

F.No: IG/RU/UGC-JRF/2023/14215
01st February, 2023

To,

All Directors of Schools of Studies
All Research Programme Coordinators**CIRCULAR****Subject: Up-gradation from Junior Research Fellowship (JRF) to Senior Research Fellowship (SRF) – regarding.**

Dear Sir/Madam,

This is in continuation to our earlier communication no. IG/RU/UGC-JRF/2020/1633 dated 09th July, 2020 regarding three members assessment committee report specifying clause no. 04 and 14 (ii) of the UGC guidelines on JRF (copy attached).

In this connection, a public notice has been issued by the University Grants Commission on 27.01.2023 which is attached herewith for ready reference. In the said public notice UGC has requested the Higher Educational Institutions (HEIs) to ensure the inclusion of external expert in the committee constituted for the up-gradation from JRF to SRF. The public notice further states that any proposal without complying with the above guidelines for up-gradation from JRF to SRF will not be considered.

A communication no. 4889 regarding conduct of three members assessment committee including external expert has already been issued by the Research Unit on 06.01.2016 (copy attached).

Therefore, it is requested to bring the above directions/guidelines of the UGC into the notice of all Research Supervisors and Research Programme Coordinators for compliance.

Encl: as above

Copy to:

The Registrar, Administration Division
Pro Vice Chancellor (MSM)
VCO: for information of the Hon'ble Vice Chancellor

(Bijayalaxmi Mishra)

Director, Research Unit

निदेशक / Director

अनुसंधान एकक / Research Unit

इन्दिरा गाँधी राष्ट्रीय मुक्त विश्वविद्यालय

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F.No: IG/RU/UGC-JRF/2020/1633
09th July, 2020

To,

All Directors of Schools of Studies
All Research Programme Coordinators
All Research Supervisors

Subject: Three Members Assessment Committee Report reg.

Dear Sir/Madam,

It is noticed that in some cases of UGC-JRF, the Research Unit is not receiving SRF up-gradation report post completion of prescribed period of UGC-JRF. In this regard, it is to mention that as per the point no. 4 of the UGC guidelines on Junior Research Fellowship, the tenure of fellowship is initially for two years under the JRF scheme. Upon expiry of this period, the work of the Fellow will be evaluated by experts. If the research work is found satisfactory, his/her tenure will be extended for a further period of three years under the enhanced emoluments of the Senior Research Fellowship (SRF). In case the work for the first two years is not found satisfactory, an additional year will be given to him/her for improvement. However, during this period he/she will be designated as a Junior Research Fellow. In such cases, work will be evaluated again after three years, and if improvement is found, the Fellow will get two more years under the SRF. Thus, the total period of fellowship (JRF and SRF) is five years and there is no further provision of extension.

Further point no. 14 (ii) of the UGC-JRF guidelines states that "On completion of first two years of award, the fellow may apply to the department/university concerned for the up gradation of SRF. For this, a three member committee will be constituted with a Supervisor, Head of the Department and External Expert subject expert to evaluate the research work. The Minutes of the Constitution of Committee and recommendations of the Committee for up-gradation may be sent to University Grants Commission. Therefore, the fellow will be upgraded and designated as SRF. The recommendations of the Committee in the prescribed proforma (Annexure VII) may be submitted to UGC designated agency. A communication for conduct of three members assessment committee has already been issued by the Research Unit (Copy enclosed).

It is also mentioned in the feedback column that "For Doctoral Fellowships at least 2 Research Papers (1 National and 1 international), 1 National/International publication at the time of up-gradation and 1 National/International Publication by the end of the tenure must be submitted.

Keeping in view of above, it is requested to forward the recommendations of the three members assessment committee along-with other related documents in respect of UGC-JRF awardees who have availed two years of UGC-Junior Research Fellowship. It is further requested to follow the UGC prescribed guidelines in toto while forwarding the fellowship documents of the research scholars of UGC-JRF awardees. Copy of the UGC guidelines on JRF is attached for ready reference.

(Note: The above rules are applicable in the case of Ph.D and M.Phil+Ph.D (integrated mode) research scholars who are awardees of UGC-JRF).

Encl: as above.

(Bijayalaxmi Mishra)
Director, Research Unit

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Research Unit

F.NO: IG/RU/UGC/2015/373/ 4889
06th January, 2016

This has reference to the UGC guidelines on Junior Research Fellowship. The following procedure has been approved by the Competent Authority for nominating an external expert for Three Member Assessment Committee for the purpose of up-gradation from Junior Research Fellowship to Senior Research Fellowship under the scheme:

1. Research Supervisor will place the panel of external experts (already approved by the Competent Authority for the Doctoral Committee) before the Director of School concerned for nomination of one external expert who has expertise in the subject of the research.
2. Director of the School concerned will nominate an External Expert (local/outside) out of the said panel. If, outstation expert (other than Delhi) is being nominated, approval of the Competent Authority is required to be obtained by the school.
3. In both the cases, the payment of TA etc. in r/o the external expert will be made by the concerned school, as per University norms.
4. School will forward the recommendations of the Three Members Committee Report alongwith relevant documents in support to the Research Unit.

All Directors of Schools are requested to bring the above procedure into the notice of Research Programme Coordinators of M.Phil and Ph.D. programmes for compliance henceforth.


(Prof. M.S. Nathawat)
Director, Research Unit

आचार्य महेंद्र शक्ति नाथवात
निदेशक, अनुसंधान एकाग,
इन्दु, मेरु दिल्ली
Prof. M.S. Nathawat
Director, Research Unit,
IGNOU, New Delhi

Copy to:

1. All Directors of Schools of Studies
2. PS to Vice-Chancellor – for information of the Hon'ble Vice-Chancellor
3. Registrar, Administration.
4. Finance Officer, F&AD
5. Office Copy



ज्ञान-विज्ञान विमुक्तये

प्रो. रजनीश जैन
सचिव

Prof. Rajnish Jain
Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)
(Ministry of Education, Govt. of India)

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F.No. 1-9/2022/(SA-1)/Misc.

January 27, 2023

Public Notice

Subject:- Up-gradation from Junior Research Fellowship (JRF) to Senior Research Fellowship (SRF)-regarding.

Attention is invited to clause 14 (ii) of, "UGC Junior Research Fellowship in Sciences, Humanities And Social Sciences", regarding procedure of up-gradation from JRF to SRF:

"On completion of first two years of award, the fellow may apply to the department/university concerned for the up-gradation of SRF. For this a three member committee will be constituted with a Supervisor, Head of the Department and External Subject Expert to evaluate the research work. The Minutes of the constitution of committee and recommendation of the committee for up-gradation may be sent to University Grants Commission. Thereafter, the fellow will be upgraded and designated as SRF. The recommendation of the committee in the prescribed proforma may be submitted to UGC designated agency. The approval from UGC for up-gradation is not mandatory"

Higher Educational Institutions (HEIs) are therefore, requested to ensure the inclusion of external expert in the committee constituted for the up-gradation from JRF to SRF.

Any proposal without complying with the above guidelines for up-gradation from JRF to SRF will not be considered.


(Rajnish Jain)