INDIRA GANDHI NATIONAL OPEN UNIVERSITY
SCHOOL OF AGRICULTURE

Minutes of the 24th Meeting of the School Board Meeting held on 25th Sep, 2014.

The 24th Meeting of the School Board (SB) was convened on 25th September, 2014 at 10:30 AM in the Conference Room, School of Agriculture, Block G, Zakir Hussain Bhawan, IGNOU, Maidan Garhi, New Delhi-110068.

The following members were present:

1.	Dr. S.K. Yadav Director, SoA	Chairman
2.	Dr. P.G Chengappa, National Professor, ISEC, Bengaluru	Member
3.	Prof. V.S. Mehrotra, Head, CDEC & NSQF Cell,PSSCIVE, Bhopal	Member
4.	Dr. A.K. Gaba, Director, SOVET, IGNOU	Member
5.	Prof. P.K. Biswas, STRIDE, IGNOU	Member
6.	Prof. Anu Aneja, SOGDS, IGNOU	Member
7.	Dr. Lalita Kumar, Assoc. Prof., SOS, IGNOU	Member
8.	Prof. M.K. Saloojа, SOA	Member
9.	Dr. Praveen Kumar Jain, Asst. Prof.(SS), SoA	Member
10.	Dr. P Vijayakumar, Asst. Prof(SS), SoA	Member
11.	Dr. Mita Sinhamahapatra, Asst. Prof.(SS), SoA	Member
12.	Dr. Mukesh Kumar, Asst. Prof., SoA,	Member

Dr. N. S Rathore, Dr. K. Vijayraghvan and Dr. A.K Srivastava could not attend the meeting.

At the outset, the Chairman welcomed the members to the 24th Meeting of the School Board and thanked for their guidance. He welcomed the new external members of the School Board and thanked them for accepting the request of the university to be part of the School Board. He apprised about the composition and powers of the School Board as per the laid Statute 10 A of the University Act. He also explained the vision and mission of the school and the features of programmes of the schools.

The agenda items were taken in seriatim and the recommendations of the School Board on each agenda are as follows:

Agenda No. SB. 24.1: To confirm the Minutes of the 23rd Meeting of the School Board held on 20.11.2013 and the Action Taken Report.

SB.24.1.1 The Chairman informed that Minutes of the 23rd Meeting of the School Board were circulated to all the School Board Members. The School did not receive any comments/ observations on the subject. He proposed that the Minutes may be confirmed.

SB.24.1.2 The Action Taken Report on Minutes of the 23rd School Board Meeting:

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SB.23.2: To consider and co-opt five new external members of School Board as per Statue 10A (2) (e)

The activity has been completed.

SB.23.3: To consider and approve the admission in Ph.D in Dairy Science and Technology (PHDDR) for January, 2014 session.

Shri Ankit Kumar Thesiya has been provisionally admitted after the approval of RCSC vide approval by the RCSC 12.55.2

SB.23.4: To consider and approve the Half- Yearly Progress Reports for the periods July 2012- December 2012 and January- June 2013 of the two Students enrolled under the Ph.D in Dairy Science and Technology (PHDDR) during the academic session- January 2011.

The progress reports were approved in the 12th Meeting of the RCSC held on 29.11.2013 vide RCSC 12.53.2

SB.23.5: To consider and approve the Half-Yearly Progress Reports: Jan.- June 2013 of the three students of Ph.D in Dairy Science and Technology (PHDDR) enrolled under the Academic Session- January- 2013.

The progress reports were approved in the 12th Meeting of the RCSC held on 29.11.2013 vide RCSC 12.53.2

SB.23.6: To consider and approve the Half-Yearly Progress Reports: Jul-Dec 2012 and Jan. - June 2013 of students of Ph.D in Agriculture Extension (PHDAGE) enrolled in various sessions.

The progress reports were approved in the 12th Meeting of the RCSC held on 29.11.2013 vide RCSC 12.54.2

SB.23.7: To consider and approve the admission in Ph.D in Agriculture Extension (PHDAGE) for January 2014 session.

The admission process is completed.

SB.23.8: To consider and approve the names of the unit writers and editors for Masters in Agribusiness Management (MABM)

The work is being allotted to the experts as per the requirements.

SB.23.9: To consider and approve the list of experts for thesis evaluation of three students of Ph.D in Agriculture Extension.

One student Mr. M.R. Ramasubramaniyam has submitted thesis. List of evaluator for his thesis has been sent to Research Unit. List of evaluators of other two students will be sent to Research Unit at the time of submission of thesis by two students.

SB.23.10: To consider and approve the Phase 1 of training programme on Food Safety and Hygiene for housewives funded by FSSAI.

The training manual has been finalized. The issue of change in the title of

the modules was discussed with FSSAI officials. They informed that the change in the title would require change in the MoU which would not be possible at this stage. It was suggested to include a disclaimer in the training module.

SB.23.11: To consider and approve the name of the unit writers and graphic artists for developing the modules of training programme on Food Safety and Hygiene for housewives.

The work has been allotted to the unit writers and graphic artists and the work has been completed.

SB.23.12: To consider and approve the proposal submitted by the Regional Centre Hyderabad about allowing the learners of Diploma in Watershed Management (DWM) to submit their project report Course 8 (BNRP-108) in Telugu language.

The proposal has already been submitted to the ACSC for kind consideration and approval.

SB.23.13: To consider and approve the closure of proposal for Competency Certificate for Farm Technician.

The programme has been closed.

SB.23.14: To consider and approve the panel of paper setters, moderators and evaluators for DWM and CWHM.

The panel has been submitted to the SED.

SB.23.15: To consider and approve the submission of the project entitled "Collaborative development of online distance education courses in agricultural entrepreneurship and marketing management for students and entrepreneurs in India and the United States" under the United States – India Educational Foundation's Obama- Singh 21" Century Knowledge Initiative in association with the University of Connecticut (UConn), Storrs, CT, (USA)

The proposal of the project submitted to the University for endorsement letter. The proposed was not accepted for funding.

SB.23.16: To consider and approve the admission announcement of the Appreciation course on Population and Sustainable Development for the January 2014 session.

The course material is ready, and approval is being sought to convert the delivery of the programme from online to ODL mode.

SB.23.17: To consider and approve the list of the counselors for PG Diploma in Sustainability Science (PGDSS) under CSD for the academic session 2013-14.

Admission is on hold.

SB.23.18: To consider and approve the ODL Formatting of the PG Diploma

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in Sustainability Science (PGDSS) programme.

Few activities are being completed by the faculty members. Printing is on hold due to unavailability of budget.

SB.23.19: To consider and approve the counseling sessions for online programmes offered by the School under its various disciplines.

Counseling sessions for PGDFT have been conducted as per approval. A few counseling sessions were organized for PGDFSQM programme.

SB.23.20: To consider and approve the proposed names of the unit writers and editors for the development of self-learning materials for Post Graduate Certificate in Climate Change and Sustainable Development under CSD.

The units have been assigned to the unit writers and editors.

SB.23.21: To consider and approve the names of the Telugu translator and editors/vetters for the "Certificate in Sericulture" programme.

Work has been allotted to the translators and translation work has been completed.

SB.23.22: To consider and approve the Continuation of programmes in the area of "Environmental Studies" by the faculty working in the Chair for Sustainable Development (CSD)

The Board suggested that the faculty members of the Environment Studies discipline working under CSD may continue with the programmes.

SB.24.1.3 **The Board confirmed the minutes (Annexure-1) of 23rd Meeting of the School Board held on 20.11.2013 and also the Action Taken Report of it.**

The deliberations on the agenda items initiated.

Agenda No. SB. 24.2: **To Discuss and Approve the Concept Note of Bachelor's Degree programme in Agriculture through ODL Mode.**

Dr. S. K. Yadav presented the concept note of design and development of Bachelor's Degree programme in Agriculture *i.e. BSc. Ag. (Hons)* through ODL mode. He initiated the presentation by informing the house about BSc. Ag, programme offered in various Agriculture Universities and the scenario of agricultural education in the country. He highlighted the findings of various studies, including that of the study conducted by IAMR and NAARM and stated that in order to make the learners suitable for employment, a B.Sc.Ag. programme may be introduced by the School of Agriculture which would develop multiple skills suited to the needs of an agri-entrepreneur. The recommendations include restructuring the

existing syllabus of B.Sc. Ag. to build experiential learning, more farmer-student contact, project work, Industrial attachment, building multi skills, use of ICTs, disaster management in agriculture, and information about the emerging sectors of agriculture. He also mentioned about the BDPs offered by the university and BSc. Ag. programme by the YCMOU through ODL mode. He further explained the suitability of ODL in order to enrich the current BSc. Ag. programme .

He outlined the objectives of the programme, target group and the strategy for course designing and delivery which he said would be done as per the University norms **(Annexure 2).**

SB. 24.2.2 The members of the school board observed that though it is a good idea, it requires further in-house deliberations and a programme proposal with need and justification should be developed which could be circulated to the members for inputs. The programme should be designed to suit the requirements of girls and women who play a major role in agriculture. It was also suggested that the quality of the programme should also not be diluted.

SB. 24.2.3 **The School Board approved the concept note on Bachelor's Degree in Agriculture in principle and advised to develop a comprehensive proposal in consultation with the Education Division in ICAR and modify the concept note of Bachelor's Degree programme in Agriculture through ODL for placing the ensuing meeting for a further discussion.**

Agenda No.SB.24.3: To consider and approve the minutes of the Meeting of the Doctoral Committee and half yearly Progress Reports of students of Ph.D. in Agriculture Extension (PHDAGE)

SB.24.3.1 The PHDAGE Programme Coordinator, Dr. P.K. Jain presented the minutes of the Doctoral Committee and half yearly progress reports of 11 students, duly approved by their supervisors and the Doctoral Committee. The progress reports stated to be satisfactory by the respective supervisors (Annexure 3).

SB.24.3.2 The member enquired about the course on Research Methodology as part of the programme. The programme coordinator informed that there is a course on Research Methodology of 8 credits and it is compulsory.

SB.24.3.3 The Board approved the Minutes of the Doctoral Committee and the Progress Reports of the students of Ph.D in Agriculture Extension (PHDAGE).

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Agenda No. SB. 24.4: **To consider and approve the request of Mr. Phani Bhushan Jamatia (Enrol. No. 100165630) to change his Supervisor.**

SB. 24.4.1 The PHDAGE Programme Coordinator, Dr. P.K. Jain informed that Mr. Phani Bhushan Jamatia (Enrol. No. 100165630) had requested the School to change his external supervisor Dr. Narhari Singh due to his illness. Prof. B.S. Hansra is the internal supervisor. He has proposed the name of Dr. Debabrata Basu, Professor of BCKV, WB in place of Dr Narhari. The consent letter and bio-data of Dr. Debabrata Basu who has agreed to supervise the student as per the original research proposal were presented by Programme Coordinator. The Internal Supervisor has also recommended the same The Doctoral Committee in its meeting held on 25.08.2014 has recommended the change of supervisors from Prof. B.S. Hansra and Dr. Narhari Singh to Prof. B.S. Hansra and Dr. Debabrata Basu **(Annexure 4).**

SB. 24.4.2 **The Board approved the change of supervisor of Mr. Phani Bhushan Jamatia from Prof. B.S. Hansra and Dr. Narhari Singh to Prof. B.S. Hansra and Dr. Debabrata Basu.**

Agenda No. SB.24.5: **To consider and approve the Panel of Experts for Thesis Evaluation of five students of Ph.D in Agriculture Extension**

SB.24.5.1 The chairman informed the board that five students of Ph. D. in Agriculture Extension are at the advance stage of their thesis preparation. To evaluate their thesis, external experts have been identified and a panel of the same has been prepared. He presented the list of experts for thesis evaluation of following five students of Ph. D in Agriculture Extension **(Annexure 5)** for approval of the School Board:

1. Mr. S. Sreenivasulu
2. Mr. Balwinder Singh,
3. Mr. Phani Bhushan Jamatia,
4. Mr. Dilip Kumar Das
5. Mr. Prashant Shamrao Armorikar

SB.24.5.2 **The Board approved the Panel of Experts for Thesis Evaluation of five students of Ph. D in Agriculture Extension.**

Agenda No. SB.24.6: **To consider and approve the minutes of the 7th meeting of the Doctoral Committee for 'Dairy Science & Technology(PHDDR)' and the Half-yearly Progress Reports of the students enrolled for Ph.D. in Dairy Science & Technology**

SB.24.6.1 Dr S.K. Yadav, Director (SOA) informed that the Doctoral Committee of the Dairy Science and Technology reviewed the half–yearly Progress Reports of the six students enrolled for the programme (Ph.D. in Dairy

Science & Technology) under January, 2011; January, 2013; and January, 2014 sessions in its 7th Meeting held on 30.08.2014. The progress reports have been consolidated in the stipulated summary sheet prescribed format and the copies of the individual Progress Reports were also enclosed **(Annexure 6).**

SB.24.6.2 The members desired that the required quality for a Ph.D. degree Programme and regulations of the University be ensured.

SB.24.6.3 The School Board approved the Minutes of the 7th Meeting of the Doctoral Committee for 'Dairy Science & Technology' and the Half-yearly Progress Reports of the six students enrolled for the Ph.D. in Dairy Science & Technology programme.

Agenda No. SB.24.7: To consider and approve the status of the students enrolled for the programme, 'Ph.D. in Dairy Science & Technology (PHDDR)'

SB.24.7.1 Dr S.K. Yadav, Director (SOA) informed that the seven students are currently on role in 'Ph.D. in Dairy Science & Technology (PHDDR) programme enrolled under January, 2011; January, 2013; and January, 2014 sessions. The six students have submitted their half-yearly Progress Reports on regular basis. But one student Sh. R. Nagaraju (E.No. 112246432, January 2011) has submitted only one Progress Report for the period January-June, 2011. Neither he has appeared for the Term End Examination nor has he submitted the assignments. He is not responding to the mails of Programme Coordinator. He further added that the status of progress of these six students, along with details of their Internal and External Supervisors, has been consolidated **(Annexure 7)** .

SB.24.7.2 The members opined that the School should take the action as per rules and regulations of the University and recommended that the admission of Mr. R. Nagaraju may be cancelled if no response is received from his end.

SB.24.7.3 The School Board considered the status of the six students enrolled in PhD Dairy Science and Technology along with the internal and external supervisors. As recommended by the Doctoral Committee, it was decided to cancel the admission of Mr. R. Nagaraju, in accordance with the University rules and regulations.

Agenda No. SB.24.8: To consider and approve placement of low enrolment programmes of School of Agriculture under abeyance.

SB.24.8.1 The Director, SOA informed that presently the School is offering 20 programmes in agriculture and allied sectors at different levels. Few of these programmes do not have sufficient enrolment over a period of time. Some of the programmes are also showing decreasing trend in terms of enrolment. He further explained that the low enrolment could be due to specialized nature of the program, restricted target group, less number of study centres, etc. He presented the list of the following programmes

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having low enrolment along with their enrollment status **(Annexure 8):**

i. Certificate in Beekeeping (CIB)

ii. Diploma in Value Added Products from Fruits and Vegetables (DVAPFV) – Under Revision

iii. Diploma in Meat Technology (DMT)

iv. Diploma in Production of Value Added Products from Cereals, Pulses and Oilseeds (DPVCPO)

v. Diploma in Fish Products Technology (DFPT)

vi. PG Diploma in Plantation Management (PGDPM)

vii. PG Diploma in Food Science and Technology (PGDFT) – Online

SB.24.8.2 It was unanimously agreed that these programmes may be kept on abeyance till they are revised or modified to suit the needs of the learners or labour market.. Further, it was advised to develop bachelor programme, combining these programmes, as considerable amount of resources and time have been invested in the development of these programmes and course materials. The Director, SOA informed that some of these programmes will be utilized as Application Oriented Course (AOCs) under the revised BDP programme of the University. The members also suggested to take up an evaluation study to find out the root cause of low enrollment in these programmes.

SB.24.8.3 **The Board approved placement of low enrolment programmes of School of Agriculture under abeyance till corrective measures are taken.**

Agenda No. SB.24.9: **To Consider and Approve the closure of Project Funded by APEDA, GOI.**

SB.24.9.1 The Director, SOA enlightened the Board about the status of a project funded by the APEDA, GOI during 2006-2007 to develop three educational programmes namely, Awareness programme on Good Agricultural Practices, Certificate in Organic Farming and Post Graduate Diploma in Food Safety and Quality Management under ODL mode of education. He mentioned that the Awareness programme was transferred to the erstwhile Centre for Extension Education (CEE) of this university and other two programmes have been developed and offered by SOA. He also presented the summary of the budget and the performance of two programmes since their launch. Since, the work prescribed in the project have been completed by the school, he proposed to close the project **(Annexure 9)**.

SB.24.9.2 **The Board approved the closure of Project Funded by APEDA, GOI.**

Agenda No. SB.24.10: **To consider and approve the concept note for the development of Ph.D. in Environmental Science.**

SB.24.10.1 Dr. B. Rupini presented the detailed on the concept note of Ph.D in Environmental Science. She explained the need, objectives and academic and social relevance of the programme, its market demand, target group, and nature and type of the programme. She also explained the strategies to be adopted to deliver the programme .

SB.24.10.2 The members expressed that the School should first develop and run an Undergraduate and Masters' programme in Environmental Science for at least one cycle and then plan for Ph. D programme.

SB.24.10.3 **The Board did not approve the concept note for the development of Ph.D. in Environmental Science.**

AgendaNo. SB.24.11: **To consider and approve the concept note for the development of M.Sc. Environmental Sciences.**

SB.24.11.1 Dr. Sachi Shah presented the concept note of the programme. She explained the need, objectives and academic and social relevance of the programme, sustainability, job opportunities and market demand, target group, nature, type and duration of the programme. She also mentioned the strategies to develop and deliver the program, expected time and tentative expenditure for development of the programme **(Annexure 10)**.

SB.24.11.2 The members agreed that there is a need for such programmes, but the proposal needs to be modified with respect to the objectives, target group and the proposed course structure. It was further suggested that the programme should be unique and different from the conventional programme and would require incorporation of important aspects like green technology, environmental auditing and other latest advancements in the field and keeping the future prospects in mind. All the faculty of the Environmental Studies should be involved in the development of the programme since it is a multidisciplinary field.

SB.24.11.3 **The Board approved the concept note for the development of MSc. in Environmental Science with above observations.**

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AgendaNo. SB.24.12: **To consider and approve inclusion of Dr. V Venktaramanan as member of the course preparation team of MSD014-Ecological Economics in the PGDSS programme.**

SB.24.12.1 The Chairman presented the proposal to include the name of Dr Venkat in the course preparation team of the PGDSS.

SB.24.12.2 The members opined that it is the prerogative of expert group to include the name of any expert in the course preparation team. Otherwise also those who help in the preparation of a course get their name reflected in the credit page.

SB.24.12.3 **The Board did not consider this proposal.**

Agenda No. SB.24.13: **To consider and approve the delivery of "Appreciation course on Population and Sustainable Development" from online to ODL mode.**

SB.24.13.1 The Programme Coordinator, Dr. Deeksha Dave, explained the salient features covering the objectives and scope of the Course "Appreciation Course on Population and Sustainable Development". She also informed that the Phase-I Form of the course was discussed and approved in the 20th School Board meeting of the School of Agriculture held on 12 June 2012. The unit writers and editors were approved in the 22nd School Board meeting of the School of Agriculture held on 17 April 2013. The self learning instructional material is ready. The delivery of the course through online platform is on hold as the TEEG (Technology Enabled Education Group) of the University is working on the policy framework for development and delivery of on-line programmes. The Programme Coordinator submitted that in this backdrop the delivery of the course is proposed through ODL, and requested for its consideration.

SB.24.13.2 The Members desired that the Agenda Item should have been self-contained and self-explanatory, covering the details regarding justification of conversion of the delivery of the programme from on-line to ODL mode, the target group and the modalities for running of the course along with the Agenda Item for clarity. The Programme Coordinator agreed to provide the details

SB.24.13.3 **The School Board approved the delivery of "The Appreciation course on Population and Sustainable Development" from online to ODL mode.**

Agenda No. SB.24.14: **To consider and approve the writing of Term-End Examination (TEE) in Telugu language by the students enrolled under the programme, 'Diploma in Dairy Technology'**

SB.24.14.1 Dr S.K. Yadav, Director (SOA) explained the need and genesis of the proposal. He explained that a good number of students enrolled from the

Regional Centres, Hyderabad, Vijaywada and Visakhapatnam are not able to comprehend the self-learning material in English and Hindi, and clear the TEE. The translation work has been completed and printing of the study material will commence shortly.

SB.24.14.2 **The School Board approved that the students enrolled under the DDT programme be allowed to take and write the TEE in Telugu language.**

Agenda No. SB.24.15: **To consider and approve the name of the unit writers of Masters in Agribusiness Management (MABM)**

SB.24.15.1 Dr S.K. Yadav, Director (SOA) presented the list of unit writers of Masters in Agribusiness Management (MABM). He further informed the board that often there is need to have more unit writers as few of them either delays the writing of unit or decline to write the units due to their personal issues. Then, he presented a list of the unit writers for the MABM programme **(Annexure 11)**.

SB.24.15.2 **The School Board approved the name of the unit writers of Masters in Agribusiness Management (MABM).**

Agenda No. SB.24.16: **To consider and approve the panel of paper setters for setting up the Term End Examination (TEE) Question papers for the programmes of the School of Agriculture**

SB.24.16.1 Dr S.K. Yadav, Director (SOA) presented panel of paper setters for setting up the TEE Question papers forCertificate in Organic Farming (COF), Certificate in Beekeeping (CIB), Certificate in Poultry Farming (CPF), Diploma in Fish Products Technology (DFPT), Diploma in Watershed Management (DWM), Diploma in Value Added Products from Cereals, Pulses and Oilseeds (DPVCPO) and Certificate in Water Harvesting and Management (CWHM), Diploma in Meat Technology (DMT), PG Diploma in Food Science and Technology (PGDFT), PG Certificate in Agriculture Policy (PGCAP), Certificate in Sericulture (CIS), Diploma in Dairy Technology (DDT), PG Diploma in Food Safety and Quality Management (PGDFSQM) and Ph. D in Dairy Science and Technology (PHDDR) (Annexure 12).

SB.24.16.2 **The School Board approved the panel of paper setters for setting up the Term End Examination (TEE) Question papers for the programmes of the School of Agriculture.**

Agenda No. SB.24.17: **To consider and approve the Moderation Board for moderation of Term End Examination(TEE) Question papers of the programmes of the School of Agriculture.**

SB.24.17.1 Dr S.K. Yadav, Director (SOA) presented the moderation boards to moderate the Question Papers of Certificate in Organic Farming (COF),

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Certificate in Beekeeping (CIB), Certificate in Sericulture (CIS), Certificate in Poultry Farming (CPF), Diploma in Fish Products Technology (DFPT), Diploma in Watershed Management (DWM), Diploma in Value Added Products from Cereals, Pulses and Oilseeds (DPVCPO), Certificate in Water Harvesting and Management (CWHM), Diploma in Meat Technology (DMT), PG Diploma in Food Science and Technology (PGDFT), PG Diploma in Plantation Management (PGDPM) and PG Certificate in Agriculture Policy (PGCAP). The moderation board has been constituted as per the ordinance of the university. The same will be utilized to moderate the TEE question papers of different courses of the programmes mentioned above. **(Annexure 13).**

SB.24.17.2 **The School Board approved the moderation board for moderation of Term End Examination (TEE) Question papers of the programmes of the School of Agriculture.**

Agenda No. SB.24.18: **To consider and approve the panel of evaluators for the Term End Examination(TEE) of the programmes of the School of Agriculture**

SB.24.18.1 Dr S.K. Yadav, Director (SOA) presented the panel of evaluators for evaluating the answer scripts of the Term End Examination (TEE) of Certificate in Sericulture (CIS), Certificate in Poultry Farming (CPF), Diploma in Fish Products Technology (DFPT), Diploma in Watershed Management (DWM), Diploma in Value Added Products from Cereals, Pulses and Oilseeds (DPVCPO), Certificate in Water Harvesting and Management (CWHM), Diploma in Meat Technology (DMT), PG Diploma in Food Science and Technology (PGDFT), Diploma in Dairy Technology (DDT), PG Diploma in Food Safety and Quality Management (PGDFSQM) and Ph.D. in Dairy Science and Technology (PHDDR) **(Annexure 14).** The panel shall be utilized for setting the question papers of different courses.

SB.24.18.2 **The School Board approved the panel of evaluators for the Term End Examination(TEE) of the programmes of the School of Agriculture.**

Agenda No. SB.24.19: **To consider and approve the Panel of experts for project evaluation and Viva-Voice Examination of "Diploma in Watershed Management" (DWM) Programme.**

SB.24.19.1 Dr S.K. Yadav, Director (SOA) apprised the Board about evaluation of Project (BNRP-108) in the Diploma in Watershed Management. The project evaluation and conduct of viva voce are undertaken at the Regional Centers by the school approved evaluators. Accordingly, a panel of evaluators is drawn for the project evaluation. He presented the panel of project report evaluators and examiners for viva-voce examinations to be conducted at different Regional Centers **(Annexure 15).**

SB.24.19.2 **The School Board approved the Panel of experts for project evaluation and Viva-Voice Examination of "Diploma in Watershed**

Management" (DWM) Programme.

Agenda No. SB.24.20: **To consider and approve the list of the Project Evaluators for "PG Diploma in Plantation Management (PGDPM)"**

SB.24.20.1 Dr S.K. Yadav, Director (SOA) informed the Board that there is a project component in the PG Diploma in Plantation Management (PGDPM) programme. The project is evaluated by external experts. Accordingly, a list of the Project Report Evaluators is presented for the evaluation of project of (PGDPM) for their utilization as and when required. **(Annexure 16 .)**

SB.24.20.2 **The School Board approved the list of the Project Evaluators for "PG Diploma in Plantation Management (PGDPM)".**

Agenda No. SB.24.21: **To consider and approve a panel of question paper setters, moderators and evaluators of PG Diploma in Sustainability Sciences (PGDSS)**

SB.24.21.0 The Chairman presented the panel of question paper setters, moderators and of PG Diploma in Sustainability Sciences (PGDSS) (Annexure 17).

SB.24.21.0 **The School Board approved the panel of question paper setters, moderators and of PG Diploma in Sustainability Sciences (PGDSS)**

Agenda No. SB.24.22: **To consider and approve the name of the Assamese Translator for the "Certificate in Sericulture (CIS).**

SB.24.22.1 Dr S.K. Yadav, Director (SOA) informed that the School is offering a Certificate in Sericulture (CIS) in collaboration with Central Silk Board, GOI. The programme is being developed in 9 Regional Languages *viz.* Assamese, Bengali, Kannada, Malayalam, Marathi Tamil, Telugu, Punjabiand Urdu. As the approved Assamese translator of Course 2 has intimated his inability to complete the job, it is proposed to allot the Assamese translation work of course 2 to Dr. Azizur Rehman, Office of Directorate of Sericulture, Govt. of Assam, Guwathi.

SB.24.22.2 **The School Board approved name of the Assamese Translator for the "Certificate in Sericulture(CIS)".**

Agenda No. SB.24.23: **To consider and approve the names of Hindi translators and vetters for translation and vetting of brochures, assignment, study material, TEE question papers etc. of the all the programmes of the School of Agriculture.**

SB.24.23.1 Dr S.K. Yadav, Director (SOA) apprised to the board that the School of Agriculture has developed various awareness, certificate and diploma programmes in English language. These programmes are translated in

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Hindi keeping in view the target group. He further mentioned that the translation and vetting of brochures, assignment, TEE question papers etc. are also to be done as and when required in the school. He presented the names of Hindi translators and vetters for translation and vetting of brochures, assignment, study material, TEE question papers etc. of the all the programmes of the School **(Annexure 18)**.

SB.24.23.2 **The School Board approved the names of Hindi translators and vetters for translation and vetting of brochures, assignment, study material, TEE question papers etc. of the all the programmes of the School of Agriculture.**

Agenda No. SB.24.24: **To consider and approve the names of Telugu translators for translation of study material of Diploma in Watershed Management.**

SB.24.24.1 Dr S.K. Yadav, Director (SOA) presented the names of Telugu translators along with their bio-data for translation of study material of Diploma in Watershed Management for the Telugu speaking students. The proposal was initiated by the school on the request of Regional Centre, Hyderabad. The translation work will be done at the Regional Center, Hyderabad. as per the university norms. The following translators were submitted approval:

1. Sri. H. Kurma Rao, Centre Head, CNRM
2. Sri. S.V. Ratnacharyulu Rao, Faculty, CNRM

SB.24.24.2 **The School Board approved the names of Telugu translators for translation of study material of Diploma in Watershed Management.**

Agenda No. SB.24.25: **To consider and approve the name of the translator for translating the courses of CIB and COF programmes from English to Hindi language.**

SB.24.25.1 Dr S.K. Yadav, Director (SOA) presented the name of the translator for translating the courses of CIB and COF programmes from English to Hindi language . The expert help shall be taken as and when translation work is required. The name of Dr. Kumkum Chaturvedi was submitted for the approval.

SB.24.25.2 **The School Board approved the name of the translator for translating the courses of CIB and COF programmes from English to Hindi language.**

Agenda No. SB.24.26: **To report the status of the programmes under development.**

SB.24.26.1 Dr S.K. Yadav, Director (SOA) informed that the school is in the process

of developing four programmes *viz.* Diploma in Horticulture (DHORT), Diploma in Animal Husbandry (DAH), Masters in Agribusiness Management (MABM) and PG Diploma in Food Science and Technology (PGDFT) . He reported the status of these four programmes with respect to their stages of development (writing, editing and printing).

SB.24.26.2 **The School Board considered the status of the programme under development.**

Agenda No. SB.24.27: To consider and approve the offering of "Certificate in Sericulture(CIS)" programme in Hindi language.

SB.24.27.1 The Chairman informed the board that school has developed a Certificate in Sericulture (CIS) programme in collaboration and support of Central Silk Board, GOI. The project has an inbuilt component of translation of study materials in different Indian languages including Hindi. Hence, the study materials are being translated in 10 Indian languages viz. Assamese, Bengali, Hindi, Kannada, Malayalam, Marathi, Punjabi, Tamil, Telugu and Urdu. Central Silk Board is helping the School in translation of study materials in different languages. Since, the Hindi translation, vetting, CRC preparation and printing of study materials of "Certificate in Sericulture" (CIS) Programme have been completed, it is proposed to offer the CIS programme in Hindi language.

SB.24.27.2 **The Board approved the offering of "Certificate in Sericulture" programme in Hindi language.**

Agenda No. SB.24.28: To consider and approve the offering of "Certificate in Poultry Farming"(CPF) programme in Telugu language.

SB.24.28.1 The Chairman presented that the School is offering a certificate in Poultry Farming (CPF) programme and the translation of study material of "Certificate in Poultry Farming" (CPF) was initiated by IGNOU Regional Centre, Hyderabad keeping in view the scope of the programme in the state. The proposal was placed before the competent authority and the approval has been taken. Regional Centre, Hyderabad has translated, vetted the study materials in Telugu Language. Since, the Telugu translation, vetting, CRC preparation and printing of study materials of "Certificate in Poultry Farming" (CPF) Programme have been completed, it is proposed to offer the CPF programme in Telugu language.

SB.24.28.2 **The Board approved the offering of "Certificate in Poultry Farming" programme in Telugu language.**

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Agenda No. SB.24.29: **To consider and approve the process of Evaluation of Project Reports and Conduct of Viva Voce for the Project under the PGDFSQM (PG Diploma in Food Safety & Quality Management) at the Regional centres**

SB.24.29.1 Dr S.K. Yadav, Director (SOA)informed that the 'PG Diploma in Food Safety & Quality Management' (PGDFSQM) programme has a project component of four credits and the procedure for submission of Project Synopsis and Project Reports being followed has been primarily developed on the lines of the existing MBA programme of the University. He added that the process from " Submission of the Project Reports" by the students to the SED till the uploading of marks takes a long time. This delays the process of declaration of results and at times, the students have to re-register themselves for continuation of their programme.

He informed that University also has a system under which the Project Reports are submitted at the Regional centres and the Regional centres arrange to conduct the evaluation and viva-voce. This pattern is being followed by the SOCIS for their programmes; He added that this procedure i.e. evaluation of the project report and viva for MCA programme under the SOCIS is being proposed for the PGDFQM programme. He explained the process, and the proposed process would be as follows: (a) Forwarding of the Project Reports by the SED to School after allotting the Project number; and (b) Submission of Project Report to the concerned Regional Centre and evaluation of Project Reports and conduct of viva-voce by the concerned Regional Centre. (c) The School will prepare the list of Experts for Project evaluation and viva voce and get it approved from the School Board. The same will be given to all the Regional centres. The schedule for submission of viva-voce, Project submission and evaluation shall be the same as being followed by the RCs for the projects of MCA/BCA programmes, i.e. two times in an academic session. The School will prepare the list of Experts for Project evaluation and viva voce and get it approved from the School Board **(Annexure 19).**

SB.24.29.2 **The School Board approved the proposal of "Evaluation of the Project Reports and conduct of viva voce" at the "Regional Centers for the MVPP-001 under the PGDFSQM programme and the panel of experts Regional Centre wise for evaluation of the project and conduct of viva voce.**

The meeting ended with vote of thanks to the Chair.

(S.K. Yadav) 08/10/14
Chairman

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