**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**
***School of Agriculture* (SOA)**

**Minutes of the 18th Meeting of the School Board held on 26.04.2011.**

1. The 18th Meeting of the School Board (SB) was held on 26th April, 2011 at 11:30 AM in the Conference Room of School of Agriculture, Block G, Academic Complex, IGNOU, Maidan Garhi, New Delhi-68. The following members were present:

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| 1. | Prof. M.K. Salooja, Professor, SoA, | Chairman |
| 2. | Prof. B.S. Hansra, Director, SoA | Member |
| 3. | Prof. K.V. Peter, Director, World Noni Research Foundation, Chennai | Member |
| 4. | Dr. T.B.S. Rajput, Project Director, WTC, IARI, New Delhi | Member |
| 5. | Dr. K.D.Kokate, DDG (Agri. Extn), ICAR, New Delhi | Member |
| 6. | Mr. K.Rajeswara Rao, CVO, Container Corp. of India Ltd., New Delhi | Member |
| 7. | Dr. Rita Rani Paliwal , Director, SOH, IGNOU | Member |
| 8. | Dr. Narayana Prasad, Professor, SOSS, IGNOU | Member |
| 9. | Dr. B.S. Saraswat, Professor, SOS, IGNOU | Member |
| 10. | Dr. N.A. Farooqee, Associate Professor, SOEDS, IGNOU | Member |
| 11. | Dr. S. K Yadav, Associate Professor, SoA | Member |
| 12. | Dr. Praveen Kumar Jain, Asstt. Professor, SoA | Member |
| 13. | Dr. P Vijayakumar, Asstt. Professor, SoA | Member |
| 14. | Dr. M. Sinhamahapatra, Asstt. Professor, SoA | Member |

Dr. A. K. Srivastava, member, School Board, could not attend the meeting.

At the outset, the Chairman welcomed the members to the 18th meeting of the School Board. The Chairman expressed appreciation and gratitude for the contribution made by the outgoing members of the School Board. On behalf of the School Board, the Chairman, specially welcomed the new members of the Board and informed them about the programmes of the School. He then mentioned the recent activities/events of the School since the last School Board meeting. He also presented the admission data of January 2011 session for various programmes of the School. The members pointed out following reasons for low enrollment:

- High programme fees
- Lack of awareness among the target group
- Non-availability of programme study centers (PSCs)
- Medium of instruction being mostly English and Hindi

The members suggested the following to overcome the problem of low enrollment:

- Reducing fee amount
- Networking with different agencies for more publicity
- Collaboration with the departments of state Govt., different Boards, industries for establishment of PSCs
- Networking with different Ministries for sponsorship
- Translation of the programmes in regional languages

Mr. K. Rajeswara Rao suggested that the School could prepare and submit a project to Ministry of External Affairs, GoI for offering the educational programmes in Sub-Saharan African institutions.

The agenda items were taken in seriatim and discussion made are as follows:

Item No. SB. 18.1 : To confirm the minutes of the 17th Meeting of the School Board held on 10.12.2010 and the action taken report

SB.18.1.1 The Chairman informed that minutes of 17th Meeting of the School Board held on 10.12. 2010 were circulated to all the School Board Members and the minutes may please be confirmed.

SB.18.1.2 Action Taken Report on Minutes of the 17th School Board meeting:

*SB.17.2: To consider and approve the Concept Note for Awareness programme on Mushroom Cultivation.*

The writers have been identified for development of the programme.

*SB.17.3: To Consider and approve the Progress Report of Ph. D Students of Agriculture Extension.*

Progress report has been sent to Research unit for approval.

*SB.17.4: To consider and approve the application of the candidates for admission to Ph. D in Agriculture Extension for Jan. 2011 session.*

Applications have been sent to Research unit for approval. Research Council has approved the admission.

*SB.17.5: To consider and approve the application of the candidates for admission to Ph. D in Dairy Science and Technology for Jan. 2011 session.*

Research Council has approved the admission.

*SB.17.6: To consider and approve the names of Project Report Evaluators for PG Diploma in Plantation Management.*

The names of Project Report Evaluators have been forwarded to SED.

*SB.17.7: To consider and approve the Paper setters, Moderators and Evaluators for various programmes of the school.*

The approved list of paper setters, moderators and evaluators has been sent to SED for further necessary action.

*SB.17.8: To consider and approve the names of Editors for PG Diploma in Food Science and Technology.*

The Units have been sent to the approved editors.

*SB.17.9: To consider and approve the Phase-1 form for PG Diploma in Medicinal Plants Products Development.*

Experts are being identified to design the syllabus of the programme.

*SB.17.10: To consider and approve the name of new editors for Diploma in Animal Husbandry Programme.*

The Units have been sent to the new editors.

SB.18.1.3 **The Board confirmed the minutes (Annexure-I) of the 17th Meeting of the School Board.**

Item No. SB. 18.2: **To consider and approve the offering of Diploma and PG Diploma programmes of SOA in July Session.**

SB.18.2.1 The Director apprised that the faculty members of the School felt that offering of Diploma programmes in July session will attract more students when compared to the January session only. As the Board results are announced during May-June period, July session will harmonize the admission cycle of the School with that of the conventional system being practised throughout the country. It was proposed to offer all the Diploma and PG Diploma programme in July session as a special case/trial basis, and if found viable, the session may be shifted to July instead of January.

SB. 18.2.2 **The Board approved the offering of Diploma and PG Diploma programmes of SOA in July Session.**

Item No.SB.18.3: **To consider and approve the names of unit writers of Masters' in Agribusiness Management (MABM).**

SB.18.3.1 The Programme Coordinator, Dr. P. K. Jain presented the list of the unit writers of Masters' in Agribusiness Management (MABM).

SB.18.3.2 The members opined that credit load of 126 is quite heavy for Masters' level programme. The programme structure may be reviewed in a small group expert committee meeting to reduce the load (credits) or to increase the duration.

SB.18.3.3 **The Board approved the names of unit writers of Masters' in Agribusiness Management (MABM). The list is annexed (Annexure-2). However, the Board suggested to have a small group expert committee meeting to review the credit load of the programme.**

Item No. SB. 18.4: **To Consider and approve the Progress Report of Ph. D Students of Agriculture Extension.**

SB. 18.4.1 The Programme Coordinator, Prof. B.S. Hansra reported the six monthly progress report of 12 Ph. D Students of Agriculture Extension

SB. 18.4.2 The Board suggested that the progress reports should be approved by the Doctoral Committee prior to submission to the School Board in future.

S.B. 18.4.3 **The Board approved the Progress Report of Ph. D Students of Agriculture Extension. The list is annexed (Annexure-3).**

Item No. SB.18.5: **To Report the status and approval to the activities with respect to the Sustainability Science Discipline.**

SB.18.5.1 The Director reported that the Academic Council in its 52nd meeting held on 20th April, 2010 approved the Sustainability Science as a discipline in the School of Agriculture. A good number of the appreciation programmes have been developed in the area of sustainability science. The status of on-going activities of the sustainability science was also reported and approval was sought for their continuation and creation of faculty positions for the approved discipline as per the university norms.

SB.18.5.2 **The Board approved the ongoing activities of the Sustainability Science Discipline under the School and proposal for creation of faculty positions for the approved discipline.**

Item No. SB.18.6: **To consider and approve the names of the new course writers, editors, Hindi translators and editors for the "Diploma in Watershed Management".**

SB.18.6.1 The Programme Coordinator, Dr. P. Vijayakumar presented the list of new course writers, editors, Hindi translators and editors for the "Diploma in Watershed Management".

SB.18.6.2 The members expressed that as per the Statute 10 (A) translators and editors need not to be approved by the School Board. They also suggested new names of Hindi translators.

SB.18.6.3 **The Board approved the names of new course writers, editors, Hindi translators and editors for the "Diploma in Watershed Management". The list is annexed (Annexure-4).**

Item No.SB.18.7: **To consider and approve the new names of Unit writers and Hindi Translators and editors for the "Certificate in Water Harvesting and Management" Programme.**

SB.18.7.1 The Programme Coordinator, Dr. P. Vijayakumar presented the new names of Unit writers and Hindi Translators and editors for the "Certificate in Water Harvesting and Management" Programme.

SB.18.7.2 **The Board approved the new names of Unit writers and Hindi Translators and editors for the "Certificate in Water Harvesting and Management" Programme. The list is annexed (Annexure-5).**

Item No. SB.18.8: **To consider and approve the modalities for delivery of non-credit programmes of School of Agriculture.**

SB.18.8.1 Dr. P. Vijayakumar explained the modalities for delivery of 4 non-credit programmes of the School. The programmes will be implemented through the Vocational Training Centres (VTC) approved by the School. IGNOU will provide the study materials and audio-video films to the VTCs and VTC will organize the counseling sessions and evaluate the students. It was proposed that the VTC will get the counseling charges and IGNOU will get the remaining of the fee collected from the students for study materials and certification.

SB.18.8.2 The Board suggested that the fee should be shared between IGNOU and VTCs as 50:50 for better collaboration.

SB.18.8.3 **The Board approved the modalities for delivery of non-credit programmes of School of Agriculture.**

Item No. SB.18.9: **To report the progress of RTA working at Regional Centre , Aizawal.**

SB.18.9.1 Dr. S. K. Yadav presented the progress report of R. Zonunsanga, RTA working at Regional Centre , Aizawal.

SB.18.9.2 The Board suggested the following:

- The report should be presented on six monthly basis.
- The report should be approved by the Doctoral Committee prior to submission to the School Board.
- The prescribed format should be followed for reporting the progress.

SB.18.9.3 **The item was deferred.**

Item No.SB.18.10: **To consider and approve the Phase 1 form of the PG Diploma in Environmental Impact Assessment and Management.**

SB.18.10.1 The Programme Coordinator, Dr. P. K. Jain presented the Phase 1 form of the PG Diploma in Environmental Impact Assessment and Management. He explained the concept note, social relevance of the programme, target group, type and level of the programme, medium of instruction, proposed strategies for design and development of the programme and also the budget requirement for development of the programme.

SB.18.10.2 The members opined that the proposer and programme coordinator of the programme should be the regular faculty member of the School. The name of the consultants or research associate should be put under the academic resources available in-house in the area of the programme. They also suggested that the title of the programme should be reviewed in the Expert Committee meeting.

SB.18.10.3 **The Board approved the Phase 1 form of the PG Diploma in Environmental Impact Assessment and Management.**

Item No.SB.18.11: **To consider and approve the Phase 1 form of the Modular Certificate and Diploma in Fruits and Vegetables Products Technology**

SB.18.11.1 The Programme Coordinator, Dr. M. K. Salooja presented the Phase 1 form of the Modular Certificate and Diploma in Fruits and Vegetables Products Technology. He enlightened the Board about the need of such modular programmes and explained the concept note, social relevance of the programme, target group, type and level of the programme, medium of instruction, proposed strategies for design and development of the programme and also the budget requirement for development of the programme.

SB.18.11.2 The members suggested that formal feedback from the academic counselors and the students of ongoing Diploma programme in the area of fruits and vegetables may be collected to know the demand of the modular programme.

SB.18.11.3 **The Board approved the Phase 1 form of the Modular Certificate and Diploma in Fruits and Vegetables Products Technology.**

**The meeting ended with a vote of thanks to the Chair.**

(Chairman)