

IGNOU
Planning and Development Division

IG/P&DD/PB-46/2018/
Dated: 10th Oct. 2018

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Sub: Minutes of the 46th Meeting of the Planning Board (PB) held on 12th Sep. 2018 reg:-

Please find enclosed herewith a copy of the Minutes of the 46th Meeting of the Planning Board (PB) held on 12th September 2018 for your kind perusal and necessary action.

Encl: As above (8 pages)


10/10/18

(Prof. T.U. Fulzele)
Director, P&DD
Member Secretary -PB

To,
Directors of Schools / Divisions
Heads of Centres / Units
Registrar Admn./ SRD / SED / MPDD

CC:

- DD / VCO
- Head-CD for uploading the 46-PB Minutes on the website.
- Programme Coordinators for ATR(s)
 1. Prof. Manjulika Srivastava, Director, IQAC.
 2. Prof. Ruchika Kuba, SOHS.
 3. Dr. Smita M. Patil (SOGDS) and Dr. Gurmeet Kaur (SOL).
 4. Dr. D.C. Sharma, Dy. Director, P&DD.
 5. Dr. Neelam Chaudhary, P&DD.
 6. Dr. Sunil Kumar, P&DD.
 7. Sh. Girija Shankar, P&DD.

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
(Planning & Development Division)

MINUTES OF THE 46th MEETING OF THE PLANNING BOARD HELD ON 12th SEPTEMBER, 2018 AT 11:00 AM AT THE BOARD ROOM, VCO BLOCK, IGNOU, MAIDAN GARHI, NEW DELHI – 110068.

The following were present:-

1.	Prof. Nageshwar Rao, Vice Chancellor, IGNOU	Chairperson
2.	Dr. Sunil S. Bhat, Professor, EEED, VNIT, Nagpur.	Member
3.	Dr. Shrish Kashikar, Director, NIMCJ, Ahmedabad.	Member
4.	Prof. Pawan Kumar Singh, Professor, IIM, Indore.	Member
5.	Dr. Vijayaraghavan M Chariar, CRBT, IIT, Delhi.	Member
6.	Dr. Manju Sharma, Head, Dept of Botany, University of Rajasthan, Jaipur.	Member
7.	Prof. Surya Gunjal, Director, School of Agriculture, YCMOU, Nasik.	Member
8.	Prof. B.P. Khandelwal, Former Director, NIEPA, New Delhi	Member
9.	Prof. S. B. Arora, Director, SOHS, IGNOU.	Member
10.	Prof. Satyakam, Director, SOH, IGNOU.	Member
11.	Prof. Madhu Parhar, STRIDE, IGNOU.	Member
12.	Dr. M. Shanmugam, Director, RSD, IGNOU.	Member
13.	Ms. Vidya Sonal, Registrar, Admn. IGNOU.	Member
14.	Prof. Srilatha, Registrar, SRD, IGNOU.	Special Invitee
15.	Prof. Manjulika Srivastava, Director, IQAC, IGNOU.	Special Invitee
16.	Prof. K. Ravi Sankar, Finance Officer, IGNOU.	Special Invitee
17.	Dr. V. Venugopal Reddy, Registrar, SED, IGNOU.	Special Invitee
18.	Sh. K. Ravi Kanth, Director, EMPC, IGNOU.	Special Invitee
19.	Dr. Dev Kant Rao, Director, ACD, IGNOU.	Special Invitee
20.	Dr. Pankaj Khare, Dy. Director, P&DD, IGNOU.	Special Invitee
21.	Dr. Purnendu Tripathi, Dy. Director, VCO, IGNOU.	Special Invitee
22.	Prof. T. U. Fulzele, Director, P&DD, IGNOU	Member Secretary

Ms. Monika Arora, Advocate, New Delhi, Dr. Vijay P. Bhatkar, Computer Scientist, Mumbai, Dr. Ujwala S. Chakradeo, Principal MM College Of Architecture, Nagpur and Registrar, MPDD, IGNOU could not attend the meeting. Dr. Pankaj Khanna, Deputy Director, P&DD and Dr. Sunil Kumar, Sr. Analyst, P&DD from IGNOU were present to assist the Meeting.

At the outset, the Member Secretary welcomed and introduced Prof. Nageshwar Rao, newly joined Vice Chancellor as the Chairperson, Planning Board and requested him to chair the meeting.

The Chairperson welcomed the Members and Special Invitees to the 46th Meeting of the Planning Board especially the newly nominated members under Clause 10(iii) of the



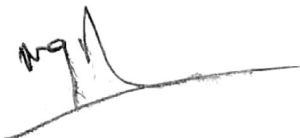
Statute 16 of the Statutes of the University. Introducing the members, who are eminent experts in their fields he assured that their experiences and contributions would take IGNOU to newer heights. The Chairperson, on behalf of the Planning Board also thanked the outgoing members of Planning Board namely, Prof. Swaraj Basu, Prof. K. Ravi Sankar, Prof. M.K. Salooja and Dr. Gulab Jha for their valuable contributions. He also placed on record the appreciation of former Vice Chancellor(s), Prof. M. Aslam, Prof. Ravindra Kumar and Prof. S.B. Arora for their valuable efforts in growth and effective administration of the University. He also appreciated former Registrar(s) of the University, Shri S.K. Sharma and Prof. J.K. Srivastava, for their contributions.

Dr. Pankaj Khare Deputy Director, P&DD made a brief presentation on IGNOU's mission and role as well as major academic initiatives/ achievements of the University in the recent past. He also briefed the members about role and responsibility of the Planning Board.

The Chairman invited suggestions/open ended insights from the members for effective vision and directions to the University.

A few observations/suggestions from the members are briefly narrated below:

- The University should offer academic programmes based on needs and perception of the youth. The university should understand academic and skill requirements of the job market. IGNOU should add employment oriented courses in generic academic programmes, such as BA, B.Com, B.Sc., MA etc. to attract new cliental group.
- The young generation of the nation is ICT savvy and thus, the study materials and other educational resources may also be made available in the digital form. These materials (print, audio, video, multimedia, conference and live components) be put on an integrated web portal so that the student can get easy access to them on one platform. Artificial Intelligence (AI) imbedded systems can automatically lead to customized learning as per needs and perception of individual learners.
- The pace of updating/adding knowledge and skills differ with disciplines. Hence, School of Studies should set an appropriate period for revision of courses and programmes to keep them relevant to the requirements of the job market.
- IGNOU should adopt programmes specific publicity and marketing strategy so that target group can be approached timely.
- IGNOU should also offer short course modules for updating of skills and knowledge.
- Youths of the nation needs to be integrated with our culture and languages. IGNOU can make significant contribution in designing course modules on Sanskrit, Regional languages, Indian literature, Yoga and Jyotish Shastra, etc.



- The MNC culture has created demand of human resources having knowledge of foreign languages. IGNOU should also tap such requirements.
- IGNOU could make more efforts for academic collaborations with renowned institutions, corporate houses and industries. Industries and corporate houses may be invited to take lead in startup and innovations activity .
- IGNOU is pioneer in using educational technology and have highly skilled technical staff. IGNOU can extend supports to other academic institutions engaged in designing and delivering of courses under NPTEL, SWYAM and SWYAM PRABHA.
- The participation of women in vocational and higher education has been substantially improved in recent years especially in urban areas. IGNOU should also design vocational training programme for women residing in semi urban and rural areas.
- Academic programmes in the field of agriculture offered by the university have extremely low enrollment whereas, State Open Universities offering similar academic programmes have greater enrollment.. IGNOU should make more efforts in marketing of programmes in agriculture and other low enrollment programmes.
- The university could focus on offering outcome based education. Courses must enhance employability and entrepreneurship.
- There is a need to further strengthen linkage between academics and teachers.
- Low enrollment academic programmes may be offered through online mode to reduce delivery cost for their sustainability.
- Popular academic programmes may be offered in Regional languages keeping linguistic diversity in mind.

It was also suggested that the Meetings of the Planning Board should be convened more frequently and at regular intervals.

Thereafter ,the chairperson invited the member Secretary to present the Agenda Items .
The planning Board transacted the following business:

P.B.46.1 To confirm the Minutes of the 45th Meeting of the Planning Board held on 22nd August 2017 and Action Taken Reports (ATRs).

P.B.46.1.1 The Member Secretary informed that the Minutes of the 45th meeting of the Planning Board were circulated to the Members of the Board. As no



comments were received, the Member Secretary proposed for confirmation of the same.

P.B.46.1.2

The Board confirmed the Minutes of 45th meeting of Planning Board held on 22nd August 2017 and noted the Action Taken Report (ATR) .

P.B.46.2

To consider and approve the recommendations of the following Academic Programme Committee Meetings.

- i) **54th Meeting of the Academic Programme Committee (APC) held on 15th March 2018.**
- ii) **55th Meeting of the Academic Programme Committee (APC) held on 20th June 2018.**

P.B.46.2.1

The Member Secretary reported that the following recommendations were made in the 54th and 55th meetings of the Academic Programme Committee:

I.(A) List of the programmes Approved at the 54th Meeting of the Academic Programme Committee:

A.1) Phase -1 (Programme Proposal Form) of

- 1. Master in Science (M.Sc.) in Geography.
- 2. Diploma in Horticulture.
- 3. Certificate in Gender in Law.
- 4. Diploma in Animal Husbandry.
- 5. Certificate in Inclusive Education.
- 6. B.A (Vocational Studies) in Tourism Management.
- 7. PG Diploma in Sindhi-Hindi-Sindhi Translation.
- 8. Diploma in Mobile Application Development

A.2) Phase -3 (Programme Launch Approval Form) of

- 1. Certificate in Tribal Studies.
- 2. Diploma in Event Management.
- 3. Certificate Programme on Life & Thought of B.R. Ambedkar.

B) List of programmes deferred at the 54th Meeting of Academic Programme Committee:

- 1. B.Sc. (Fashion Design).
- 2. Ph.D. in Home Science.

C) Other Matters

- 1. Revised CBCS Course Coding Scheme: The Schools have been requested to follow the revised CBCS course code scheme. The same as approved by the Vice Chancellor and subsequently by the 69th Academic council



2. Diploma in Retailing and Advanced Diploma in Retailing: The School of Management Studies may seek administrative approval from the Vice Chancellor for resuming the admission for these two academic programmes, if required.

II.(A) List of programmes recommended for approval at the 55th Meeting of Academic Programme Committee:

A.1) Phase -1 (Programme Proposal Form) of

1. Certificate in Chemical- Biological- Radiological –Nuclear & Explosive Medical Management.

A.2) Phase -3 (Programme Launch Approval Form) of

1. Certificate in Korean Language & Culture.
2. Certificate in Japanese Language.
3. Certificate in Spanish Language & Culture.
4. Post Graduate Certificate in Acupuncture.

(B) List of programmes deferred at the 55th Meeting of Academic Programme Committee:

1. Master of Arts in Drawing and Painting.

P.B.46.2.3 The Planning Board after detailed deliberations suggested that the concerned Schools should re-look in the title of the DRDO Certificate in Chemical- Biological- Radiological –Nuclear & Explosive Medical Management programme and Certificate in Gender in Law

P.B.46.2.4 With the above suggestion, the Planning Board approved recommendations of the Academic Programme Committee made at its 54th and 55th Meetings held on 15th March and 20th June 2018 respectively..

P.B.46.3 To nominate two members to the Academic Programme Committee (a Standing Committee of the Planning Board).

P.B.46.3.1 The Member Secretary informed that the Planning Board has constituted its Standing Committee in terms of the provisions of Statute 16. In the composition of Academic Programme Committee (APC), two members of the Planning Board are to be nominated by it. Presently, the term of Prof. M.K. Salooja & Prof. K.Ravi Sankar have completed on 16th July, 2018. In view of this, two members from among the Planning Board members need to be nominated to the Academic Programme Committee.

P.B.46.3.2 The members authorized the Chairman to nominate two members from the Planning Board to the Academic Programme Committee. It was also suggested that at least one member should be from external members of the board.



P.B.46.4

To consider the status report of the Fee exemption Scheme for SC/ST students under the SCSP and TSP Scheme.

P.B.46.4.1

The Member Secretary highlighted that IGNOU has spent Rs.10.7 crore and Rs.4.2 crore from SCSP and TSP grants components, respectively in financial year 2017-18. The total allocation under SCSP and TSP was Rs.22.5 crores in the period.

P.B.46.4.2

The Planning Board noted utilization of SCSP and TSP grants .

P.B.46.5

To consider the report on the Low enrollment in Various Programmes of the University.

P.B.46.5.1

A study report prepared by Planning and Development division of the University was placed before the Board .The report pointed out that 70 academic programmes out of 228 on offer had low enrollment. The Board noted that (i)the study had a very small sample size,(ii)No student feedback is taken and(iii) the data is not shared with programme coordinators.

P.B.46.5.2

After detailed observations,the Board made the following observations :

- a) The study be conducted with a larger sample size.
- b) The University may offer these academic programmes through online mode and Term End Exam (TEE) in the formal system. All instructional resources, counseling and assignments will be delivered through online mode as per provisions made in the Regulation for online education issued by the UGC.
- c) Concerned School/faculty shall have an important role in delivery and continuous assessment in such programmes. Their direct involvement in publicity and marketing may yield better results.Subsequently, the programme may be offered in both online and off line.

P.B.46.5.3

The Board after detailed deliberations recommended that(i) the report may be circulated to the respective schools for their feedback and inputs and (ii) a committee may be constituted to conduct a detailed study and to provide viable solutions for enhancing enrolments in academic programmes of the University.

P.B.46.6

To consider the proposal of the Fee exemption for student with disabilities in IGNOU.

P.B.46.6.1

Persons with Disability Act 2016 emphasizes on inclusive education to the children with disabilities without discrimination and create a barrier free environment to remove all types of discrimination against persons with disabilities. The clause 24(1) of the Act stipulates the quantum of



reservation in all poverty alleviation and various developmental schemes having priority to women with benchmark disabilities. Further, clause 37(b) stipulates five percent reservation in all poverty alleviation and various developmental schemes having priority to women with benchmark disabilities. It is proposed that fee exemption scheme be extended to the student with disabilities. About 12 thousand PwD students will be benefitted under this scheme. The grant requirement shall be Rs 6.25 crores. The proposal needs 100 % funding from the concerned Ministry of Govt. of India.

P.B.46.6.2

The Planning Board recommended for forwarding the proposal to the Ministry of Human Resource Development / Ministry of Social Justice and Empowerment.

P.B.46.7

To consider the proposal to seek grants from MHRD to make IGNOU study centers complying requirements of UGC-ODL Regulations, 2017

P.B.46.7.1

The ODL Regulation 2017 has come into effect since June 2018. The Member Secretary stressed for immediate upgrading of infrastructure at learner support Centers for smooth delivery of learning resources as provided under the ODL Regulations. This proposal shall strengthen the infrastructure at one thousand LSCs..

P.B.46.7.2

The Planning Board sought more details about the proposal.

P.B.46.7.3

After detailed deliberations, the Board deferred the proposal.

P.B.46.8

To follow the UGC (Open and Distance Learning) Regulations, 2017 in developing Self-Learning Material.

P.B.46.8.1

This agenda item was clubbed with item no. 46.9 as tabled Item.

P.B.46.9

To consider the report of the Committee for revising the existing Phase Forms and programme approval and launching process.

YES/NO
P.B.46.9.1
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The Director-IQAC informed that the University had constituted a committee to develop Phase forms for approval of new academic programmes and revision of existing programmes in view of UGC (Open and Distance Learning) Regulations, 2017. She made a brief presentation of the Committee's recommendations outlining the proposed changes in approval mechanism for new academic programmes and revision of the existing programmes/ courses. The proposed mechanism would consist of two forms for seeking approval from School Board, Planning Board (PB/APC) and Academic Council, as per the Statutes of the University, namely: Programme Proposal Form (PPF) and Programme Development Form (PDF). Further, the Programme Project Report (PPR), as given in the ODL Regulations, will be annexed with PDF and would be placed for approval of the



School Board followed by the Academic Council, which is an essential requirement of the ODL Regulations.

There would be a single form: Programme Revision Form (PRF) for revision/ addition of new course (s) to an existing programme. The forms (PPF, PDF and PPR, and PRF) were placed before the Board for its consideration.

P.B.46.9.2

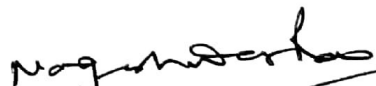
The Board observed that the existing approval mechanism (*Annexure-A to E of Phase-3 form*) has a provision of consent from Operational Divisions before placing it for the approval of Academic Council and School Boards. The same provision needed to be included in the proposed forms and a mechanism may be adopted to curb the delays in readiness of associated Divisions/Units.

The Planning Board opined to retain the provisions of consent from operational Divisions for determining the cost involved and their direct participation in the content development process. It was also proposed that the form for revision of courses be suitably renamed.

P.B.46.9.3

With above observations, the Planning Board approved the revised forms for Programme Proposal, Programme Development and PPR and Programme Revision/addition of course (s) to existing programmes. The Board further recommended that the proposal and proposed Phase Forms (PPF, PDF& PPR and PRF) be also placed before the Academic Council.

The meeting ended with a vote of thanks to the Chair.


(Prof. Nageshwar Rao) 24/9/18
Chairperson
आचार्य नागेश्वर राव
कुलपति, इग्नू
Prof. Nageshwar Rao
Vice Chancellor, IGNOU