

Minutes of the Meeting of the Institutional Ethics Committee (IEC) held on 19 December, 2024 at 11.30 am in the Research Unit, Maidan Garhi, New Delhi through Google Meet.

The following members were present:

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| 1. Prof. M. S. Senam Raju, Director, SOMS, IGNOU | - Chairperson |
| 2. Prof. Anil Aneja, Professor, Dept. of English, DU | - External Member |
| 3. Prof. Swati Patra, SOSS, IGNOU | - Member |
| 4. Dr. S. K. Prasad, Director, NCDS, IGNOU | - Member |
| 5. Dr. Neerja Sood, Asst. Professor, Nursing discipline, SOHS | - Member |
| 6. Prof. Jaideep Sharma, Director (I/c), Research Unit | - Member Secretary |

Prof. Lalita S. Kumar, SOS, IGNOU could not attend the meeting.

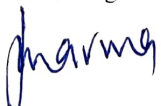
Dr. Satish Gaikwad, Deputy Director, assisted the committee in the proceedings of the meeting.

At the outset, the Member Secretary welcomed all the members and informed that the draft Standard Operating Procedure (SOP) was placed in the Research Council (RC) at its 31st Meeting held on 15.11.2022. The RC approved the SOP in principle and recommended to make the Institutional Ethical Committee more representative by increasing the number of members making it multi-sectoral.


In compliance to the decision of the RC, the IEC revisited the provisions of SOP in its 3rd Meeting of IEC held on 2.9.2024 decided to circulate the draft SOP to the Directors of the Schools / Members for inviting inputs for consideration of the committee. Accordingly, in response one suggestion received from Dr. Neerja Sood, Member of IEC, which was placed along with the agenda item for consideration of the Committee.

The members thoroughly deliberated on the draft SOP along with the suggestion received and the revised the SOP in workshop mode during the meeting. The revised SOP along with the tabular comparison of changes incorporated are attached as **Annexure I & Annexure II**. The Committee further entrusted the Member Secretary to seek the statutory approval through proper channel prior to its notification. The Committee also recommended that once this SOP got approved from the Competent Authority and notified, the previous SOP which was approved in principle by the 31st RC shall deemed to be ceased.

The Meeting ended with a vote of thanks to the Chair.


(Jaideep Sharma)
Member Secretary


(Neerja Sood)
Member


(S. K. Prasad)
Member


(Swati Patra)
Member


(Anil Aneja)
Member


(M.S.S. Raju)
Chairperson