



Minutes of the 43rd School Board Meeting

The 43rd meeting of the School Board of the School of Agriculture (SOA) was convened on 7th June, 2023 at 11.00 a.m. in the Conference Room, School of Agriculture, G-Block, IGNOU, Maidan Garhi, New Delhi-110068.

The following members attended the meeting:

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| 1. Prof. Praveen Kumar Jain , Director, SOA, IGNOU | Chairman |
| 2. Prof. P. K. Singh , Dean, College of Engineering & Technology, Maharana Pratap University of Agriculture & Technology, Udaipur, Rajasthan. | Member |
| 3. Dr. N.P. Singh , Member, Commission for Agricultural Cost & Prices (CACP), Ministry of Agriculture & Farmers Welfare, GOI, New Delhi. | Member |
| 4. Prof. Vijay Kumar Baraik , Professor, SOS, IGNOU | Member |
| 5. Prof. Swati Patra , Professor, SOSS, IGNOU | Member |
| 6. Dr. M.V. Lakshmi Reddy , Associate Professor, SOE, IGNOU | Member |
| 7. Prof. S.K. Yadav , Professor, SOA, IGNOU | Member |
| 8. Prof. P. Vijayakumar , Professor, SOA, IGNOU | Member |
| 9. Dr. Mita Sinhamahapatra , Associate Professor, SOA, IGNOU | Member |
| 10. Dr. Mukesh Kumar , Associate Professor, SOA, IGNOU | Member |

Dr. N. P. Singh attended the meeting through online mode (Google Meet).

Prof. R. M. Kathiresan (Vice-Chancellor, Annamalai University, Tamil Nadu), **Shri Sunil Kumar Marwah** (CEO, Food Industry Capacity & Skill Initiative, New Delhi), **Shri. Sunil Bakshi** (Head Regulations, Food Safety & Standards Authority of India, New Delhi) and **Dr. Pema Eden** (Associate Professor, SOH, IGNOU) could not attend the meeting.

At the outset, the Chairman welcomed all the members and thanked them for attending the 43rd Meeting of the School Board.

The agenda items were taken *in seriatim* for discussion and the decisions of the School Board on each agenda are as follows:

Agenda No. SB.43.1 To confirm the minutes of the 42nd meeting of the School Board and the Action Taken Report.

SB.43.1.1 The Chairman informed that the minutes of the 42nd School Board meeting held on 15.03.2023 were circulated to all the members. No comments were received from any member.

The Action Taken Report (ATR) of the minutes of the 42nd School Board meeting was also presented.

SB.43.1.2 Action Taken Report on Minutes of the 42nd School Board Meeting is as follows:

Item No.	Action Taken Report
SB.42.2	To report the minutes of the School Board meeting held through circulation. The Feedback Report of the Subject Experts has been communicated to the CIQA.

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Indira Gandhi National Open University
School of Agriculture, IGNOU, New Delhi



SB.42.3	To consider and recommend the Memorandum of Understanding (MoU) between IGNOU and ICAI for the Development of a Diploma in Agricultural Cost Management. MOU signed on 24 th April, 2023.
SB.42.4	To consider and recommend renewal of MoU between Indira Gandhi National Open University (IGNOU) and Food Safety and Standards Authority of India (FSSAI), GoI. The legal and financial vetting have been completed and the MOU will be signed shortly.
SB.42.5	To consider and approve the revision of programme structure as per new UGC guidelines and the list of experts for convening expert group meeting of Diploma in Agriculture. The Expert Group meeting was held on 2 nd June, 2023. Dr. Subash Chander, Director, NCIPM, was also invited in the meeting with the approval of the Competent Authority.
SB.42.6	To consider and approve the half-yearly Progress Report of Ms. Kajal Srivastava & Ms. Riya Tomar of PHDDR programme. Noted.
SB.42.7	To discuss the strategies to be adopted for increasing the outreach of the School programmes. Noted.
SB.42.8	To consider and recommend the Learners Support Services operational modalities for the delivery of School of Agriculture programmes. Noted.
SB.42.9	To consider and approve the names of additional experts for panel of TEE question paper setting of SOA programmes. List of Experts sent to SED for its utilization.
SB.42.10	To consider and approve the names of additional Experts for panel of Evaluators of TEE Answer Sheets of SOA programmes. List of Experts sent to SED for its utilization.
SB.42.11	To consider and approve the names of additional experts for Moderation Board of Question Papers of SOA programmes. List of Experts will be used, as and when required.
SB.42.12	To consider and approve the additional list of Unit Writers of the M.Sc. in Food Safety and Quality Management (MSCFSQM) programme. The units have been allotted to the Unit-writers.
SB.42.13	To consider and approve the list of experts for Unit-writing for Diploma in Agricultural Cost Management. The units have been allotted to the Unit-writers.

SB.43.1.3 The Board confirmed the Minutes of the 42nd meeting of the School Board held on 15.03.2023 (Appendix-1) and the Action Taken Report of it.

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Agenda No. SB.43.2 To consider and approve the revised Programme Development Form (PDF) and Programme Project Report (PPR) of Diploma in Agriculture as per UGC Guidelines.

SB.43.2.1 Prof. S. K. Yadav, Programme Coordinator, presented this agenda item and explained the salient features of the Diploma in Agriculture programme. The Programme Development Form (PDF) of this programme was approved by the Academic Council in its 75th meeting held on 18.11.2020 vide item no. 75.7.2. As per the university norms programme structure of 32 credits was approved by the Academic Council. As per the latest UGC guidelines, the Diploma programme should be of 40 credits. Accordingly, an Expert Group meeting was convened on 2nd June 2023 and the syllabus of the Diploma in Agriculture was revised with increase in credit load from 32 to 40 credits.

This programme will be of a total of 40 credits with 8 theory courses. The minimum eligibility for the programme shall be 12th pass out in any discipline. The target groups of this programme are youth and prospective farmers, agriculture and input dealers, farmers and farm women. The duration of the programme will be a minimum of one year and a maximum of three years. The programme will be offered in English at launch and later on will be translated in Hindi, and other regional languages. For learners' assessment for award of Diploma, 30% weightage is given to continuous assessment and 70% to Term End Examination.

The detailed discussions were held regarding the revised Programme Development Form (PDF) and the Programme Project Report (PPR) of the Diploma in Agriculture programme.

SB.43.2.2 The School Board approved the revised Programme Development Form (PDF) and the Programme Project Report (PPR) of Diploma in Agriculture (Appendix-2).

Agenda No. SB.43.3 To consider and approve the Programme Development Form (PDF) and Programme Project Report (PPR) of the "Diploma in Agricultural Cost Management".

SB.43.3.1 The Programme Coordinator, Dr. P. K. Jain, presented this agenda item and informed the School Board members that an MoU has been signed with the Institute of Cost Accountants of India (ICMAI) on 24th April 2023, to jointly develop the Diploma in Agricultural Cost Management programme. In this regard, the Expert Group meetings held on 20th July 2022 and 13th Jan.'23 made the detailed deliberations on the need, title, and objectives of programme, target group, eligibility for enrolment (Minimum qualification) and programme structure (credits load and courses). The programme will be of a total of 40 credits with 6 theory courses. The minimum eligibility for the programme shall be 12th pass out in any discipline. The target groups of this programme are Urban/Rural Youth; Small and medium entrepreneurs and NGO functionaries/trainers; and Progressive farmers. The duration of the programme will be a minimum of one year and a maximum of three years. For learners' assessment for award of Diploma, 30% weightage is given to continuous assessment and 70% to Term End Examination.

The Board suggested that the programme may be launched from January, 2024 session.

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SB.43.3.2 The School Board approved the Programme Development Form (PDF) and Programme Project Report (PPR) of the “Diploma in Agricultural Cost Management” (Appendix-3).

Agenda No. SB.43.4 To consider and approve the additional list of Unit Writers and Editors of the M.Sc. in Food Safety and Quality Management (MSCFSQM) programme.

SB.43.4.1 The Programme Coordinator, Dr. Mita Sinhamahapatra presented this agenda item and informed the Board that the School is developing M.Sc. in Food Safety and Quality Management programme. Some of the Unit-writers and editors could not write and edit the allotted units. An additional list consists of the following Unit-writers and Editors are identified for the purpose:

Sl. No.	Courses	Unit Writers
1.	MVP-005 (Food Toxicology and Public Health) & MVP-006 (Food Biotechnology)	Dr. Murlidhar Meghwal, Asst. Professor, FST Department, National Institute of Food Technology Entrepreneurship Management (NIFTEM), Plot No 97, Sector 56, Kundli-131028, Sonapat, Haryana. Mob.: 8073517384, 9739204027; E: murli.mdm@niftem.ac.in , murli.murthi@gmail.com
2.	MVP-007 (Emerging Trends in Food Technology and Safety)	Mr. Jinku bora, Assistant Professor (Food Technology), Department of Food Technology, SIST, Jamia Hamdard, Hamdard Nagar, New Delhi-62; M: 7290875051; 7002203756, E: jinkubora@gmail.com , jinku.bora@jamiahamdard.ac.in

Sl.No.	Courses	Editors
1.	MVP-006 Food Biotechnology	Prof. (Dr.) Raj Kumar Duary, Professor, Department of Dairy Science and Food Technology, Institute of Agricultural Sciences, Banaras Hindu University (BHU), Varanasi-221005, U.P. Mob.: 9957669564, Email: rkduary@bhu.ac.in
2.	MVP-009 Research Methodology	Prof. Manish Trivedi, Professor, School of Sciences, D Block Academic Complex, IGNOU, Maidan Garhi, New Delhi-110068. T: 29572818, E: manish_trivedi@ignou.ac.in

SB.43.4.2 The School Board approved the additional names of Unit Writers and Editors of the M.Sc. in Food Safety and Quality Management (MSCFSQM) programme.

Agenda No. SB.43.5 To consider and approve the names of additional experts for panel of Evaluators of TEE answers sheets of Certificate in Organic Farming (COF) and Certificate in Beekeeping (CIB).

SB.43.5.1 Prof. S. K. Yadav, Programme Coordinator, presented this agenda item and informed that the names of the following two evaluators have been received from the University's Student Evaluation Division (SED) for approval for panel of Evaluators of TEE answers sheets of Certificate in Organic Farming (COF) and Certificate in Beekeeping (CIB).

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Name of Evaluator(s)	Specialization	Experience
Mr. Dhanendra Kumar Singh, Asst. Professor, Chandrabhanu Gupta PG College, Barabanki (U.P.). M: 9451347833 E: singh.dhanendra@gmail.com	Bsc Ag, Msc Ag Entomology NET	Working since 2005
Dr. Gurpreet Singh Asst. Professor, Chandrabhanu Gupta PG College, Barabanki (U.P.). M: 8795422875 E: gsbiipr@rediffmail.com	PhD in Plant Breeding & Genetics	Working since 2015

Both the above evaluators have been recommended for evaluation of answer sheets of Certificate in Organic Farming and Certificate in Beekeeping programmes of the School, as per their minimum specializations, i.e. Masters Degree in Agriculture. As per the Ordinance and Regulations of the University, any expert having minimum 5 years of teaching experience may be empanelled as Examiners.

SB.43.5.2 The School Board approved the names of additional experts for panel of Evaluators of TEE answers sheets of Certificate in Organic Farming (COF) and Certificate in Beekeeping (CIB).

Agenda No. SB.43.6 To consider and approve the Feedback Report of the Subject Experts (2022-2023).

SB.43.6.1 Prof. S. K. Yadav presented this agenda item and informed to the School Board members that the NAAC started the accreditation of the open and distance learning institutions in 2020 and our University has been accorded with A++ grade by the NAAC in 2021. IGNOU is the first higher educational institute in the open distance learning (ODL) mode to be accredited A++.

As per the guidelines for NAAC accreditation, Centre for Internal Quality Assurance (CIQA) of University obtains feedback from the learners, subject experts, teaching and non-teaching staff and other stakeholders every year not only to improve the development and delivery of its Open and Distance Learning (ODL) and online programmes, but also improve and sustain the quality of the system as a whole. The University has prepared the tool for getting feedback from different stakeholders including the subject experts.

SB.43.6.2 The School Board approved the Feedback Report of the Subject Experts (2022-23) (Appendix-4).

Agenda No. SB.43.7 To consider and approve the name of expert for unit writing for Diploma in Agricultural Cost Management.

SB.43.7.1 Prof. P. K. Jain, Programme Coordinator presented this agenda item and informed that the School is developing a Diploma in Agricultural Cost Management programme, for which the School has identified the following one additional new expert for writing of unit of the course: **Dr. R.S. Bana** (Senior Scientist, Division of Agronomy, IARI, New Delhi-110012, Email: rsbana@gmail.com, Mobile No.: 9873783461).

SB.43.7.2 The School Board approved the name of above-mentioned expert, **Dr. R.S. Bana**, for Unit-writing for the Diploma in Agricultural Cost Management.

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Agenda No. To consider and approve the name of experts for unit-writing and editing for SB.43.8 Diploma in Agriculture.

SB.43.8.1 The Programme Coordinator presented this agenda item and informed that the School is developing a Diploma in Agriculture programme for imparting entrepreneurial skills among various stakeholders of agriculture and allied sectors. An Expert Group meeting was convened on 2nd June 2023 to revise the syllabus of the Diploma in Agriculture to increase the credit load from 32 to 40 credits. The experts have also finalized the list of unit writers and editors for the Diploma in Agriculture.

SB.43.8.2 The School Board approved the name of experts for unit-writing and editing for Diploma in Agriculture Appendix-5.

Agenda No. To consider and approve the Entrance Test results for admission to PhD in Dairy SB.43.9 Science & Technology (PHDDR) programme for the July 2022 session.

SB.43.9.1 The Programme Coordinator presented this agenda item and informed the members that the Entrance Test for admission to the PhD in Dairy Science & Technology (PHDDR) programme for July 2022 session was conducted by the University on 8th January 2023 against total vacancies advertised are 04 (GEN-03 & OBC-01). The result of the Entrance test has been declared by SED, IGNOU, on 23.5.2023 and received from the Research Unit. The School has to conduct the interview of candidates who have qualified the minimum score/requirements and prepare the merit list for admission. As per the UGC (Minimum Standards and Procedure for Award of MPhil/PhD Degree) (2nd Amendment) Regulations, 2018, "the General Candidates securing 50% marks and SC/ST/OBC(NC)/PWD/EWS candidates securing 45% marks in the Entrance Test shall be shortlisted for Interview in order of merit, subject to maximum limit of 5 times of the vacant seats".

An agenda item for recommendation of the PhD entrance test results for admission to PHDDR programme was considered by the DRC members and the DRC recommended that since no candidate has secured the minimum passing marks in the entrance test; none of the candidates are eligible for the interview. Keeping the above in view, no student will be admitted in the PHDDR programme for July 2022 session.

The minutes of the DRC meeting held through circulation mode were submitted to the School Board (Appendix-6) for consideration and approval.

SB.43.9.2 The School Board approved Entrance Test results for admission to PhD in Dairy Science & Technology (PHDDR) programme for the July 2022 session.

The meeting ended with a vote of thanks to the chair.

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20/06/23
(Praveen Kumar Jain)
Chairman

June 26, 2023