Committee that the School of Social Sciences (SOSS) has submitted Phase -1 (Programme Proposal Form) of Post Graduate Diploma in Right to Information.

Prof. E. Vayunandan, Programme Co-ordinator informed that the programme was an outcome of proposal received from Central Information Commission (CIC), Govt. of India. This programme was aimed to equip the target groups to exercise this right and also strengthen the capacity of government functionaries to implement the Act in an effective manner.

A.P.C. 51.3.2      After detailed deliberations, the Committee opined that the proposed post graduate diploma programme may be designed and developed as a Diploma programme. It was suggested that the new nomenclature of the programme will be "Diploma in Right to Information" rather than "Post Graduate Diploma in Right to Information" as was proposed by the School. The suggested Diploma level programme will strengthen the capacities of public functionaries at all levels and develop their skills regarding the use of RTI. The Programme Coordinator(s) agreed to develop Diploma level programme with other things remaining the same.

A.P.C. 51.3.3      The Committee recommended for approval the Phase-1 (Programme Proposal Form) with an amended nomenclature as Diploma in Right to Information.

**A.P.C. 51.4      To consider the Phase -3 (Programme Launch Approval Form) of Post Graduate Diploma in Mental Health.**

A.P.C. 51.4.1      The Member Secretary informed the Committee that School of Social Sciences (SOSS) has submitted the Phase -3 (Programme Launch Approval Form) of Post Graduate Diploma in Mental Health. The Phase-3 form of this programme was approved in the 66th Meeting of the School Board held on 31st August 2016 vide item No. 66.26. The SLM are 100% ready, the Audio programmes are 100% ready and all the Video programmes are also 100% ready.

A.P.C. 51.4.2 The Committee observed that in case of Post Graduate programme launch, prior approval of the UGC will be required. It was suggested that the University statutory approvals alongwith regulatory approvals required for launch of academic programmes as per University Grants Commission(UGC) for first degree and post-graduate degree / post graduate diploma programme(s) may be circulated in all Schools and Centres by Registrar (SRD).

A.P.C. 51.4.3 The committee took note of the readiness of the functional Divisions for launching the programme and recommended for approval the Phase-3 (Programme Launch Approval Form) of Post Graduate Diploma in Mental Health.

**A.P.C. 51.5 To consider the Phase -1 (Programme Proposal Form) of B.A. General Under Graduate programmes developed as per Choice Based Credit System (CBCS) syllabi**

- i) Phase -1 (Programme Proposal Form) of B.A. (General)
- ii) Phase -1 (Programme Proposal Form) of B.A. (General) English
- iii) Phase -1 (Programme Proposal Form) of B.A. (General / Pass) Hindi
- iv) Phase -1 (Programme Proposal Form) of B.A. (General) Sociology

A.P.C. 51.5.1 The Member Secretary informed the Committee that the School of Social Sciences and School of Humanities has submitted Phase -1 (Programme Proposal Form) of B.A. General - Under Graduate programmes to be developed as per Choice Based Credit System (CBCS) syllabi of University Grants Commission(UGC).

Prof. A.R. Khan, Chairman CBCS Committee briefed the Members about the guidelines and detailed structure of the CBCS - General and Hons. programmes being developed by the University. The CBCS provides a choice for learners to select from the prescribed courses (core, elective or minor or soft skill courses) for a particular programme. He also briefed about the pedagogical features and attributes of the CBCS. The prime pedagogical features of the CBCS are :

- i) Study load in Credit system;
- ii) Assessment and calibration of knowledge and skills in grading system;
- iii) Syllabi at undergraduate level (B.A, B.com, and B.Sc) comprise of core courses along with interdisciplinary courses; language/communication courses; and skill oriented courses; and
- iv) Credit transfer to improve the flexibility.

A.P.C. 51.5.3 The matter related to CBCS was deliberated in detail and Committee observed that in order to expedite its implementation by July 2018, there is a need that the B.A. programmes (*known as BDP programmes*)

should be housed at a School which is offering maximum number B.A. programmes so that the complexities related to development language courses, gender & environment courses between different Schools can be resolved within the given time period.

A.P.C. 51.5.4

The Committee after going through the deliberations suggested the following in order to expedite proper development, coordination and implementation of CBCS programmes:-

- A. The B.A. General developed as per Choice Based Credit System (CBCS) syllabi shall be housed in the School of Social Sciences, being the School offering largest number of under graduate credits / courses for this programme.
- B. The Programme and Course codes for Choice Based Credit System (CBCS) programmes shall be approved by the Chairman-CBCS Committee and for rest of the codes it shall be approved by the Director (P&DD). The Planning and Development Division may move the file for necessary delegation of the powers in this regard.

A.P.C. 51.5.5

The Committee recommended for approval the Phase-1 (Programme Proposal Form) of following B.A. programmes; subject to the condition that programme approval would meet all the statutory requirements and the proposed Phase form was approved by the respective School Board.

- i) Phase -1 (Programme Proposal Form) of B.A. (General)
- ii) Phase -1 (Programme Proposal Form) of B.A. (General) English
- iii) Phase -1 (Programme Proposal Form) of B.A. (General / Pass) Hindi
- iv) Phase -1 (Programme Proposal Form) of B.A. (General) Sociology

A.P.C. 51.6

**To consider the Phase -1 (Programme Proposal Form) of B.A. Hons. Under Graduate programmes developed as per Choice Based Credit System (CBCS) syllabi**

- i) Phase -1 (Programme Proposal Form) of B.A. (Hons.) English
- ii) Phase -1 (Programme Proposal Form) of B.A. (Hons.) Hindi
- iii) Phase -1 (Programme Proposal Form) of B.A. (Hons.) Economics
- iv) Phase -1 (Programme Proposal Form) of B.A. (Hons.) Pol. Science
- v) Phase -1 (Programme Proposal Form) of B.A. (Hons.) History
- vi) Phase -1 (Programme Proposal Form) of B.A. (Hons.) Public Admn.
- vii) Phase -1 (Programme Proposal Form) of B.A. (Hons.) Sociology
- viii) Phase -1 (Programme Proposal Form) of B.A. (Hons.) Psychology

A.P.C. 51.6.1

The Committee had already deliberated on it with the previous Item no. 50.5.

A.P.C. 51.6.2

The Committee recommended for approval the Phase-1 (Programme Proposal Form) of following B.A. (Hons.) programmes; subject to the condition that programme approval would meet all the statutory requirements and the proposed Phase form was duly approved by the respective School Board.

A.P.C. 51.1.2 The Committee confirmed the Minutes of its 50<sup>th</sup> meeting. Thereafter, the Committee took note of the Action Taken Reports (ATRs) on the recommendations of the APC.

A.P.C. 51.1.3 *Refer Item no. A.P.C. 50.2: Phase -1 (Programme Proposal Form) of M.A. in Journalism and Mass Communication.*  
*Refer Item no. A.P.C. 50.8: Phase -1 (Programme Proposal Form) of Post Graduate Diploma in Advertising and Persuasive Media*  
*Refer Item no. A.P.C. 50.9: Phase -1 (Programme Proposal Form) of Post Graduate Diploma in Electronic Media*  
*Refer Item no. A.P.C. 50.10 Phase -1 (Programme Proposal Form) of Post Graduate Diploma in Digital Media*

Prof. Subhah Dhuliya from SOJNMS informed the Committee that the above MA-JMC programme is almost ready and it is proposed by the School Board to transform it into CBCS pattern. In addition to it, the School would like to develop three new Diploma level academic programmes in the areas, where it had earlier proposed Post Graduate Diploma level programmes.

Prof. A.R. Khan, Chariman CBCS Committee and Registrar(SRD) informed that the CBCS Committee had not received any SOJNMS proposal for the MA-JMC programme. Further, they briefed that the UGC-CBCS Scheme is for undergraduate programmes as of now.

A.P.C. 51.1.4 The Committee after above deliberations observed that since the CBCS syllabus for MA-JMC programme is not available with UGC as on date, the School should have decided about it. The Committee suggested that the School may deliberate on it and launch this crucial MA-JMC programme as per approvals granted in the past by the School Board and the Academic Council.

The SOJNMS may submit a fresh proposal for the three new Diploma level programmes separately for consideration of the APC.

A.P.C. 51.1.5 *Refer Item no. A.P.C. 50.4: Phase -3 (Programme Launch Approval Form) of Diploma in Teaching German Language.*

Prof. Anju Sehgal Gupta, Director SOFL informed the Committee that the above programme is ready and shall be launched from January 2017 session through a separate prospectus at 5-6 centres located at major cities, where it was operational earlier.

**A.P.C. 51.2 To consider the Phase -1 (Programme Proposal Form) of Certificate in Spanish Language & Culture**

A.P.C. 51.2.1 The Member Secretary informed the Committee that the School of Foreign Languages (SOFL) has submitted Phase -1 (Programme

- i) Phase -1 (Programme Proposal Form) of B.A. (Hons.) English
- ii) Phase -1 (Programme Proposal Form) of B.A. (Hons.) Hindi
- iii) Phase -1 (Programme Proposal Form) of B.A. (Hons.) Economics
- iv) Phase -1 (Programme Proposal Form) of B.A. (Hons.) Pol. Science
- v) Phase -1 (Programme Proposal Form) of B.A. (Hons.) History
- vi) Phase -1 (Programme Proposal Form) of B.A. (Hons.) Public Admn.
- vii) Phase -1 (Programme Proposal Form) of B.A. (Hons.) Sociology
- viii) Phase -1 (Programme Proposal Form) of B.A. (Hons.) Psychology

**A.P.C. 51.7**

**To consider the Phase -1 (Programme Proposal Form) of B.Sc. Hons. Under Graduate programmes developed as per Choice Based Credit System (CBCS) syllabi**

- i) Phase -1 (Programme Proposal Form) of B.Sc. (Hons.) Anthropology

**A.P.C. 51.7.1**

The Member Secretary informed that the School of Social Sciences has submitted Phase -1 (Programme Proposal Form) of B.Sc. (Hons.) Anthropology to be developed as per Choice Based Credit System (CBCS) syllabi of UGC. This proposal was approved in the 65<sup>th</sup> School Board Meeting of SOSS held on 25<sup>th</sup> February 2016.

**A.P.C. 51.7.2**

Dr. Rukshana Zaman, Programme Coordinator made a brief presentation about need and scope of the proposed B.Sc. academic programme. On the query of B.Sc. nomenclature programme from SOSS, she briefed the Committee that a B.Sc. programme has been proposed in order to develop professional competency needed in trained Anthropologists also having Science background. The proposed B.Sc. programme will be developed under the CBCS framework and as per the nomenclature suggested by the UGC.

**A.P.C. 51.7.3**

The Committee recommended for approval the Phase-1 (Programme Proposal Form) of B.Sc. (Hons.) Anthropology.

**A.P.C. 51.8**

**To consider the Phase -1 (Programme Proposal Form) of Post Graduate Certificate in Corporate Social Responsibility.**

**A.P.C. 51.8.1**

The Member Secretary informed the Committee that the School of Extension and Development Studies (SOEDS) has submitted Phase-1 (Programme Proposal Form) of Post Graduate Certificate in Corporate Social Responsibility. The Phase-1 form along with need assessment report for the proposed programme was approved in the 20<sup>th</sup> Meeting of the School Board Meeting of SOEDS held on 19<sup>th</sup> August 2016.

**A.P.C. 51.8.2**

The Committee observed that the proposed programme was discussed in the 43<sup>rd</sup> and 44<sup>th</sup> Planning Board Meeting. The committee suggested that while developing the proposed programme, the 43<sup>rd</sup> & 44<sup>th</sup> Planning Board Meeting recommendations may also be fulfilled by the respective School.

- A.P.C. 51.8.3 The Committee recommended for approval the Phase -1 (Programme Proposal Form) of Post Graduate Certificate in Corporate Social Responsibility.
- A.P.C. 51.9**  
8 **To consider the Phase -1 (Programme Proposal Form) of M.A. in Urban Development.**
- A.P.C. 51.9.1 The Member Secretary informed the Committee that the School of Extension and Development Studies (SOEDS) has submitted Phase-1 (Programme Proposal Form) of M.A. in Urban Development. The Phase-1 form for the proposed programme was approved in the 20<sup>th</sup> Meeting of the School Board Meeting of SOEDS held on 19<sup>th</sup> August 2016.
- A.P.C. 51.9.2 The Committee recommended for approval the Phase -1 (Programme Proposal Form) of M.A. in Urban Development.
- A.P.C. 51.10**  
9 **To consider the Phase -1 (Programme Proposal Form) of Diploma in Modern Office Practice.**
- A.P.C. 51.10.1 The Member Secretary informed the Committee that the School of Vocational Education and Training has submitted Phase -1 (Programme Proposal Form) of Diploma in Modern Office Practice. The Phase-1 form of the programme was approved in the 27<sup>th</sup> Meeting of the School Board of SOVET held on 26<sup>th</sup> October 2016.
- A.P.C. 51.10.2 Dr. Boyina Rupini, Director SOITDS sought a clarification on the association of Dr. Sunil Kumar, Sr. Analyst, P&DD as Programme proposer / coordinator of the said SOVET programme.
- After detailed deliberations, the Committee opined that Academics can also associate themselves for the design, development and delivery of Academic programmes with the respective School of the University.
- A.P.C. 51.10.3 The Committee recommended for approval the Phase -1 (Programme Proposal Form) of Diploma in Modern Office Practice.
- A.P.C. 51.11**  
10 **To consider the Phase -1 (Programme Proposal Form) and Phase -3 (Programme Launch Approval Form) of following six (6) FDDI programmes:-**
- i) M.Sc. (Retail & Fashion Merchandise)
  - ii) M.Sc. (Footwear Design & Production)
  - iii) M.Sc. (Creative Design – CAD / CAM)
  - iv) B.Sc. (Footwear Design & Production)
  - v) B.Sc. (Fashion Leather Accessory Design)
  - vi) B.Sc. (Retail & Fashion Merchandise)



A.P.C. 51.11.1 The Committee expressed serious concern at the delay in seeking approval of Phase-1 and Phase-3 of the aforesaid academic programmes, though the UGC vide its letter no. UGC/DEB/18/4/IGNOU/2015/198 dated February 2016 had allowed the University to offer above mentioned six (6) programmes through distance mode during academic session 2015-16. The Committee also expressed their indignation at the overall working of the FDDI- IGNOU collaborative arrangement. After detailed deliberations, the Committee decided that in-view of the importance attached to these FDDI programmes, the overall conduct of FDDI programmes must be closely and carefully monitored and operationalized by a Committee so as to ensure timely delivery and trouble free operations of FDDI programmes.

The Members authorized the Vice Chancellor to constitute the above mentioned Committee for FDDI programmes and make it operational with immediate effect.

A.P.C. 51.11.2 The Committee recommended for approval the Phase -1 (Programme Proposal Form) and Phase -3 (Programme Launch Approval Form) of following six (6) FDDI programmes:-

- i) M.Sc. (Retail & Fashion Merchandise)
- ii) M.Sc. (Footwear Design & Production)
- iii) M.Sc. (Creative Design – CAD / CAM)
- iv) B.Sc. (Footwear Design & Production)
- v) B.Sc. (Fashion Leather Accessory Design)
- vi) B.Sc. (Retail & Fashion Merchandise)

**A.P.C. 51.12 To consider the Phase -1 (Programme Proposal Form) of Diploma in Community Media.**

A.P.C. 51.12.1 The Member Secretary informed the Committee that the School of Journalism and New Media Studies (SOJNMS) has submitted Phase -1 (Programme Proposal Form) of Diploma in Community Media. The Phase-1 form, concept note and the collaboration between IGNOU and Commonwealth Educational Media Centre for Asia (CEMCA) to develop this programme was approved in the 14<sup>th</sup> Meeting of the School Board of SOJNMS held on 18<sup>th</sup> December 2015.

A.P.C. 51.12.2 The Committee recommended for approval the Phase-1 (Programme Proposal Form) of Diploma in Community Media.

The meeting ended with thanks to the Chair.

  
(Prof. T.U. Fulzele)  
Member Secretary-APC