

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
RESEARCH UNIT**

Absentee Statement

(Monthly Attendance Report of Research Scholar availing IGNOU-RF)

From _____ **to** _____

Name of the Research Scholar	Enrl. No.	Name of the Programme (MPhil/Ph D) & Discipline	Leave Availed (if any) If not availed mention as 'NIL'	Field visits (if any), mention No. of days along with date(s)	No. of days present	Progress Report (please mention Satisfactory/ not satisfactory)	Remarks (please mention your recommendation)

Signatures
& Official Stamp of
the Supervisor

Signature & Official
Stamp of the Ph.D
Programme Coordinator

Signatures & Official
Stamp of the Director
of the School

Note:

1. Kindly enclose the relevant copies of the Attendance Register.
2. If any column is left blank, the Absentee Statement shall be not considered.