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INDIRA GANDHI NATIONAL OPEN UNIVERSITY
(Planning & Development Division)

MINUTES OF THE 54th MEETING OF THE ACADEMIC PROGRAMME COMMITTEE (APC) HELD ON 15th MARCH 2018 (THURSDAY) AT 03:00 P.M. IN THE BOARD ROOM, VCO BLOCK, IGNOU, MAIDAN GARHI, NEW DELHI – 110068.

The following were present:-

1.	Prof. S.B. Arora, Vice Chancellor	Chairman
2.	Prof. M.K. Salooja, SOA, IGNOU	Member
3.	Prof. K. Ravi Sankar, SOMS, IGNOU	Member
4.	Prof. Jaideep Sharma, Librarian, IGNOU	Member
5.	Dr. Jagdish Sharma, SOTST, IGNOU	Member
6.	Dr. Sanjeev Pandey, Registrar, MPDD	Member
7.	Prof. S. Srilatha Registrar, SRD	Special Invitee
8.	Prof. J.K. Srivastava, Registrar, Admn.	Special Invitee
9.	Dr. V. Venugopal Reddy, Registrar, SED	Special Invitee
10.	Prof. T. U. Fulzele, Director, P&DD	Member Secretary

Prof. Satyakam, Director SOH could not attend meeting due to pre occupation. Shri Pankaj Khanna, Dy. Director and Dr. Sunil Kumar, Sr. Analyst, P&DD were present to assist the Member Secretary.

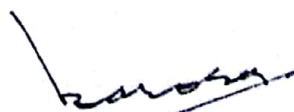
At the outset, the Member Secretary welcomed the Chairman, Members and Special Invitees to the 54th Meeting of the Academic Programme Committee. The Chairman introduced newly joined members of the APC and formally welcomed Prof. Satyakam Director (SOH), Prof. Jaideep Sharma, (Librarian), Dr. Jagdish Sharma, Director (SOTST) and Dr. Sanjeev Pandey, Registrar (MPDD). The committee placed on record the appreciation for valuable contributions made by the outgoing members of the committee namely Prof. Kapil Kumar, Director (EMPC) Prof. Anu Aneja, Director (SOGDS), Dr. V.V. Reddy Director (RSD) and Dr. Boyina Rupini Director (SOITDS) on expiry of their terms.

The Member Secretary presented a report on the low enrollment in academic programmes offered by the university. This report was compiled by Dr. Neelam Chaudhary and Mr. Girija Shankar, Planning and Development Division. There has not been any improvement in enrollment in most of these programmes over a period of time. The committee shared the concern on economical viability and constraints in delivering of such academic programmes. The committee opined that the matter may be placed before the Planning Board for guidance and directions.

The committee observed that many proposals of Phase – 1 forms were submitted to Academic Programme Committee (APC)/Planning Board(PB) after conducting Expert Committee meeting with participation of Experts from all over India. The committee felt that conducting of Expert Committee meeting before in principle approval of Phase – 1 from the APC is not in the interest of the university. Therefore, APC suggested that School may convened an exploratory meeting before submission of Phase – 1 form to the School Board. The Exploratory meeting will invite internal faculty of the university and if required, 2-3 local experts. This step will avoid unnecessary expenditure before approval of Phase – 1. The Expert Committee meeting may be conducted once phase 1 is approved by the APC/PB.

The Member Secretary thereafter presented the Agenda Items with the permission of the Chair.

A.P.C. 54.1	To confirm the Minutes of the 53rd Meeting of the Academic Programme Committee held on 26th April 2017 and Action Taken Reports (ATRs).
A.P.C. 54.1.1	The Member Secretary informed that the Minutes of the 53 rd Meeting of the Academic Programme Committee were circulated to the Members of the Committee. The committee noted action initiated on its recommendations. As no comments on the Minutes were received from the Members, the Member Secretary proposed for confirmation of the same.
A.P.C. 54.1.2	The Committee confirmed the Minutes of its 53 rd Meeting.
A.P.C. 54.2	To consider the Phase -1 (Programme Proposal Form) of Master in Science (M.Sc.) in Geography.
A.P.C. 54.2.1	The Member Secretary informed the Committee that the School of Science (SOS) has submitted Phase -1 (Programme Proposal Form) of Master in Science (M.Sc) in Geography. Prof. M.S. Nathawat, Director (SOS) and Dr. Vishal Wapra further informed that the Phase-1 form of the programme was approved in the 59 th Meeting of the School Board held on 2 nd May 2017. It has also been informed that the programme will be developed in English and Hindi medium. The expected enrollment in the programme would be 5000 annually. The coordinator assured that course designed will be managed internally without additional support of consultant. The programme would be launched in July 2019 admission cycle in English medium.
A.P.C. 54.2.2	The Committee recommended for approval of Phase-1 (Programme



	Proposal Form) of Master in Science (M.Sc) in Geography
A.P.C. 54.3	To consider the Phase -1 (Programme Proposal Form) Diploma in Horticulture.
A.P.C. 54.3.1	<p>The Member Secretary informed the Committee that the School of Agriculture (SOA) has submitted Phase -1 (Programme Proposal Form) of Diploma in Horticulture. The Phase-1 form of the programme was approved in the 29th Meeting of the School Board held on 15th March 2017.</p> <p>Prof. M.K. Salooja, Director (SOA) informed that the Phase - 1 form of the proposed programme was earlier approved by the APC in the old format; now the school is directed to seek technical approval of Phase -1 in new format from the APC.</p>
A.P.C. 54.3.2	The Committee recommended for approval of the Phase-1 (Programme Proposal Form) of Diploma in Horticulture.
A.P.C. 54.4	To consider the Phase -1 (Programme Proposal Form) of Post Graduate Certificate in Gender in Law.
A.P.C. 54.4.1	The Member Secretary informed to the Committee that the School of Gender and Development Studies (SOGDS) has submitted the Phase -1 (Programme proposal Form) of Post Graduate Certificate in Gender in Law. The Prof. Nilima Srivastava and Dr. Smita M. Patil (SOGDS) co-coordinators informed that the expected enrollment for this programme would be around 1000 annually.
A.P.C. 54.4.2	After detailed deliberations with Prof. Nilima Srivastava and Dr. Smita M. Patil (SOGDS) the Committee opined that the minimum academic eligibility for admission in the proposed programme may be 10+2 instead of graduation and deletion of 'Post Graduate' word in the nomenclature. The new nomenclature shall be 'Certificate in Gender in Law'.
A.P.C. 54.4.3	The Committee recommended for approval of the Phase-1 (Programme Proposal Form) of Certificate in Gender in Law with the necessary modifications in eligibility criteria and nomenclature of the programme as highlighted in APC 54.4.2. subject to approval of the School Board.
A.P.C. 54.5	To consider the Phase -1 (Programme Proposal Form) Diploma in Animal Husbandry.

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A.P.C. 54.5.1	<p>The Member Secretary informed the Committee that the School of Agriculture (SOA) has submitted Phase -1 (Programme Proposal Form) of Diploma in Animal Husbandry . The Phase-1 form of the programme was approved in the 29th Meeting of the School Board held on 15th March 2017.</p> <p>Prof. M.K. Salooja, Director, SOA informed that the Phase – 1 of the proposed programme was earlier approved by the APC in the old format now the school is directed to seek technical approval of Phase -1 in new format from the APC.</p>
A.P.C. 54.5.2	The Committee recommended for approval of the Phase-1 (Programme Proposal Form) of Diploma in Animal Husbandry.
A.P.C. 54.6	To consider the Phase -1 (Programme Proposal Form) of Certificate in Inclusive Education.
A.P.C. 54.6.1	<p>The Member Secretary informed the Committee that the School of Education(SOE) has submitted Phase -1 (Programme Proposal Form) of Certificate in Inclusive Education. The Phase-1 form of the programme was approved in the 47th Meeting of the School Board held on 16th May 2017.</p> <p>Dr. Eisha Kannadi, SOE informed that the Phase – 1 of the proposed programme was earlier approved by the APC in the old format now the school is directed to seek technical approval of Phase -1 in new format from the APC.</p>
A.P.C. 54.6.2	The Committee recommended for approval the Phase-1 (Programme Proposal Form) of Certificate in Inclusive Education.
A.P.C. 54.7	To consider the Phase -1 (Programme Proposal Form) in CBCS format of B.A. (Vocational Studies) in Tourism -Management.
A.P.C. 54.7.1	The Member Secretary informed to the Committee that the School of Tourism and Hospitality Management (SOTHSM) has submitted Phase -1 (Programme Proposal Form) of B.A (Vocational Studies) in Tourism Management The Phase-1 form of the programme was approved in the 20 th meeting of the School Board held on 18 th August 2017
A.P.C. 54.7.2	The Committee recommended for approval of the Phase-1 (Programme Proposal Form) of B.A (Vocational Studies) in Tourism Management

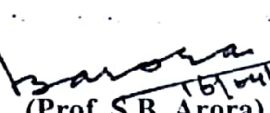
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A.P.C. 54.8	To consider the Single Phase (Programme Proposal and Approval Form) of B.Sc. (Fashion Design).
A.P.C. 54.8.1	The Member Secretary informed to the Committee that the School of Tourism and Hospitality Management (SOTHSM) has submitted Single Phase (Programme Proposal and Approval Form) of B.Sc. (Fashion Design). The Single Phase form of the programme was approved in the 20 th meeting of the School Board held on 18 th August 2017. The school reported that this programme would be developed by the Pearl Academy.
A.P.C. 54.8.2	The committee noted that there is no faculty in the discipline of Fashion Designing in the school proposing this programme. The committee felt that university cannot rely sole on external agency for quality and design and delivery in absence of permanent faculty in concerned discipline in the university.
A.P.C. 54.8.4	The Committee turned down the proposal and it did not recommend approval of the Single Phase (Programme Proposal and Approval Form) of B.Sc. (Fashion Design)..
A.P.C. 54.9	To consider the Phase -1 (Programme Proposal Form) of PG Diploma in Sindhi-Hindi-Sindhi Translation.
A.P.C. 54.9.1	<p>The Member Secretary informed the Committee that the School of Translation Studies and Training (SOTST) has submitted Phase -1 (Programme Proposal Form) of PG Diploma in Sindhi-Hindi-Sindhi Translation. The Phase-1 form of the programme was approved in the 20th meeting of School Board held on 6th September 2016.</p> <p>Dr. Jagdish Sharma, Director, SOTST informed that Prof. A.K Singh and Dr. H.K. Sethi are Co-Coordinator in the programme; as of now Prof. A.K. Singh is not available in the School he has joined as Vice Chancellor in AURO University, Surat. Dr. H.K. Sethi will manage the responsibility of coordinator in absence of Prof. A.K. Singh.</p>
A.P.C. 54.9.2	The Committee recommended for approval of the Phase-1 (Programme Proposal Form) of PG Diploma in Sindhi-Hindi-Sindhi Translation.
A.P.C. 54.10	To consider the Phase -1 (Programme Proposal Form) of Ph.D in Home Science.
A.P.C. 54.10.1	The Member Secretary informed the Committee that the School of Continuing Education has submitted Phase -1 (Programme Proposal Form of) Ph.D in Home Science.

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A.P.C. 54.10.2	The committee deferred the approval of the programme and directed that P&DD may examine this proposal in light of provisions made in the Regulations of the University on Research. The proposal may be placed in forthcoming meeting of the APC only when this Regulation directs for seeking approval of the Planning Board.
A.P.C. 54.11	To consider the Phase - 3 (Programme Launch Approval Form) of Certificate in First Aid.
A.P.C. 54.11.1	The Member Secretary informed the Committee that the School of Health Sciences(SOHS) has submitted Phase -3 (Programme Launch Approval Form of) Certificate in First Aid.
A.P.C. 54.11.2	The committee took note of the readiness for launching the programme and recommended for approval the Phase – 3 (Programme Launch Approval Form) of Certificate in First Aid.
A.P.C. 54.12	To consider the Phase - 3 (Programme Launch Approval Form Certificate in Tribal Studies.
A.P.C. 54.12.1	The Member Secretary informed the Committee that the School of Social Work (SOSW) has submitted Phase -3 (Programme Launch Approval Form of) Certificate in Tribal Studies .
A.P.C. 54.12.2	The committee took note of the readiness for launching the programme and recommended for approval the Phase – 3 (Programme Launch Approval Form) of Certificate in Tribal Studies.
A.P.C. 54.13	To consider the Phase - 3 (Programme Launch Approval Form) of Diploma in Event Management.
A.P.C. 54.13.1	The Member Secretary informed the Committee that the School of Continuing Education (SOCE) has submitted Phase -3 (Programme Launch Approval Form of) Diploma in Event Management.
A.P.C. 54.13.2	The committee took note of the readiness for launching the programme and recommended for approval the Phase – 3 (Programme Launch Approval Form)of Diploma in Event Management
A.P.C. 54.14	To consider the Phase - 3 (Programme Launch Approval Form) Certificate Programme on Life & Thought of Dr. B.R.Ambedkar.
A.P.C. 54.14.1	The Member Secretary informed the Committee that the School of Social Sciences (SOSS) has submitted Phase -3 (Programme Launch Approval Form) of Certificate Programme on Life & Thought of Dr. B.R. Ambedkar
A.P.C. 54.14.2	The committee took note of the readiness for launching the programme and recommended for approval the Phase – 3 (Programme Launch Approval Form) of Certificate Programme on Life & Thought of Dr. B.R. Ambedkar

A.P.C. 54.15	To consider the revised CBCS Course Coding Scheme.
A.P.C. 54.15.1	<p>The Member Secretary informed the Committee that the Planning Board in its 45th Meeting held on 22nd August 2017 vide Item no. P.B.45.4 considered the System of Allocation of Codes for Choice Based Credit System (CBCS) Courses and accorded its approval. While allocating codes, the School of Sciences requested for a minor revision in it wherein numerals have been assigned to each category of courses in such a way, that each course from a particular discipline will have a unique number.</p> <p>Since, the proposed CBCS programmes is scheduled to be launched by July 2018, the Schools were requested to follow this revised/re-worked user- friendly scheme for all the courses of the CBCS programme in the disciplines, where courses were being offered. The revised scheme has been approved by the Hon'ble Vice Chancellor.</p>
A.P.C. 54.15.2	The Committee took note of the above development.
A.P.C. 54.16	To consider the Phase 1 and Phase 3 forms for Diploma in Retailing.
A.P.C. 54.16.1	The Member Secretary informed the Committee that the School of Management Studies has submitted Phase -1 (Programme Proposal Form) and Phase – 3 form (Programme Launch Approval Form) of Diploma in Retailing. Proposed phase forms have been duly approved by the School Board of the School of Management Studies in its 39 th Meeting held on 15 th December 2017.
A.P.C. 54.16.2	The Committee noted that proposed programme had been already in offer for few years under MoU signed with the Retailer Association of India, Mumbai. The admission in the programme was kept on hold after the expiry of the MoU.
A.P.C. 54.16.2	There is no need to fill phase forms for seeking approval of academic programmes in which admission has been kept on hold due to expire of MoU. These Phase forms are meant for seeking approval of new academic programmes. The School may seek administrative approval if required from the Vice Chancellor for re assuming the admission.
A.P.C. 54.17	To consider the Phase 1 and Phase 3 forms for Advanced Diploma in Retailing (ADIR)
A.P.C. 54.17.1	The Member Secretary informed the Committee that the School of Management Studies has submitted Phase -1 (Programme Proposal Form) along with Phase – 3 Form(Programme Launch Approval Form) of Advanced Diploma in Retailing (ADIR)
A.P.C. 54.17.2	The Committee noted that proposed programme had been already in offer for few years under MoU signed with the Retailer Association

	of India, Mumbai. The admission in the programme was kept on hold on expiry of the MoU.
A.P.C. 54.17.3	The Committee took note of deliberation on APC 54.16.2 and recommended to deal this academic programme as per recommendation made on APC 54.16.3.
A.P.C. 54.17.4	There is no need to fill phase forms for seeking approval of academic programmes in which admission has been kept on hold due to expiry of MoU. These Phase forms are meant for seeking approval of new academic programmes. The School may seek administrative approval if required from the Vice Chancellor for re assuming the admission
	TABLED ITEM
A.P.C. 54.18	To consider the Phase -1 (Programme Proposal Form) of Diploma in Mobile Application Development(DMAD).
A.P.C. 54.18.1	The Member Secretary informed the Committee that the School of Computer and Information Sciences (SOCIS) has submitted Phase -1 (Programme Proposal Form) of Diploma in Mobile Application Development (DMAD). The Phase-1 form of the programme was approved in the 47 th School Board Meeting held on 28 February 2018. It is a modular programme with exit point on certificate.
A.P.C. 54.18.2	Dr. P V Suresh, Director, SOCIS, briefed that the university has collaborated with Commonwealth of Learning (COL) for development of the proposed courses in Mobile Architecture and Windows Mobile/ IOS. The COL would fund most of the expenditure for contents development and IGNOU as Partner in MoU assigned responsibility to develop course materials for two courses namely " <i>Introduction to Mobile Architecture</i> " and " <i>Introduction to Windows Mobile and ios</i> "
A.P.C. 54.18.3	The Committee recommended for approval of the Phase-1 (Programme Proposal Form) of Diploma in Mobile Application Development (DMAD)
The Meeting ended with thanks to the Chair.	
<div style="text-align: right;">  (Prof. S.B. Arora) Chairman-APC </div>	