

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
(Planning & Development Division)

**MINUTES OF THE 42<sup>nd</sup> MEETING OF THE PLANNING BOARD HELD ON 15<sup>th</sup> APRIL, 2014 AT 11:30 A.M. AT THE BOARD ROOM, VICE CHANCELLOR BLOCK, IGNOU, MAIDAN GARHI, NEW DELHI – 110068.**

The following were present:

Prof. M. Aslam, Vice Chancellor	-	Chairman
Prof. V.S Prasad, Former Director, NAAC	-	Member
Er. Milind Kamble, Chairman, DICC	-	Member
Prof. A.R.Khan, Professor, SOSS	-	Member
Prof. A.K. Singh, Director, SOTST	-	Member
Prof. S.V. S. Chaudhary, Registrar	-	Member
Dr. Rampelli Satyanarayana, Asso. Prof. STRIDE	-	Member
Prof. P. Nageshwar Rao, Pro Vice Chancellor	-	Spl. Invitee
Prof. P. Prakash, Pro Vice Chancellor	-	Spl. Invitee
Prof. Sushma Yadava, Pro Vice Chancellor	-	Spl. Invitee
Sh. L.M. Pandey, Finance Officer	-	Spl. Invitee
Prof. T. U. Fulzele, Director, P&DD	-	Member Secretary

Shri Pankaj Khanna, Dy. Director, P&DD was also present to assist the Member Secretary.

The Member Secretary welcomed the Chairman, new members and special invitees to the 42nd Meeting of the Planning Board. In his opening remarks, the Chairman warm welcome to the new members of the Planning Board nominated by the Board of Management, for their expertise in specialized areas.

The Chairman made a brief presentation on the important activities undertaken by the University and its mandate. He referred to the preamble of the IGNOU Act which states, "an Act to establish and incorporate an Open University at the national level for introduction and promotion of Open University and Distance Education System in the educational pattern of the country". He also referred to the Clause 2(e) of the Act where Distance Education has been defined as, "Distance Education Systems means the system of imparting education through any means of communication such as broadcasting, telecasting, correspondence courses, seminars, contact programmes or the combination of any two or more such means". He further stated that High Power Committee report has further reaffirmed the mandate of IGNOU to offer its programmes through ODL mode only. He elaborated the strategies adopted so far by IGNOU to achieve its primary goal of

advancing and disseminating learning and knowledge by a diversity of means, including the use of state of the art communication technology; to provide opportunities for higher education to a large segment of population, to promote the educational well being of the community, to encourage the Open University and Distance Education Systems in the educational pattern of the country.

The Chairman highlighted some of the major activities undertaken by the university during the last one year which included:

- Substantial increase in enrollment both in July, 2013 and January, 2014 admission cycles in spite of the fact that number of programmes were reduced from over 400 to 253. Presently only 228 programmes on offer through ODL mode
- Conveyed a conference of the Vice Chancellors of State Open Universities (SOUs)
- Organised a conference of Ambassadors/High Commissioners of countries in Africa Sub-Continent to explore scope for extending learning opportunities through virtual mode in these countries.
- Conducted conference of the Superintendents of Jails having IGNOU's Special Study Centres
- Capacity building of academic and administrative staff engaged in the ODL system.
- Signing of MOA's with five states of the North East Region to train 24,715 teachers.
- Undertaking a Project to train 33,599 teachers employed with the Kendriya Vidyalaya Sangathan (KVS).
- Signing MOA with the National Health Mission to train Health functionaries from 21 districts of Haryana State through a multi-media package developed jointly by NCIDE and SOHS.
- Organising Job Melas at Headquarter and Regional Centre-Cochin for placement of IGNOU students with various agencies.

The members of the Planning Board highly appreciated the presentation made by the Chairman and assured him of their full cooperation. The Chairperson then invited the Member Secretary to present the Agenda for the Meeting.

**P.B. 42.1**

**To confirm the minutes of the 41<sup>st</sup> meeting of the Planning Board held on 10<sup>th</sup> June, 2013 and the Action Taken Report(s).**

**P.B. 42.1.1 -**

The Member Secretary informed that the Minutes of the meeting of 41<sup>st</sup> of the Planning Board were circulated to the Members of the Board and as no comments were received, the member secretary proposed for its confirmation.

P.B. 42.1.2

The Board confirmed the minutes of its 41<sup>st</sup> meeting. Thereafter, the Planning Board took note of the Action Taken Reports (ATRs) on the recommendations of the Planning Board.

P.B. 42.1.3

*Refer Item 41.2: Constitution of a committee to revise the Structure and layout of annexures with the Phase-3 (Programme Launch Approval Form) for approval of new Academic Programmes.*

The Committee was constituted as per direction of the Planning Board and the final report of the Committee is awaited. The Planning Board advised that the report be expedited.

P.B. 42.1.4

*Refer Item no. 40.3: Approval of Expenditure Finance Committee Memorandum (EFC) and Detailed Project Reports (DPR) for new schemes proposed for the 12<sup>th</sup> Plan period.*

The Member Secretary informed the Board that Expenditure Finance Committee memorandum (EFC) documents along with Detailed Project Report (DPR) for the 12<sup>th</sup> Five Year Plan were discussed at a meeting with MHRD officials on 5<sup>th</sup> October, 2013. The Board was informed that the revised EFC and DPR for New Schemes for 12<sup>th</sup> Plan is being presented separately under P.B. 42.4.

P.B. 42.1.5

*Refer item no 41.4: Approval of IGNOU's policy on sharing of study materials and IPR.*

The Board was informed that the legal vetting of the Policy on Intellectual Property Rights (IPR) is under process and it will be notified soon.

P.B. 42.1.6

The Planning Board took note of Actions initiated on the recommendations of the Planning Board made at its 41<sup>st</sup> meeting.

P.B. 42.2

**To consider and approve recommendations of the following meetings of the Academic Programme Committee (APC):**

- i) **43<sup>rd</sup> meeting of the Academic Programme Committee (APC) held on 18<sup>th</sup> October, 2013.**
- ii) **44<sup>th</sup> meeting of the Academic Programme Committee (APC) held on 02<sup>nd</sup> April, 2014.**

P.B. 42.2.1

The Member Secretary apprised the members that as per the provisions under the clause 16 (2) of the Statutes of the University the recommendations of the Standing Committees are subjected to the subsequent confirmation by the Planning Board.

He briefed the Board about the recommendations of 43<sup>rd</sup> and 44<sup>th</sup> meetings of the Academic Programme Committee held on 18<sup>th</sup> October, 2013 and 2<sup>nd</sup> April, 2014 respectively.

The Board was also informed that the 43<sup>rd</sup> meeting of the APC recommended approval of following academic programmes at Phase I form.

***Phase-1 (Programme Proposal Form) of:***

1. Post Graduate Diploma in Teaching of English
2. Certificate Programme for Professional Development of Primary Teachers,
3. Post Graduate Diploma in Gender, Agriculture and Sustainable Development,
4. Post Graduate Diploma in Gender in Law,
5. Post Graduate Diploma in Gender and Science,
6. M.A. in Labour and Development, and
7. Post Graduate Diploma in Logistics & Supply Chain Management.

The Board was also informed that the above APC also recommended for approval of Phase 3 (Programme Launch Approval Form) of Post Graduate Diploma in Urban Planning and Development for its launch in July-2014 admission cycle.

The Member Secretary also placed before the Planning Board recommendations of the 44<sup>th</sup> meeting of the APC for approval of following academic programmes at Phase I form.

1. M.Sc. Physics, and
2. Certificates in Motorcycle Repair and Maintenance.

The above Committee also recommended for approval of Phase 3 (Programme Launch Approval form) of M.A. in Translation Studies for its launch in July-2014 admission cycle.

The Board was also informed that the 44<sup>th</sup> meeting of the APC recommended to defer following academic programmes at Phase I and suggested to conduct need based assessment study, approval of concerned statutory bodies (if required) for delivery of academic programmes in Engineering discipline through the ODL mode before submitting the Phase I form.

1. Post Graduate Diploma in Industrial-Safety, Health and Environment Management,
2. Post Graduate Certificate in Thermal Power Plant Engineering,
3. Post Graduate Certificate in Inventory Planning and Warehousing System, and
4. Post Graduate Certificate in Earthquake Resistance Design.

**P.B. 42.2.2**

The Planning Board considered recommendations of the APC made at 44<sup>th</sup> and 43<sup>rd</sup> meetings and accorded its approval. The Planning Board recommended that each school should submit a report annually to apprise the Board about its new initiatives, status of development of academic



programmes, revision of courses and any other progress/achievement in the reported period.

P.B. 42.3

**To nominate two members to the Academic Programme Committee (a Standing Committee of the Planning Board)**

P.B. 42.3.1

The Clause 2 of the composition of APC Committee authorized the Planning Board to nominate two of its members as its representative to the Academic Programme Committee for a period of two years.

P.B. 42.3.2

The Planning Board nominated Prof. A.R. Khan, SOSS, IGNOU and Prof. B.G. Tilak, National University of Educational Planning & Administration as members of the Academic Programme Committee for a period of two years.

PB. 42.4

**Expenditure Finance Committee (EFC) document along with Detailed Project Report (DPR) for new schemes proposed for 12<sup>th</sup> Plan period for information**

P.B. 42.4.1

The XIIth Five Year Plan Expenditure Finance Committee (EFC) document along-with Detailed Project Report (DPR) of the University was approved by the Planning Board at its 41<sup>st</sup> Meeting held 10<sup>th</sup> June 2013. The document was subsequently approved by the Board of Management at its 118th meeting on 15<sup>th</sup> June 2013. The approved documents were sent to the MHRD on 5<sup>th</sup> July 2013 and EFC and DPR documents were discussed in a meeting with MHRD officials on 05<sup>th</sup> October 2013.

The Planning Board appreciated the efforts made by the committee in drafting the Expenditure Finance Committee Document of the XIIth Five Year Plan.

P.B. 42.4.2

The Planning Board suggested for the establishment of an Internal Quality Assurance System to strive for quality and excellence in the University.

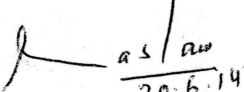
P.B. 42.4.3

In view of the socio-economic conditions prevalent in the 21st century and growing prominence of issues of social responsibility and sustainability, the Planning Board also suggested for the development of an academic programme in Corporate Social Responsibility (CSR) for the Industry.

P.B. 42.4.4

The Planning Board approved the EFC and DPR of new schemes for 12<sup>th</sup> plan period.

The Meeting ended with a vote of thanks to the Chair.

  
20.6.14  
(M. Aslam)  
Chairman  
Planning Board