

INDIRA GANDHI NATIONAL OPEN UNIVERSITY (IGNOU)
SCHOOL OF TRANSLATION STUDIES AND TRAINING (SOTST)

Minutes of the 45th School Board Meeting
(22nd May, 2026 at 11:30 AM)

The 45th Meeting of the School Board of School of Translation Studies and Training (SOTST), IGNOU was held (**Through Virtual Mode**) on **22nd May, 2026** at 11:30 AM. The following members attended the meeting in online mode :

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| 1. Prof. Harish Kumar Sethi, Director, SOTST, IGNOU | - | Chairperson |
| 2. Prof. Girish Nath Jha, JNU, New Delhi | - | Member |
| 3. Prof. Ravi Prakash Tekchandani, University of Delhi, Delhi | - | Member |
| 4. Prof. Pushpa Rani, Kurukshetra University, Haryana | - | Member |
| 5. Prof. Prabhakar Singh, Banaras Hindu University, Varanasi (UP) | - | Member |
| 6. Prof. S. Arul Mozhi, Central University of Hyderabad, Telangana | - | Member |
| 7. Prof. Rajendra Prasad Pandey, Professor, SOTST, IGNOU | - | Member |

As per provision of Clause (2)(d) of Statute 10A of the University, the term of SB members namely, Prof. Rajeev Kumar Shukla (Professor, SOMS), Dr. Mansi Sharma (Associate Professor, now Professor, SOL), Dr. Amit Kumar (Associate Professor, SOJNMS) and Dr. Balkar Singh (Assistant Professor, SOCE); and as per provision of Clause (2)(c) of Statute 10A of the University, the term of SB members namely, Dr. Jyoti Chawla (now Professor, SOTST), Dr. Chitresh Soni (Assistant Professor, SOTST); and Dr. Ram Kishor (Assistant Professor, SOTST), the term of their membership expired on 18th March 2026.

The faculty members of SOTST, whose term expired on the above-said date, were invited as Special Invitee hence Prof. Jyoti Chawla, Dr. Chitresh Soni and Dr. Ram Kishor also attended the meeting in online mode.

Till the notifications are issued regarding the nomination of members of School Board under 2(c) and (d) of Statute 10A of the University, the composition of the SB will remain as stated above.

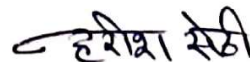
- At the outset, Prof. Harish Kumar Sethi, Director (SOTST) and the Chairperson of the School Board expressed his gratitude to the outgoing members of School Board of SOTST who completed their term Clause (2) (c) and (d) of Statute 10A of the University for their kind cooperation and contribution to the proceedings of the School Board Meetings.

The following agenda items were placed before the School Board for its consideration and approval :

Item 45.1 : To confirm the Minutes of the 42nd School Board Meeting held on 11th February 2025; 43rd School Board Meeting held on 13th June 2025 (BY CIRCULATION); and 44th School Board Meeting held on 3rd October 2025 (BY CIRCULATION) along with Action Taken Reports thereon.

SB 45.1.1 The 42nd Meeting of School Board of School of Translation Studies and Training (SOTST) was held on 11th February 2025; 43rd School Board Meeting was held (BY CIRCULATION) on 13th June 2025; and 44th School Board Meeting was held (BY CIRCULATION) on 3rd October 2025.

The Minutes of the 42nd, 43rd and 44th School Board meetings of SOTST were placed before the 45th meeting of the School Board of SOTST, IGNOU along with Action Taken Reports (ATRs), for its confirmation.



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निदेशक (अ.अ.प्र.वि.) / Director (SOTST)

The School Board after deliberations confirmed the Minutes of the 42nd, 43rd and 44th School Board meetings of SOTST along with ATRs thereon.

Item 45.2 : To consider and approve the Minutes of 60th Doctoral Research Committee (DRC) Meeting held on 20th April, 2026.

SB 45.2.1 The 60th Doctoral Research Committee (DRC) Meeting was held on 20th April 2026. The Minutes of the DRC Meeting were placed before the SB for its consideration and approval.

The School Board of SOTST, after deliberations, approved the Minutes of the 60th Doctoral Research Committee Meeting of SOTST.

Item 45.3 : To consider and approve the Minutes of 61st Doctoral Research Committee (DRC) Meeting held on 7th May, 2026.

SB 45.3.1 The 61st Doctoral Research Committee (DRC) Meeting was held on 7th May 2026. The Minutes of the DRC Meeting were placed before the SB for its consideration and approval.

The School Board of SOTST, after deliberations, approved the Minutes of the 61st Doctoral Research Committee Meeting of SOTST.

Item 45.4 To consider and approve the Programme Proposal Form (PPF) for design and development of 'PG Diploma in Translation and Language Technology' programme.

SB 45.4.1 The School proposed to design and develop a 'P.G. Diploma in Translation and Language Technology' programme. The proposed programme coordinator Dr. Ram Kishor, Assistant Professor, SOTST prepared a 'Concept Note', conducted 'Need Assessment Survey' and prepared Analysis Report.

The 'Programme Proposal Form' (PPF) (as Annexure SB 45.4.1) duly filled-in along with a copy of 'Concept Note' (as Annexure SB 45.4.2), 'Need Assessment Report' (as Annexure SB 45.4.3); and 'Survey Questionnaire' (as Annexure SB 45.4.4) were placed before the School Board.

The Programme Proposal Form (PPF), 'Concept Note', 'Need Assessment Report'; and 'Survey Questionnaire' were discussed at length. The Board suggested that while designing the syllabus of the programme perspective of Indian Language Technology should also be included.

After deliberations the School Board approved the PPF Form to design and develop 'P.G. Diploma in Translation and Language Technology' programme with the inclusion of perspective pertaining to Indian Language Technology in the detailed syllabus.

Item 45.5 : To consider and approve the new list of external members of DRC on completion of the term of existing members.

SB 45.5.1 According to the IGNOU Regulations for conducting Research Degree Programme (IRCRDP) the term of the External Experts of the Doctoral Research Committee (DRC) is three years (vide 3.1.2 (iii)). The current panel of experts was approved on 15th September 2022, hence, the term of the panel was expired. A new list of External Experts, proposed by the faculty of SOTST, was placed before the School Board.

The School Board suggested a few names be added in the proposed list of external members of DRC and the same were included. The list is given below :



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1. **Prof. Ujjwal Jana**, Professor, Department of English, University of Delhi, Delhi. Mob. 9487602840, E-mail: ujana@english.du.ac.in
2. **Prof. Prasannanshu**, Professor, Department of English, National Law University, Delhi. Mob. 9818855448, Email: prasannanshu@nludelhi.ac.in
3. **Prof. Kusumlata**, Professor (Retd.) Dept. of English, and Principal (Retd.), Sri Aurobindo College (Eve), University of Delhi, Delhi Mob. 9971174555, Email: kusumlata13@gmail.com
4. **Prof. H. C. Pande**, Professor (Retd.) and Former Dean, School of Language Literature and Cultural Studies, Jawaharlal Nehru University (JNU), New Delhi, Mob. 8527605336, Email: hcpande1@rediffmail.com
5. **Prof. P.C. Tandon**, Professor (Retd.), Dept. of Hindi, University of Delhi, Delhi. Mob. 9810287732, Email: pctandon03@gmail.com
6. **Prof. Ravi Prakash Tekchandani**, Head, Dept. of Indian Languages and Literary Studies, University of Delhi, Delhi. Mob. 95400 79735, Email: ravitekchandani@gmail.com
7. **Prof. Samrendra Kumar**, Dept. of Hindi, Shyamlal College, University of Delhi, Delhi, Mob. 9868096180, skumarhindi@shyamlal.du.ac.in
8. **Prof. Balwant Kaur**, Dept. of Hindi, Miranda House, University of Delhi, Delhi Mob. 9868892723, balwant.kaur@mirandahouse.ac.in
9. **Prof. Pallav**, Deptt. of Hindi, Hindu College, University of Delhi, Delhi Mob. 8130072004
10. **Prof. Brajesh Kumar Pandey**, School of Sanskrit and Indic Studies, Jawaharlal Nehru University (JNU), New Delhi Mob. 9456605925, Email: brajeshkumar@mail.jnu.ac.in
11. **Prof. Rajnish Kumar Mishra**, School of Sanskrit and Indic Studies, Jawaharlal Nehru University (JNU), New Delhi, Mob. 9910066499, Email: rkmishra@mail.jnu.ac.in
12. **Prof. Subhash Chandra**, Department of Sanskrit, University of Delhi, Delhi Mob. 9953215276, Email: schandra@sanskrit.du.ac.in
13. **Prof. Ajay Kumar Mishra**, Central Sanskrit University, New Delhi, Mob. 9968303243, Email: profajaykmishrajointdirector@sanskrit.co.in
14. **Prof. Bandana Jha**, Centre for Indian Languages, SLL&CS, Jawaharlal Nehru University, Mob. 9935288271, Email: jhabandana@mail.jnu.ac.in, bandana_jnu@yahoo.co.in
15. **Dr. Venkata Ramaiah Gampa**, , Dept. of Indian Languages and Literary Studies, University of Delhi, Delhi. Email: venkat@il.du.ac.in, gvramaiah@gmail.com

After deliberations, the School Board approved the agenda item.

Item 45.6 : To consider and approve the list of evaluators for Ph.D theses likely to be submitted by Ms. Preeti Sharma and Ms. Ritika (Research Supervisor – Prof. Harish Kumar Sethi), and Mr. Ashok Kumar and Mr. Gautam Kumar (Research Supervisor - Prof. Jyoti Chawla).

SB 45.6.1 The following researchers are likely to submit their Ph.D. theses in this year :

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S.No.	Name of the Researcher and Enrolment No.	Name of Research Supervisor
1.	Ms. Preeti Sharma (188501444)	Prof. Harish Kumar Sethi
2.	Ms. Ritika (210270190)	Prof. Harish Kumar Sethi
3.	Mr. Ashok Kumar (210270107)	Prof. Jyoti Chawla
4.	Mr. Gautam Kumar (210270412)	Prof. Jyoti Chawla

The lists of Evaluators for evaluation of Ph.D. theses, as proposed by the respective supervisors were placed before the School Board for its consideration and approval.

The Names of Evaluators for evaluation of Ph.D. theses to be submitted by the above-said students were approved by the School Board.

Item 45.7 : To ratify the name of evaluator, Prof. Nandini Sinha Kapoor of SOITS, IGNOU for MTT-002 & MTT-003 (under PGC BHT programme) (already approved the competent authority).

SB 45.7.1 The School received two answer scripts of MTT-002 & MTT-003 courses of 'PG Certificate in Bangla-Hindi Translation' (PGCBHT) programme for spot evaluation in February 2026. The Programme Coordinators Prof. Harish Kumar Sethi and Prof. Jyoti Chawla contacted Delhi-based approved evaluators but they were not available at that time. Bangla-language internal expert Prof. Nandini Sinha Kapoor, Director (SOITS), IGNOU was requested to evaluate the answer scripts. Keeping in view the urgency, she consented to do the work. Hon'ble Vice Chancellor accorded the approval to get the answer scripts evaluated by the aforesaid internal faculty member.

The agenda item was placed before the School Board to ratify the approval of the competent authority.

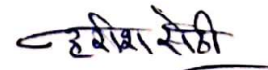
School Board considered and ratified the approval of the competent authority and approved the agenda item.

Item 45.8 : To ratify the action taken on engagement of approved Academic Counsellors of the programmes and courses offered by SOTST for Spot Evaluation of Answer Scripts by all RECs at the local level. The competent authority had already accorded the approval.

SB 45.8.1 The Competent Authority approved the method of Spot Evaluation at Evaluation Centre Delhi/Regional Evaluation Centres (RECs) for evaluation of Answer Scripts from December, 2025 TEE onwards so that the result of TEE is declared within 45 days as per university mandate.

The Student Evaluation Division (SED) of the University proposed that due to shortage of Evaluators at local place of RECs for Spot Evaluation, the academic engagement of approved Academic Counsellors could be undertaken for evaluation work by seeking the approval of the Hon'ble VC regarding the following points :

1. Allow to engage the approved Academic Counsellors for Spot Evaluation of Answer Scripts by all RECs at the local level; and
2. Request the Schools of Studies to place the matter before the School Board for ratification.



The Competent Authority had already accorded the approval of engaging the approved Academic Counsellors for Spot Evaluation of Answer Scripts by all RECs at the local level to Student Evaluation Division.

The agenda item is placed before the School Board to ratify the approval of the competent authority.

School Board considered and ratified the approval of the competent authority and approved the agenda item.

Item 45.9 : To consider and approve Analysis Report of the Feedbacks from the external Subject Experts' on the theme "Integration and Use of Artificial Intelligence (AI) in the Teaching-Learning Process in Open, Distance and Digital Learning (ODDL)" for Academic Year 2025-26.

SB 45.9.1

The periodic feedback of stakeholders is a vital mechanism for enhancing the teaching-learning process and strengthening the overall quality of the University's systems. In the line with quality assurance requirements, the University undertakes the collection of stakeholders' feedback annually. For the current Academic Year (2025-2026), the feedback tools have been designed around the theme: "Integration and Use of Artificial Intelligence (AI) in the Teaching-Learning Process in Open, Distance and Digital Learning (ODDL)" by the 'Centre for Internal Quality Assurance' (CIQA) of IGNOU to seek the perspectives of Subject Experts on the following key dimensions :

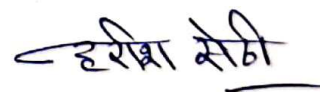
- Awareness and familiarity with AI tools
- Frequency and areas of AI usage
- Perceived usefulness in teaching-learning and learner support
- Training and orientation needs
- Suggestions for effective institutional integration

As desired by the 'Centre for Internal Quality Assurance', the Subject Experts' were requested to give their feedbacks in the prescribed form, designed by CIQA. The School received feedbacks of 24 external subject experts.

Feedback Analysis Report was prepared by the School and placed before School Board for its consideration and approval.

The School Board considered and approved the agenda item.

The meeting ended with a vote of thanks by the Chair.



(Prof. Harish Kumar Sethi)
Chairperson and Director
School of Translation Studies & Training

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