INDIRA GANDHI NATIONAL OPEN UNIVERSITY
(Planning & Development Division)

MINUTES OF THE 45th MEETING OF THE PLANNING BOARD (PB) HELD ON 22nd AUGUST 2017 (TUESDAY) AT 3.30 P.M. IN THE BOARD ROOM, NEW VCO BLOCK, IGNOU, MAIDAN GARHI, NEW DELHI – 110068.

The following were present:-

1.	Prof. Ravindra Kumar, Vice Chancellor	Chairman
2.	Dr. Vijay P. Bhatkar *(through video conferencing-Skype)*	Member
3.	Prof. Surya Gunjal, YCMOU	Member
4.	Dr. Ujwala Chakradeo, Principal, SMMCA	Member
5.	Prof. Swaraj Basu, Director, SOSS	Member
6.	Prof. K. Ravi Sankar, Professor, SOMS & F.O.	Member
7.	Prof. M.K. Salooja, Director, SOA	Member
8.	Dr. Gulab Jha, Regional Director, RC- Noida	Member
9.	Shri S.K.Sharma, Registrar, Admin.	Member
10.	Prof. A.R.Khan, SOSS	Special Invitee
11.	Dr. V.V. Reddy, Director (RSD) & Registrar, MPDD	Special Invitee
12.	Prof. Srilatha, Registrar, SRD	Special Invitee
13.	Shri N.P. Singh, Registrar, SED	Special Invitee
14.	Dr. Jitendra Srivastava, Assoc. Prof., SOH	Special Invitee
15.	Dr.V.P. Rupam, Head, eSU	Special Invitee
16.	Dr. Purnendu Tripathi, Dy. Director, VCO	Special Invitee
17.	Prof. T. U. Fulzele, Director, P&DD	Member Secretary

Prof. B.P. Khandelwal and Ms. Monika Arora, Members of the Planning Board could not attend the meeting.

Dr. Pankaj Khanna, Deputy Director, P&DD was present to assist the Member Secretary.

At the outset, the Chairman welcomed the Members and Special Invitees to the 45th Meeting of the Planning Board. He welcomed the new members Prof. B.P. Khandelwal, Ms. Monika Arora, Dr. Surya Gunjal, Dr. Vijay P. Bhatkar, Dr. Ujwala S. Chakradeo, Prof. M.K.Salooja and Dr. Gulab Jha. He also placed on record appreciation for the former members Shri Sashi Kumar, Prof. Santosh Mehrotra, Prof. Anupama Roy, Dr. K. Srinath Reddy, Prof. J. B. G. Tilak, Er. Milind Kamble, Prof. Pankaj Chandra, Prof. V. S. Prasad, Prof. B.S.Saraswat and Dr. C.K.Ghosh. After which, the Chairman enlightened the new members about the administrative and functional structure of the University. He briefed them about the structure, role and relevance of the statutory bodies of the university, particularly the role and responsibilities of the Planning Board in the development and expansion of the University.

The Chairman informed the Planning Board about the relevance of the digital movement in the building of the Nation. He then highlighted the contributions and achievements of

IGNOU as National University in achieving the mandate and goal of the Digital movement. It was informed that a Memoranda of Understanding (MoU) has been signed with the Ministry of Electronics & Information Technology(MEITY), today i.e. 22nd August 2017 for extending Student Support Services through the 2.5 lakh Common Service Centres(CSC) affiliated with the MEITY. The CSC has been a strategic cornerstone of the National e-Governance Plan (NeGP), approved by the Government of India as part of its commitment in the National Common Minimum Programme to introduce e-governance on a massive scale. All the students spreading across the country will be benefitted with this initiative, especially students from remote and tribal areas that were unable to access resources and services of IGNOU in their vicinity. The Chairman shared the details of the efforts made by the University to reactivate its Gyanvani (FM Radio Station) and Gyan Darshan (educational TV stations). The digitization of administrative and financial processes has improved effectiveness and efficiency of the University. The aspirants for higher education were also feeling convenient while enrolling with the University through the online mode.

The Chairman then invited Dr. V.P. Rupam, Head, eSU to make a brief presentation of efforts made by the University in digitizing its administrative and academic activities. Dr. Rupam made a crisp presentation of digital initiatives taken by the University related to e-Procurement through the GeM (Government e-Market and e-tender). The details of other digital initiatives like the IGRAM (IGNOU Grievance Redress and Management); E-Samgri; e-Office; Centralized Admission Cell and the Integrated Students Service Management System were also presented before the Board. The Planning Board placed on record the appreciation of the digital initiatives being undertaken by the University.

After the above presentation, the Member Secretary formally welcomed and introduced Dr. Vijay P. Bhatkar as Member and Board of Management (BOM) nominee on the Planning Board. Dr. Vijay P. Bhatkar is an Indian computer scientist, IT leader and educationalist. He is best known as the architect of India's national initiative in supercomputing where he led the development of Param supercomputers. Dr. Bhatkar has been appointed the chancellor of Nalanda University, India since January 2017. Prior to that, he served as the Chairman of Board of Governors of IIT Delhi from 2012 to 2017.

The Member Secretary formally welcomed and introduced Dr. Surya Gunjal as Member and Board of Management (BOM) nominee on the Planning Board. Dr. Surya Gunjal is the Director and Professor at the School of Agricultural Sciences at YCMOU, Nashik, Maharashtra, India.

The Member Secretary formally welcomed and introduced Dr. Ujwala S. Chakradeo as Member and Board of Management (BOM) nominee on the Planning Board. Dr. Ujwala S. Chakradeo is the Principal and Professor at the Smt. Manoramabai Mundle College of Architecture, Seminary Hills, Nagpur, Maharashtra.

The Member Secretary thereafter presented the Agenda Items with the permission of the Chair.

P.B.45.1   To confirm the Minutes of the 44th meeting of the Planning Board held on 12th July 2016 and the Action Taken Report(s).

P.B.45.1.1   The Member Secretary informed that the Minutes of the 44th meeting of the Planning Board were circulated to the Members of the Board. As no comments were received, the Member Secretary proposed for confirmation of the same.

P.B.45.1.2   The Board confirmed the Minutes of its 44th meeting. Thereafter, the Planning Board took note of the Action Taken Report (ATR) on the recommendations of the Planning Board.

P.B.45.1.3   *Refer Item PB.44(First para):* MHRD letter dated 05th July 2016 regarding Status Report on the School of Studies of IGNOU established under Statute 10A(1) and 57 Regional Centres of IGNOU.

The Board was informed that the Ministry (MHRD) has made observations regarding the unequal manpower distribution at Regional centres (RCs), geographical distribution of RCs, Academic Audit of Schools and Regional Centres etc. In this regard, the University has constituted two Committees, one each for School of Studies and Regional centres respectively vide its notification dated 07th Oct. 2016. The report for the Regional Centres Committee was received and placed before the Board of Management (BOM). The report of the Schools of Studies Committee was still awaited.

After deliberations, the Board suggested that the MHRD observations need to be examined factually. The requisite documents or the basis on which the observations have been made may be procured from the Ministry. Further a Committee may be re-constituted so that a detailed report can be made compatible as per MHRD observations and directives.

P.B.45.1.4   The Planning Board took note of actions initiated on other recommendations made in 44th meeting of the Planning Board.

P.B.45.2   To consider and approve the recommendations of the 50th, 51st, 52nd and 53rd Meeting of the Academic Programme Committee (APC).

     i) 50th Meeting of the Academic Programme Committee (APC) held on 31st August 2016.

     ii) 51st Meeting of the Academic Programme Committee (APC) held on 9th November 2016.

     iii) 52nd Meeting of the Academic Programme Committee (APC) held on 8th February 2017.

iv) 53rd Meeting of the Academic Programme Committee (APC) held on 26th April 2017.

P.B.45.2.1   The Member Secretary reported that in the 50th, 51st, 52nd and 53rd meetings of the Academic Programme Committee, the following recommendations were made:

1. **A)** **List of the programmes for approved at the 50th Meeting of the Academic Programme Committee:**

   A.1) *Phase -1 (Programme Proposal Form) of*
   1. Diploma in Event Management
   2. Certificate in Japanese Language
   3. Certificate in French Language.
   4. Diploma in Modern Arabic.

   A.2) *Phase -3 (Programme Launch Approval Form) of*
   1. Diploma in Teaching German Language.
   2. Certificate in Russian Language.

   B) **List of programmes deferred at the 50th Meeting of Academic Programme Committee:**
   1. Post Graduate Diploma in Advertising and Persuasive Media
   2. Post Graduate Diploma in Electronic Media.
   3. Post Graduate Diploma in Digital Media.

   C) *Other Matters*
   1. The proposal for collaboration between IGNOU and National Stock Exchange (NSE), Mumbai for developing and launching various Academic Programmes in the areas of Capital Markets.
   2. The proposal for collaboration between IGNOU and Administrative Training Institute, West Bengal for developing and launching MBA programme for the Bureaucrats.

2. **A)** **List of programmes recommended for approval at the 51st Meeting of Academic Programme Committee:**

   A.1) *Phase -1 (Programme Proposal Form) of*
   1. Certificate in Spanish Language & Culture.
   2. Diploma in Right to Information.
   3. B.A. General Under Graduate programmes developed as per Choice Based Credit System (CBCS) syllabi
      i) B.A. (General).
      ii) B.A (General) English.
      iii) B.A. (General / Pass) Hindi.
      iv) B.A. (General) Sociology.

   4. B.A. Hons. Under Graduate programmes developed as per

Choice Based Credit System (CBCS) syllabi
 i) *B.A. (Hons.) English.*
 ii) *B.A. (Hons.) Hindi.*
 iii) *B.A. (Hons.) Economics.*
 iv) *B.A. (Hons.) Pol. Science.*
 v) *B.A. (Hons.) History.*
 vi) *B.A. (Hons.) Public Admn.*
 vii) *B.A. (Hons.) Sociology.*
 viii) *B.A. (Hons.) Psychology.*

5. B.Sc. Hons. Under Graduate programmes developed as per Choice Based Credit System (CBCS) syllabi
 i) *B.Sc. (Hons.) Anthropology.*

6. Post Graduate Certificate in Corporate Social Responsibility.
7. M.A. in Urban Development.
8. Diploma in Modern Office Practices.
9. Diploma in Community Media.
10. M.Sc. (Retail and Fashion Merchandise).
11. M.Sc. (Footwear Design & Production).
12. M.Sc. (Creative Design- CAD/CAM).
13. B.Sc. (Footwear Design & Production).
14. B.Sc. (Fashion Leather Accessory Design).
15. B.Sc. (Retail and Fashion Merchandise).

A.2) *Phase -3 (Programme Launch Approval Form) of*
1. Post Graduate Diploma in Mental Health.
2. M.Sc. (Retail and Fashion Merchandise).
3. M.Sc. (Footwear Design & Production).
4. M.Sc. (Creative Design- CAD/CAM).
5. B.Sc. (Footwear Design & Production).
6. B.Sc. (Fashion Leather Accessory Design).
7. B.Sc. (Retail and Fashion Merchandise).

C) *Other Matters*
1. The Academic Programme Committee after going through the deliberations suggested the following in order to expedite proper development, coordination and implementation of CBCS programmes:-
   A. The B.A. General developed as per Choice Based Credit System (CBCS) syllabi shall be housed in the School of Social Sciences, being the School offering biggest number of under graduate programmes.
   B. The Programme and Course codes for Choice Based Credit System (CBCS) programmes shall be approved by the Chairman-CBCS Committee and for rest of the codes it shall be approved by the Director (P&DD).

3. A) **List of the programmes for approved at the 52ⁿᵈ Meeting of the Academic Programme Committee:**

A.1) *Phase -1 (Programme Proposal Form) of*

1. Bridge Programme in Community Health (Certificate) for Ayurvedic Practitioners.
2. Post Graduate Diploma in Sustainability Science
3. Bachelor of Science - B.Sc. General Under Graduate programmes developed as per Choice Based Credit System (CBCS) syllabi for 8-disciplines namely, Life Sciences, Mathematics, Chemistry, Physics, Biochemistry, Geology, Geography and Statistics.
4. B.Sc. (Hons.) Geography - Under Graduate programmes developed as per Choice Based Credit System (CBCS) syllabi.
5. B.Sc. (Hons.) Biochemistry - Under Graduate programmes developed as per Choice Based Credit System (CBCS) syllabi.
6. Bachelor of Commerce- B.Com. Under Graduate programmes developed as per Choice Based Credit System (CBCS) syllabi.
7. Ph.D in Environmental Science.
8. M.Phil. in Geography.
9. M.Phil. in Chemistry.
10. Restructuring of Management Programme (MP) and Phase-1 (Programme Proposal Form) Post Graduate Diploma (Specialization) programmes.

A.2) *Phase -3 (Programme Launch Approval Form) of*

1. Certificate in Community Health for Nurse

B) **List of programmes deferred at the 52nd Meeting of Academic Programme Committee**

1. Diploma in Research Methodology.
2. Diploma in Digital Media.
3. Diploma in Electronic Media.
4. Diploma in Advertising and Persuasive Media.

B) **List of programmes withdrawn at the 52nd Meeting of Academic Programme Committee**

1. Phase -1 (Programme Proposal Form) of M.Phil in Environmental Science.

C) *Other Matters*

Reporting of the signing of the MOU between IGNOU and National Stock Exchange Academy Ltd. for offering various academic programmes with a specialization in Capital Markets.

4. **A)** **List of the programmes for approved at the 53rd Meeting of the Academic Programme Committee:**

A.1) *Phase -1 (Programme Proposal Form) of*

1. Diploma in Digital Media.
2. Diploma in Electronic Media.

3.	Diploma in Advertising and Persuasive Media.
4.	Certificate in Korean Language and Culture
5.	Diploma in Apparel Merchandising
6.	Certificate in Gender and Science
7.	Certificate in Persian Language

A.2) **_Phase -3 (Programme Launch Approval Form) of_**
1.   Post Graduate diploma in Sustainability Sciences

B) **_Other Matters_**
1.   The APC suggested for developing new mid-level career and skill based programmes. In order to quickly develop these programmes, the Committee raised its concerns for the lengthy process of Phase form approval being adopted by the University. The Committee suggested that to review and re-look into the Phase forms approval procedure.

2.   The B.Sc. Fashion Design programme be shifted from School of Engineering and Technology (SOET) to the School of Inter-disciplinary and Trans-disciplinary Studies (SOITS).

P.B.45.2.2   The Planning Board discussed the Item no. APC 51.10.2 listed in the Minutes of the 51st APC _(Phase-1 form of Diploma in Modern Office Practices)_, wherein it was suggested that the University academics can also associate themselves as programme coordinator for the design, development and delivery of academic programmes with the respective School of the University. The Board discussed the duties and responsibilities of teachers and academics cadres in detail. There were divergent views on this matter. References were also made to Statute 17 and its provisions to augment the convergence in the roles and responsibilities of the teachers and other academic staff.

The Board was of the view that teachers and academic staff were both vital for the function of the University system. Therefore, greater clarity on their roles was urgently needed.

The Board after detailed deliberations recommended that an independent Committee may be constituted by the Vice Chancellor to examine this issue in detail and in the larger context and give its recommendations.

P.B.45.2.3   The Planning Board discussed the Item no. APC 53.8 listed in the Minutes of 53rd APC for transfer of Footwear Design & Development Institute (FDDI) programme to the School of Inter-disciplinary and Trans-disciplinary Studies (SOITS) since national importance was attached to these programmes.

The Board was informed that the said programmes were initiated as per

the MoU signed with the institute and as on date the Footwear Design & Development Institute (FDDI), has been declared 'Institution of National Importance' by the Act of Parliament, by virtue of the Footwear Design & Development Institute Act. On 4th August 2017, Hon'ble President of India gave his assent to declare Footwear Design & Development Institute as an 'Institution of National Importance' and a notification was published in Government of India's Gazette on 5th August, 2017.

The Board opined that the FDDI programmes issue has subsumed with the above development. The Schools may be suitably advised to give due importance to the assigned tasks and they may develop the time bound programmes like the FDDI or CBCS programmes in an appropriate and efficient manner.

P.B.45.2.4   The Planning Board considered recommendations of the Academic Programme Committee made at 50th, 51st, 52nd and 53rd Meetings and accorded its approval.

P.B.45.3   **To nominate one member to the Academic Programme Committee (APC) (a Standing Committee of the Planning Board).**

P.B.45.3.1   The Member Secretary informed that in terms of the provision of Statute 16, the Planning Board has constituted a Standing Committee and under clause-II and in the composition of Academic Programme Committee (APC), two members of the Planning Board are to be nominated by it. Presently, Prof. K. Ravi Sankar, SOMS is one of the members and the term of Prof. Santosh Mehrotra, JNU, has expired on 27th April, 2017. In view of this, one member among the Planning Board members needs to be nominated to the Academic Programme Committee.

P.B.45.3.2   The members authorized the Chairman to nominate a member from the Planning Board to the Academic Programme Committee.

P.B.45.4   **To consider the System of Allocation of Codes for Choice Based Credit System (CBCS) Courses.**

PB 45.4.1   Prof. A.R.Khan, Chairman of the CBCS Committee informed the Board about the UGC- Choice Based Credit System (CBCS) in which the learners have a choice to choose from the prescribed courses and were referred as core, elective or minor or soft skill based courses. The University has decided to adopt Choice Based Credit System of UGC for its Bachelor's Degree Programmes. The proposed CBCS programmes will be developed as per the UGC-CBCS framework and will be launched by July 2018. In order to expedite the CBCS work, the CBCS Committee suggested to work out the new course coding system

for the CBCS programmes. A new System for allocation of Codes for CBCS Courses was finalized. The CBCS committee suggested that the proposed new System / Scheme be approved by the Academic Council and Planning Board.

PB 45.4.2   The Planning Board considered the proposed System of Allocation of Codes for Choice Based Credit System (CBCS) Courses and accorded its approval.

P.B.45.5   **To consider and ratify the Fee exemption Scheme for SC/ST Students under the SCSP and TSP Schemes.**

PB 45.5.1   The Board was informed that a Committee was constituted to formulate schemes for utilization of grants under SCSP and TSP in the financial year 2015-16. The University introduced the schemes of fee exemption / reimbursement of SC/ST students enrolled in BDP (BA/B.Com/B.Sc), BSW, BTS and BCA in the financial year 2015-16 for utilization of grants under SCSP and TSP on the recommendation of this Committee. The university extended the scheme in the financial year 2016-17 for utilization of grants under SCSP and TSP.

The said committee recommended for extension of the schemes of fee re-imbursement / exemption of SC/ST students for utilization of SCSP and TSP grants for the financial year 2017-18. The Online admission process was having some issues for the fee exemption since exemption or re-imbursement was not built into it. Now, the online system has been made compatible to this fee exemption scheme and the students records were duly verified by the respective Regional centre so as to comply with this provision.

PB 45.5.2   The Board ratified the action taken by the Vice Chancellor for the fee exemption scheme for SC/ST students for utilization of SCSP and TSP grants in the financial year 2017-18. The Board appreciated the efforts and suggested that the same Scheme may be extended for the next financial year i.e. 2018-19.

The meeting ended with thanks to the Chair.

(Prof. Ravindra Kumar)
Chairman