

INDIRA GANDHI NATIONAL OPEN UNIVERSITY**School of Agriculture (SOA)****Minutes of the 37th Meeting of the School Board**

The 37th Meeting of the School Board was convened online on 14th July, 2021 at 11.00 a.m.

The following members were present:

1. Prof. S. K. Yadav, Director, SOA, IGNOU	Chairman
2. Dr. Neelam Patel, Sr. Adv. (Agril) NITI Aayog, GOI	Member
3. Prof. N.C. Gautam, VC, Mahatma Gandhi Chitrakoot Gramodya Vishwavidyalaya, Chitrakoot, MP	Member
4. Prof. NSR Sastry, Former Prof, LPM, HAU, Hisar	Member
5. Dr. Ramesh Mittal, Director, CCS, NIAM, Jaipur	Member
6. Prof. Madhu Tyagi, SOMS, IGNOU	Member
7. Prof. Nehal A Farooquee, SOEDS, IGNOU	Member
8. Dr. Amiteshwar Ratra, Assoc. Professor, STRIDE, IGNOU	Member
9. Dr. Ramesh Yadav, Assistant Professor, SOJNMS, IGNOU	Member
10. Prof. M.K. Salooja, SOA, IGNOU	Member
11. Dr. P.K. Jain, Assoc. Prof, SOA, IGNOU	Member
12. Dr. P. Vijayakumar, Assoc.Prof., SOA, IGNOU	Member
13. Dr. Mita Sinhamahapatra, Assoc. Prof., SOA, IGNOU	Member
14. Dr. Mukesh Kumar, Asst. Prof., SOA, IGNOU	Member

Dr. N. Bhaskar, Advisor (QA), FSSAI, Member could not attend the meeting.

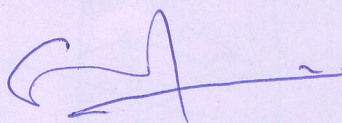
At the outset, the Chairman welcomed the members and thanked them for attending the 37th Meeting of the School Board meeting. He made a detailed presentation on the School and the functions of its Board to apprise the external members of the board. He further placed his gratitude and appreciation to the outgoing External Board Members for their support and guidance to the school.

The agenda items were taken *in seriatim* for discussion and the recommendations of the School Board on each agenda are as follows:

Agenda No. SB.37.1 To confirm the Minutes of the 36th School Board Meeting and the Action Taken Report

SB.37.1.1 The Chairman informed that the Minutes of the 36th Meeting of the School Board were circulated to all the School Board Members and the School did not receive any comments/observations from any board member. He also presented the Action Taken Report (ATR) of the Minutes of the 36th School Board meeting.

SB.37.1.2 Action Taken Report on Minutes of the 36th School Board Meeting is as follows:



Agenda No. SB.36.2: To consider and approve the Programme Development Form (PDF)' Programme Project Report (PPR) and list of unit writers of the Diploma in Agriculture

The programme has been approved in the Planning Board of the university.

Agenda No. SB.36.3: To consider and approve the Feedback Reports of Teachers and Subject Experts.

The feedback was forwarded to ACD and CIQA.

Agenda No. SB.36.4: To consider and approve the co-option of new external members of the School Board under the Clause 2 (e) of the Statute 10 A.

The new members have been nominated by the Competent Authority.

Agenda No. SB.36.5: To consider and approve the paper setters for preparation of question papers for the Term End Examination of the programmes of SOA.

The list has been communicated to the SED.

Agenda No. SB.36.6: To consider and approve the Moderation board for the question papers for the Term End Examination of the programmes of SOA.

The list would be used for moderation of QPs once the pandemic restrictions are over.

Agenda No. SB.36.7: To consider and approve the evaluators for the Term End Examination of the programmes of SOA.

The list of approved evaluators has been communicated to SED.

Agenda No. SB.36.8: To consider and approve the names of experts for video lectures for MOOCs course on water harvesting, conservation and Utilization.

The proposal is yet to be initiated.

Agenda No. SB.36.9: To consider and approve the name of the resource persons for preparing the video lessons for three online courses (MNR-002, MNRE-015 and MNRE-016) of PGCAP programme offered through SWAYAM platform.

Recording of video lectures of three SWAYAM courses has been completed by the approved resource persons.

Agenda No. SB.36.10: To report the keeping of consistently low enrolment programmes of the School of Agriculture under abeyance

The following programmes have been discontinued:

- i. PG Diploma in Plantation Management
- ii. Diploma in Fish Products Technology

- iii. Diploma in Production of Value Added Products from Cereals, Pulses and Oilseeds
- iv. Awareness Programme on Value Added Products from Fruits and Vegetables.

SB.37.1.3

The Board confirmed the Minutes of the 36th Meeting of the School Board held on 14.8.2020 and also the Action Taken Report of it (Annexure-1).

Agenda No. SB. 37.2: To consider and approve the Concept Note of Bachelor of Vocation (Agriculture) programme through ODL Mode .

SB.37.2.1

The Chairman presented about the need and significance of BVoc (Agriculture) through ODL and asked Dr. P.K. Jain to present the agenda further. Dr. Jain made a presentation on the concept of the programme, its objectives and its broad syllabi. The B.Voc. (Agril) shall be developed following the UGC guidelines and support from ASCI (Agriculture Skill council of India) and FICSI (Food Industry Capacity and Skill Initiative) with whom the school has collaborations. This programme shall aim to develop employable skills among various stakeholders to improve the income and employment in agriculture. He further elaborated that skilling in agriculture has been one of the recommendations of the New Education Policy (NEP 2020).

SB.37.2.2

The members appreciated the proposal of the School and suggested that enough industry collaborations should be made for the practical/hands –on of the learners. This will also suffice the outcome of programme by empowering the learners with the industry required skills. The members also advised the School to adopt the university norms of total credits for B.Voc. in line with other Bachelors programmes being offered under CBCS scheme.

SB.37.2.3

The Board approved the Concept Note of Bachelor of Vocation (Agriculture) programme through ODL Mode (Annexure-2).

Agenda No.SB.37.3: To consider and approve the evaluation methodology of Diploma in Horticulture (DHORT).

SB.37.3.1

The Director apprised the board that the school has launched the Diploma in Horticulture during Jan 2021 session and currently 55 learners have enrolled in the programme. These learners shall be appearing for the Term End exam during December 2021. Before their exam is conducted, the evaluation methodology of this programme needs to be finalized so that the result of the programme is announced on-time. The evaluation methodology has been prepared according to the format of the university. The practical component of the integrated courses shall not be evaluated separately, rather it will be a part of Term End Exam evaluation by incorporating few questions from the practical exercises in the Term End Exam question papers.

SB.37.3.2

The Board approved the evaluation methodology of Diploma in Horticulture (DHORT) (Annexure-3).

Agenda No. SB. 37.4: To consider and approve the offering of all Diploma programmes of the School in both the admission sessions i.e. January and July.

SB. 37.4.1

The Chairman informed that most of the Diploma programmes of the school are available for the admission during July session only. All other programmes are available for the admission during both the admission cycles i.e. July and January sessions. The proposal for the offering of Diploma programmes in July session only was approved in the 18th School board meeting. Most of the Diploma programmes of other schools of this university are available during both admission cycles.

The School has envisaged that offering of all the Diploma programmes of the SOA in both the sessions would extend the reach of these programmes among various stakeholders and also fulfill the mandate of this University to reach the unreached. It shall provide an opportunity to the prospective learners who miss the July admission cycle to get enroll in these programmes which in return improve the enrollment of the School.

SB.37.4.2

The Board approved the offering of all Diploma programmes of the School in both the admission sessions i.e. January and July.

Agenda No. SB.37.5: To consider and approve the Moderation of TEE question papers by the School faculty only during the pandemic.

SB.37.5.1

The Chairman presented that due to pandemic, the external experts could not be invited for moderation of question papers for December 2020 and June 2021 TEE. The moderation also couldn't be done online. Therefore, the moderation of the questions papers of all the programmes of this school are being done by the School faculty only. Since it is an alternative arrangement to the statutory provisions, the present arrangement is placed for consideration for the School Board. This provision shall continue till the situation is normalized.

SB.37.5.2

The Board approved the Moderation of TEE question papers by the School faculty only during the pandemic.

Agenda No. SB.37.6: To consider and approve the revised list of the Unit Writers and Editors of the Diploma in Animal Husbandry programme.

SB.37.6.1

The Chairman stated that the school is developing Diploma in Animal Husbandry programme (DAH). The programme coordinator has revised the list of the unit writers and editors for development of various courses of this programme depending upon the need and progress of development of the programme.

SB.37.6.2

The Board approved the revised list of the Unit Writers and Editors of the Diploma in Animal Husbandry programme (Annexure-4).

Agenda No. SB.37.7: To consider and approve the revised evaluation process of Project proposal for the Project work under the PG Diploma in Food Safety and Quality Management (PGDFSQM) programme.

SB.37.7.1

Dr. Mita Sinhamahapatra presented the revised evaluation process of Project proposal for the Project work of Course MVPP-001 under the PGDFSQM programme. She mentioned that at present the project proposals are being evaluated by the Programme Coordinator and project reports are being evaluated by the evaluators at the Regional Centres.

It is proposed that the existing system of evaluation of the project proposal of other similar programmes of this university being done at the Regional Centres may be adopted for PGDFSQM programme also. The payment norms shall be according to the university norms. The existing eligibility criteria for the Project supervisor will be considered for identifying new project proposal evaluator. The existing panel of the approved project report evaluators may also approve the project proposal.

SB.37.7.2

The Board approved the revised evaluation process of Project proposal for the Project work under the PGDFSQM programme. The list of approved project report evaluators with other details are placed at Annexure-5.

Agenda No. SB.37.8: To report the launching of Diploma in Horticulture (DHORT) programme by the School.

SB.37.8.1

The Chairman informed that the school has launched a Diploma Programme in Horticulture (DHORT) during January 2021. The programme has been developed with the financial support from the Ministry of Agriculture, GOI through its National Horticulture Mission (NHM) scheme. The programme shall be offered during both admission sessions of the University i.e. January and July. In the current session of admission of January cycle, total 55 learners have enrolled in this programme from pan India. Due to pandemic, their counseling is being organized online. Presently, the programme is available only in English language and it will be translated in Hindi language to improve the outreach.

SB.37.8.2

The Board took cognizance of the launching of Diploma in Horticulture.

Agenda No. SB.37.9

To report about the academic activities performed by the faculty during pandemic.

SB.37.9.1

The Chairman informed the board that ever since the pandemic erupted in the country, all the academic activities viz., counselling, assignment evaluation, Answer sheet evaluation, moderation, and other student support activities are being looked after by the faculty only. Even during the lockdown, few faculty members have developed many video programmes and also converted offline programme into online programme.

SB.37.9.2

The Board noted the academic activities performed by the faculty during pandemic.

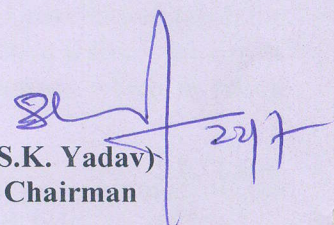
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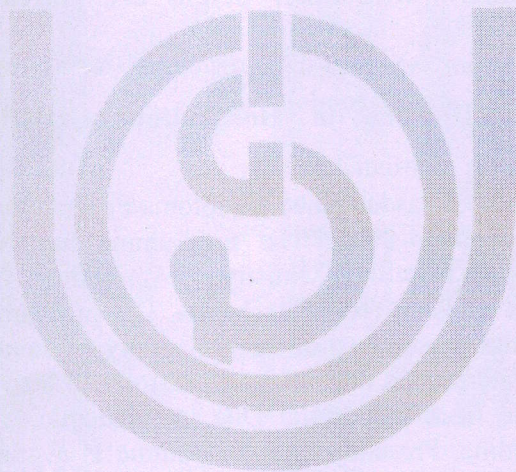
To consider and approve the Hindi Translator for the Diploma in Animal Husbandry programme.

The Programme Coordinator informed that the School is developing Diploma in Animal Husbandry (DAH) programme. The study materials are being developed in English first and need to be translated into Hindi. She presented the biodata of Dr. Kumkum Chaturvedi and Dr. Surabhi Singhal as Hindi translators for this programme.

The Board approved the Hindi translators for the Diploma in Animal Husbandry programme (Annexure-6).

The meeting ended with vote of the thanks to the chair.


(S.K. Yadav)
Chairman



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