

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
(Planning & Development Division)

MINUTES OF THE 62nd MEETING OF THE ACADEMIC PROGRAMME COMMITTEE (APC) HELD ON 16th DECEMBER 2021 (THURSDAY) AT 11:00 A.M. IN THE BOARD ROOM / CONFERENCE ROOM, VICE CHANCELLOR BLOCK, IGNOU, MAIDAN GARHI, NEW DELHI – 110068.

The following were present:-

1.	Prof. Nageshwar Rao, Vice Chancellor.	Chairman
2.	Prof. Rajendra Prasad Das, Pro-Vice Chancellor.	Member
3.	Prof. Satyakam, Pro-Vice Chancellor.	Special Invitee
4.	Prof. Uma Kanjilal, Pro-Vice Chancellor.	Special Invitee
5.	Prof. Sumitra Kukreti, Pro-Vice Chancellor.	Special Invitee
6.	Dr. S.K. Mohapatra Director, RSD and EMPC.	Member
7.	Prof. Jitendra Kumar Srivastava, Director (I/c), SOH.	Member
8.	Prof. R.P. Singh, Director, SOCE	Member
9.	Prof. SudipRanjanJha, Professor, SOS	Member
10.	Dr. Himanshu Kumar Bose, Registrar, SRD.	Member
11.	Prof. M.S. Senam Raju, Registrar, MPDD.	Special Invitee
12.	Dr. V.V. Subrahmanyam, Director, COE.	Special Invitee
13.	Dr. V.B. Negi, Registrar, SED	Special Invitee
14.	Dr. Dev Kant Rao, Director, ACD.	Special Invitee
15.	Dr. Pankaj Khare, Director, P&DD.	Member Secretary

Dr. Pankaj Khanna, Deputy Director from P&DD was present to assist the Committee.

At the outset, the Member Secretary welcomed Chairman, Member(s), and Special Invitee(s) to the 62nd Meeting of the Academic Programme Committee (APC) and requested chair for opening remarks. Thereafter the Chairman formally welcomed Planning Board Member Prof. SudipRanjanJha, SOS and all the newly joined Members, Prof. MalatiMathur, Director, SOH, Prof. R.P. Singh, Director, SOCE, Prof. S.K. Mohapatra, Director, RSD and Dr. Himanshu Kr. Bose, Registrar, SRD.

He also placed on record appreciation for the former Members, Prof. Rashmi Sinha, Director, SOSS, Dr. D. Venkateshwarlu, Director, SOE, Dr. Bharat Bhushan, Director, SSC and Dr. Dev Kant Rao, Director, ACD for the valuable contributions made by them.

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The Member Secretary thereafter presented the agenda items with the permission of the Chair. He briefed that the agenda contains 23-items (including 07 tabled items). He also briefed that the Planning Division has also received the Progress report made by the Schools on the earlier APC meeting (from 50 to 60th APC) and the Progress report of Programme Proposal Form (PPF) placed in the 49th Planning Board Meeting held on 07th August 2021.

A.P.C. 62.1 **To confirm the Minutes of the 61st Meeting of the Academic Programme Committee held on 20th September 2021 and Action Taken Reports (ATRs).**

A.P.C. 62.1.1 The Member Secretary informed that the Minutes of the 61st Meeting of APC held on 20 September 2021 of the Academic Programme Committee were circulated to the Members of the Committee. As no comments were received, the Member Secretary proposed for confirmation of the same. However, comments from School of Agriculture (SOA) School of Foreign languages (SOFL) were received for their Items.

The Director Agriculture (SOA) and Director, School of Foreign languages (SOFL) placed their inputs / comments before the Committee and following was decided for their comments on the Minutes of the 61st Meeting of the Academic Programme Committee held on 20th September 2021.

A.P.C.61.8-Programme Proposal Form (PPF) of P.G Diploma in Agribusiness:

The Committee suggested that the School may retain the approved title of P.G Diploma in Agribusiness and seek permission from AICTE to rename the programmes as P.G. Diploma in Agribusiness Management. School may propose to develop MBA (Agribusiness Management) with due permission from the AICTE, if required for it.

(Action: SOA)

A.P.C. 61.11 to 61.14- Programme Proposal Form (PPF) of M.A. in Arabic, M.A in Russian, M.A. in Spanish and M.A in French: The Committee suggested that a note may forwarded to all the Schools of Studies and seek the target date of launch for all the programmes listed in the action taken reports (ATRs) of 61st APC Meeting, Progress Report of 49th Planning Board- PPF items and progress made on the earlier (50 to 60th APC) meeting.

(Action: SOFL and P&DD)

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A.P.C 52.5-B.Sc. (Hons.) Geography (CBCS):

The Committee suggested that the School may expedite the development of the B.Sc. programme and inform target date for its launch.

(Action: SOS)

**A.P.C.
62.1.2**

A.P.C.61.1.2 (iii) Certificate in Nano Technology

A.P.C. 61.1.2 (iii) Certificate in Smart City Development and Management.

The Committee suggested that Certificate in Nano Technology and Certificate in Smart City Development and Management should not be dropped by the School.

(Action: SOET)

**A.P.C.
62.1.3**

The Committee confirmed the Minutes of the 61st Meeting of the Academic Programme Committee and noted the action taken thereon.

(Action: P&DD)

**A.P.C.
62.2**

To consider the Programme Proposal Form (PPF) of M.A Hindi VyavsaikLekhan.

**A.P.C.
62.2.1**

The Member Secretary informed that the School of Humanities (SOH) has submitted the Programme Proposal Forms (PPF) of Master of Arts in Hindi VyavsaikLekhan

**A.P.C.
62.2.2**

Prof. Jitendra Kumar Srivastava, Director (I/c), SOH on behalf of Prof. Narender Mishra and Dr. Reeta Sinha, Programme Coordinator(s) from SOH presented a brief on the proposed programme structure and informed that the programme will be launched from July 2022.

**A.P.C.
62.2.3**

The Committee took note of the deliberations and recommended for approval of Programme Proposal Form (PPF) of Master of Arts in Hindi VyavsaikLekhan.

(Action: SOH)

**A.P.C.
62.3**

To consider the Programme Proposal Form (PPF) of Introduction to Publishing in the CBCS.

**A.P.C.
62.3.1**

The Member Secretary informed that the School of Humanities (SOH) has submitted the Programme Proposal Forms (PPF) of Introduction to Publishing (4 credits courses) in the CBCS Programme.

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A.P.C. 62.3.2 The Committee observed that for these type of courses Programme Revision Form (PRF) should have been filled by the School since it is not an Academic Programme and its only Course(s) for a CBCS programme.

A.P.C. 62.3.3 The Committee took note of the deliberations and recommended for in principle approval of the Introduction to Book Publishing (4 credits courses) and desired that the appropriate Phase form may be utilized for these CBCS courses.

(Action: SOH)

A.P.C. 62.3.4 The Committee further recommended that for course development and its offer may be considered by concerned Schools Boards in Programme Revision Form (PRF) and be submitted to Academic Council for consideration. The courses being adopted/developed for CBCS programmes be placed before CBCS Committee after due approval of School Boards and recommendations of CBCS Committee shall be submitted to Academic Council / Academic Council Standing Committee.

(Action : All Schools, ACD and P&DD)

A.P.C. 62.4 To consider the Programme Proposal Form (PPF) of M.Sc in Food Safety and Quality Management.

A.P.C. 62.4.1 The Member Secretary informed that the School of Agriculture (SOA) has submitted the Programme Proposal Forms (PPF) of M.Sc. in Food Safety and Quality Management Programme..

A.P.C. 62.4.2 Prof. S.K.Yadav Director (SOA) on behalf of Dr. Mita Sinhamahapatra, Programme Coordinator from SOA presented a brief presentation on the programme M.Sc in Food Safety and quality Management.

A.P.C. 62.4.3 The Committee took note of the deliberations and recommended for approval of Programme Proposal Form (PPF) of the M.Sc. in Food Safety and Quality Management.

(Action: SOA)

A.P.C. 62.5 To consider the Programme Proposal Form (PPF) of B.Sc. in Food Safety and Quality Management under CBCS.

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A.P.C. 62.5.1 The Member Secretary informed that the School of Agriculture (SOA) has submitted the Programme Proposal Forms (PPF) of B.Sc. in Food Safety and Quality Management under CBCS.

A.P.C. 62.5.2 Prof. S. K. Yadav Director (SOA) on behalf of Dr. P. Vijay Kumar and Dr. Mukesh Kumar, Programme Coordinator from SOA, briefed on the programme structure of B.SC in Food Safety and Quality Management under CBCS.

A.P.C. 62.5.3 The Committee took note of the deliberations and recommended for approval of Programme Proposal Form (PPF) of the B.Sc. in Food Safety and Quality Management under CBCS.

(Action: SOA)

A.P.C. 62.6 To consider the Programme Proposal Form (PPF) of Master of Arts in Sustainability Science.

A.P.C. 62.6.1 The Member Secretary informed that the School of Interdisciplinary and Trans-disciplinary (SOITS) has submitted the Programme Proposal Forms (PPF) of Master of Arts (Sustainability Science).

A.P.C. 62.6.2 Prof. Shachi Shah Director, SOITS, Dr. Y.S.C. Khuman and Dr. Deeksha Dave, Programme coordinators from SOITS informed the status of the proposed academic programme.

A.P.C. 62.6.3 The Committee took note of the deliberations and recommended for approval of Programme Proposal Form (PPF) of Master of Arts (Sustainability Science).

(Action: SOITS)

A.P.C. 62.7 To consider the Programme Proposal Form (PPF) of MA (Environmental and Occupational Health).

A.P.C. 62.7.1 The Member Secretary informed that the School of Interdisciplinary and Transdisciplinary (SOITS) has submitted the Programme Proposal Forms (PPF) of Master of Arts (Environmental and Occupational Health).

A.P.C. 62.7.2 Prof. Shachi Shah Director, SOITS on behalf of Prof. B. Rupini, SOITS, Dr. Sushmitha Baskar, SOITS and Prof. Ruchika Kuba, SOHS, Programme Coordinators briefed about the programme structure.

A.P.C. The Committee took note of the deliberations and recommended for

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62.7.3 approval of Programme Proposal Form (PPF) of Master of Arts (Environmental and Occupational Health)
(Action: SOITS)

A.P.C. 62.8 To consider the Programme Proposal Form (PPF) of M.A.(Corporate Social Responsibility).

A.P.C. 62.8.1 The Member Secretary informed that the School of Extension and Development Studies (SOEDS) has submitted the Programme Proposal Forms (PPF) of MA (Corporate Social Responsibility).

A.P.C. 62.8.2 The Committee took note of the deliberations and recommended for approval of Programme Proposal Form (PPF) of M.A.(Corporate Social Responsibility).

(Action: SOEDS)

A.P.C. 62.9 To consider the Programme Proposal Form (PPF) of:

- (i) Master of Business Administration (Marketing Management) (MBAMM)
- (ii) Master of Business Administration (Human Resource Management) (MBAHM)
- (iii) Master of Business Administration (Operations Management) (MBAOM)
- (iv) Master of Business Administration (Finance Management) (MBAFM)

A.P.C. 62.9.1 The Member Secretary informed that the School of Management Studies (SOMS) has submitted the 4 MBA programmes in different specialization.

A.P.C. 62.9.2 Prof. K. Ravi Sankar, Director(SOMS) on behalf of Prof. Srilatha, Prof. Anurag Saxena, Sh. T.V. Vijay Kumar, and Prof. Kamal Vagrecha, Programme Coordinators from SOMS deliberated on the programme structure that there has been growing demand for specialized MBA programmes and to maintain pace with the changing scenario. The School proposes to offer different MBA Programmes in different specialization areas.

A.P.C. 62.9.3 The Committee took note of the deliberations and recommended for approval of Programme Proposal Form (PPF) of

(i) Master of Business Administration (Marketing Management)

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- (MBAMM)
- (ii) Master of Business Administration (Human Resource Management) (MBAHM)
- (iii) Master of Business Administration (Operations Management) (MBAOM)
- (iv) Master of Business Administration (Finance Management) (MBAFM)

(Action: SOMS)

A.P.C. 62.10 To ratify the Programme Launch and Approval Form (PLAF) of Anuvadavam Rupantaran mein Snatakottar Pramanpatra (अनुवाद एवम रुपांतरण में स्नातकोत्तरप्रमाणपत्र)

A.P.C. 62.10.1 The Member Secretary informed that the School of Translation Studies & Training (SOTST) has submitted the Programme Launch Approval Form (PLAF) of Anuvadavam Rupantaran mein Snatakottar Pramanpatra (अनुवाद एवम रुपांतरण में स्नातकोत्तर प्रमाणपत्र) and the programme has already been launched

A.P.C. 62.10.2 The Committee ratified the action taken on Programme Launch Approval Form (PLAF) of Anuvadavam Rupantaran mein Snatakottar Pramanpatra (अनुवाद एवम रुपांतरण में स्नातकोत्तर प्रमाणपत्र)

(Action: SOTST)

A.P.C. 62.11 To consider/ratify the Programme Proposal Form (PPF) and Programme Launch Approval Forms of B.A (Hons.) Urdu

A.P.C. 62.11.1 The Member Secretary informed that the School of Humanities (SOH) has submitted the Programme Proposal Form (PPF) of B.A. (Hons.) Urdu under CBCS.

A.P.C. 62.11.2 Dr. Ahmad Ali Jauher, Programme Coordinator from SOH gave a brief presentation of the programme that the objective of this programme to encourage the Urdu learners according to NEP 2020 to develop Indian culture & Heritage and the programme will be launched from January 2022.

A.P.C. 62.11.3 The Committee took note of the deliberations and recommended for approval of Programme Proposal Form (PPF) of B.A (Hons.) Urdu.

(Action: SOH)

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A.P.C. 62.12 To consider the Proposal Forms of the Advanced Diploma in Early Childhood Education and Development

A.P.C. 62.12.1 The Member Secretary informed that the School of Continuing Education (SOCE) has submitted the revised Programme Proposal Form (PPF) of the Advanced Diploma in Early Childhood Education and Development.

A.P.C. 62.12.2 Prof. Rekha Sen Sharma, Programme Coordinator from SOCE briefed that the Programme Proposal Form (PPF) of the programme was earlier approved in the year 2015. She also explained that earlier the APC in the year 2019 recommended for approval of PPF (Programme Proposal Form) of Advanced Diploma in Early Childhood Development and Education, keeping the earlier date of approval of Phase-1 form for the proposed programme

A.P.C. 62.12.3 After detailed deliberations, the Committee opined that the proposed Advanced Diploma nomenclature be designed and developed as P.G. Diploma programme of one year duration in consonance with UGC Regulations on the nomenclature.

The Director and Programme Coordinator of SOCE were advised that the decision on the change in the nomenclature, be discussed in the respective Expert Committee and School Board and accordingly PDF be submitted to Academic Council.

A.P.C. 62.12.4 The Committee took note of the deliberations and recommended for in principle approval of the Programme Proposal Form (PPF) of a Post Graduate Diploma programme subject to approval of concerned School Board.

(Action: SOCE)

A.P.C. 62.13 To consider the Programme Proposal Forms of the M.Sc.(Early Childhood Care and Education)

A.P.C. 62.13.1 The Member Secretary informed that the School of Continuing Education (SOCE) has submitted the Programme Proposal Forms of the M.Sc. (Early Childhood Care and Education). She also briefed that the programme will be launched from January 2023.

A.P.C. 62.13.2 Prof. Rekha Sen Sharma, Programme Coordinator from SOCE briefed on the programme structure that the programme which will be

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developed as applied in nature.

- A.P.C. 62.13.3** The Committee took note of the deliberations and recommended for approval of Programme Proposal Form (PPF) of M.Sc. (Early Childhood Care and Education).

(Action: SOCE)

- A.P.C. 62.14** **To consider the Programme Proposal Forms (PPF) of Diploma and Certificate in Apparel Merchandising.**

- A.P.C. 62.14.1** The Member Secretary informed that the School of Continuing Education (SOCE) has submitted the Programme Proposal Forms (PPF) of Diploma / Certificate in Apparel Merchandising

- A.P.C. 62.14.2** Dr. Richa Prakash, Programme Coordinator from SOCE gave a brief presentation of the programme that The Phase-1 and Programme Proposal Form (PPF) of the programme was earlier approved in the year 2011 and the Phase forms of the programme were also approved in the year 2012.

- A.P.C. 62.14.3** The Director and Programme Coordinator of SOCE were advised to prepare a fresh proposal for a certificate and a diploma programme as the inordinate delay in the initiation of the content development of earlier approved proposal may have lost its relevance in the present time.

- A.P.C. 62.14.4** The Committee took note of the deliberations and recommended to referred back the Programme Proposal Form (PPF) of programme in Apparel Merchandising to the School Board of SOCE.

(Action: SOCE)

- A.P.C. 62.15.** **To consider the Programme Proposal Form (PPF) of M.Sc. Zoology.**

- A.P.C. 62.15.1** The Member Secretary informed that the School of Sciences (SOS) has submitted the Programme Proposal Form (PPF) of M.Sc. Zoology.

- A.P.C. 62.15.2** Prof. Neera Kapoor and Dr. Siya Ram, Programme Coordinators from SOS briefed about the programme structure and the programme will be launched from January 2024.

- A.P.C. 62.15.3** The Committee took note of the deliberations and recommended for approval of Programme Proposal Form (PPF) of M.Sc Zoology with

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suggestion to expedite the development process so that university can launch the proposed programme in 2023.

(Action: SOS)

A.P.C. 62.16. To ratify the launch of
i) Master of Business Administration (Online).
ii) M.A. English (Online).

A.P.C. 62.16.1 The Committee ratified the launch of two online programmes, namely Master of Business Administration (Online) and M.A English (online)
(Action: SOMS, SOH and COE)

TABLED ITEM(s)

A.P.C. 62.17. To ratify the development/adoption/adaptation of the following skill enhancement courses for CBCS programme

1. Understanding Development during Early Childhood Years- SOCE
2. Understanding Professional Social Work – SOSW
3. Fundamentals of Bharatanatyam – SOPVA
4. An introduction to Indian Art – Painting – SOPVA
5. Nutrition – Basic concepts - SOCE
6. Community Nutrition – SOCE

A.P.C. 62.17.1 While ratifying the proposal of six skill enhancement courses for CBCS programmes, the committee reiterated its recommendations as recorded at 62.3 for the programme Introduction to Book Publishing for CBCS programmes. Further the Committee suggested revisiting the titles of the proposed courses so as to provide emphasis on the skill planned to be imparted. Suggestive titles is provided in the brackets:

1. Understanding Development during Early Childhood Years- SOCE (**Development during Early Childhood Years**)
2. Understanding Professional Social Work – SOSW (**Professional Social Work**)
3. Fundamentals of Bharatanatyam – SOPVA (**Performing Art of Bharatanatyam**)
4. An introduction to Indian Art – Painting – SOPVA (**Indian Art – Painting**)
5. Nutrition – Basic concepts - SOCE (**Nutrition concepts**)
6. Community Nutrition – SOCE

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(Action: SOSW, SOPVA, SOCE)

A.P.C. To ratify the launch of BSW (Online)- SOSW

62.18.

A.P.C. The Committee ratified the launch of the BSW online programme from
62.18.1 January 2022 session.

(Action: SOSW and COE)

A.P.C. To consider the Programme Proposal Form (PPF) of Certificate in
62.19 Skill Acquisition and Knowledge Awareness for Livelihood
Promotion

A.P.C. The Member Secretary informed that the School of Interdisciplinary
62.19.1 and Trans-Disciplinary Studies (SOITS) has submitted the Programme
Proposal Forms (PPF) of Certificate in Skill Acquisition and Knowledge
Awareness for Livelihood Promotion (SANKALP) under the SANKALP
project of MOSDE funded by WHO, where IGNOU has been identified
as knowledge partner. This certificate shall serve as a tool to motivate
government functionaries for attaining the set objectives of the project.
The offer of this certificate is envisaged to continue even after
completion of the Project and shall help the learning communities
involved in skill enhancement sector at the grass root level.

A.P.C. The Committee appreciated the initiation and recommended for
62.19.2 approval of Programme Proposal Form (PPF) of Certificate in Skill
Acquisition and Knowledge Awareness for Livelihood Promotion
(SANKALP) to be developed in Project Mode.

(Action: SOITS and RSD)

A.P.C. To consider the Programme Proposal Form (PPF) of B.A. Legal
62.20 Studies / General Law.

A.P.C. The Member Secretary informed that the School of Law has submitted
62.20.1 the Programme Proposal Forms (PPF) of B.A. Legal Studies / General
Law.

A.P.C. After detailed deliberations, the Committee opined that the proposed
62.20.2 The School may re-look the nomenclature of the proposed programme
in accordance with UGC's nomenclature of an academic programme.

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A.P.C. 62.20.3 The Committee took note of the deliberations and recommended in principle approval on the Programme Proposal Form (PPF) for a graduate degree programme from School of Law in accordance with UGC Regulations on the nomenclature.

(Action: SOL)

A.P.C. 62.21 To consider the Programme Concept of P.G. Diploma in Vastu Shastra (वास्तु शास्त्र में स्नातकोत्तर डिप्लोमा)

A.P.C. 62.21.1 The Committee recommended in principle approval for the concept the P.G. Diploma in Vastu Shastra (वास्तु शास्त्र में स्नातकोत्तर डिप्लोमा) and suggested to submit the Programme Proposal Form (PPF) in School Board and other respective statutory authorities for its design and development and resubmit the decision to Planning Board / Academic Council. .

(Action: SOH)

A.P.C. 62.22 To consider the online course Approval Form (OPAF) for development of MOOCs on
1. Media and Information Literacy for Teachers I
2. Media and Information Literacy for Teachers II

A.P.C. 62.22.1 The Member Secretary informed that the School of Journalism and Mass communication (SOJNMS) has submitted the Online course approval Form (OPAF) For development of MOOCs on
1. Media and Information Literacy for Teachers I
2. Media and Information Literacy for Teachers II

A.P.C. 62.22.2 The Committee while recommending for approval of OPAF of the above two programmes suggested to relook into the titles of the MOOCs so as to avoid part presentation of the concept.

(Action: SOJNMS and COE)

A.P.C. 62.22.3 The Committee opined that there is a need to streamline process for development / adoption / adaptation of standalone online courses and offer of existing ODL programmes in Online mode.

The Committee suggested that the group constituted by the 49th Planning Board to revisit programme development and Revision process may consider online mode deliveries of courses and programmes and propose a system.

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The Committee further recommended to add "OL" in the programme code of an ODL programme once the specific existing programme is offered in online mode.

(Action: P&DD)

**A.P.C.
62.23**

To ratify the launch of MCA (2 Years Duration) (Online)

**A.P.C.
62.23.1**

The Committee ratified the launch of the MCA (2-Year Duration) Online programme from January 2022 session.

(Action: SOCIS and COE)

The meeting ended with thanks to the Chair.


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**(Dr. Pankaj Khare)
Director (P&DD)
Member Secretary-APC**